

Lewisville Town Council
Briefing and Action Meeting Minutes
February 2, 2023 – 6:30 PM
Lewisville Town Hall 2nd Floor Conference Room
6510 Shallowford Road

1. Call to Order:

- A. Mayor Horn opened the meeting at 6:30 PM. In attendance were Mayor Mike Horn, Mayor Pro Tem Jeanne Marie Foster and Council Members Fred Franklin (remote), Melissa Hunt, Ken Sadler (remote), and Jane Welch. Also attending were Town Manager James Ayers, Assistant Town Manager/Planning Director Stacy Tolbert, Finance Director Pam Orrell, Town Clerk Dora Moore, Public Works Director Jon Hanna, and Attorney Elliot Fus. Council Member David Smitherman was absent.
- B. Adoption of Agenda – Mayor Pro Tem Foster moved to approve the agenda as amended to include removal of item 7(F)(vi) to amend the Willow Run Municipal Service District charter and add Resolution 2023-009 to set a public hearing to amend the Willow Run Municipal Service District charter. The motion was seconded by Council Member Welch and approved unanimously.

2. Introductions, Recognitions and Presentations for February 2, 2023 – None

3. Items Requiring Council Direction

- A. Nomination – I’m One of the Reasons Lewisville is a Great Place to Live – Mayor Horn shared his nomination request for Tim Lasley to receive the *I’m One of the Reasons Lewisville is a Great Place to Live* award. Council consensus was to give this award to Mr. Lasley at the February 9 meeting. *(Nomination form is herein incorporated into the minutes.)*
- B. Winston-Salem/Forsyth County facility use request – Council consensus was to add this to the February 9 agenda under New Business.
- C. West Forsyth Preschool facility exemption request – Council consensus was to add this to the February 9 agenda under New Business.
- D. Indo US Cultural Association facility exempt request – Council consensus was to add this to the February 9 agenda under New Business and to request the organization to direct their mission to the Mary Alice Warren Community Center’s mission statement.

4. Items Requiring Action at Briefing – None

5. Old Business – None

6. Administrative Reports

- A. Manager
 - i. Public Works Director – Manager Ayers introduced Jon Hanna as the Town’s new Public Works Director.
 - ii. Proposed 2023 budget calendar revision – Proposed revisions to the 2023 budget calendar will be added to the February 9 agenda.
- B. Clerk
 - i. Town & State Dinner - February 22, 5 PM, Raleigh Convention Center – Let Mrs. Moore know by February 1 if you would like to attend.
 - ii. CityVision – April 25-27 – Concord

iii. Blood Drive – May 17, 1:00-5:30 PM, MAWCC

7. Agenda Items for Regular Meeting on February 9, 2023

A. Tentative Agenda

i. Consent Agenda

- a. Resolution 2023-006 – Financial statements for the six months ended December 31, 2022
- b. Approval of Called Meeting Minutes – December 29, 2022
- c. Approval of Closed Session Minutes – December 29, 2022
- d. Approval of Agenda Briefing Minutes – January 5, 2023
- e. Approval of Regular Meeting Minutes – January 12, 2023

ii. Introductions, Recognitions, Presentations and/or Proclamations

- a. Presentations
 1. Sheriff's office

iii. Appointment(s)

- a. Appointment Order 2023-001 – Christi Ritter – Lewisville Beautification Committee
- b. Appointment Order 2023-002 – Matthew O'Connor – Public Safety Advisory Committee

iv. Public Hearings

- a. L-103 – Conditional district rezoning request - 7.45 acres off future extension of Great Wagon Road (PIN 5875-87-6070) from RS-20 to RM-8-C by Luke Dickey; Stimmel Associates, PA
 1. Staff presentation
 2. Public hearing
 3. Council discussion
 4. Consideration of Ordinance 2023-005
 - A. Mrs. Tolbert shared the proposed site plan for townhomes on this property noting access will be off the future Great Wagon Road. The plan includes a community space and sidewalks. The project is reliant upon construction of the Great Wagon Road and water line. There is a 2-year sunset rule on plans. The developer may be able to start the construction without completing and pulling permits qualifies. Mrs. Tolbert shared comparisons of the comprehensive plans from 1997 to current showing townhomes as a possible use on the property.
- b. L-105 – Conditional district rezoning request - 1138 Lewisville-Clemmons Road from RS-9-C to RM-5-C by Ron Davis with Allegro Investment Properties, LLC
 1. Staff presentation
 2. Public hearing
 3. Council discussion
 4. Consideration of Ordinance 2023-006
 - A. Mrs. Tolbert explained the property is located on Lewisville-Clemmons Road behind Kaplan Industries and Fountainbrook. The property was rezoned a couple years ago. This request is for 60 twin homes and 2 residential homes, which are allowed in RM-5. NCDOT is requiring a turn lane on Lewisville-Clemmons Road.

i. Old Business

ii. New Business

- a. Ordinance 2023-007 – Amending Budget Ordinance 2022-001 - Increase community policing contract for mid-year salary raises and possible inflationary overages in other items - \$60,166

1. Forsyth County Sheriff's Office (FCSO) gave mid-year raises to officers and other overages are expected with the community policing contract. Mrs. Orrell shared the fourth quarter true up is typically in September, too late for a budget amendment and negatively affects the audit.
2. A fixed contract with FCSO was discussed.
- b. Ordinance 2023-008 – Amending Budget Ordinance 2022-001- Increase right-of-way maintenance in Powell Bill - \$20,000
- c. Resolution 2023-007– Awarding contract for asphalt patch on Tullyries Lane - \$10,960
- d. Resolution 2023-008– Awarding contract for sidewalk repairs - \$13,620
- e. Ordinance 2023-009 – Amending Planning Board and Zoning Board of Adjustments charter
- f. Resolution 2023-009 – Scheduling public hearing for Willow Run Municipal Service District charter amendment
 1. In order to eliminate term limits in the Willow Run Municipal Service District charter, a public hearing must first be held. The public hearing will be March 9, 2023.

v. For the Good of the Order

- a. It was noted that Ryan Reedy will be moving his photography business online and will be renting out the building on Lewisville-Vienna Road.
- b. Council Member Hunt inquired about the tree removals in the neighborhood on Dull Road. Mrs. Tolbert shared that the second phase of the development has begun.
- c. Council Member Hunt expressed concern about speeding on Dull Road and noted that she has requested the Forsyth County Sheriff's Office to monitor.

vi. Adjournment – Council Member Hunt moved to adjourn the meeting at 7:42 PM. The motion was seconded by Mayor Pro Tem Foster and approved unanimously.

ATTEST:

Mike Horn, Mayor

Dora K. Moore, Town Clerk