

**LEWISVILLE BEAUTIFICATION COMMITTEE MEETING**  
**MINUTES**  
**FEBRUARY 20, 2023**

Lewisville Town Hall 2<sup>nd</sup> Floor Conference Room

- I. **Call to Order** – Chair Holli Conger opened the meeting at 7:02 PM. In attendance were Holli Conger (Chair), Ellen Lee (Vice Chair), Genevieve Athens, Carolyn Fulton, Cynthia Kiger, Sonsera Kiger, Susan Linker, Miriam Marley, Bernice Perzel, Christi Ritter, Town Manager James Ayers, and Public Works Director Jon Hanna. Zeke Mock was absent.
- II. **Agenda Approval** – Genevieve Athens moved to approve the agenda with the addition of Yard of the Week Coordinator. The motion was seconded by Carolyn Fulton and motion was approved unanimously.
- III. **Minutes Approval** – Bernice Perzel moved to approve the October 17, 2022 minutes. The motion was seconded by Ellen Lee and motion was approved unanimously.
- IV. **Old Business** – None
- V. **New Business**
  - a. 2023-2024 Budget requests – Manager Ayers shared the budget process including how projects should be defined. He further shared the committee’s current budget of \$1,700 has \$838 remaining. Mrs. Conger proposed requesting the same budgeted amount plus \$600 as a mulch contingency for the pollinator garden for 2023-2024. The committee will also request the Town to consider contractor services for the pollinator garden that mimics what is currently done for the perennial garden. It was noted these requests must be submitted to Manager Ayers by February 28.
  - b. Clean Sweep – It was noted that there is not a Clean Sweep coordinator for the 2023 spring event. It was also noted that the committee may, in the future, coordinate this event with the Environmental Conservation and Sustainability Committee (ECSC). If needed and once determined if there will be a partnership, Ms. Perzel volunteered to coordinate the fall 2023 event. Mrs. Conger will work with the ECSC chair. Holli Conger made a motion to omit the 2023 spring Clean Sweep. Motion was seconded by Ellen Lee and motion passed unanimously.
  - c. Discover Lewisville document – Genevieve Athens moved to appoint Holli Conger as coordinator of reviewing and updating the Discover Lewisville document. Motion was seconded by Ellen Lee and motion passed unanimously.
  - d. Yard of the Week coordinator – Carolyn Fulton moved to appoint Susan Linker as Yard of the Week coordinator until another coordinator can be named. Motion was seconded by Ellen Lee and motion passed unanimously.
  - e. Spring plans
    - i. Perennial Garden – Ms. Perzel, perennial garden coordinator, will label the new plant markers.
    - ii. Pollinator Garden – An update on what has been done at the pollinator garden since the last meeting was given. Zeke Mock plowed and tilled the area. Donations from Ms. Lee’s and Ms. Linker’s garden as well as plants purchased at Elderberry Creek Nursery were planted in the garden. All plants have been labeled with wooden sticks. The committee will spread 14-15 yards of mulch provided by the Town on February 27 at 9 AM.
    - iii. Birdhouses and Bluebird trail – Ms. Fulton will prepare educational material related to Bluebirds and other bird species. Once reviewed and approved by Town staff, the information

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will be placed on the Jack Warren bulletin board. Ms. Fulton also shared that new, 4" peat, nesting cups will need to be purchased this season.

**VI. Clerk Report**

- a. Town Manager – James Ayers began as the Town Manager in November.
- b. Public Works Director – Jon Hanna began as the Public Works Director in February.
- c. Pollinator garden mulch – Payment for mulch to initially be placed on the new pollinator garden will come from the Town's budget, not LBC's. This is an expense that if needed, needs to be included in LBC's annual budget requests.
- d. Thinning of perennial garden – This is part of the Town's annual contract and is coordinated with the contractor by Town staff. For many reasons (including weather and site conditions), thinning will not be accomplished in this fiscal year but will be done in the fall as is the typical process.
- e. New contractor – Contract items are handled by staff.
- f. Holder signage and plantings update – Staff is working on both items. Plantings at the dinosaurs will be done as shown on the sketch to LBC last year.
- g. Messick property – This is still in discussions with staff.
- h. Walker's Low Catmint and Germander – Transition is in process with contractor.

**VII. Next Meeting** – March 20, 2023 at 7 PM

**VIII. Adjournment** – Genevieve Athens moved to adjourn at 8:34 PM. The motion was seconded by Cynthia Kiger and motion was approved unanimously.

ATTEST:

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Holli Conger, Chair

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Dora K. Moore, Town Clerk