

Lewisville Town Council
Briefing and Action Meeting Agenda
August 5, 2021 - 7:00 p.m.
Lewisville Town Hall 1st Floor Council Chambers
6510 Shallowford Road

1. **Call to Order:**
 - a. Roll Call
 - b. Adoption of Agenda
2. **Guests, Introductions, Recognitions and Presentations for August 5, 2021**
 - a. None.
3. **Items That Require Council Direction**
 - a. Mary Alice Warren Community Center
 - b. GovDeals personal property electronic auction
4. **Items Requiring Action at Briefing**
 - a. Amend the [Town meeting calendar](#) for the Beautification Committee's meeting schedule and to remove meeting dates for Student Leadership
5. **Unfinished Business:**
 - a. [Resolution 2021051](#) - achieving renewable energy goals
6. **Administrative Reports:**
 - a. Manager
 - i. Gateway Project update
 - b. Attorney
 - i. None.
 - c. Public Works
 - i. None.
 - d. Planning
 - i. *Lewisville Tomorrow* update
 - e. Finance
 - i. None.
 - f. Clerk
 - i. None.
7. **Agenda Items for Regular Meeting on [August 12, 2021](#)**
 - a. Tentative Agenda
 - i. **Consent Agenda**
 - (1) [Resolution 2021057](#) - Acceptance and Approval of Monthly [Financials for the twelve months ending June 30, 2021](#)
 - (2) Approval of Town Council Meeting [Minutes - June 10, 2021](#)
 - (3) Approval of Town Council Briefing Meeting [Minutes - July 1, 2021](#)

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- (4) Approval of Town Council Meeting [Minutes - July 8, 2021](#)
 - (5) Approval of Town Council Closed Session [Minutes - July 8, 2021](#)
 - (6) Approval of Town Council Special Meeting [Minutes - July 15, 2021](#)
 - (7) Approval of Town Council Special Meeting [Minutes - July 21, 2021](#)
 - (8) [Resolution 2021056](#) - accepting the resignation of Bill Lorentz from the Lewisville Public Safety Advisory Committee
- ii. **Introductions, Recognitions, Presentations and/or Proclamations**
 - (1) Presentations
 - (a) Sheriff's Office Report
 - (b) [FY 2019-2020 Comprehensive Annual Financial Report](#) - Certificate of Achievement for excellence in financial reporting
- iii. **Appointments**
 - (1) [Appointment Order 2021006](#) - appointing Gretchen Roberts to the Lewisville Environmental, Conservation and Sustainability Committee
- iv. **Public Hearings**
 - (1) None.
- v. **Technical Review(s)**
 - (1) None.
- vi. **Preliminary Site Plan Review(s)**
 - (1) None.
- vii. **Evidentiary Hearings**
 - (1) None.
- viii. **Old Business**
 - (1)
- ix. **New Business**
 - (1) [Resolution 2021053](#) - setting a public hearing for Thursday, September 9, 2021 to receive comments on rezoning request L-100 from Forsyth County jurisdiction AG zoning to Lewisville jurisdiction AG zoning
 - (2) [Resolution 2021055](#) - setting a public hearing for Thursday, September 9, 2021 at 7:00 p.m. to receive comments on amending the text of off-site parking in the UDO - L-166
 - (3) [Ordinance 2021041](#) - dissolving the Lewisville Student Leadership Committee
 - (4) [Ordinance 2021042](#) - Amending Chapter 13 of the Lewisville Town Code by amending 13-4 from the Recycling Committee to the Environmental, Conservation and Sustainability Committee and removing 13-7 Student Leadership Committee
 - (5) [Ordinance 2021043](#) - Amending Budget Ordinance 2021001 in the amount of \$4,000.⁰⁰ to forestry mulch area behind the Mary Alice Warren Community Center
- b. Approval of Tentative Agenda for regular meeting on **August 12, 2021**

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8. **For the Good of the Order:**
 - a. Council Discussion
9. **Adjournment**

ISSUE DATE

12-10-2020 COUNCIL
 02-11-2021 COUNCIL
 06-04-2021 COUNCIL
 08-05-2021 COUNCIL

COUNCIL ADDITIONS TO REGULAR SCHEDULE

COUNCIL PLANNING DAY 02-06-2021
 ESSEN OF MUN GOVT N/A
 WORKSHOPS TBD
 BUDGET SCHEDULE APPROVED 02-11-2021

CHANGES TO REGULAR SCHEDULE

Council will begin meeting at
 7:00 pm in-person in July.

2021 Meeting Schedule**PUBLIC NOTICE****TOWN OF LEWISVILLE 2020 GOVERNMENTAL REGULAR MEETINGS SCHEDULE**

	TIME	PLACE	DAY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Beautification Committee	07:00pm	NTH	MON	N/A	15	15	N/A	N/A	21	N/A	16	20	18	15	13*
LV Utilities Committee	06:30pm	NTH	WED	6	N/A	N/A	7	N/A	N/A	7	N/A	N/A	6	N/A	N/A
Parks and Recreation Board	06:30pm	NTH	MON	11	8	8	12	10	14	12	9	13	11	8	13
Planning Board Meeting * 110	06:30pm	NTH	WED	13	10	10	14	12	9	14	11	8	13	17*	15*
Planning Board Work Session	06:30pm	NTH	WED	27	24	24	28	26	23	28	25	22	27	N/A	N/A
Public Safety Committee	05:30pm	NTH	TUE	5	2	2	6	4	1	6	3	7	5	2	7
Recycling Committee	07:00pm	NTH	TUE	5	2	2	6	4	1	6	3	7	5	2	7
Special Projects Review Comm	07:00pm	NTH	THU	7	4	4	1	6	3	1	5	2	7	4	2
Student Leadership Comm	06:30pm	NTH	THU	28	25	25	29	27	N/A	N/A	26	30	28	N/A	N/A
T C Briefing & Action Meeting	07:00pm	NTH	THU	7	4	4	1	6	3	1	5	2	7	4	2
Town Council Meeting	07:00pm	NTH	THU	14	11	11	8	13	10	8	12	9	14	10*	9
Willow Run Mun Svc Dist Board	06:30pm	NTH	TUE	19	N/A	16	20	N/A	N/A	20	N/A	N/A	19	N/A	N/A
Zoning Board of Adjustment	06:30pm	NTH	TUE	26	23	23	27	25	22	27	24	28	26	23	28

OTHER MEETINGS WILL BE SCHEDULED AS NEEDED. NOTICES OF OTHER MEETINGS WILL BE POSTED ON BULLETIN BOARDS AT THE COMMUNITY CENTER , SHALLOWFORD SQUARE, AND JACK WARREN PARK; CHANNEL 6, THE WEB SITE & OTHER SOCIAL MEDIA.

SPECIAL PROJECTS REVIEW COMMITTEE MEETS FOLLOWING TOWN COUNCIL BRIEFING WHEN THERE IS A REQUEST TO BE HEARD.

DISABLED PERSONS REQUIRING SPECIAL ACCOMMODATIONS MAY CONTACT THE TOWN HALL AT LEAST 72

HOURS IN ADVANCE OF THE MEETING TO REQUEST SPECIAL ASSISTANCE (336-945-5558).

Legend: *=Day/Date/Time and/or Location Change-NTH = New Town Hall

* Planning Board Meeting = If no public hearing scheduled, Planning Board will meet in the New Town Hall conference room 201

RESOLUTION 2021051 OF THE LEWISVILLE TOWN COUNCIL
~~IN SUPPORT OF A~~ ~~THE~~ GOAL OF 100% CLEAN RENEWABLE ENERGY BY 2050
~~AND~~
~~THE CREATION OF GREEN JOBS~~

WHEREAS, for many years, climate scientists have predicted that greenhouse gasses emitted by burning fossil fuels would increase the Earth's average temperatures and change its climate with dire consequences; and

WHEREAS, scientists have predicted that an increase in the average temperature is causing and will continue to cause major adverse impacts such as longer and more intense heat waves, prolonged droughts, spread of infectious diseases, rising sea levels, ocean acidification, **floods**, wildfires, and more **intense and** more frequent extreme weather events; and

~~WHEREAS, low-income communities are likely to be disproportionately impacted by the effects of climate change; and~~

WHEREAS, studies point to severe economic costs of climate change; and

WHEREAS, there are significant risks to counties and municipalities in North Carolina which will incur large, unpredictable costs adapting to and mitigating the effects of climate change; and

WHEREAS, responsible planning requires that the Town begin to address the possible effects of climate change and support actions to mitigate those effects; and

WHEREAS, ~~national and statewide policies are also necessary to reduce climate risk; in 2018, Governor Roy Cooper signed Executive Order 80, North Carolina's Commitment to Address Climate Change and Transition to a Clean Energy Economy, " which states that North Carolina will honor the 2015 Paris Agreement goals and the State's commitment to the United States Climate Alliance, which requires the State to reduce its GHG emission to 50% below the 2005 levels by 2030.~~

NOW, THEREFORE, BE IT RESOLVED that the Town of Lewisville commits to **the following**:

1. Achieving a goal of **80% 50%** clean and renewable energy for its operations by 2030, with a **complete** transition to 100% clean and renewable in all **energy** sectors by 2050;
2. Encouraging the larger community to strive toward a goal of **80% 50%** clean and renewable energy by 2030 with a **complete** transition to 100% clean and renewable in all energy sectors by 2050;
3. Incorporating **other** complementary initiatives which reduce greenhouse gas emissions;

RESOLUTION 2021051 OF THE LEWISVILLE TOWN COUNCIL
IN SUPPORT OF A THE GOAL OF 100% CLEAN RENEWABLE ENERGY BY 2050
AND
THE CREATION OF GREEN JOBS

4. Promoting green job creation and economic growth;
5. ~~Forming partnerships~~ **Coordinating** with other **willing** local governments **and environmental groups** to achieve **a the** statewide goal **of 80% clean and renewable energy by 2030** **and a complete transition to 100% of a transition** to clean and renewable **in all** energy **in all** sectors by 2050; **and**
6. ~~Supporting the enactment of national and statewide policies such as the Energy Innovation and Carbon Dividend Act (H.R. 763 which has been introduced in Congress) which will promote a sustainable and clean energy economy for North Carolina and the United States.~~

Adopted this the xth Day of xxx, 2021 by the Lewisville Town Council.

Mike Horn, Mayor

ATTEST:

Joyce C. McWilliams Walker, Town Clerk

**RESOLUTION 2021057 OF THE LEWISVILLE TOWN COUNCIL
PERTAINING TO
ACCEPTANCE AND APPROVAL OF MONTHLY DISBURSEMENTS**

WHEREAS, the Finance Officer has presented the Town Council with the Revenue Statement Summary and the Encumbrances and Expenditure Statement Summary of figures for the twelve months ending June 30, 2021; and

WHEREAS, the Finance Officer did not report any unusual expenditures.

NOW, THEREFORE, BE IT RESOLVED THAT the Lewisville Town Council accepts the Revenue Statement Summary and the Encumbrances and Expenditure Statement Summary for the twelve months ending June 30, 2021 and incorporated herein.

Resolved and effective upon adoption, this the 12th day of August, 2021 by the Lewisville Town Council.

Mike Horn, Mayor

ATTEST:

Joyce C. McWilliams Walker, Town Clerk

Town of Lewisville
Financial Budget to Actual Report - General Fund
Year Ended June 30, 2021 (Preliminary and Unaudited)

General Fund

Revenues	Budget	Revenue Year to Date	Uncollected	Percentage Collected
Property Tax Collections	\$ 2,452,605.00	\$ 2,543,643.48	\$ (91,038.48)	103.71%
Sales Tax Revenue	802,400.00	845,262.33	(42,862.33)	105.34%
Other Revenues	1,265,970.00	1,157,875.10	108,094.90	91.46%
Total	4,520,975.00	\$ 4,546,780.91	\$ (25,805.91)	100.57%
Appropriation from Fund Balance	2,099,944.00			
	<u>\$ 6,620,919.00</u>			

Departments	Budget	Expenditures Year to Date	Encumbrances Year to Date	Unencumbered and Unspent Balance	Percentage of Budget Spent or Encumbered
Governing Body	\$ 246,910.00	\$ 190,643.92	\$ -	\$ 56,266.08	77.21%
Administration	681,682.00	564,109.72	-	117,572.28	82.75%
Student Leadership	700.00	-	-	700.00	0.00%
Finance	231,040.00	197,052.50	-	33,987.50	85.29%
Debt Service	470,752.00	470,650.44	-	101.56	99.98%
Planning & Zoning	296,511.00	190,382.11	-	106,128.89	64.21%
Beautification	99,085.00	89,722.44	-	9,362.56	90.55%
Community Policing	664,310.00	478,280.47	-	186,029.53	72.00%
Public Safety	9,650.00	5,320.00	-	4,330.00	55.13%
Public Works	403,840.00	263,083.44	-	140,756.56	65.15%
Streets	290,570.00	251,696.91	-	38,873.09	86.62%
Powell Bill	362,170.00	352,510.36	-	9,659.64	97.33%
Storm Water	209,062.00	184,564.26	-	24,497.74	88.28%
Solid Waste	832,450.00	777,061.66	-	55,388.34	93.35%
Recycling	3,555.00	640.70	-	2,914.30	18.02%
Parks and Recreation	271,095.00	114,675.46	-	156,419.54	42.30%
Transfers to Capital Projects Funds	1,326,712.00	1,326,712.00	-	-	100.00%
Transfers to Capital Reserves	220,825.00	220,825.00	-	-	100.00%
Total	<u>\$ 6,620,919.00</u>	<u>\$ 5,677,931.39</u>	<u>\$ -</u>	<u>\$ 942,987.61</u>	<u>85.76%</u>

General Fund Balance 7/1/2020	\$ 7,254,710.83
Year-to-Date Increase (Decrease) FY 6/30/2021	(1,131,150.48)
General Fund Balance 6/30/2021	<u>\$ 6,123,560.35</u>

Town of Lewisville
Financial Budget to Actual Report - Willow Run Municipal Service District
Year Ended June 30, 2021 (Preliminary and Unaudited)

Willow Run Municipal Service District

Revenues	Budget	Revenue Year to Date	Uncollected	Percentage Collected
Revenues	\$ 32,150.00	\$ 37,350.27	\$ (5,200.27)	116.18%
Total	\$ 32,150.00	\$ 37,350.27	\$ (5,200.27)	116.18%
Appropriation from Fund Balance	\$ -			
	<u>\$ 32,150.00</u>			

	Budget	Expenditures Year to Date	Encumbrances Year to Date	Unencumbered and Unspent Balance	Percentage of Budget Spent or Encumbered
Expenditures	\$ 32,150.00	\$ 8,830.44	\$ -	\$ 23,319.56	27.47%
Total	\$ 32,150.00	\$ 8,830.44	\$ -	\$ 23,319.56	27.47%

MSD Fund Balance 7/1/2020	\$ 165,275.34
Year-to-Date Increase (Decrease) FY 6/30/2021	28,519.83
MSD Fund Balance 6/30/2021	<u>\$ 193,795.17</u>

**Town of Lewisville
Other Funds
June 30, 2021**

Capital Reserves Funds

Storm Water Capital Reserve	\$ -
GWR ROW/Construction Capital Reserve	934,400.52
Sidewalks, Bike Paths, and Greenways Capital Reserve	123,171.84
Municipal Buildings/Land Capital Reserve	170,217.65
Public Works Facility Capital Reserve	234,681.97
Total Capital Reserve Fund Balances	\$ 1,462,471.98

Capital Projects Funds

GWR ROW/Construction Capital Project	\$ 734,788.85
JWP Maintenance Facility/Playground Expansion Capital Project	20,628.17
Gateway Project Capital Project	199,079.71
Heritage Drive Regional Storm Water Pond #1 Capital Project	-
Community Center Capital Project	1,911,921.87
Roundabout at Lewisville-Vienna Road and Robinhood Road Capital Project	257,599.45
Total Capital Projects Fund Balances	\$ 3,124,018.05

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Please click the link below to join the webinar:

<https://us02web.zoom.us/j/83007378005?pwd=UU5aMXYySU00VElZU3A2Rng5eHlOZz09>

Passcode: 537190

Or

Telephone: (312) 626-6799

Webinar ID: 830 0737 8005

Passcode: 537190

1. **Call to Order**

- a. Mayor Mike Horn opened the meeting being simultaneously streamed electronically at 6:07 p.m. Council members attending electronically were Jeanne Marie Foster, Fred Franklin, Melissa Hunt, Ken Sadler, David Smitherman, and Jane Welch. Also attending electronically were Town Manager Hank Perkins, Attorney Bo Houff, Town Planner Stacy Tolbert, Public Works Director Ryan Moser and Sgt. Stringer.
- b. The Invocation was provided by Bo Houff and the Pledge of Allegiance by Council Member Smitherman.
- c. Adoption of Agenda
 - i. Council Member Smitherman moved to approve the agenda. The motion was seconded by Council Member Franklin and approved unanimously with a roll call vote of ayes from Council Members Foster, Franklin, Hunt, Sadler, Smitherman, Welch and Mayor Horn.

2. **Consent Agenda**

- a. Consent agenda for approval
 - i. [Resolution 2021039 - Acceptance and Approval of Monthly Financials for the **ten months ending April 30, 2021**](#)
 - ii. No minutes were available (due to the absence of the clerk).
- b. Council Member Franklin moved to approve the Consent Agenda. The motion was seconded by Council Member Smitherman and approved unanimously with a roll call vote of ayes from Council Members Foster, Franklin, Hunt, Sadler, Smitherman, Welch and Mayor Horn. Resolution 2021039 is herein incorporated by reference into the minutes.

3. **Introductions, Presentations, Recognitions and/or Proclamations**

- a. Presentations
 - i. Sheriff's Office Introduction
 - (1) Sgt. Stringer introduced Deputy Mills and noted that Deputy Armstrong, who was introduced a month ago, has been injured. Deputy Mills will temporarily be taking Deputy Armstrong's place.
 - ii. Sheriff's Office Report
 - (1) Sgt. Stringer provided current call statistics:

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- (i) Calls for *Service* - 625
- (ii) *Security Checks* - 262
- (iii) *Traffic Violations/Arrests* - 41
- (iv) *Alarms* - 26
- (v) *Priority Call Response* times - 7 minutes
- (b) Comparisons were made with the same stats for 2020.
- (c) He plans on placing some information in the newsletter on §20-157, the Move Over Law, that was updated in 2019.
- (d) The status of the ordinance with whom the Sheriff's Office has been reviewing has been referred to the County Attorney's Office for review.

4. Public Forum

- a. The Public Forum was electronically opened.
- b. Having no electronically raised hands, the Public Forum was closed.
- c. Written comments may be sent to townclerk@lewisvillenc.net

5. Appointments

- a. None.

6. Preliminary Site Plan Approvals

- a. None.

7. Evidentiary Hearings

- a. None.

8. Public Hearings

- a. [Ordinance 2021001](#) - Public hearing to receive comments on 2021-2022 budget
 - i. Staff presentation
 - (1) Mr. Perkins read highlights of the Budget Message as amended based on the deliberations of Council.

Town of Lewisville
2021-2022 Budget Highlights

The proposed budget for the General Fund is \$5,312,544 (an increase of 11.8% over the prior year's budget as adopted for July 1, 2020).

The budget as proposed includes maintaining the current tax rate of 17.7 cents per \$100 of valuation.

This budget is balanced with \$425,954 in fund balance from the General Fund.

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The Town of Lewisville also collects a levy for a municipal service district. The budget as proposed includes maintaining the current tax rate of 5 cents per \$100 of valuation.

Forsyth County has completed and released new valuation numbers as part of a four year cycle. According to the Forsyth County Tax Appraisers, the total tax value for the Town of Lewisville for the upcoming fiscal year is estimated at \$1,608,414,955. This produces estimated Ad Valorem tax revenue of \$2,761,490. This is a 12.3% increase over the prior year amount or a \$312,100 increase in ad valorem revenue.

Town Services

Budgeting for the economic uncertainty of our municipal revenues, brought about by the COVID-19 pandemic, and the increase in our service costs has been a challenge. However, the Town of Lewisville stays committed to the continuation of all of its existing services for the upcoming fiscal year to include, parks and recreation, finance, administration, planning and zoning, public works, residential garbage and recycling, storm water management, community policing, and beautification. All services are proposed to continue at current service delivery levels for the upcoming fiscal year.

Capital Reserve Funds

The Town has 4 capital reserve funds. Currently, annual appropriations to all of these funds total \$220,825 per year.

At the Town Council planning session, held on February 6, the Council re-affirmed its desire to proactively support the development of the downtown area, and road and sidewalk improvements throughout the Town, as well as its desire to develop future capital facilities such as the new Mary Alice Warren Community center.

During fiscal year 2017-2018 the Town Council learned that the NC Department of Transportation plans to assume financial responsibility for the remaining work to be done on the Great Wagon Road to include design, right-of-way acquisition, and construction. As construction of the Great Wagon Road progresses, we anticipate that the Town of Lewisville will participate financially with the NC Department of Transportation on enhancements such as sidewalks, trees, and streetlights, as well as the design and installation of water and sewer infrastructure. The budget for 2020-2021 suspended the annual contribution to the capital reserve fund due to the uncertainties of the economy during the pandemic. The proposed budget for 2021-2022 reinstates the annual contribution to the capital reserve fund of \$115,000.

In February, the Town Council voted to discontinue the design and construction of the Heritage Drive Regional Storm Water Pond #1. With this decision, the Town no longer needs to set money aside in the Storm Water Capital Reserve Fund for future capital projects. As such, we recommend that the Storm Water Capital Reserve Fund be closed. We propose that the residual balance in the fund of \$404,682 be allocated to other capital reserves, with \$170,000 transferred to the Municipal Buildings/Land Capital Reserve Fund and the remaining \$234,682 transferred to a newly created Public Works Facility Capital Reserve Fund.

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The 2021-2022 budget as proposed also includes an allocation from the general fund to the newly established Public Works Facility Capital Reserve Fund for the construction of a public works building of \$95,000.

The budget as proposed suspends the annual \$170,000 contribution to the Municipal Buildings/Land Capital Reserve Fund to help fund the debt service costs on the \$2 million bank installment loan for the new Mary Alice Warren Community Center.

The transfer to the Sidewalks, Bike Paths, and Greenways Capital Reserve is proposed to remain unchanged at \$25,000.

Thus proposed funding in this budget for all capital reserves is \$235,000.

Projects for the Upcoming Fiscal Year

The Town will continue design work on the Gateway Project along with construction work in the coming fiscal year.

The Town has also been awarded funding for the construction of a single lane roundabout at Robinhood Road and Lewisville-Vienna Road.

And lastly, the Town plans to complete construction of the Mary Alice Warren Community Center in September 2021. It has a current budget of \$4,907,137.

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- ii. Comments
 - (1) Mrs. Orrell stated that the Town's finances are in good shape.
 - (2) Mayor Horn also noted that the Town's philosophy is to save and the only debt is for the Mary Alice Warren Community Center.
 - iii. Public Hearing
 - (1) The Public Hearing was electronically opened.
 - (2) Having no electronically raised hands, the Public Hearing was closed.
 - iv. Council discussion
 - (1) None.
 - v. Set date for Council consideration Monday, June 14, 2021 at 6:00 p.m.
 - (1) Mayor Horn moved to meet on June 14, 2021 for consideration of the budget ordinance as required by SL 2020-3 requiring 24 hours to receive written comments after the close of a public hearing.

9. Technical Reviews

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- a. None.

10. Unfinished Business

- a. Board and Committee Report
 - i. Mrs. Foster presented a PowerPoint identifying goals, objective and the status of the project which had been emailed to Council members prior to the meeting. (See attached.)

Communications Specialist, Gennie Taylor was electronically admitted to the meeting.

- (1) There was discussion on communications between boards and committees and the Council and the perception of the boards and committees when Council did not approve a suggestion.
 - (2) She also shared a video from Asheville as an example of what could be done to provide information to board and committee members.
- ii. She asked everyone to review the material she had provided and to let her know of any questions.
- iii. Mrs. Foster suggested having a “meet and great” with Council, boards, and committees before the opening of the Mary Alice Warren Community Center so all can be familiar with one another.
 - (1) Mayor Horn was supportive of this and an expansion as an appreciation to the boards, committees and volunteers.
 - (2) It was suggested that Appreciation Week is in April and might be the time to have something to show appreciation.
- iv. Council Member Welch was concerned about the amount of time involved and would like to be more succinct in meetings. There was discussion about how the Board and Committee members might interact with Council at future meetings. Council Member Welch was concerned about the amount of time involved if a representative from each BAC came before Town Council every month.

11. New Business

- a. Approval of 2021 Meeting Schedule
 - i. The change on the schedule is to show that all Council meetings will be at 7:00 p.m.
 - ii. Council Member Franklin moved to approve the amended meeting schedule. The motion was seconded by Council Member Welch and approved unanimously with a roll call vote of ayes from Council Members Foster, Franklin, Hunt, Sadler,

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Smitherman, Welch and Mayor Horn.

- b. [Resolution 2021038](#) – To set the public hearing on July 8, 2021 to receive comments on UDO L-164 amending the Unified Development Ordinance for compliance to NC G.S. 160D
- i. Council members were provided a copy of the amendments prior to this meeting.
 - ii. Mrs. Tolbert noted highlights of the amendments and asked everyone to read the staff report for background information.
 - iii. Council Member Smitherman moved to approve Resolution 2021038. The motion was seconded by Council Member Hunt and approved unanimously.
 - (1) Mrs. Tolbert was asked if *stories* is defined in 160D.
 - (a) The definition is found in the North Carolina Building Code.
 - (b) Council was also advised that the Planning Board is working on the Downtown Overlay and references to *stories* is going to be removed.
 - (2) Council was also advised that the Planning Board has had their public hearing and will be sending to Council for July.
 - (3) With those questions and comments, the motion was approved unanimously with a roll call vote of ayes from Council Members Foster, Franklin, Hunt, Sadler, Smitherman, Welch and Mayor Horn. Resolution 2021038 is herein incorporated by reference into the minutes.
- c. [Resolution 2021048](#) - To withdraw a portion of approved major subdivision L-PBR 2020001 Lewisville Place Section V
- i. Council previously approved this as a major subdivision because the right-of-way was being extended which is way the subdivision had to come before Council.
 - ii. The final plat cannot be recorded until the approved subdivision road is built.
 - iii. The developer has made a request to withdraw lot #7 which faces Lewisville-Clemmons Road.
 - (1) This will make the remaining lots a minor subdivision which can be approved by the Planner as the Town's Review Officer and Subdivision Administrator.
 - (2) Action is required by Council to withdraw the lot so that the remaining lots become a minor subdivision within a major subdivision.
 - (3) Removing this one lot will allow that lot to be recorded as a stand-alone and not part of the subdivision.
 - (4) Stormwater is not a requirement of the remaining six lots.
 - (a) Concerns were discussed about not having a stormwater pond.
 - (b) Council was advised that there are still other rules that will need to

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- be followed regarding stormwater even if the pond is eliminated.
- (c) Mrs. Tolbert indicated that the ordinance says “and” instead of “or” in calculations.
 - (i) Other than stormwater calculations, nothing else has changed.
- (d) Stormwater will now be considered low density instead of high density.
- iv. After additional discussion, to allow for additional review, this resolution will be carried forward for consideration in July.

12. Administrative Reports

- a. Upcoming [Events](#) at Shallowford Square and Town Holidays
 - i. A list of upcoming events have been provided to Council. They have also been noted on the Town’s Facebook page. He also noted the 2 upcoming events.
- b. Manager's Report
 - i. Gateway Project Bidding Update
 - (1) Presently, no bids were received this week at the bid opening even though there were four participants at the pre-bid. Right now contractors have more work than they can handle. Staff will wait until after July 4th to try again with a re-bid. One bid can be considered; however, there is no obligation to do so. If that happens, the recommendation from the DOT is to wait several months to try again.
 - ii. In-person meetings will begin in July.
 - (1) All meetings will be held in Council chambers, including boards and committees, with chairs spread at a distance.
 - (2) Masks will be recommended but not required.
 - (3) Council was in agreement to starting in-person meetings.
 - iii. Town Clerk, Joyce Walker, will be returning to work on June 14th.

David Smitherman lost power at 7:50 p.m. and returned at 7:54 p.m.

- c. Planning
 - i. Mrs. Tolbert introduced Hannah Etter, who is interning in the Planning Department. Council was updated on the projects on which Ms. Etter had been working.
 - (1) Files have been organized and up-to-date.
 - (2) The UDO has been reviewed and a check list created for reviewing site plans.

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Lewisville Town Council Regular Meeting Minutes - June 10, 2021 - 6:00 p.m.
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6510 Shallowford Road

- (3) She has been working on the update for 160D and other text amendments.
 - (4) She is an art major and has created visuals for the UDO.
 - (5) Ms. Etter is working on her masters degree in Planning at Chapel Hill.
 - d. Clerk's Report
 - i. None.
 - e. **Approvals at the Briefing and Action Meeting on June 3, 2021**
 - i. [Resolution 2021040](#) – Acceptance of federal funds under the American Rescue Plan Act of 2021
 - ii. [Ordinance 2021028](#) – Establishment and maintenance of the American Rescue Plan Special Revenue Fund
 - iii. [Ordinance 2021031](#) – Amending Budget Ordinance 2020001 in the amount of \$10,000 to increase the budget for legal fees in the Governing Body Department
 - iv. [Ordinance 2021033](#) – Amending Budget Ordinance 2020001 in the amount of \$10,000 to increase the budget for Powell Bill right-of-way maintenance
13. **For the Good of the Order**
- a. Public Comments
 - i. Public Comments were opened electronically.
 - ii. Having no electronic hands waived, Public Comments were closed.
 - iii. Written comments may be sent to townclerk@lewisvillenc.net.
 - b. Council comments/discussion
 - i. Council Member Welch advised of the Governor's lottery for those taking the COVID vaccines.
 - c. Adjournment
 - i. Having no other comments, at 8:03 p.m., Council Member Franklin moved to adjourn the meeting. The motion was seconded by Council Member Sadler and approved unanimously with a roll call vote of ayes from Council Members Foster, Franklin, Hunt, Sadler, Smitherman, Welch and Mayor Horn.

Mike Horn, Mayor

ATTEST:

DRAFT (07-14-2021)
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Joyce C. McWilliams Walker, Town Clerk

DRAFT
Lewisville Town Council Regular Meeting Minutes
July 8, 2021 - 7:00 p.m.
Council Chambers 1st floor - Lewisville Town Hall - 6510 Shallowford Road

1. Call to Order

- a. Mayor Mike Horn called the meeting to order at 7:02 p.m. Council Members present were Jeanne Marie Foster, Fred Franklin, Melissa Hunt, David Smitherman, and Jane Welch. Council Member Ken Sadler was out of town. Also present was Town Manager Hank Perkins, Attorney Bo Houff, Finance Officer Pam Orrell, Public Works Director Ryan Moser, Planner Stacy Tolbert and Town Clerk Joyce Walker. Additionally, Sgt. P. J. Stringer and planning intern Hannah Etter were also present.
- b. Invocation: Bo Houff
- c. Pledge of Allegiance - Jane Welch
- d. Adoption of Agenda

2. Consent Agenda

- a. Consent Agenda for approval
 - i. [Resolution 2021050](#) - Acceptance and Approval of Monthly [Financials for the eleven months ending May 31, 2021](#)
 - ii. Approval of Town Council Briefing Meeting [Minutes - May 6, 2021](#)
 - iii. Approval of Town Council Closed Session [Minutes - May 6, 2021](#)
 - iv. Approval of Town Council Budget Meeting #3 [Minutes - May 10, 2021](#)
 - v. Approval of Town Council Closed Session [Minutes - May 10, 2021](#)
 - vi. Approval of Town Council Meeting [Minutes - May 13, 2021](#)
 - vii. Approval of Town Council Meeting [Minutes - June 3, 2021](#)
 - viii. Approval of Town Council Closed Session [Minutes - June 3, 2021](#)
 - ix. Approval of Town Council Budget Meeting [Minutes - June 3, 2021](#)
 - x. Approval of Town Council Meeting [Minutes - June 10, 2021](#) (moved to the August meeting)
 - xi. Approval of Town Council Meeting [Minutes - June 14, 2021](#)
- b. Council Member Foster asked to move the June 10th minutes to the August agenda.
- c. With that amendment, Council Member Welch moved to approve the Consent Agenda. The motion was seconded by Council Member Smitherman and approved unanimously. Resolution 2021050 is herein incorporated into the minutes.

3. Introductions, Presentations, Recognitions and/or Proclamations

- a. **Introductions, Recognitions, Presentations and/or Proclamations**
 - i. Recognitions
 - (1) Sheriff's Office May Enforcement Staff Member of the Month
 - (a) Sgt. Stringer was recognized by the Sheriff's Office for his service and commitment.
 - ii. Presentations
 - (1) Sheriff's Office Report
 - (a) Sgt. Stringer provided current call statistics:
 - (i) Calls for *Service* - 727
 - (ii) *Security Checks* - 387
 - (iii) *Traffic Violations/Arrests* - 53
 - (iv) *Alarms* - 14

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- (v) *Priority Call Response* times - 5 minutes
 - (b) Sgt. Stringer also provided a comparison to this time in 2020, noting the numbers have gone up since COVID-19 restrictions have been lifted and things are getting back to *normal*.
 - (i) *Calls for Service* - 258
 - (ii) *Security Checks* - 274
 - (iii) *Traffic Violations/Arrests* - 15
 - (iv) *Alarms* - 35
 - (c) Everyone was advised that he has a traffic alert on roundabouts for the newsletter, noting that roundabouts are safer and that statistics show that crashes are reduced when roundabouts are used.
- 4. **Public Forum**
 - a. The Public Forum was opened at 7:18 p.m.
 - b. Having no speakers, the Public Forum was closed at 7:19 p.m.
 - c. Written comments may be sent to townclerk@lewisvillenc.net.
- 5. **Appointments**
 - a. None.
- 6. **Preliminary Site Plan Approvals**
 - a. None.
- 7. **Evidentiary Hearings**
 - a. None.
- 8. **Public Hearings**
 - a. [Ordinance 2021036](#) - 160D amendments to the UDO
 - i. Staff presentation
 - (1) Mrs. Tolbert prepared a PowerPoint presentation (**see attached**) to explain the legislative change and to provide highlights of the changes.
 - ii. Public Hearing
 - (1) The Public Hearing was opened at 7:33 p.m.
 - (2) Having no speakers, the Public Hearing was closed at 7:34 p.m.
 - iii. Council Discussion
 - (1) There was a question about changing items and it was noted that changes can be made at anytime.
 - iv. Consideration of [Ordinance 2021036](#)
 - (1) Council Member Hunt moved to approve Ordinance 2021036. The motion was seconded by Council Member Smitherman and approved unanimously. Ordinance 2021036 is herein incorporated by reference into the minutes.
- 9. **Technical Review(s)**
 - a. None.

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10. Unfinished Business

- a. [Ordinance 2021022](#) - Amending Chapter 17 of the Lewisville Town Code relating to junked, abandoned and hazardous motor vehicles
 - i. Council Member Franklin moved to approve Ordinance 2021022. The motion was seconded by Council Member Hunt and approved unanimously. Ordinance 2021022 is herein incorporated by reference into the minutes.
- b. [Resolution 2021048](#) - To withdraw a portion of approved major subdivision L-PBR 2020001 Lewisville Place Section V
 - i. This is a request to remove the lot facing Lewisville-Clemmons Road from Section V of the Lewisville Place subdivision. Mrs. Tolbert pointed out that the Town's definition for low/high density differs from the county and other municipalities. Removing this one lot removes the need for a stormwater pond under state regulations and makes this low density but does not change the built upon area calculation.
 - ii. Council Member Smitherman moved to approve Resolution 2021048. The motion was seconded by Council Member Welch and approved unanimously. Resolution 2021048 is herein incorporated by reference into the minutes.

11. New Business

- a. [Ordinance 2021034](#) - amending Budget Ordinance 2021001 in the amount of \$1,800.⁰⁰ to remove dead tree from the Moser property on Lewisville-Vienna Road
 - i. Council Member Franklin moved to approve Ordinance 2021034. The Motion was seconded by Council Member Foster and approved unanimously. Ordinance 2021034 is herein incorporated by reference into the minutes.
- b. [Ordinance 2021035](#) - amending Budget Ordinance 2021001 in the amount of \$3,000.⁰⁰ to budget for the installation cost of installing warning lights on the new Toyota 4Runner
 - i. Council Member Foster moved to approve Ordinance 2021035. The motion was seconded by Council Member Smitherman and approved unanimously. Ordinance 2021035 is herein incorporated by reference into the minutes.
- c. [Ordinance 2021037](#) - amending Chapter 16 Article 2-14 to add Shallow Ford Foundation to the exempt list of 501(c)(3) organizations
 - i. Council Member Franklin moved to approve Ordinance 2021037. The motion was seconded by Council Member Hunt and approved unanimously. Ordinance 2021037 is herein incorporated by reference into the minutes.

12. Administrative Reports

- a. Manager's Report
 - i. Town Hall will be opening July 1st and facilities will be available to rent. The senior exercise room will also be opened.
 - ii. Opening bids for the Gateway Project will be at 10:00 a.m. on July 27th. The bid opening had to be re-advertised.
 - iii. Bike lanes for the Great Wagon Road (GWR) Project
 - (1) Council discussed three options for consideration suggested by the DOT. After discussion, Council decided to leave bike lanes on both sides of the three lane road as designed with angle parking and bump outs at T-

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- intersections.
- (2) The DOT also asked Council to consider back in parking.
- b. Upcoming [Events at Shallowford Square](#) and Town Holidays
- i. The upcoming events were provided through the end of September.
- c. Planning
- i. *Lewisville Tomorrow* update
- (1) Mrs. Tolbert reviewed the dates for Lewisville Tomorrow meetings:
- (a) Steering on 7-14.
- (b) Public meeting on 8-26 at Shallowford Square
- (2) There were 866 respondents to the survey with 2,000 comments.
- (3) Information is on the town's web site.
- d. Clerk's Report
- i. None.
- e. **Approvals at the Briefing and Action Meeting on May 6, 2021**
- i. [Request from the Shallow Ford Foundation](#) (formerly the Clemmons Community Foundation) to be added to Town Code Chapter 16-14 J. 2. Exempted Organizations
- ii. [Resolution 2021049](#) - directing the Clerk to investigate a satellite (non-contiguous) annexation petition
- iii. Request for satellite annexation
- (1) Approved moving forward with the request to expedite the satellite annexation of 2675 Williams Road
- (2) Report from Clerk: Certificate of Sufficiency for property
- (3) [Resolution 2021052](#) fixing the date of Public Hearing of the requested satellite annexation for Thursday, July 15, 2021
- iv. Recommendation from staff to move forward with changes to the Student Leadership Program
13. **For the Good of the Order:**
- a. Public Comments
- i. Public Comments were opened at 8:10 p.m.
- ii. Having no speakers, Public Comments were closed at 8:11 p.m.
- iii. Written comments may be sent to townclerk@lewisvillenc.net.
- b. Council Comments/Discussion
- i. Council Member Smitherman stated he was pleased with the July 3rd event.
- c. Closed Session
- i. Attorney Houff read the statute to go into Closed Session: 143-318.11(a)(6) to consider the qualifications, competence, performance, character, fitness and conditions of employment of an individual public officer or employee.
- ii. Council Member Hunt moved to go into Closed Session at 8:12 p.m. The motion was seconded by Council Member Welch and approved unanimously.
- iii. Council returned from Closed Session at 8:55 p.m.
- d. Council Comments
- i. The manager's performance was evaluated. The Admin Committee recommended a 1.25% increase in salary. The new salary will be \$126,784.⁰⁰ yearly. The contract

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is for five years with effective dates July1, 2021 to June 30, 2026. Overall, Council members commented that they were overall pleased with the job being done.

- e. Adjournment
 - i. Having no other business to discuss, Council Member Franklin moved to adjourn the meeting at 8:59 p.m. The motion was seconded by Council Member Welch and approved unanimously.

APPROVED: _____
Mike Horn, Mayor

ATTEST: _____
Joyce C. McWilliams Walker, Town Clerk

DRAFT
Lewisville Town Council Special Called Meeting Minutes
Thursday, July 15, 2021 - 7:00 p.m.
Lewisville Town Hall - 6510 Shallowford Road - Room 110

1. **Call to Order:**

- a. Roll Call
 - i. Mayor Pro Tem Jeanne Marie Foster called the meeting to order at 7:00 p.m. Council Members present were Fred Franklin, Melissa Hunt, Jane Welch. Mayor Mike Horn, and Council Members Ken Sadler and David Smitherman had advised staff that they would be out of town and would not be able to attend the meeting. Also present were Town Manager Hank Perkins, Attorney Bo Houff, Public Works Director Ryan Moser, Planner Stacy Tolbert and Town Clerk Joyce Walker. Sheriff's Sgt. P. J. Stringer and Deputy Travis Southard were recognized as being present.
- b. Approval of Agenda
 - i. Council Member Hunt moved to approve the agenda. The motion was seconded by Council Member Welch and approved unanimously.

2. **Public Hearing**

- a. Prior to beginning the annexation request, Mayor Pro Tem Foster explained the process to those present.
- b. [Request for annexation of 2675 Williams Road](#)
 - i. Staff presentation
 - (1) The Town Clerk presented the map of the property requested for annexation. She explained that the property is less than three miles from the closest Town boundary. (See attached) All requirements have been met for a non-contiguous annexation is requested.
 - (a) Upon receipt of a petition for annexation under this Part, the city council shall cause the city clerk to investigate the petition, and to certify the results of his investigation. If the clerk certifies that upon investigation the petition appears to be valid, the council shall fix a date for a public hearing on the annexation. Notice of the hearing shall be published once at least 10 days before the date of hearing.
 - (2) Attorney Houff explained that towns can no longer force annexations on property owners. This legislative rule has been in effect since 2011.
 - (a) Property owners must voluntarily request annexation.
 - (b) Attorney Houff read the requirements for a satellite (non-contiguous) annexation.
 - (i) The nearest point on the satellite area must not be more than three (3) miles from the primary limits of the annexing municipality.
 - (ii) No point on the satellite area may be closer to the primary limits of another municipality than to the primary limits of the annexing municipality, unless the annexing municipality and the closer municipality have an

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annexation agreement meeting certain requirements.

- 1) This point was raised by another attorney citing the Town of Williams. Contact from the North Carolina School of Government shows that the town is inactive with no services provided and no automobile taxes collected.
 - (iii) The area proposed for annexation must be so situated that the municipality will be able to provide the same services within the satellite area that it provides within the primary limits.
 - 1) The requestor could request water service; however, that service is not provided by the Town. That service is provided by City County Utilities.
 - (iv) If the area proposed for annexation, or any portion thereof, is a subdivision, as defined in G. S. 160A-376, all of the subdivision must be included.
 - (v) The area within the proposed satellite limits plus the area within all other satellite corporate limits may not exceed ten percent (10%) of the total land area within the primary corporate limits of the annexing municipality.
 - 1) The town is 310 acres so this meets the requirement.
 - (c) Attorney Houff advised that the next to happen is a public hearing. He advised that a satellite annexation is a limited public hearing and read the public hearing requirements for a non-contiguous annexation from State Statute 160A-58.2:
 - (i) At the hearing, any person residing in or owning property in the area proposed for annexation and any resident of the annexing city may appear and be heard on the questions of the sufficiency of the petition and the desirability of the annexation.
 - (d) Attorney Houff reiterated that speakers at a satellite annexation must only be those residing in the area being annexed or a resident of the annexing town.
- ii. Reiterations
- (1) There are no other satellite annexed areas associated with the Town.
 - (2) This annexation does not meet the 10% of area.
 - (3) Attorney Houff re-stated who is able to speak at a satellite annexation.

There was discord from the audience.

iii. Public Hearing

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- (1) The Public Hearing was opened at 7:20 p.m.
 - (a) Anyone present to speak against the annexation was asked to speak first.
 - (i) Brad Friesen, partner at Bell, Davis and Pitt, was present to represent his client Eric Pike who lives across the street and could not attend. He stated he didn't think that the statute would bar others from speaking. It does not exclude others.
 - 1) Attorney Houff advised Mr. Friesen that he could not speak as a representative of Mr. Pike who is not a resident of the property being annexed.
 - a) Council Member Welsh noted that she respects the opinion of the Town's attorney and supports the information he has provided. She did note that there is always an opportunity to contact anyone.
 - (ii) Jacqueline Seats, 4835 Williams Road, lived close by.
 - 1) She was advised that she was not in the annexed area nor in the town and was not a person who could speak.
 - (b) Anyone present to speak for the annexation was then asked to speak.
 - (i) Ashlee Ellis, one of the owners of the distillery, said that the goal of the Williams Distillery is to become a part of the Town, pay their taxes and do the right thing. They use security and train their personnel regarding serving (drinks). They have certification from the ABC Commission. They are a family farm. She said they close at 9:00 p.m. during the week and 11:00 p.m. on weekends. Owners stay on property. Last call for drinks is at 10:45 p.m. Rides are provided to those that need a ride. They are well staffed on weekends. The bar is in a fenced area and no patrons are allowed to take beverages to their auto.
 - (ii) Roxanne DeJames, 341 Saddlebrook Circle, stated she has been to Old Nick's and thinks it is a lovely place. She is all for it.
- iv. Having no other speakers, the Public Hearing was closed at 7:31 p.m.
- v. Council Discussion
 - (1) Sgt. Stringer was asked whether he had any cause for concerns and he did not. There was nothing that stands out.
 - (2) Calls of concern to Mr. Perkins: It was reiterated that properties between the Town and this property would NOT be annexed.

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- (3) Public Works Director Ryan Moser did express the concern that Mr. Hill (from the audience) brought to the meeting: that property in-between the Town and the Williams' property would be annexed by the Town. He was also concerned about the noise level. The events end at 11:00 p.m. which is within the County's noise ordinance.
- vi. Mrs. Foster asked Planner Tolbert to explain next steps.
 - (1) If approved tonight, the property will be rezoned from the County AG to the Town AG which must be done within 60 days. The Planning Board will have its public hearing in August and in September, the Town will have its public hearing.
 - (2) Any discussion about *uses* will be addressed at the Planning Board.
 - (3) The Town does not have a noise ordinance. The Town follows the County.
 - (a) The Town, could in the future, have its own noise ordinance that would be town-wide.
 - (i) It was iterated that enforcement would be the consideration.
 - (b) There was a question about the noise ending time of 10:00 p.m. at Shallowford Square; however, that is directly related to events under Chapter 16 of the Town Code.
 - (4) Attorney Houff noted that any citizen may speak at a rezoning public hearing.
- vii. Consideration of [Ordinance 2021038](#)
 - (1) Council Member Hunt moved to approve Ordinance 2021038. The motion was seconded by Council Member Welch and approved unanimously. Ordinance 2021038 is herein incorporated by reference into the minutes.
 - (a) Council Member Franklin expressed his disappointment at the way the legislation is written (for non-contiguous annexations) and that everyone did not have an opportunity to speak. He was glad to support this voluntary annexation.

3. Set date for special called meeting

- a. Additional furniture needs to be purchased for the Mary Alice Warren Community Center.
 - i. The lead time for the delivery is 8-10 weeks.
 - ii. Council Member Hunt moved to set the date for the special called meeting for Wednesday, July 21, 2021 at 7:00 p.m. The motion was seconded by Council Member Franklin and approved unanimously.

4. Adjournment

- a. Staff was thanked and the professionalism of Counsel.
- b. Having no other business to discuss, Council Member Franklin moved to adjourn the meeting at 7:58 p.m. The motion was seconded by both Council Members Hunt and Welch and approved unanimously.

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Lewisville Town Council Special Called Meeting Minutes
Thursday, July 15, 2021 - 7:00 p.m.
Lewisville Town Hall - 6510 Shallowford Road - Room 110

Mike Horn, Mayor

ATTEST:

Joyce C. McWilliams Walker, Town Clerk

DRAFT
Lewisville Town Council Special Called Meeting Minutes
Wednesday, July 21, 2021 - 7:00 p.m.
Lewisville Town Hall - 6510 Shallowford Road - Room 110

1. **Call to Order:**

- a. Mayor Mike Horn called the meeting to order at 7:00 pm. Council members present were Jeanne Marie Foster, Fred Franklin, Melissa Hunt, Ken Sadler, David Smitherman and Jane Welch. Also present were Town Manager Hank Perkins, Attorney Bo Houff and Town Clerk Joyce Walker. Susan Frey, Chair of the Parks, Recreation and Cultural Development Board, was recognized as being present.
- b. Approval of Agenda
 - i. Jane Welch moved to approve the agenda. The motion was seconded by Council Member Melissa Hunt and approved unanimously.

2. **Mary Alice Warren Community Center**

- a. Mr. Perkins explained that exterior furniture and other miscellaneous items needed to be purchased for the community center. The total for the furniture is about \$35,000.⁰⁰+. The additional funds are for the other needed interior miscellaneous items. Also he is looking at having the Roller Mill cut into the back of the chairs which may make the cost of each chair go up slightly.
 - i. Once all the furniture is in place, then space will be reviewed as well as usage, to see if there needs to be additional purchases.
- b. [**Ordinance 2021039**](#) - amending Capital Project Ordinance of the Lewisville Town Council for the Community Center Capital Projects Fund in the amount of \$40,000.⁰⁰
 - i. Council Member Smitherman moved to approve Ordinance 2021039. The motion was seconded by Council Member Franklin and approved unanimously. Ordinance 2021039 is herein incorporated by reference into the minutes.
- c. [**Ordinance 2021040**](#) - To transfer \$40,000.⁰⁰ from Municipal Buildings/Land Capital Reserve to the Community Center Capital Project Fund for the purchase of outdoor furniture
 - i. Council Member Sadler moved to approve Ordinance 2021040. The motion was seconded by Council Member Hunt and approved unanimously. Ordinance 2021040 is herein incorporated by reference into the minutes.

3. **Adjournment**

- a. Council comments
 - i. Council Member Franklin volunteered to assist with the punch list.
 - ii. Council Member Welch mentioned doing something to recognize Chris Paul.
 - iii. Town Manager Perkins advised everyone that email is being transferred over the weekend and should be okay on Monday morning.
- b. Having no other business to discuss, Council Member Smitherman moved to adjourn the meeting at 7:12 p.m. The motion was seconded by Council Member Hunt and approved unanimously.

APPROVED: _____
Mike Horn, Mayor

ATTEST: _____
Joyce C. McWilliams Walker, Town Clerk

**RESOLUTION 2021056 OF THE LEWISVILLE TOWN COUNCIL
PERTAINING TO
RESIGNATION OF BILL LORENTZ
FROM LEWISVILLE PUBLIC SAFETY ADVISORY COMMITTEE**

WHEREAS, the Town of Lewisville has received notification of resignation from Bill Lorentz via email of his resignation from the Lewisville Public Safety Advisory Committee; and

WHEREAS, the Lewisville Public Safety Advisory Committee appreciates the dedicated work of committee member Bill Lorentz.

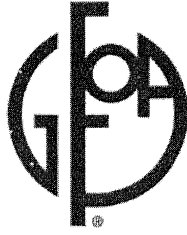
NOW, THEREFORE, BE IT RESOLVED THAT THE LEWISVILLE TOWN COUNCIL accepts the resignation of Bill Lorentz from the Lewisville Public Safety Advisory Committee.

Resolved and effective upon adoption, this the 12th Day of August, 2021 by the Lewisville Town Council.

Mike Horn, Mayor

ATTEST:

Joyce C. McWilliams Walker, Town Clerk



GOVERNMENT FINANCE OFFICERS ASSOCIATION
NEWS RELEASE

FOR IMMEDIATE RELEASE

7/8/2021

For more information contact:
Michele Mark Levine, Director/TSC
Phone: (312) 977-9700
Fax: (312) 977-4806
Email: mlevine@gfoa.org

(Chicago, Illinois)—Government Finance Officers Association of the United States and Canada (GFOA) has awarded the Certificate of Achievement for Excellence in Financial Reporting to **Town of Lewisville** for its comprehensive annual financial report for the fiscal year ended June 30, 2020. The report has been judged by an impartial panel to meet the high standards of the program, which includes demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the report.

The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

Government Finance Officers Association (GFOA) advances excellence in government finance by providing best practices, professional development, resources, and practical research for more than 21,000 members and the communities they serve.



Government Finance Officers Association

Certificate of
Achievement
for Excellence
in Financial
Reporting

Presented to

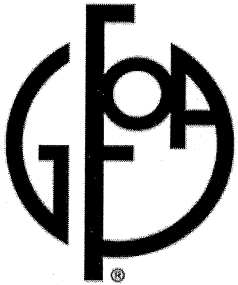
**Town of Lewisville
North Carolina**

For its Comprehensive Annual
Financial Report
For the Fiscal Year Ended

June 30, 2020

Christopher P. Morill

Executive Director/CEO



The Government Finance Officers Association of
the United States and Canada

presents this

AWARD OF FINANCIAL REPORTING ACHIEVEMENT

to

Pam Orrell

Finance Officer

Town of Lewisville, North Carolina



The Award of Financial Reporting Achievement is presented by the Government Finance Officers Association to the department or individual designated as instrumental in the government unit achieving a Certificate of Achievement for Excellence in Financial Reporting. A Certificate of Achievement is presented to those government units whose annual financial reports are judged to adhere to program standards and represents the highest award in government financial reporting.

Executive Director

Christopher P. Morrill

Date: 7/8/2021

TOWN OF LEWISVILLE
MEMBERSHIP APPOINTMENT 2021006
Lewisville Environmental, Conservation and Sustainability
Committee

WHEREAS, Lewisville Town Council has established the *Lewisville Recycling Committee* to address recycling, conservation and sustainability needs in the town;

NOW, THEREFORE, BE IT RESOLVED THAT THE LEWISVILLE TOWN COUNCIL appoints the following to the Lewisville **Environmental, Conservation and Sustainability Committee** for a term expiring March 31, 2022.

Gretchen Roberts 1800 West Bend Ct Member

Appointed this 12th Day of August, 2021.

Mike Horn,
Mayor

ATTEST:

Joyce C. McWilliams Walker,
Town Clerk

**RESOLUTION 2021053 OF THE LEWISVILLE TOWN COUNCIL
SETTING A PUBLIC HEARING TO RECEIVE COMMENTS
ON UDO L-100 REZONING REQUEST BY ZEBULON AND DONNA WILLIAMS
REZONING FROM FORSYTH COUNTY AG JURISDICTION
TO LEWISVILLE AG JURISDICTION FOR PROPERTY LOCATED AT
2675 WILLIAMS ROAD**

WHEREAS, the Lewisville Planning Board will hold its public hearing on August 11, 2021; and

WHEREAS, Chapter 160D-601 (a) of the North Carolina General Statutes provide that public notice be given when adopting or amending ordinances pertaining to planning and development; and

WHEREAS, General Statute 160D-601 (a) requires that a notice of a public hearing be published twice in a newspaper having general circulation in the municipality not less than 10 days nor more than 25 days before the date fixed for the public hearing; and

WHEREAS, General Statute 160D-601 provides for *Methods for Procedure*.

NOW, THEREFORE, BE IT RESOLVED THAT THE LEWISVILLE TOWN COUNCIL sets a public hearing for Thursday, September 9, 2021 at 7:00 p.m. for the purpose of receiving public comment concerning this request.

Adopted this the 12th Day of August, 2021 by the Lewisville Town Council.

APPROVED: _____
Mike Horn, Mayor

ATTEST: _____
Joyce C. McWilliams Walker, Town Clerk

**RESOLUTION 2021055 OF THE LEWISVILLE TOWN COUNCIL
SETTING A PUBLIC HEARING TO RECEIVE COMMENTS
ON UDO L-166 AMENDING THE UNIFIED DEVELOPMENT ORDINANCES (UDO)**

WHEREAS, the Lewisville Planning Board held its public hearing on June 9, 2021 on the draft to amend the section in the UDO on off-site parking; and

WHEREAS, the Lewisville Planning Board held its requisite 24 hours waiting period to receive written comments on June 23, 2021 as noted in SL 2020-3; and

WHEREAS, having received no written comments, recommends approval to the Lewisville Town Council; and

WHEREAS, Chapter 160D-601(a) of the North Carolina General Statutes provide that public notice be given when adopting or amending ordinances pertaining to planning and development; and

WHEREAS, General Statute 160D-601(a) requires that a notice of a public hearing be published twice in a newspaper having general circulation in the municipality not less than 10 days nor more than 25 days before the date fixed for the public hearing; and

WHEREAS, General Statute 160D-601 provides for *Methods for Procedure*.

NOW, THEREFORE, BE IT RESOLVED THAT THE LEWISVILLE TOWN COUNCIL sets a public hearing at the Lewisville Town Hall, 6510 Shallowford Road, for Thursday, September 9, 2021 at 7:00 p.m. for the purpose of receiving public comment concerning this request.

Adopted this the 12th Day of August, 2021 by the Lewisville Town Council.

APPROVED: _____
Mike Horn, Mayor

ATTEST: _____
Joyce C. McWilliams Walker, Town Clerk

Ordinance 2021041 of the Lewisville Town Council
Dissolving the Lewisville Student Leadership Committee

WHEREAS, the Lewisville Student Leadership Committee was established in 1999; and

WHEREAS, the Lewisville Student Leadership Committee was formed to provide opportunities for students to learn about local government; and

WHEREAS, student obligations through schools have increased; and

WHEREAS, student participation in the Student Leadership Committee has dwindled in the past few years; and

WHEREAS, at its briefing meeting in July 2021, the Lewisville Town Council agreed to revamp the Town's Student Leadership program.

NOW THEREFORE BE IT RESOLVED, that the Town Council of the Town of Lewisville hereby agrees to dissolve the Lewisville Student Leadership Committee with the thanks of the Council to those students who have been a part of the organization in the past.

Resolved, approved and effective upon adoption, this the 12th Day of August, 2021 by the Lewisville Town Council.

APPROVED: _____
Mike Horn, Mayor

ATTEST: _____
Joyce C. McWilliams Walker, Town Clerk

ATTEST: _____
Joyce C. McWilliams Walker, Town Clerk

Town of Lewisville

**Budget Amendment Ordinance 2021043
Amending Budget Ordinance 2021001**

Finance Department Use Only
<i>Budget Amendment Number: # 4</i>
<i>Finance Officer: PAM ORRELL</i>

<i>DEBIT</i>			<i>CREDIT</i>		
<i>CODE</i>	<i>ACCOUNT DESCRIPTION</i>	<i>AMOUNT</i>	<i>CODE</i>	<i>ACCOUNT DESCRIPTION</i>	<i>AMOUNT</i>
10-80-6120-3514	General Fund Parks and Recreation Maintenance - MAW Community Center	\$4,000.00	10-00-3990-9000	General Fund Fund Balance Appropriated	\$4,000.00

To forestry mulch area behind the Mary Alice Warren Community Center

RECOMMENDED By: Pam Orrell
Town Finance Officer

Approved and effective upon adoption, this the 12th day of August, 2021 by the Lewisville Town Council.

APPROVED: _____
Mike Horn, Mayor

ATTEST: _____
Joyce C. McWilliams Walker, Town Clerk