

LEWISVILLE PARKS, RECREATION & CULTURAL DEVELOPMENT BOARD MEETING
MINUTES
FEBRUARY 13, 2023

Lewisville Town Hall – 6510 Shallowford Road – Conference Room 201

- I. **Call to Order** – Vice Chair Ryan Walker opened the meeting at 6:30 PM. In attendance were Stuart Chamberlin, Aaron Crum, Aaron Hutmacher, Robert Ogden, Debbie Stokes, Ryan Walker, Town Manager James Ayers, and Office Manager/Events Coordinator Stacy Howard.
- II. **Agenda Approval** – Robert Ogden moved to approve the agenda. The motion was seconded by Debbie Stokes and motion was approved unanimously.
- III. **Minutes Approval** – Stuart Chamberlin moved to approve the December 12, 2022 minutes. The motion was seconded by Debbie Stokes and motion was approved unanimously.
- IV. **Membership**
 - a. The Town Council will make two board appointments on March 9. The seats are Ryan Walkers’ and the unexpired term of Susan Frey.
 1. The board expressed their gratitude for Mr. Walker and his service to the board. Mr. Walker said he needs to take a step back at this time but that does not mean he may not request reappointment.
- V. **Old Business**
 - a. 2023-2024 budget requests – Mr. Walker shared that a lot of what the board would do is done by Mrs. Howard. Manager Ayers concurred that Mrs. Howard has already secured contracts for the summer concerts and movies. Mr. Crum suggested the Town consider purchasing the Laugenour house and incorporating it into Shallowford Square noting it could be a good welcome center/gift shop. Mr. Walker noted this is something that would be discussed as a potential plan of work item. Mr. Ayers noted that previous numbers to purchase the house were seven figures which does not include improvements to the structure. Mr. Ogden mentioned that soon the board will need to determine if they want to reconsider hosting a play. Mrs. Howard noted the cost for a play has increased as well as the significant impact on other events and Town staff. Mr. Ayers noted the new amphitheater at Jack Warren Park may be a good site for some local acting groups.
 - b. Girl Scouts service project ideas – Mrs. Stokes shared a request that Mayor Horn received from a girl scout who was inquiring about service projects. Clerk Moore will research this request and how they are handled.
- VI. **New Business**
 - a. 2023 Events calendar – The 2023 event calendar was shared with the board. Thanks was extended to Mrs. Howard for her work on scheduling all the events.
- VII. **Clerk Report** – No report.
- VIII. **For the Good of the Order**
 - a. Next meeting – **March 13, 2023**
 - b. Mr. Hutmacher inquired if there are next steps for the board related to the plan of work. Mr. Walker shared the Dog Park information was submitted to Clerk Moore. The board will need to review the tasks considered mid-term and are to be completed by June 30.

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- IX. **Adjournment** – Debbie Stokes moved to adjourn the meeting at 7:09 PM. The motion was seconded by Aaron Hutmacher and motion passed unanimously.

ATTEST:

Debbie Stokes, Chair

Dora K. Moore, Town Clerk