

Lewisville Planning Board
Regular Meeting Minutes – November 13, 2024
Lewisville Town Hall – 2nd Floor Council Chamber

1. **Call to Order**
 - a. Determination of Quorum.
 - i. Chair Tom Lawson called the meeting to order at 6:00 p.m.
 - ii. Members present were Tom Lawson, Michael Mulligan, Rob Herald, and Marc Maready. Absent were Philip May, Lynn Fulton, and Kate Sonney. Also attending were Town Attorney Elliot Fus, Planning Director Lynn Cochran and Planner Adam Barr.
2. **Regular Business**
 - a. Approval of Agenda
 - i. Michael Mulligan moved to approve the agenda. The motion was seconded by Rob Herald and approved unanimously.
 - b. Approval of Minutes
 - i. Marc Maready moved to approve the October 9, 2024 minutes. The motion was seconded by Michael Mulligan and approved unanimously.
3. **Public Comment**

None.
4. **Technical Review**
 - a. L-PBR 2024003 7825 Shallowford Rd – Golf Driving Range
 - i. Planner Adam Barr presented the proposal for the use of a golf driving range in the RS-40 zoning district. This is a use allowed by right, therefore approval will need to be based upon conformance with the UDO.
 - ii. Michael Mulligan moved to recommend approval of the site plan as presented, finding that it meets the standards of the UDO. The motion was seconded by Rob Herald and approved unanimously.
5. **Continued Business/Work Session**

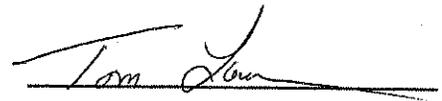
None.
6. **New Business**
 - a. UDO Rewrite – Chapter A & B Discussion
 - i. Planner Adam Barr provided a broad overview of the changes done to the ordinance in these two chapters. The board and staff further discussed the documents, including what further changes are expected to occur. Discussion is expected to continue to the board’s December meeting to allow adequate time to review the documents.
 - b. Development Review Schedule 2025
 - i. Planner Adam Barr presented to the board the development review schedule for 2025. The board was asked for their input on eliminating formal briefings on business items before public hearings are scheduled. By consensus, the board agreed to this change with the understanding that items requiring additional review can be tabled until a future regular meeting.
 - c. Staff Report Discussion
 - i. Planning Director Lynn Cochran presented to the board samples of the updated staff report with the inclusion of sample motion language. This will be an addition to their packets moving forward to assist in maintaining reasonableness and consistency statements in their motions.

7. **Updates and Review**

- a. Reports and Updates
 - i. None.
- b. Next Meetings
 - i. December 11, 2024

8. **Adjournment**

- a. Rob Herald moved to adjourn the meeting at 7:12 p.m. The motion was seconded by Michael Mulligan and approved unanimously.


Tom Lawson, Chair

ATTEST:


Adam Barr, Planner

