

Lewisville Town Council
Regular Meeting Agenda
March 10, 2022 – 7:00 PM
Lewisville Town Hall 1st Floor Council Chambers
6510 Shallowford Road

1. Call to Order:

- A. Roll Call
- B. Invocation – Attorney Bo Houff
- C. Pledge of Allegiance – Mayor Mike Horn
- D. Adoption of Agenda

2. Consent Agenda

- A. Resolution 2022-014 – Acceptance and Approval of Monthly Financials for seven months ended January 31, 2022 ([Attachment #1](#))
- B. Approval of Council Briefing Meeting Minutes – February 3, 2022 ([Attachment #2](#))
- C. Approval of Council Retreat Minutes – February 4-5, 2022 ([Attachment #3](#))
- D. Approval of Regular Meeting Minutes – February 10, 2022 ([Attachment #4](#))

3. Introductions, Recognitions, Presentations and/or Proclamations

- A. Sheriff's Office Report

4. Public Forum

- A. Citizens should limit their comments to three (3) minutes.
- B. Written comments may be sent to townclerk@lewisvillenc.net.

5. Closed Session

6. Appointment(s)

- A. Boards (*by voting tally*)
 - i. Parks, Recreation and Cultural Development (*Appoint 3*)
 - a. *No applications received*
 - ii. Planning (*Appoint 3*)
 - a. Aaron Crum
 - b. Joseph Hamby
 - c. Aaron Hutmacher
 - d. Philip May
 - e. Michael Mulligan
 - f. Kate Norton
 - g. Annemarie Stanford
 - iii. Willow Run Municipal Service District
 - a. Area 3 (*Appoint 1*)
 - 1. Chad Conger
 - b. At-Large (*Appoint 1*)
 - 1. Jeffrey Rawls
 - iv. Zoning Board of Adjustments (*Appoint 1*)
 - a. Kate Norton
 - b. Ken Wernick
- B. Committees (*by appointment order*)
 - i. Appointment Order 2022-001 – Lewisville Beautification ([Attachment #5](#))
 - ii. Appointment Order 2022-002 – Environmental, Conservation & Sustainability ([Attachment #6](#))
 - iii. Appointment Order 2022-003 – Public Safety ([Attachment #7](#))

- C. End-of-term Board and Committee members not seeking reappointment
 - i. Parks , Recreation & Cultural Development
 - a. Shaída Horner and Daniel Lough
 - ii. Planning Board
 - a. Joseph Sloop and Mike Sullivan
 - iii. Willow Run Municipal Service District Area 3
 - a. David Mazza

7. Preliminary Site Plan Approval(s)

8. Evidentiary Hearing(s)

9. Public Hearing(s)

10. Technical Review(s)

11. Annexation Request(s)

12. Unfinished Business

- A. Resolution 2022-011 – Shallowford Square Clock Tower Inscription Policy ([Attachment #8](#))

13. New Business

- A. Resolution 2022-016 – Awarding paving contract ([Attachment #9](#))
- B. Resolution 2022-017 – Declaring surplus items and authorizing electronic auction of surplus personal property ([Attachment #10](#))
- C. Resolution 2022-018 – Setting a public hearing to receive comments on UDO L-165 related to downtown overlay ([Attachment #11](#))
- D. Ordinance 2022-014 – Grant Project Ordinance for the American Rescue Plan Act of 2021: Coronavirus State and Local Fiscal Recovery Funds ([Attachment #12](#))
- E. Ordinance 2022-015 – Amending Budget Ordinance 2021001 to transfer funds from the ARPA Special Revenue Fund to General Fund ([Attachment #13](#))

14. Administrative Reports

- A. Upcoming events at Shallowford Square and Town holidays ([Attachment #14](#))
- B. Manager’s Report
 - i. PARTF Grant Meetings scheduled
 - a. March 14 – 6:30 PM – Zoom
 - b. March 17 – 6:30 PM-8:30 PM – Mary Alice Warren Community Center, Lewisville/Vienna Rooms
 - ii. Proposed Gateway Project
 - A. Bid Opening – March 24
 - B. NCDOT Concurrence – April 14
- C. Planning Report
 - i. U-6154 Lewisville-Vienna/Robinhood Road Roundabout Public Meeting
 - a. March 16 – 6:00 PM – Zoom – Public Officials Meeting
 - b. March 16 – 7:00 PM – Zoom – Public Meeting
- D. Attorney’s Report
- E. Clerk’s Report
 - i. Ethics Training – Required
 - a. May 26 – 10 AM-12 PM – Zoom
 - ii. Budget Calendar ([Attachment #15](#))

F. Approvals at the Briefing and Action Meeting on March 3, 2022

- i. Ordinance 2022-013 – Amending Budget Ordinance 2021001 in the amount of \$428 for MAWCC landscape beautification
- ii. Resolution 2022-015 – EcoLogic landscape beautification contract change order #1
- iii. Ordinance 2022-009 – Amending Budget Ordinance 2021001 in the amount of \$25,000 for legal fees
- iv. Ordinance 2022-010 – Amending Budget Ordinance 2021001 fee schedule
- v. Ordinance 2022-011 – Amending Budget Ordinance 2021001 in the amount of \$15,000 for right of way maintenance
- vi. Ordinance 2022-012 – Amending Budget Ordinance 2021001 in the amount of \$3,000 for street sign supplies
- vii. Revised 2022 Meeting Schedule

15. For the Good of the Order

- A. Public Comments
 - i. Citizens should limit their comments to three (3) minutes.
 - ii. Written comments may be sent to townclerk@lewisvillenc.net.
- B. Council Comments

16. Adjournment



**RESOLUTION 2022-014 OF THE LEWISVILLE TOWN COUNCIL
ACCEPTANCE AND APPROVAL OF MONTHLY DISBURSEMENTS**

WHEREAS, the Finance Officer has presented the Town Council with the Revenue Statement Summary and the Encumbrances and Expenditure State Summary of figures for the seven months ended January 31, 2022; and

WHEREAS, the Finance Officer did not report any unusual expenditures.

NOW, THEREFORE BE IT RESOLVED THAT the Lewisville Town Council accepts the Revenue Statement Summary and the Encumbrances and Expenditure Statement Summary for the seven months ended January 31, 2022 and incorporated herein.

Adopted this the 10th day of March 2022 by the Lewisville Town Council.

ATTEST:

Mike Horn, Mayor

Dora K. Moore, Town Clerk

Town of Lewisville
Financial Budget to Actual Report - General Fund
Seven Months Ended January 31, 2022

General Fund

Revenues	Budget	Revenue Year to Date	Uncollected	Percentage Collected
Property Tax Collections	\$ 2,765,490.00	\$ 2,225,555.82	\$ 539,934.18	80.48%
Sales Tax Revenue	896,530.00	428,457.65	468,072.35	47.79%
Other Revenues	1,224,570.00	710,920.75	513,649.25	58.05%
Total	4,886,590.00	\$ 3,364,934.22	\$ 1,521,655.78	68.86%
Appropriation from Fund Balance	554,029.37			
	<u>\$ 5,440,619.37</u>			

Departments	Budget	Expenditures Year to Date	Encumbrances Year to Date	Unencumbered and Unspent Balance	Percentage of Budget Spent or Encumbered
Governing Body	\$ 272,820.00	\$ 128,623.82	\$ 6,982.50	\$ 137,213.68	49.71%
Administration	776,849.37	408,901.57	19,831.15	348,116.65	55.19%
Student Leadership	700.00	-	-	700.00	0.00%
Finance	246,851.00	135,064.84	105.49	111,680.67	54.76%
Debt Service	236,000.00	236,000.00	-	-	100.00%
Planning & Zoning	463,387.00	139,542.20	5,301.59	318,543.21	31.26%
Beautification	90,800.00	56,988.11	23,708.35	10,103.54	88.87%
Community Policing	699,745.00	340,443.57	-	359,301.43	48.65%
Public Safety	10,150.00	4,375.00	-	5,775.00	43.10%
Public Works	471,909.00	249,774.74	25,066.76	197,067.50	58.24%
Streets	250,904.00	80,390.63	1,357.00	169,156.37	32.58%
Powell Bill	316,750.00	23,335.70	-	293,414.30	7.37%
Storm Water	115,341.00	29,995.42	17,683.51	67,662.07	41.34%
Solid Waste	862,605.00	403,575.19	-	459,029.81	46.79%
Recycling	7,195.00	145.00	-	7,050.00	2.02%
Parks and Recreation	383,613.00	143,396.16	37,342.82	202,874.02	47.11%
Transfers to Capital Reserves	235,000.00	235,000.00	-	-	100.00%
Total	<u>\$ 5,440,619.37</u>	<u>\$ 2,615,551.95</u>	<u>\$ 137,379.17</u>	<u>\$ 2,687,688.25</u>	50.60%

General Fund Balance 7/1/2021	\$ 6,167,863.15
Year-to-Date Increase (Decrease) FY 6/30/2022	<u>749,382.27</u>
General Fund Balance 1/31/2022	<u>\$ 6,917,245.42</u>

Town of Lewisville
Financial Budget to Actual Report - Willow Run Municipal Service District
Seven Months Ended January 31, 2022

Willow Run Municipal Service District

Revenues	Budget	Revenue Year to Date	Uncollected	Percentage Collected
Revenues	\$ 40,750.00	\$ 28,857.77	\$ 11,892.23	70.82%
Total	\$ 40,750.00	\$ 28,857.77	\$ 11,892.23	70.82%
Appropriation from Fund Balance	\$ -			
	<u>\$ 40,750.00</u>			

	Budget	Expenditures Year to Date	Encumbrances Year to Date	Unencumbered and Unspent Balance	Percentage of Budget Spent or Encumbered
Expenditures	\$ 40,750.00	\$ 17,877.52	\$ 1,680.00	\$ 21,192.48	47.99%
Total	\$ 40,750.00	\$ 17,877.52	\$ 1,680.00	\$ 21,192.48	47.99%

MSD Fund Balance 7/1/2021	\$ 193,840.25
Year-to-Date Increase (Decrease) FY 6/30/2022	10,980.25
MSD Fund Balance 1/31/2022	<u>\$ 204,820.50</u>

**Town of Lewisville
Other Funds
January 31, 2022**

Capital Reserves Funds

GWR ROW/Construction Capital Reserve	\$ 1,049,461.45
Sidewalks, Bike Paths, and Greenways Capital Reserve	132,065.71
Municipal Buildings/Land Capital Reserve	130,217.65
Public Works Facility Capital Reserve	329,681.97
Total Capital Reserve Fund Balances	<u><u>\$ 1,641,426.78</u></u>

Capital Projects Funds

GWR ROW/Construction Capital Project	\$ 734,832.13
JWP Maintenance Facility/Playground Expansion Capital Project	20,629.41
Gateway Project Capital Project	188,759.42
Community Center Capital Project	304,477.53
Roundabout at Lewisville-Vienna Road and Robinhood Road Capital Project	173,126.85
Total Capital Projects Fund Balances	<u><u>\$ 1,421,825.34</u></u>

Special Revenue Funds

American Rescue Plan Special Revenue Fund	\$ 2,012,235.75
Total Special Revenue Funds	<u><u>\$ 2,012,235.75</u></u>

Lewisville Town Council
Briefing and Action Meeting Minutes
February 3, 2022 – 6:30 PM
Digitally Originated - Lewisville Town Hall 1st Floor Council Chambers
6510 Shallowford Road

1. Call to Order:

- a. Mayor Horn opened the meeting being streamed electronically at 6:30 PM. In attendance were Mayor Mike Horn, Mayor Pro Tem Jeanne Marie Foster and Council Members Fred Franklin, Melissa Hunt, Ken Sadler, and Jane Welch. Also attending were Town Manager Hank Perkins, Town Attorney Bowen Houff, Town Planner Stacy Tolbert, Finance Director Pam Orrell, Public Works Director Ryan Moser, and Town Clerk Dora Moore. Council Member David Smitherman was absent.
- b. Adoption of Agenda – Council Member Sadler moved to approve the agenda. The motion was seconded by Council Member Hunt and approved unanimously with a roll call vote of ayes from Mayor Mike Horn, Mayor Pro Tem Jeanne Marie Foster and Council Members Fred Franklin, Melissa Hunt, Ken Sadler, and Jane Welch.

2. Introductions, Recognitions and Presentations for February 3, 2022

- a. None

3. Items Requiring Council Direction

- a. Request to add West Forsyth Christian Preschool to the list of exempt users for Town facilities – Due to very little parameters in the code that includes no restrictions on time, frequency and size, Council Member Sadler suggested a moratorium until the guidelines could be evaluated. Attorney Houff cautioned Council that whatever is done cannot result in discrimination. Mayor Horn moved to table the three requests before Council and to request the Parks and Recreation Board review with recommendations for Council consideration at the March Briefing. The motion was seconded by Council Member Franklin and approved unanimously with a roll call vote of ayes from Mayor Mike Horn, Mayor Pro Tem Jeanne Marie Foster and Council Members Fred Franklin, Melissa Hunt, Ken Sadler, and Jane Welch. *(Request is attached.)*
- b. Request to add Clemmons Kiwanis to the list of exempt users for Town facilities – Action taken in previous item applied to this request as well. *(Request is attached.)*
- c. Request to add Camp 6 of the Department of North Carolina, Sons of Union Veterans to the list of exempt users for Town facilities – Action taken in previous item applied to this request as well. *(Request is attached.)*

4. Items Requiring Action at Briefing

- a. Ordinance 2022-005 – Amending Budget Ordinance 2021001 in the amount of \$15,000 for community policing when Forsyth County Commissioners approved an across the board raise for all County employees – Effective January 2022, all Forsyth County employees received a 5% salary increase. Some questions arose about the Town's contract. Mrs. Orrell shared that the Town has a 'true-up' at fiscal year-end. Council Member Franklin moved to approve Ordinance 2022-005 as presented. The motion was seconded by Mayor Pro Tem Foster and approved unanimously with a roll call vote of ayes from Mayor Mike Horn, Mayor Pro Tem Jeanne Marie Foster and Council Members Fred Franklin, Melissa Hunt, Ken Sadler, and Jane Welch. *(Ordinance 2022-005 is herein incorporated by reference into the minutes.)*
- b. Ordinance 2022-006 – Amending Budget Ordinance 2021001 in the amount of \$50,000 for snow and ice removal - Council Member Welch moved to approve Ordinance 2022-006 as presented. The motion was seconded by Council Member Sadler and approved unanimously with a roll call vote of ayes from Mayor Mike Horn, Mayor Pro Tem Jeanne Marie Foster and Council Members

Fred Franklin, Melissa Hunt, Ken Sadler, and Jane Welch. (*Ordinance 2022-006 is herein incorporated by reference into the minutes.*)

- c. Letter of Support for U-6154 Lewisville –Vienna Road and Robinhood Road Roundabout - Council Member Welch moved to approve the letter of support as presented. The motion was seconded by Mayor Pro Tem Foster and approved unanimously with a roll call vote of ayes from Mayor Mike Horn, Mayor Pro Tem Jeanne Marie Foster and Council Members Fred Franklin, Melissa Hunt, Ken Sadler, and Jane Welch. (*Letter of support is attached.*)
- d. Ordinance 2022-007 – Amending Budget Ordinance 2021001 for HVAC Preventative Maintenance at Mary Alice Warren Community Center - Council Member Sadler moved to approve Ordinance 2022-007 as presented. The motion was seconded by Council Member Hunt and approved unanimously with a roll call vote of ayes from Mayor Mike Horn, Mayor Pro Tem Jeanne Marie Foster and Council Members Fred Franklin, Melissa Hunt, Ken Sadler, and Jane Welch. (*Ordinance 2022-007 is herein incorporated by reference into the minutes.*)

5. Unfinished Business

- a. Dinosaur Artwork Placement – Weather dependent, the dinosaur artwork will be placed behind the Mary Alice Warren Community Center in the spring. Signs will be erected in recognition of the donor.

6. Administrative Reports

- a. Manager
 - i. PARTF Grant Meetings – Staff will hold a series of PARTF meetings to garner community feedback on the PARTF grant submittal for Jack Warren Park. Mr. Perkins noted the grant request is a continuation of the 2020 grant request and must be for a single-site location. Public meetings will be held February 14, February 17, and March 14 via Zoom and in person March 17 at the Mary Alice Warren Community Center. Manager Perkins and Mrs. Tolbert have met with the Vienna Civic Club.
 - ii. Mary Alice Warren Community Center Facilities Manager Update – Brian Moore, a Lewisville resident, will join the Town staff on February 21. He formerly served as assistant athletic director at High Point University.
- b. Attorney – None
- c. Public Works – None
- d. Planning
 - i. Comprehensive Plan – The final draft of the Comprehensive Plan has been completed with a unanimous approval recommendation by the Planning Board. Council expressed desire to have the plan presented in March to allow input by Boards and Committees.
- e. Finance – None
- f. Clerk
 - i. Council Retreat will be via Zoom February 4th at 6 PM and February 5th at 8 AM

7. Agenda Items for Regular Meeting on February 10, 2022

- a. Tentative Agenda
 - i. Consent Agenda
 - 1. Resolution 2022-005 – Acceptance and Approval of Monthly Financials for six months ended December 31, 2021
 - 2. Approval of Council Briefing Meeting Minutes – January 6, 2022
 - 3. Approval of Regular Meeting Minutes – January 13, 2022

4. Resolution 2022-006– Accepting the resignation of Russell Bailey from the Environmental, Conservation & Sustainability Committee
5. Resolution 2022-007 – Accepting the resignation of Debbie Pritchard from the Beautification Committee
6. Resolution 2022-008 – Accepting the resignation of Janice Orsini from the Parks & Recreation Board
7. Resolution 2022-009 – Accepting the resignation of Ronald Morris from the Public Safety Committee
- ii. Introductions, Recognitions, Presentations and/or Proclamations
 1. Presentations
 - a. Sheriff’s Office Report
- iii. Public Hearings
- iv. Technical Review(s)
- v. Preliminary Site Plan Approvals
- vi. Evidentiary Hearings
- vii. Old Business
- viii. New Business
 1. Resolution 2022-011 – Shallowford Square Clock Tower Inscription Policy
 2. Resolution 2022-012 – Approving a Policy for Allowable Costs and Cost Principles for Expenditures for ARPA
 - a. Mrs. Orrell shared a presentation related to ARPA funding and possible uses of funding. After much discussion, Council Member expressed his desire to see some benefit to citizens and Mayor Horn expressed his desire that it not be used for a reoccurring expense. *(Request is attached.)*
 3. Resolution 2022-013 – Conflict of Interest Policy
 - a. Council Member Sadler requested Boards and Committees be included in the policy.
- b. Approval of Tentative Agenda for regular meeting on February 10, 2022
 - i. Council Member Sadler moved to approve the tentative agenda for February 10, 2022. The motion was seconded by Mayor Pro Tem Foster and approved unanimously with a roll call vote of ayes from Mayor Mike Horn, Mayor Pro Tem Jeanne Marie Foster and Council Members Fred Franklin, Melissa Hunt, Ken Sadler, and Jane Welch.

8. For the Good of the Order

- a. Council Member Sadler requested the final salary and benefit impact for the facilities and programming manager be shared.

9. **Closed Session pursuant to NCGS 143-318.11(a)(3)** - Council Member Franklin moved to enter into closed session at 8:15 PM. The motion was seconded by Council Member Sadler and approved unanimously with a roll call vote of ayes from Mayor Mike Horn, Mayor Pro Tem Jeanne Marie Foster and Council Members Fred Franklin, Melissa Hunt, Ken Sadler, and Jane Welch.

10. **Adjournment** - Council Member Welch moved to adjourn the meeting at 8:45 PM. The motion was seconded by Council Member Hunt and approved unanimously with a roll call vote of ayes from Mayor Mike Horn, Mayor Pro Tem Jeanne Marie Foster and Council Members Fred Franklin, Melissa Hunt, Ken Sadler, and Jane Welch.

ATTEST:

Mike Horn, Mayor

Dora K. Moore, Town Clerk

Lewisville Town Council
Council Retreat Minutes
February 4, 2022 – 6:00 PM
February 5, 2022 – 8:00 AM
Digitally Originated - Lewisville Town Hall 1st Floor Council Chambers

Call to Order: Mayor Horn opened the meeting being streamed electronically at 6:00 PM on February 4, 2022. In attendance were Mayor Mike Horn, Mayor Pro Tem Jeanne Marie Foster and Council Members Fred Franklin, Melissa Hunt, Ken Sadler, David Smitherman, and Jane Welch. Also attending were Town Manager Hank Perkins, Town Attorney Bowen Houff, Town Planner Stacy Tolbert, Finance Director Pam Orrell, Public Works Director Ryan Moser, and Town Clerk Dora Moore.

1. Capital Improvements Plan (CIP) – Manager Perkins

Discussion: - Three-year CIP required for PARTF grant application.

- Manager Perkins presented a draft 3-year CIP reflecting PARTF.

(Presentation attached to minutes.)

Direction: Staff will keep Council briefed on PARTF.

2. Community Policing – Sergeant Stringer

Discussion: - Call trends for 2019-2021 shared.

- 726 roof tops (does not include businesses) have been approved since 2017.
- Sgt. Stringer requested an additional deputy be added to make six working deputies in addition to his position.
- Public Safety Committee agrees with adding another deputy.
- Budget planning estimates using the Mini-Cops grant presented.

(Presentation attached to minutes.)

Direction: After discussion, no direction.

3. Future of Fire Service in Lewisville – Lewisville Fire Chief Darin Needham

Discussion: Chief Needham shared a presentation about the future of fire service in Lewisville. Pressing questions is if the Lewisville Fire Department will be controlled by Town or Forsyth County. **(Presentation attached to minutes.)**

Direction: After discussion, consensus was to have discussions with the Lewisville Fire Department. Council Member Franklin asked to be a part of future talks.

Break 7:50 PM to 7:58 PM

4. Staffing Plan – Manager Hank Perkins

Discussion: - Manager would like to reinstitute an Assistant Town Manager position by adding to Planner position.

- Hire a Planner I to assist with planning duties.
 - Estimated cost for Planner I is \$40-42,000/annually plus benefits.
- Full-time Communications Specialist will be needed within 5 years.

Direction: After discussion, staffing needs will be discussed more at budget time with more clarification on proposed positions.

5. Suggestions for Shorting Meetings – Council Member Welch

Discussion: Meetings are not effective due to length.

Direction: After discussion, no direction.

Lewisville Town Council
Council Retreat Minutes
February 4, 2022 – 6:00 PM
February 5, 2022 – 8:00 AM

Digitally Originated - Lewisville Town Hall 1st Floor Council Chambers

6. Earlier Distribution of Town Meeting Agendas – Council Member Welch

Discussion: Receive agendas and presentations early.

Direction: After discussion, no direction.

7. Review Budget Process – Mayor Pro Tem Foster

Discussion: - Make sure Boards and Committees are included in process.

- Why so many budget amendments?

- What is role clarity of Town Council and Town Manager?

Direction: After discussion, no direction.

Meeting was recessed at 9:11 PM to reconvene at 8:00 AM on February 5, 2022.

Call to Order: Mayor Horn reconvened the meeting being streamed electronically at 8:00 AM on February 5, 2022. In attendance were Mayor Mike Horn, Mayor Pro Tem Jeanne Marie Foster and Council Members Fred Franklin, Melissa Hunt, Ken Sadler, David Smitherman, and Jane Welch. Also attending were Town Manager Hank Perkins, Town Attorney Bowen Houff, Town Planner Stacy Tolbert, Finance Director Pam Orrell, Public Works Director Ryan Moser, Town Clerk Dora Moore and Communications Specialist Gennie Taylor.

Council Member Hunt requested *Update on Residential and Commercial Development* be removed since it was addressed during Sgt. Stringer's presentation.

8. Staggered Terms – Council Member Hunt

Discussion: Change from 2-year to 4-year, staggered terms. ***(Presentation attached to minutes.)***

Direction: After discussion, Council vote was taken to explore staggered terms. Vote was 4-3.

Ayes – Mayor Horn, Mayor Pro Tem Foster, and Council Members Hunt and Smitherman

Nays – Council Members Franklin, Sadler and Welch

9. Boards and Committees Project Report – Mayor Pro Tem Foster

Discussion: - Mayor Pro Tem Foster shared a presentation related to the Boards and Committee project update. ***(Presentation attached to minutes.)***

- Volunteer Appreciation Week in May.

- Should a Council Member serve as a liaison to each Board/Committee?

- Shows Council commitment

- Boards/Committees might feel micromanaged

- Mayor Pro Tem Foster suggested the following next steps by Council:

- Agree on Boards and Committees Calendar

- Provide personal inventory interest before March Town Council meeting

- Discuss need for Town Council ad hoc teams to support Boards and Committees

- Future considerations for structured options to govern Boards and Committees (subcommittees, liaisons)

- Receive and review School of Government Boards and Committees material prior to March Town Council meetings

Lewisville Town Council
Council Retreat Minutes
February 4, 2022 – 6:00 PM
February 5, 2022 – 8:00 AM

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Direction: After discussion, Mayor Pro Tem Foster will share School of Government material with Council by March meetings. Mayor Pro Tem Foster will also share an inventory assessment for the Boards and Committees project for Town Council Member's skills and interests to be matched with Boards and Committee project tasks.

Break 9:53 AM to 10:01 AM

10. Strategic Planning and Land Use Plan Review – Mayor Pro Tem Foster

Discussion: - Mayor Pro Tem Foster shared a presentation related to strategic planning.
- Discussion at future Council Meeting?
- Discussion around difference between strategic and comprehensive plans.
- Should a joint session be held between Town Council and Planning Board?
- Council would like to see goals for such a meeting

(Presentation attached to minutes.)

Direction: After discussion, Mrs. Tolbert will discuss with Planning Board to determine if there is need for a joint land use planning session between Town Council and Planning Board and, if so, determine meeting goals.

11. Future Use of Existing Facilities and Land – Council Member Hunt

Discussion: - Need a detailed look at Town facilities
- A detailed study of Town facilities was conducted two years ago.
- Public works facility is next on construction list.
- Determine purpose of Annex and Galloway buildings.
- PARC and Comprehensive Plans will be considered.

Direction: After discussion, an expanded audit of facilities, land and potential uses/ideas will be done and, examine needs/wants to determine if existing facilities can be adapted to meet needs.

12. Implementation of Parks & Recreation Plan – Council Member Hunt

Discussion: - Land study was discussed with previous topic.
- Vienna Civic Club is interested in a dog park West Central Community Center.
- Parks and Recreation Board's recommendations are in the PARC Plan

Direction: After discussion, no direction.

13. Land Conservation – Mayor Pro Tem Foster

Discussion: Mayor Pro Tem Foster would like to share best practices with Planner and Planning Board regarding land conservation principles.

Direction: After discussion, Council consensus.

Lewisville Town Council
Council Retreat Minutes
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14. Communications – Mayor Horn

Discussion: - Newsletter remains number one tool of communication.

- How can Channel 6 be more timely and engaging?
- Determine more efficient ways to communicate with residents.
- Communication plan needs to be evaluated with a need to be more deliberate, effective and immediate.
- Small businesses need to be included in communication effort.
- Streamlining of technology is being evaluated by staff.
- Communication Specialist Taylor shared a presentation on the Town's communication efforts.

(Presentation attached to minutes.)

Direction: After discussion, the Town's communication plan and how to resolve communication concerns needs to be determined.

15. Roads, Sidewalk, Greenway, and Stormwater Project Update – Mayor Horn

Discussion: No discussion.

16. Mary Alice Warren Community Center – Mayor Horn

Discussion: - Stacy Howard is currently scheduling events.

- Hal Bodenhamer keeps facility clean and sets up/resets rooms.
- Brian Moore, Facilities and Programming Manager, begins February 21.
- Mayor Horn shared a mission statement.

Direction: After discussion, no direction.

17. Achieving Sustainability Goals – Mayor Pro Tem Foster

Discussion: Evaluate 2030 goals set by Council and share with Environmental, Conservation and Sustainability Committee.

Direction: After discussion, no direction.

18. Comprehensive Plan Update and Status – Mayor Horn

Discussion: This has been completed

For the Good of the Order:

1. Council Member Sadler inquired about closeout status of Mary Alice Warren Community Center.
 - Was project completed timely?
 - What are consequences if not completed timely?
 - Any work remain to be done?

Attorney Houff recommended the Town see the project through to conclusion and assess then.

2. Clerk Moore shared a quick overview of follow up topics. The list will be emailed to Council and staff, who will develop target dates for their respective items. In reviewing if feel something was omitted from list, make a note for all.
3. Council Member Sadler said the contracting could be removed because it has been discussed enough.

Lewisville Town Council
Council Retreat Minutes
February 4, 2022 – 6:00 PM
February 5, 2022 – 8:00 AM
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Adjournment: Having no other business to discuss, the retreat adjourned at 12:12 PM.

ATTEST:

Mike Horn, Mayor

Dora K. Moore, Town Clerk

Lewisville Town Council
Regular Meeting Minutes
February 10, 2022 – 7:00 PM
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6510 Shallowford Road

1. Call to Order:

- a. Mayor Horn opened the meeting being streamed electronically at 7:00 PM. In attendance were Mayor Mike Horn, Mayor Pro Tem Jeanne Marie Foster and Council Members Fred Franklin, Melissa Hunt, Ken Sadler, and Jane Welch. Also attending were Town Manager Hank Perkins, Town Attorney Bowen Houff, Town Planner Stacy Tolbert, Finance Director Pam Orrell, Public Works Director Ryan Moser, and Town Clerk Dora Moore. Council Member David Smitherman was unable to attend.
- b. Invocation – Attorney Bowen Houff
- c. Pledge of Allegiance – Mayor Pro Tem Jeanne Marie Foster
- d. Adoption of Agenda – Council Member Hunt moved to approve the agenda as presented. The motion was seconded by Council Member Sadler and approved unanimously with a roll call vote of ayes from Mayor Horn, Mayor Pro Tem Foster and Council Members Franklin, Hunt, Sadler, and Welch.

2. Consent Agenda

- a. Consent agenda items
 - a. Resolution 2022-005 – Acceptance and Approval of Monthly Financials for six months ended December 31, 2021
 - b. Approval of Council Briefing Meeting Minutes – January 6, 2022
 - c. Approval of Regular Meeting Minutes – January 13, 2022
 - d. Resolution 2022-006– Accepting the resignation of Russell Bailey from the Environmental, Conservation & Sustainability Committee
 - e. Resolution 2022-007 – Accepting the resignation of Debbie Pritchard from the Beautification Committee
 - f. Resolution 2022-008 – Accepting the resignation of Janice Orsini from the Parks & Recreation Board
 - g. Resolution 2022-009 – Accepting the resignation of Ronald Morris from the Public Safety Committee
- b. Council Member Franklin moved to approve the consent agenda. The motion was seconded by Council Member Welch and approved unanimously by roll call vote of ayes from Mayor Horn, Mayor Pro Tem Foster, and Council Members Franklin, Hunt, Sadler, and Welch.
(Resolutions 2022-005, 2022-006, 2022-007, 2022-08 and 2022-009 are herein incorporated by reference into the minutes.)

3. Presentations, Introductions and/or Proclamations

- a. Forsyth County Sheriff's Office – Sergeant Stringer provided current call statistics with comparisons to 2021. Sergeant Stringer cautioned motorists to pull off to the right when they see sirens and lights. The Town lost Officer Southard who has been promoted to Corporal.

2022		2021	
TYPE OF INCIDENT	JAN	TYPE OF INCIDENT	JAN
Total calls for service	531	Total calls for service	700
Security Check	258	Security Check	408
Traffic Arrest / Violation	26	Traffic Arrest / Violation	50
Alarm	15	Alarm	16
Priority Call Response Time	5.4	Priority Call Response Time	5.2

4. **Public Forum**

- a. Susan Frey, 165 Austin Court – Mrs. Frey expressed concern about garbage and recycling carts overflowing and being left at the street. Mayor Horn requested Mr. Moser to evaluate.

5. **Appointment(s)** – None

6. **Public Hearing(s)** – None

7. **Evidentiary Hearing(s)** – None

8. **Annexation Request(s)** – None

9. **Technical Review(s) for Compliance** – None

10. **Unfinished Business** – None

11. **New Business**

- a. Resolution 2022-011 – Shallowford Square Clock Tower Inscription Policy – Clerk Moore presented a draft inscription policy for the Shallowford Square clock tower. Council expressed concern that the policy was too restrictive. Manager Perkins explained the policy needs to be measureable and definable eliminating subjectivity. Mayor Horn recommended Council email their policy guideline suggestions to Clerk Moore.
- b. Resolution 2022-012 – Approving a Policy for Allowable Costs and Cost Principles for Expenditures for ARPA – Council Member Sadler moved to approve Resolution 2022-012. The motion was seconded by Council Member Franklin and approved unanimously by roll call vote of ayes from Mayor Horn, Mayor Pro Tem Foster, and Council Members Franklin, Hunt, Sadler, and Welch. *(Resolution 2022-012 is herein incorporated by reference into the minutes.)*
- c. Resolution 2022-013 – Conflict of Interest Policy – Per Council direction, the proposed policy includes board and committee members. Council Member Sadler moved to approve Resolution 2022-013. The motion was seconded by Mayor Pro Tem Foster and approved unanimously by roll call vote of ayes from Mayor Horn, Mayor Pro Tem Foster, and Council Members Franklin, Hunt, Sadler, and Welch. *(Resolution 2022-013 is herein incorporated by reference into the minutes.)*
- d. Ordinance 2022-008 – Amending Budget Ordinance 2021001 in the amount of \$15,000 to rework conduit and add junction box to reconnect pole light circuits for 5 sets of pole lights damaged during sidewalk work – Conduit was damaged when North Carolina Department of Transportation (NCDOT) made sidewalks ADA complaint. NCDOT tried not to damage the lines but were unable to avoid some areas. Council Member Franklin moved to approve Ordinance 2022-008. The motion was seconded by Council Member Welch and approved unanimously by roll call vote of ayes from Mayor Horn, Mayor Pro Tem Foster, and Council Members Franklin, Hunt, Sadler, and Welch. *(Ordinance 2022-008 is herein incorporated by reference into the minutes.)*

12. **Administrative Reports**

- a. Upcoming Town holidays
- b. Manager's Report
 - i. PARTF Grant Meetings scheduled
 - a. February 14, February 17 and March 14 – 6:30 PM - Zoom

- b. March 17 – 6:30 PM-8:30 PM – Mary Alice Warren Community Center, Lewisville/Vienna Rooms
- ii. Proposed Gateway Project
 - a. Advertisement – February 20, 2022; Pre-bid – March 8, 2022; Bid opening – March 24, 2022; Concurrence with NCDOT – April 14, 2022
 - b. Engineer made changes to bid package to be more favorable to contractors.
 - c. Individual correspondences sent to those who previously expressed interest.
- iii. U-6154 Lewisville –Vienna Road and Robinhood Road Roundabout
 - a. Public Officials Meeting via Zoom – March 16, 2022, 6-7 PM; Public Meeting via Zoom – March 16, 2022, 7-8 PM
- c. Clerk's Report
 - i. Council Retreat follow up topics with timelines was shared. *(List is included with minutes.)*
 - a. Council Member Sadler inquired about involving Piedmont Triad Regional Council (PTRC) in the staggered terms discussion. Manager Perkins stated PTRC is a resource because the goal is not to tell how to do but guide in determining if should do.
 - b. Mayor Pro Tem Foster feels minutes should be reviewed to help determine actionable items. She will be reviewing the retreat recording as well.
- d. Approvals at the Briefing and Action Meeting on February 3, 2022
 - i. Ordinance 2022-005 – Amending Budget Ordinance 2021001 in the amount of \$15,000 for community policing when Forsyth County Commissioners approved an across the board raise for all County employees
 - ii. Ordinance 2022-006 – Amending Budget Ordinance 2021001 in the amount of \$50,000 for snow and ice removal
 - iii. Letter of Support for U-6154 Lewisville –Vienna Road and Robinhood Road Roundabout
 - iv. Ordinance 2022-007 – Amending Budget Ordinance 2021001 for HVAC Preventative Maintenance at Mary Alice Warren Community Center

13. For the Good of the Order

- a. Mayor Pro Tem Foster shared her appreciation for the retreat and all involved.
- b. Mayor Horn stated the Mary Alice Warren Community Center is busy.
- c. Parks & Recreation Board will be requested to look at the facility exemption policy with recommendations to Council in March.

- 14. Adjournment** - Council Member Franklin moved to adjourn the meeting at 8:13 PM. The motion was seconded by Mayor Pro Tem Foster and approved unanimously with a roll call vote of ayes from Mayor Mike Horn, Mayor Pro Tem Jeanne Marie Foster and Council Members Fred Franklin, Melissa Hunt, Ken Sadler, and Jane Welch.

ATTEST:

Mike Horn, Mayor

Dora K. Moore, Town Clerk



**TOWN OF LEWISVILLE
2022-001 APPOINTMENT ORDER
LEWISVILLE BEAUTIFICATION COMMITTEE**

WHEREAS, the Town Council established the Lewisville Beautification Committee in October 1991; and

WHEREAS, the Lewisville Beautification Committee is a planning agency in the planning organization charter; and,

WHEREAS, the Town Council has determined that the Lewisville Beautification Committee serves a vital community function.

NOW, THEREFORE, BE IT RESOLVED THAT THE LEWISVILLE TOWN COUNCIL appoints the following to serve on the Lewisville Beautification Committee beginning April 1, 2022 through March 31, 2024:

Genevieve Athens	Member
Holli Conger	Member
Carolyn Fulton	Member
Cynthia Kiger	Member
Sonsera Kiger	Member
Ellen Lee	Member
Susan Linker	Member
Bernice Perzel	Member
Allen (Zeke) Mock, Jr.	Ex-Officio
Miriam Marley	Ex-Officio
Town Manager or Designee	Ex-Officio
Public Works Director or Designee	Ex-Officio

Appointed this the 10th day of March 2022 by the Lewisville Town Council.

ATTEST:

Mike Horn, Mayor

Dora K. Moore, Town Clerk



**TOWN OF LEWISVILLE
2022-002 APPOINTMENT ORDER
ENVIRONMENTAL, CONSERVATION AND SUSTAINABILITY COMMITTEE**

WHEREAS, the Town Council established the Lewisville *Environmental Issues Committee, Recycling Committee, Environmental Education Committee and Special Environmental Projects Committee* to address environmental concerns in March 1995; and

WHEREAS, the Town Council consolidated these committees into one named the Environmental, Conservation and Sustainability Committee; and

WHEREAS, the Town Council has determined that the Environmental, Conservation and Sustainability Committee serves a vital community function.

NOW, THEREFORE, BE IT RESOLVED THAT THE LEWISVILLE TOWN COUNCIL appoints the following to serve on the Environmental, Conservation and Sustainability Committee beginning April 1, 2022 through March 31, 2024:

Chelsea Blount	Member
Paul Harp	Member
Barbara Hudgens	Member
Jonathan Linck	Member
Emily Price	Member
Gretchen Roberts	Member
Bryan Schroeder	Member
Kay Smitherman	Member
Robert Smitherman	Member
Town Manager or Designee	Ex-Officio
Public Works Director or Designee	Ex-Officio
Solid Waste Provider	Ex-Officio

Appointed this the 10th day of March 2022 by the Lewisville Town Council.

ATTEST:

Mike Horn, Mayor

Dora K. Moore, Town Clerk



**TOWN OF LEWISVILLE
2022-003 APPOINTMENT ORDER
PUBLIC SAFETY ADVISORY COMMITTEE**

WHEREAS, the Town Council established the Lewisville Public Safety Advisory Committee in November 1996; and

WHEREAS, the Town Council has determined that the Public Safety Advisory Committee serves a vital community function.

NOW, THEREFORE, BE IT RESOLVED THAT THE LEWISVILLE TOWN COUNCIL appoints the following to serve on the Public Safety Advisory Committee beginning April 1, 2022 through March 31, 2024:

Chris Cobert	Member
Harlan Cobert	Member
Dale Harriman	Member
Aaron Hutmacher	Member
Warren McMahan	Member
Scott Sewell	Member
Community Policing Officer	Ex-Officio
Fire Department – Lewisville	Ex- Officio
Fire Department – Vienna	Ex-Officio
Town Manager or Designee	Ex-Officio
Public Works Director or Designee	Ex-Officio

Appointed this the 10th day of March 2022 by the Lewisville Town Council.

ATTEST:

Mike Horn, Mayor

Dora K. Moore, Town Clerk



**RESOLUTION 2022-011 OF THE LEWISVILLE TOWN COUNCIL
SHALLOWFORD SQUARE CLOCK TOWER INSCRIPTION POLICY**

WHEREAS, the Lewisville Town Council has requested a policy be developed for names to be placed on the Shallowford Square Clock Tower; and,

WHEREAS, past tradition placed names of deceased individuals who contributed greatly to the Town.

NOW, THEREFORE BE IT RESOLVED, that the Lewisville Town Council finds that persons who have served and/or contributed to the Town of Lewisville should have his or her name inscribed on the clock tower located at Shallowford Square alongside the names of the distinguished residents currently inscribed thereon.

BE IT FURTHER RESOLVED that the policy attached hereto will provide the criteria for placing said names.

Adopted and effective this the ____ day of _____ 2022 by the Lewisville Town Council.

ATTEST:

Mike Horn, Mayor

Dora K. Moore, Town Clerk



**TOWN OF LEWISVILLE
SHALLOWFORD SQUARE CLOCK TOWER INSCRIPTION POLICY**

Elected Officials, and Board Members and Committee Members Chairs

1. A request may be made by any resident to have a Town of Lewisville Council Member's or Board Chair's name placed on the Shallowford Square Clock Tower.
2. The Council Member or Board Chair must have served the Town for at least two (2) terms, consecutive or non-consecutive, in any of the following capacities:
 - a. Served as a member of the Interim Town Council
 - b. Served as an elected Town official
 - c. Served as Chair on a Town appointed Board
3. The request shall be submitted to the Town Clerk who will verify terms prior to submittal to Town Council for their consideration.

Civic Contributors

1. A nomination may be made by any resident to have a civic contributor's name placed on the Shallowford Square Clock Tower.
2. The nominated individual must meet the following criteria:
 - a. ~~30+~~ At least nine (9) years of impactful service, consecutive or non-consecutive, continuous service to the Town of Lewisville serving with:
 - i. A locally, sponsored scout troop; or,
 - ii. Civic Club (includes those who helped with the Town of Lewisville's incorporation; or,
 - iii. Lewisville or Vienna Fire Department; or
 - iv. Served on a Town appointed Board or Committee
3. Nominations under this category must include the following information:
 - a. Capacity in which the individual served
 - b. Dates of service
 - c. Synopsis of why the individual should be recognized
4. Nominations shall be submitted to the Town Clerk ~~who will submit to~~ and reviewed by a subcommittee of the Town Council for their consideration and recommendation to the full Town Council.



**RESOLUTION 2022-011 OF THE LEWISVILLE TOWN COUNCIL
SHALLOWFORD SQUARE CLOCK TOWER INSCRIPTION POLICY**

WHEREAS, the Lewisville Town Council has requested a policy be developed for names to be placed on the Shallowford Square Clock Tower; and,

WHEREAS, past tradition placed names of deceased individuals who contributed greatly to the Town.

NOW, THEREFORE BE IT RESOLVED, that the Lewisville Town Council finds that persons who have served and/or contributed to the Town of Lewisville should have his or her name inscribed on the clock tower located at Shallowford Square alongside the names of the distinguished residents currently inscribed thereon.

BE IT FURTHER RESOLVED that the policy attached hereto will provide the criteria for placing said names.

Adopted and effective this the ____ day of _____ 2022 by the Lewisville Town Council.

ATTEST:

Mike Horn, Mayor

Dora K. Moore, Town Clerk



**TOWN OF LEWISVILLE
SHALLOWFORD SQUARE CLOCK TOWER INSCRIPTION POLICY**

Elected Officials and Board Chairs

1. A request may be made by any resident to have a Town of Lewisville Council Member's or Board Chair's name placed on the Shallowford Square Clock Tower.
2. The Council Member or Board Chair must have served the Town for at least two (2) terms, consecutive or non-consecutive, in any of the following capacities:
 - a. Served as a member of the Interim Town Council
 - b. Served as an elected Town official
 - c. Served as Chair on a Town appointed Board
3. The request shall be submitted to the Town Clerk who will verify terms prior to submittal to Town Council for their consideration.

Civic Contributors

1. A nomination may be made by any resident to have a civic contributor's name placed on the Shallowford Square Clock Tower.
2. The nominated individual must meet the following criteria:
 - a. At least nine (9) years of impactful service, consecutive or non-consecutive, to the Town of Lewisville serving with:
 - i. A locally, sponsored scout troop; or,
 - ii. Civic Club (includes those who helped with the Town of Lewisville's incorporation; or,
 - iii. Lewisville or Vienna Fire Department; or
 - iv. Served on a Town appointed Board or Committee
3. Nominations under this category must include the following information:
 - a. Capacity in which the individual served
 - b. Dates of service
 - c. Synopsis of why the individual should be recognized
4. Nominations shall be submitted to the Town Clerk and reviewed by a subcommittee of the Town Council for their consideration and recommendation to the full Town Council.



**RESOLUTION 2022-016 OF THE LEWISVILLE TOWN COUNCIL
AWARDING PAVING CONTRACT FOR STREET PAVING**

WHEREAS, the Town of Lewisville had a pavement condition survey completed on all town roads in August 2003 by US infrastructure of Carolina, Incorporated Consulting Engineers; and,

WHEREAS, an update to the 2020 has been completed; and,

WHEREAS, the survey determined which roads need paving attention ranking; and,

WHEREAS, the ranking determined the proposed streets needing immediate attention; and,

WHEREAS, using information from the ranking sheets, it has been determined that paving/repairing the following streets:

Desmond Drive
 Crafton Creek Drive
 Kensford Court
 Kensford Drive
 Norwood Court
 Benson Lane
 Seal Drive
 Reef Court

WHEREAS, funds to complete the project are appropriated in the 2021001 Budget Ordinance; and,

WHEREAS, Hills Paving has bid the best price for this project.

NOW, THEREFORE BE IT RESOLVED THAT THE LEWISVILLE TOWN COUNCIL the Town Manager is authorized to award a contract for surface treatments as specified for each road noted in the attached contract to Hills Paving for an amount not to exceed \$357,035 for the above named streets.

Approved and effective this the 10th day of March 2022 by the Lewisville Town Council.

ATTEST:

 Mike Horn, Mayor

 Dora K. Moore, Town Clerk

TOWN OF LEWISVILLE CONTRACT

SPRING PAVING CONTRACT – March 2022

1 Contractor Billing Name and Address:

Hills Paving & Construction, Inc.
P.O. Box 898
Lewisville, NC 27023
336-945-4152

2 Scope of Work:

2.1 Asphalt Roadway Repairs for the following streets: Desmond Drive, Crafton Creek Drive, Kensford Drive, Kensford Court, Norwood Court, Benson Lane, Seal Drive and Reef Court.

2.2 The contractor shall provide the following: full depth patching and milling where indicated by marked pavement. Where full depth does not occur, the contractor shall mill 2 inches of asphalt. Overlay segments with 2.0 inches of asphalt. Contractor shall profile mill at all curb lines in the Crafton Creek subdivision and overlay entire segments with a finished product of 2.0 inches of asphalt.

*All areas have been marked with white paint to identify where milling and full depth patches occur.

2.4 Inform residents of major repair work to be done at least two days prior to start of work.

2.5 Traffic to be maintained at all times and is not to be interfered with during peak hour traffic flow, generally considered to be between 7:00 a.m. to 9:00 a.m. & 4:00 p.m. to 6:00 p.m. All traffic control devices are to be in accordance with the latest edition of The Manual on Uniform Traffic Control Devices.

2.6 Location of underground utilities is the responsibility of the contractor

2.6.1 All asphalt placement shall be done to NCDOT standards.

2.6.2 Backfill shoulders with topsoil as necessary, dress, seed and mulch.

2.6.3 Dispose of all excess materials and debris off site

3 Specifications:

3.1 The Contractor will submit an approved mix design for 9.5B hot asphalt.

3.2 The depth of the asphalt on roll gutter will be the same depth of asphalt required on the street.

3.3 Square valve boxes will be placed parallel to the street being paved.

3.4 Bricks placed below manhole rings will not be staggered. A complete circle of brick will be placed with mortar joints 3/8-inch in width. All debris from structure adjustment will be cleaned up the same day.

3.5 All structures will be set to a grade of 1/8-inch/10-feet.

3.6 All concrete used to secure structures will be 3,000 psi.

3.7 A minimum of a 12-inch vertical cut will be made around all structures that are to be adjusted.

3.8 Prior to paving, the Contractor will be responsible for cleaning all excess stone, dirt, leaves, and grass from the street.

3.9 All existing asphalt on structures to be adjusted will be removed by the Contractor before the structure is set to grade.

3.10 After the street is paved the Contractor will clean excess asphalt and stone from the street and sidewalk area or shoulder area and backfill shoulders with topsoil. Grade and seed shoulders as necessary. Clean up will be

TOWN OF LEWISVILLE CONTRACT

SPRING PAVING CONTRACT – March 2022

- completed no later than one week after the street is resurfaced.
- 3.11 Use a rubber tire roller when applying seal and on resurfacing between lead roller and finish roller.
 - 3.12 Begin resurfacing a street within one week of cold milling it.
 - 3.13 The Contractor will be responsible for all private company structures such as gas, telephone and power.
 - 3.14 Contractor is to include pricing for adjusting water valve boxes and other structures as needed.
 - 3.15 The riser provider will measure each structure to ensure that all risers will be the correct height, If Contractor does not match the riser when the street is resurfaced, the Contractor will be responsible for adjusting the structure to match the new road surface.
 - 3.16 No work will be allowed on holidays observed by the Town unless authorized by the Town Manager. The City observes the following holidays: New Year's Day, Martin Luther King's Birthday, Good Friday, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, Day following Thanksgiving Day and Christmas Day.

4 Specifications for Surface Treatments

The following materials shall be used in the quantities specified as directed by the Town's Public Works Director or his designated representative prior to all streets being resurfaced.

The surface treatment shall be placed a minimum of 48 hours prior to the hot plant mix overlay and SHALL NOT be placed more than 10 calendar days prior to the overlay. All clean up of the stone aggregate whipped off by street traffic whether in excess on the pavement or thrown to the shoulder of the road shall be the responsibility of the contractor.

Price for each treatment shall be clearly indicated in the Proposal Section of this bid and will be for the benefit of the Town in determining the cost of each individual treatment.

SINGLE SURFACE TREATMENT

1/4" maximum aggregate size (No. 14 stone) at a rate of 15 to 20 lbs. of aggregate per square yard placed over 0.15 to 0.30 gallons of CRS-2P asphalt per square yard.

~~DOUBLE SURFACE TREATMENT~~

~~The first course shall have an aggregate size not to exceed 1/2" (No. 78 stone) at the rate of 25 to 30 lbs. of aggregate per square yard placed over 0.25 to 0.30 gallons of CRS-2P asphalt per square yard. The second course shall be as specified for the Single Surface Treatment.~~

5 Independent Contractor:

- 5.1 The Contractor agrees that he/she is an Independent Contractor not under the control or supervision of the Town and therefore not eligible for Worker's Compensation or other Town Employee benefits. The Contractor does not make this agreement under any duress.

6 Insurance:

- 6.1 The Contractor shall maintain in full force and effect throughout the term of this Contract and throughout any extension or renewal thereof the following types of insurance in at least the limits specified below:
 - 6.1.1 Workman's Compensation at or above the Statutory Minimum.
 - 6.1.2 Employer's Liability at or above \$500,000 (Five hundred thousand dollars).
 - 6.1.3 General Liability at or above \$1,000,000 (One million dollars).
 - 6.1.4 Automobile Liability Combined Single Limit at or above \$1,000,000 (One million dollars).

TOWN OF LEWISVILLE CONTRACT

SPRING PAVING CONTRACT – March 2022

- 6.1.5 Products/Completed Operations (Each Occurrence/Aggregate) \$1,000,000/\$1,000,000 (One million dollars).
 - 6.1.6 Excess Umbrella Liability is not required.
 - 6.2 Employer's Liability Coverage will be required of the Contractor and any sub-Contractor where any class of employee engaged in work under this Contract is not protected under the Workmen's Compensation Statute.
 - 6.3 All insurance will be by insurers acceptable to the Town and authorized to do business in the State of North Carolina. Prior to the commencement of work the Contractor shall furnish the Town with certificates of insurance or other satisfactory evidence that such insurance has been produced and in force. Said policies shall not thereafter be cancelled, permitted to expire, or be changed without thirty (30) days advance written notice to the Town.
 - 6.4 To the extent permitted by law, all or any part of required insurance coverage(s) may be provided under a plan of self-insurance (acceptable to the Town in its reasonable discretion).

 - 7 Indemnity:
 - 7.1 The Contractor will indemnify and save harmless the Town, its officers, agents, servants, and employees from and against any and all suits, actions, legal proceedings, claims, demands, damages, costs, expenses, and attorneys' fees resulting from a willful or negligent act or omission of the Contractor, its officers, agents, servants and employees in the performance of this Contract; provided, however, that the Contractor shall not be liable for any suits, actions, legal proceedings, claims, demands, damages, costs, expenses and attorneys' fees arising out of the award of this Agreement or a willful or negligent act or omission of the Town, its officers, agents, servants and employees.

 - 8 Scope of Contract:
 - 8.1 Effective Date - This Contract shall become effective on the day of execution. Contractor shall begin the specified work as set out by this agreement as indicated in the term, and continue without interruption until work is complete..
 - 8.2 Term - The term of this contract shall begin upon execution and end on June 10th, 2022.
 - 8.3 Contract Extension - The parties agree that by mutual consent, each expressed in writing and received at least ten (10) days before the termination contract period, that this Contract may be extended for an additional ten (10) days upon the same terms and conditions as set forth in this Contract.
 - 8.4 Exclusive Right - The Town, as grantor, does not grant the Contractor, as grantee, the exclusive right during the term of this Contract to be the Town's Contractor to perform street and roadway repairs and renovations.
 - 8.5 Compliance with Applicable Laws - The parties to this Contract agree that the laws of the State of North Carolina shall govern the validity, construction, interpretation, and effect of this contract. The Contractor shall conduct the specified renovation as provided for by this Contract in compliance with all applicable federal, state and local regulations and laws including the OSHA standards set and enforced by the Department of Labor. This Contract and the work to be done as described herein is also subject to the provisions of all pertinent municipal ordinances which are hereby made a part hereof with the same force and effect as if specifically set out herein.
 - 8.6 Bankruptcy - "Insolvent" for the purposes of this clause shall mean the party's inability to pay its debts as they mature.
 - 8.6.1 The party's insolvency, or voluntary or involuntary bankruptcy, shall not constitute prospective unwillingness and/or inability to perform nor a repudiation of this agreement unless the party fails to give a timely and adequate assurance of its ability to perform. Until such assurances are received, the demanding party may suspend, if commercially reasonable, any performance due upon its part unless already paid for. If a party is unable to give adequate assurance, the other party may terminate the Contact with ten (10) days written notice. Assumption of this Contract by a bankrupt debtor's trustee shall initially give rise only to a reasonable sense of insecurity and shall not operate as an automatic repudiation, prospective unwillingness to perform, or a breach of the Contract where the Contractor is in the process of voluntary or involuntary bankruptcy.
 - 8.6.2 The Town shall not be bound to the contract by an insolvent Contractor's trustee or receiver.
 - 8.6.3 In the event of the Contractor's bankruptcy, the Town will have the same remedies as provided for Breach of Contract.
-

TOWN OF LEWISVILLE CONTRACT

SPRING PAVING CONTRACT – March 2022

- 8.7 Breach of Contract - If the Contractor fails to comply with applicable Federal, State, or Local Laws or regulations the Contractor will be in default and the Town may immediately terminate the Contract without notice. The Town may seek any or all remedies available at law or in equity. If the Contractor fails to perform, or fails to perform in a satisfactory manner, or to perform in accordance with applicable ordinances, its obligations hereunder, the Town shall have the right to demand in writing adequate assurance from the Contractor that steps have been or are being taken to rectify the situation. Within ten (10) days of receipt of such demand, the Contractor must return to the Town a written statement that explains reasons for non-performance, or delayed, partial or substandard performance during that period and any continuation thereof. Upon receipt of the Contractor's statement or the failure of the Contractor to submit one, the Town may, except under conditions of Force Majeure, terminate this Contract and, shall have any and all remedies available at law or in equity.
- 8.8 Force Majeure -
- 8.8.1 Neither the Contractor nor the Town shall be liable for the failure to perform their duties nor for any resultant damage, loss, etc., if such failure is caused by a catastrophe, riot, war, governmental order or regulation, strike, fine, accident, act of God or other similar contingency beyond the reasonable control of the Contractor or Town.
- 8.8.2 If such circumstances persist for more than ten (10) days or if after their cessation the Contractor is unable to render full or substantial performance for a period of ten (10) days, he or the Town may terminate this Contract upon giving not less than twenty (20) days written notice to the Town.
- 8.9 Arbitration and Award - Any controversy or claim arising out of or relating to this agreement, or breach thereof, shall be settled by arbitration in accordance with the rules of the American Arbitration Association by arbitration in Forsyth County, North Carolina. Judgment upon the award rendered by the arbitrators may be entered in any court having jurisdiction thereof.
- 8.10 Assignment of Contract - No assignment of this Contract or any right accruing under this Contract shall be made in whole or in part by the Contractor, directly or indirectly by sale of stock of the Contractor to an entity unrelated to the Contractor, or other device, without the express written consent of the Town, which consent shall not be unreasonably withheld. The delegation of any Contract duties will require the written consent of the Surety as such a delegation will not relieve the Contractor or his Surety of any liability and/or obligation to perform. In the event of any delegation of duty, the delegate shall assume full responsibility and liability for performance of that duty without affecting the Contractor's liability.
- 8.11 Change of Ownership - In the event that the Contractor's business assets are sold, without the written consent of the Town, the Town maintains the right, to terminate this agreement and, to hold the original owner solely liable. If, however, the Town determines, in its sole discretion, that the new ownership can adequately and faithfully render the services called for in this Contract for the remaining term of the Contract, then the Town may elect to execute a novation, allowing the new ownership to assume the rights and duties of this Contract and releasing the previous ownership of all obligation and liability. The new ownership would then be solely liable for any work and/or claims attendant to this agreement.
- 8.12 Waivers:
- 8.12.1 A waiver by either party of any breach of any provisions hereof shall not be taken or held to be a waiver of any succeeding breach of such provision or as a waiver of any provision itself. No payment or acceptance of compensation for any period subsequent to any breach shall be deemed a waiver of any right or acceptance of defective performance.
- 8.12.2 Where the condition to be waived is a material part of the Contract such that its waiver would affect the essential bargains of the parties, the waiver must be supported by consideration and take the form of a Contract modification as provided for elsewhere in this section.
- 8.13 Illegal and Invalid Provisions - Should any term, provision or other part of this Contract be declared illegal it shall be excised and modified to conform to the appropriate laws or regulations. Should any term, provision or other part of this contract be held to be inoperative, invalid or unenforceable, then such provision or portion thereof shall be reformed in accordance with applicable laws or regulations. In both cases of illegal and invalid provisions, the remainder of the Contract shall not be affected but shall remain in full force and effect.
- 8.14 Joint and Several Liability - If the Contractor is comprised of more than one individual, corporation or other entity, each of the entities comprising the Contractor shall be jointly and severally liable.
-

TOWN OF LEWISVILLE CONTRACT

SPRING PAVING CONTRACT – March 2022

- 8.15 Binding Effect - The provisions, covenants, and conditions in this Contract apply to bind the parties, their legal heirs, representative, successors, and assigns.
- 8.16 Amendment of the Contract - No modification or amendment of the terms hereof shall be effective unless written and signed by the authorized representatives of all parties entitled to receive a right or obligated to perform a duty under this Contract. A signed original is to be fastened to the original Contract with signed copies retained by all the parties.
- 8.17 Merger Clause: Previous Agreements Suspended - This agreement constitutes the final and complete agreement and understanding between the parties. All prior and contemporaneous agreements and understandings, whether oral or written, are to be without effect in the construction of any provision or term of this Contract if they alter, vary or contradict this agreement.
- 9 Safety of Workers and Accident Exposure:
- 9.1 The Contractor is expected to comply with OSHA standards as they may apply to the Contractor's execution of the requirements of this Contract.
- 9.2 The Contractor shall provide to the town a copy of employee safety policies and procedures.
- 9.3 The Contractor's employee safety policies and procedures must provide for adequate protection of all employees performing duties as a part of this Contract and adequate safety of other individuals at or near the work area.
- 9.4 The Contractor shall conduct its own "frequent" and "regular" inspections at the job site for compliance with its safety program and pertinent OSHA regulations.
- 9.5 The Contractor shall provide in all subcontracts that each subcontractor and their subcontractors strictly adhere to all safety standards, rules, and OSHA regulations pertinent to the type of work being performed.
- 9.6 The Contractor shall provide in all subcontracts that each subcontractor and their subcontractors develop a safety program for work covered by the subcontract.
- 9.7 The Contractor shall provide in all subcontracts that each subcontractor and their subcontractors conduct their own "frequent" and "regular" inspections at the job site for compliance with its safety program and all pertinent OSHA regulations.
- 9.8 The Contractor shall include the following statement in subcontracts: "Subcontractor shall, at its own expense, strictly adhere to all pertinent safety standards, rules and OSHA regulations required or recommended by governmental or quasi-governmental authorities having jurisdiction. The Subcontractor hereby acknowledges that it has its own safety program for all work covered by or performed under this Subcontract. The Subcontractor agrees to conduct its own frequent and regular inspections of all work covered by or performed under this Subcontract at the project site to verify compliance with the Subcontractor's safety program and all applicable safety standards, rules and OSHA regulations. The Subcontractor and Contractor acknowledge and agree that the Contractor has no control, responsibility or authority over the Subcontractor or the Subcontractor's employees or subcontractors with regard to the safety and health conditions relating to or arising out of the Subcontractor's work or the performance of any work covered by this Subcontract. The Subcontractor has the sole responsibility and authority for ensuring that any and all hazardous conditions relating to or arising out of the Subcontractor's work are corrected. With regard to the Subcontractor's work or any work covered by or performed under this Subcontract, the Contractor is not the controlling employer or controlling entity for the purpose of detecting hazardous conditions or ensuring that hazardous conditions are corrected."
- 10 Nondiscrimination:
- 10.1 Neither the Contractor nor any sub-Contractor nor any Person(s) acting on his behalf shall discriminate against any person because of race, sex, age, creed, color, religion, national origin, or disability.
- 11 Warranty:
- 11.1 The Contractor shall warranty all workmanship and materials for up to one year after completion of the project.
- 11.2 Any materials, equipment, or workmanship discovered to be inferior or fails to perform as reasonably expected shall be repaired or replaced by the Contractor, at the Contractor's expense, within thirty (30) days of being notified
-

TOWN OF LEWISVILLE CONTRACT

SPRING PAVING CONTRACT – March 2022

of such discovery.

12 E-Verify

12.1 The provider and its subcontractors shall comply with Article 2 of Chapter 64 of the North Carolina General Statutes relating to the required use of the federal E-Verify program to verify the work authorization of new hired employees. Failure of the provider to comply with this provision or failure of its subcontractors to comply could render this contract void under North Carolina law. It is the expectation of The Town of Lewisville that the provider will comply with all applicable federal immigration laws in its hiring and contracting practices relating to the services covered by this contract involving Town funds.

13 **Contractor's Performance and Payment:**

13.1 **Contractor shall perform all work described in the Scope of Work for a fixed fee of \$357,035 (Three hundred fifty-seven thousand thirty-five /100 dollars).**

13.2 **After an inspection and a determination of satisfactory completion of all work as described in the Scope of Work within in the term as described in the Scope of the Contract, the Town will pay the contractor the sum of \$357,035 (Three hundred fifty- seven thousand thirty-five 00/100 dollars).**

14 Notice:

14.1 A letter properly addressed and sent by mail, certified mail, or registered mail to any party at the addresses provided below shall constitute sufficient notice whenever written notice is required for any purpose of this agreement. Notice will be considered sent either when received at the appropriate address or deposited in the United States mail.

14.1.1 Address for notices to the Town:

Town of Lewisville
Attention: Town Manager

Post Office Box 547
Lewisville, North Carolina 27023
Telephone: 945-5558

Signature

William H. Perkins, Jr., Town Manager

Date

14.1.2 Address for notices to Contractor:

Hills Paving & Construction, Inc.
P.O. Box 898
Lewisville, NC 27023
336-945-4152

Signature and Date

This instrument has been pre-audited in the
Manner required by the Local Government
Budget and Fiscal Control Act.

Pam Orrell, Finance Officer



**RESOLUTION 2022-017 OF THE LEWISVILLE TOWN COUNCIL
DECLARING SURPLUS ITEMS AND AUTHORIZING ELECTRONIC AUCTION OF SURPLUS PERSONAL PROPERTY**

WHEREAS, the Lewisville Town Council desires to declare property surplus and to dispose of said Town property in accordance with NCGS 160A-266(c) and Town Code Chapter 14; and,

WHEREAS, NCGS 160A-270(b) allows the Town to sell surplus personal property at public auction upon adoption of a resolution or order authorizing the appropriate official to dispose of the surplus property at public auction; and,

WHEREAS, NCGS 160A-270(c) provides for the use of public electronic auction services; and,

WHEREAS, the Town of Lewisville has contracted with GovDeals to conduct electronic auctions; and,

WHEREAS, the Lewisville Town Council hereby declares the following property surplus:

6 – 12 foot U-Channel Posts
17 – 10 foot U-Channel Posts
42 – 8 foot U-Channel Posts

NOW, THEREFORE BE IT RESOLVED BY THE LEWISVILLE TOWN COUNCIL that

1. The Town Manager or his designee is authorized to sell the surplus property described above by electronic auction beginning on Tuesday, March 22, 2022 at 9 AM at www.govdeals.com. Bidding will close on Thursday, March 31, 2022 at 12 PM.
2. Bidders may inspect the items by calling Public Works Director Ryan Moser at 336-945-5558 to make an appointment for viewing.
3. The Town Clerk is directed to publish an electronic notice of the sale at least ten (10) calendar days before the date on which bidding opens.
4. Electronic notice will be posted at www.lewisvillenc.net.
5. The notice shall contain a general description of the property to be sold, the date and time electronic bidding opens, the electronic address where electronic bids may be posted, and a reference to this authorizing resolution as required by NCGS 160A-270.

BE IT FURTHER RESOLVED the terms of the sale shall be:

1. Items purchased “as is/where is” are to be made payable to GovDeals by GovDeals’ established method of payment. No refunds.
2. The highest bid, if it complies with the terms of the sale, may be accepted by the Town Manager and/or his designee and the sale consummated.
3. All items must be removed from Town premises by 5 PM on Monday, April 11, 2022.

Approved and effective this the 10th day of March 2022 by the Lewisville Town Council.

ATTEST:

Mike Horn, Mayor

Dora K. Moore, Town Clerk



**RESOLUTION 2022-018 OF THE LEWISVILLE TOWN COUNCIL
SETTING A PUBLIC HEARING TO RECEIVE COMMENTS ON
UDO L-165 AMENDING THE UNIFIED DEVELOPMENT ORDINANCES (UDO)**

WHEREAS, the Lewisville Planning Board held a public hearing on February 23, 2022 on the draft to amend the UDO section related to Downtown Overlay; and,

WHEREAS, having received no written comments, recommends approval to the Lewisville Town Council; and,

WHEREAS, North Carolina General Statue 160D-601(a) provides that public notice be given when adopting or amending ordinances pertaining to planning and development; and,

WHEREAS, North Carolina General Statue 160D-601(a) requires that a notice of a public hearing be published twice in a newspaper having general circulation in the municipality not less than 10 days nor more than 25 days before the date fixed for the public hearing; and

WHEREAS, North Carolina General Statue 160D-601(a) provides for Methods of Procedure.

NOW, THEREFORE BE IT RESOLVED BY THE LEWISVILLE TOWN COUNCIL sets a public hearing at the Lewisville Town Hall, 6510 Shallowford Road, for Thursday, April 14, 2022 at 7:00 PM for the purpose of receiving public comment concerning this request.

Adopted this the 10th day of March 2022 by the Lewisville Town Council.

ATTEST:

Mike Horn, Mayor

Dora K. Moore, Town Clerk

**TOWN OF LEWISVILLE
ORDINANCE 2022-014
GRANT PROJECT ORDINANCE FOR THE AMERICAN RESCUE PLAN ACT OF 2021:
CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS**

BE IT ORDAINED by the Town Council of the Town of Lewisville, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted:

Section 1: This ordinance is to establish a budget for a project to be funded by the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319 American Rescue Plan Act of 2021 (ARP/CSLFRF). The Town of Lewisville (Town) has received the first tranche in the amount of \$2,012,235.75 of CSLFRF funds. The total allocation is \$4,024,471.50, with the remainder to be distributed to the Town within 12 months. These funds may be used for the following categories of expenditures, to the extent authorized by state law.

1. Support public health expenditures, by funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff;
2. Address negative economic impacts caused by the public health emergency, including economic harms to workers, households, small businesses, impacted industries, and the public sector;
3. Replace lost public sector revenue, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic;
4. Provide premium pay for essential workers, offering additional support to those who have borne and will bear the greatest health risks because of their service in critical infrastructure sectors; and,
5. Invest in water, sewer, and broadband infrastructure, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet.

Section 2: The Town has elected to take the standard allowance, as authorized by 31 CFR Part 35.6(d)(1) and expend its ARP/CSLFRF funds for the provision of government services.

Section 3: The following amounts are appropriate for the project and authorized for expenditure:

Project Description	Expenditure Category	Cost Object	Appropriation of ARP/CSLFRF
Administration services for period of April 1, 2021 through June 30, 2022	6.1	Salaries	\$ 463,800.00
		Benefits	\$ 97,800.00
Finance services for period of April 1, 2021 through June 30, 2022	6.1	Salaries	\$ 209,000.00
		Benefits	\$ 59,400.00
Planning services for period of April 1, 2021 through June 30, 2022	6.1	Salaries	\$ 106,400.00
		Benefits	\$ 27,500.00
Public Works services for period of April 1, 2021 through June 30, 2022	6.1	Salaries	\$ 266,800.00
		Benefits	\$ 87,700.00
Unassigned			\$ 2,706,071.50
Total			\$ 4,024,471.50

Section 4: The following revenues are anticipated to be available to complete the project:

ARP/CSLFRF Funds \$4,024,471.50

Section 5: The Finance Officer is hereby directed to maintain sufficient specific detailed accounting records to satisfy the requirements of the grantor agency and the grant agreements, including payroll documentation and effort certifications, in accordance with 2 CFR 200.430 & 2 CFR 200.431 and the Town's Uniform Guidance Allowable Costs and Cost Principles Policy.

Section 6: The Finance Officer is hereby directed to report the financial status of the project to the governing board on a monthly basis.

Section 7: Copies of this grant project ordinance shall be furnished to the Budget Officer, the Finance Officer and to the Clerk of the Town Council.

Section 8: This grant project ordinance expires on December 31, 2026, or when all the ARP/CSLFRF funds have been obligated and expended by the Town, whichever occurs sooner.

Adopted this the 10th of March, 2022 by the Lewisville Town Council.

APPROVED: _____
Mike Horn, Mayor

ATTEST: _____
Dora Moore, Town Clerk



TOWN OF LEWISVILLE
Budget Amendment Ordinance 2022-015
Amending Budget Ordinance 2021001

FINANCE DEPARTMENT USE ONLY
Budget Amendment # 30
Pam Orrell, Finance Officer

<u>CODE</u>	<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>	<u>CODE</u>	<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
54-00-3980-0000	ARPA Grant Project Fund - Transfer to General Fund	\$ 1,318,400.00	54-00-3990-9000	ARPA Grant Project Fund - Fund Balance Appropriated	\$ 1,318,400.00
		\$ 1,318,400.00			\$ 1,318,400.00

EXPLANATION: To transfer up to \$1,318,400 from the ARPA Grant Project Fund to the General Fund
to reimburse for salaries and benefits of employees of the following departments from April
2021 through June 2022: Administration, Finance, Planning and Public Works.

RECOMMENDED BY: Pam Orrell, Town Finance Officer

Approved and effective upon adoption this the 10th day of March, 2022 by the Lewisville Town Council.

ATTEST:

Mike Horn, Mayor

Dora K. Moore, Town Clerk

03/08/2022

HENRY M (HANK) CHILTON PAVILION AT SHALLOWFORD SQUARE SCHEDULE OF EVENTS

1

DATE		TIME	FACILITY	ORGANIZATION AND/OR CONTACT NAME AND PHONE NUMBER		
03/19/2022	Saturday	1500	4 3RD BIRTHDAY PARTY	RENTER	PEREZ	4704633
03/26/2022	Saturday	1300	4 GENDER REVEAL PARTY	RENTER	LYON	391-9308
	Saturday	1700	4 service for gary and mike thornton	RENTER	thornton	
04/09/2022	Saturday	0600	4 EASTER EGG HUNT & FESTIVAL CONTACT PERSON: ANANT (304) 685-2902	ROTARY CLUB	VENKATARAMAN	685-2902
04/17/2022	Sunday	0500	4 area church sunrise service	TOWN OF LEWISVILLE	BROWN	5778799
04/22/2022	Friday	1400	4 SCHOOL DANCE - 200 PEOPLE EXPECTED RAIN DATE - APRIL 29, 2022	LEWISVILLE ELEM	HAWKS	817-1512
04/23/2022	Saturday	0600	4 LCC yard sale at the square	CIVIC CLUB	shumack	945-5558
04/29/2022	Friday	1400	4 SCHOOL DANCE - 200 PEOPLE EXPECTED RAIN DATE - APRIL 29, 2022	LEWISVILLE ELEM	HAWKS	817-1512
04/30/2022	Saturday	0600	4 LCC yard sale at the square RAIN DATE	CIVIC CLUB	shumack	945-5558
05/06/2022	Friday	1300	4 movie night - raiders of the lost ark	TOWN OF LEWISVILLE		945-5558
05/07/2022	Saturday	0600	4 annuak mutt strut	humane society		509-5943
05/13/2022	Friday	1200	4 MOVIE NIGHT RAIN DATE	TOWN OF LEWISVILLE	HOWARD	945-5558
05/14/2022	Saturday	1900	4 special recycle event	RECYCLING COMMITTEE		945-5558
05/21/2022	Saturday	1300	4 tour of lewisville by the lewisville clemmons chamber	lewisville CCC	heidell	413-7610
05/30/2022	Monday	0800	4 MEMORIAL DAY CONCERT THE EMBERS	TOWN OF LEWISVILLE	HOWARD	945-5558

4 = HENRY M (HANK) CHILTON PAVILION @ SHALLOWFORD SQUARE

<u>2022 BUDGET CALENDAR</u>		
	<u>Date</u>	<u>Time</u>
Draft budget presented to Council at Council meeting	April 14, 2022	7:00 PM
Budget workshop	April 18, 2022	6:00 PM
Budget Workshop	May 2, 2022	6:00 PM
Budget workshop following briefing	May 5, 2022	6:30 PM
Budget workshop	May 9, 2022	6:00 PM
Budget ordinance final review at briefing	June 2, 2022	6:30 PM
Budget public hearing at regular Council meeting	June 9, 2022	7:00 PM