

**Lewisville Town Council**  
**Briefing and Action Meeting Agenda**  
**September 1, 2022 – 6:30 PM**  
**Lewisville Town Hall 2<sup>nd</sup> Floor Conference Room**  
**6510 Shallowford Road**

- 1. Call to Order:**
  - A. Roll Call
  - B. Adoption of Agenda
  
- 2. Introductions, Recognitions and Presentations for September 1, 2022**
  
- 3. Items Requiring Council Direction – None**
  
- 4. Items Requiring Action at Briefing:**
  - A. Ordinance 2022-046 – Budget amendment to trim Crepe Myrtles at Jack Warren Park - \$5,500  
*(Attachment #1)*
  
- 5. Unfinished Business – None**
  
- 6. Administrative Reports:**
  - A. Manager
    - i. Gateway project update
    - ii. PARTF grant
    - iii. Events Update
      1. British Invaders concert – August 6
      2. Bon Jovi Tribute Band concert – August 27
  - B. Attorney
  - C. Public Works
    - i. Council chambers audio/visual
  - D. Planning
  - E. Finance
  - F. Clerk
    - i. Ethics Training – On-demand to be completed by October 31, 2022
    - ii. Summer Student Leadership update
    - iii. Council and staff Christmas lunch – December 7 at MAWCC
  - G. Community Center Facilities & Programming Manager
  
- 7. Agenda Items for Regular Meeting on September 8, 2022**
  - A. Tentative Agenda
    - i. Consent Agenda
      1. Resolution 2022-053 – Financial statements for the one month ended July 31, 2022 –  
*(Attachment #2)*
      2. Approval of Agenda Briefing Minutes – August 4, 2022 *(Attachment #3)*
      3. Approval of Closed Session Minutes – August 4, 2022
      4. Approval of Regular Meeting Minutes – August 11, 2022 *(Attachment #4)*
      5. Approval of Closed Session Minutes – August 11, 2022
      6. Approval of Called Meeting Minutes – August 17, 2022 *(Attachment #5)*
      7. Approval of Closed Session Minutes – August 17, 2022
      8. Approval of Called Meeting Minutes – August 22, 2022 *(Attachment #6)*
      9. Approval of Closed Session Minutes – August 22, 2022
      10. Approval of Called Meeting Minutes – August 25, 2022 *(Attachment #7)*
      11. Approval of Closed Session Minutes – August 25, 2022
      12. Resolution 2022-054 – Accepting resignation of Susan Frey from Parks and Recreation Advisory Board *(Attachment #8)*

- ii. Introductions, Recognitions, Presentations and/or Proclamations
    - 1. Presentations
      - a. Sheriff's Office
    - 2. Proclamations
      - a. Proclamation 2022-005 – Constitution Week – September 17-23 ([Attachment #9](#))
  - iii. Appointment(s)
    - 1. Appointment Order 2022-008 – Jennifer W. Haydon – Beautification Committee ([Attachment #10](#))
    - 2. Appointment Order 2022-009 – Jennifer W. Haydon – Environmental, Conservation and Sustainability Committee ([Attachment #11](#))
  - iv. Public Hearings
    - 1. UDO L-167 Lewisville Rural Overlay
      - a. Ordinance 2022-029 – UDO L-167 Lewisville Rural Overlay
  - v. Technical Review(s)
  - vi. Preliminary Site Plan Approvals
  - vii. Evidentiary Hearings
  - viii. Old Business
    - 1. BAC status update
      - a. Plan of works – due September 30
      - b. Orientation video – to be shown at September and October board and committee meetings
      - c. Exit survey – being developed
  - ix. New Business
    - 1. Ordinance 2022-047 – Budget amendment to purchase radar for Sergeant Stringer's new patrol car - \$2,165 ([Attachment #12](#))
    - 2. Ordinance 2022-048 – Budget amendment to purchase four (4) mobile LED tower lights - \$13,196 ([Attachment #13](#))
    - 3. Ordinance 2022-049 – Budget amendment to retrofit post lights and reinstall and retrofit post light at Jack Warren Park - \$3,090 ([Attachment #14](#))
    - 4. Replacement and relocation of Jack Warren Park gate
  - x. Closed Session – NCGS 143-318.11(a)(6)
- B. Approval of Tentative Agenda for regular meeting on September 8, 2022

**8. For the Good of the Order**

**9. Closed Session - NCGS 143-318.11(a)(3) (tentative)**

**10. Council retreat prioritizations**

- A. Look at current facility uses, potential reuse of current facilities, and future facility needs

**11. Adjournment**



TOWN OF LEWISVILLE  
Budget Amendment Ordinance 2022-046  
Amending Budget Ordinance 2022001

FINANCE DEPARTMENT USE ONLY
Budget Amendment # 6
Pam Orrell, Finance Officer

CODE	ACCOUNT DESCRIPTION	AMOUNT	CODE	ACCOUNT DESCRIPTION	AMOUNT
10-80-6120-3512	Parks & Recreation - Grounds Maintenance at Jack Warren Park	\$ 5,500.00	10-00-3990-9000	General Fund - Fund Balance Appropriated	\$ 5,500.00
		\$ 5,500.00			\$ 5,500.00

EXPLANATION: To trim 42 Crepe Myrtle Trees in Jack Warren Park which are located within Duke Energy's right-of-way under the power lines.

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RECOMMENDED BY: Pam Orrell, Town Finance Officer

Approved and effective upon adoption this the 1st day of September 2022 by the Lewisville Town Council.

ATTEST:

\_\_\_\_\_  
Mike Horn, Mayor

\_\_\_\_\_  
Dora K. Moore, Town Clerk



**RESOLUTION 2022-053 OF THE LEWISVILLE TOWN COUNCIL  
ACCEPTANCE AND APPROVAL OF MONTHLY DISBURSEMENTS**

**WHEREAS**, the Finance Officer has presented the Town Council with the Revenue Statement Summary and the Encumbrances and Expenditure State Summary of figures for the one month ended July 31, 2022; and

**WHEREAS**, the Finance Officer did not report any unusual expenditures.

**NOW, THEREFORE BE IT RESOLVED THAT** the Lewisville Town Council accepts the Revenue Statement Summary and the Encumbrances and Expenditure Statement Summary for the one month ended July 31, 2022 and incorporated herein.

Adopted this the 8<sup>th</sup> day of September 2022 by the Lewisville Town Council.

ATTEST:

\_\_\_\_\_  
Mike Horn, Mayor

\_\_\_\_\_  
Dora K. Moore, Town Clerk

**Town of Lewisville**  
**Financial Budget to Actual Report - General Fund**  
**One Month Ended July 31, 2022**

**General Fund**

Revenues	Budget	Revenue Year to Date	Uncollected	Percentage Collected
Property Tax Collections	\$ 2,883,926.00	\$ -	\$ 2,883,926.00	0.00%
Sales Tax Revenue	1,057,280.00	-	1,057,280.00	0.00%
Other Revenues	1,399,596.00	11,840.82	1,387,755.18	0.85%
Transfer from ARPA Special Revenue Fund	-	-	-	0.00%
Total	5,340,802.00	\$ 11,840.82	\$ 5,328,961.18	0.22%
Appropriation from Fund Balance	1,238,684.20			
	<u>\$ 6,579,486.20</u>			

Departments	Budget	Expenditures Year to Date	Encumbrances Year to Date	Unencumbered and Unspent Balance	Percentage of Budget Spent or Encumbered
Governing Body	\$ 311,623.00	\$ 28,895.38	\$ 79,092.52	\$ 203,635.10	34.65%
Administration	908,141.20	96,995.01	61,175.74	749,970.45	17.42%
Finance	266,245.00	35,885.06	6,679.99	223,679.95	15.99%
Debt Service	232,400.00	-	-	232,400.00	0.00%
Planning & Zoning	465,975.00	15,241.52	13,238.00	437,495.48	6.11%
Beautification	108,162.00	6,233.92	68,573.12	33,354.96	69.16%
Community Policing	783,330.00	2,120.00	-	781,210.00	0.27%
Public Safety	16,450.00	280.00	-	16,170.00	1.70%
Public Works	447,395.00	42,488.10	55,337.87	349,569.03	21.87%
Streets	250,585.00	764.58	-	249,820.42	0.31%
Powell Bill	385,357.00	2,250.00	-	383,107.00	0.58%
Storm Water	178,526.00	5,763.00	35,635.25	137,127.75	23.19%
Solid Waste	890,000.00	-	-	890,000.00	0.00%
Recycling	7,595.00	145.00	-	7,450.00	1.91%
Parks and Recreation	407,702.00	24,920.19	112,293.80	270,488.01	33.66%
Transfers to Capital Reserves	920,000.00	920,000.00	-	-	100.00%
Total	<u>\$ 6,579,486.20</u>	<u>\$ 1,181,981.76</u>	<u>\$ 432,026.29</u>	<u>\$ 4,965,478.15</u>	<u>24.53%</u>

General Fund Balance 7/1/2021	\$ 6,167,863.15
Increase (Decrease) FY 2021-2022 (Preliminary & Unaudited)	\$ 1,753,801.98
Year-to-Date Increase (Decrease) FY 6/30/2023	\$ (1,170,140.94)
General Fund Balance 7/31/2022	<u>\$ 6,751,524.19</u>

**Town of Lewisville  
Financial Budget to Actual Report - Willow Run Municipal Service District  
One Month Ended July 31, 2022**

***Willow Run Municipal Service District***

Revenues	Budget	Revenue Year to Date	Uncollected	Percentage Collected
Revenues	\$ 36,610.00	\$ 202.99	\$ 36,407.01	0.55%
Total	<u>\$ 36,610.00</u>	<u>\$ 202.99</u>	<u>\$ 36,407.01</u>	0.55%
Appropriation from Fund Balance	\$ -			
	<u>\$ 36,610.00</u>			

	Budget	Expenditures Year to Date	Encumbrances Year to Date	Unencumbered and Unspent Balance	Percentage of Budget Spent or Encumbered
Expenditures	\$ 36,610.00	\$ -	\$ -	\$ 36,610.00	0.00%
Total	<u>\$ 36,610.00</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 36,610.00</u>	0.00%

MSD Fund Balance 7/1/2021	\$ 193,840.25
Increase (Decrease) FY 2021-2022 (Preliminary & Unaudited)	\$ (2,064.29)
Year-to-Date Increase (Decrease) FY 6/30/2023	202.99
MSD Fund Balance 7/31/2022	<u>\$ 191,978.95</u>

**Town of Lewisville  
Other Funds  
July 31, 2022**

**Capital Reserves Funds**

GWR ROW/Construction Capital Reserve	\$ 1,052,437.28
Sidewalks, Bike Paths, and Greenways Capital Reserve	157,465.99
Municipal Buildings/Land Capital Reserve	130,537.74
Public Works Facility Capital Reserve	826,056.49
Parks & Recreation Capital Reserve	400,352.11
<b>Total Capital Reserve Fund Balances</b>	<b><u>\$ 2,566,849.61</u></b>

**Capital Projects Funds**

GWR ROW/Construction Capital Project	\$ 736,915.82
JWP Maintenance Facility/Playground Expansion Capital Project	20,687.91
Gateway Project Capital Project	191,806.01
Community Center Capital Project	282,879.93
Roundabout at Lewisville-Vienna Road and Robinhood Road Capital Project	209,534.54
<b>Total Capital Projects Fund Balances</b>	<b><u>\$ 1,441,824.21</u></b>

**Special Revenue Funds**

American Rescue Plan Special Revenue Fund	\$ 2,819,271.23
<b>Total Special Revenue Funds</b>	<b><u>\$ 2,819,271.23</u></b>

**Lewisville Town Council**  
**Briefing and Action Meeting Minutes**  
**August 4, 2022 – 6:30 PM**  
**Lewisville Town Hall 2<sup>nd</sup> Floor Conference Room**  
**6510 Shallowford Road**

**1. Call to Order:**

- A. Mayor Horn opened the meeting at 6:30 PM. In attendance were Mayor Mike Horn, Mayor Pro Tem Jeanne Marie Foster and Council Members Fred Franklin, Melissa Hunt, Ken Sadler, David Smitherman and Jane Welch. Also attending were Interim Town Manager & Planner Stacy Tolbert, Finance Director Pam Orrell, Public Works Director Ryan Moser, Town Clerk Dora Moore and Attorney Bo Houff.
- B. Adoption of Agenda – Mayor Pro Tem Foster moved to approve the agenda as amended to include the resignation of Julie Rutledge under New Business. The motion was seconded by Council Member Smitherman and approved unanimously.

**2. Closed Session pursuant to NCGS 143-318.11(a)(3)** – Mayor Horn moved to enter into closed session to consult with attorney regarding pending litigation at 6:32 PM. The motion was seconded by Council Member Sadler and approved unanimously.

Council returned to open session at 7:54 PM.

**3. Introductions, Recognitions and Presentations for August 11, 2022** – None

**4. Items Requiring Council Direction**

- A. Council and staff fall social event – Due to Town events, a date for a Council and staff Christmas brunch or lunch will be determined.
- B. Mary Alice Warren Community Center facility fees and usage rules – Mrs. Tolbert shared that a couple of rentals have caused damage to the Mary Alice Warren Community Center (MAWCC) that exceeds the current security deposit of \$200/room. She further noted that a recent rental requested a specific number of tables and chairs but upon arriving for the event removed the tables and chairs and brought in tables and chairs from an outside vendor. These table and chairs left scratches in the floor that cannot be removed. It was noted staff only remains at MAWCC for large events. A proposed increase of the security deposit to \$300/room and prior approval of outside furniture rentals will be brought to Council at their next meeting. Council also wishes to evaluate how to have some type of presence at MAWCC for all events.
- C. Council Retreat prioritizations – Staff will schedule sessions for the September and October briefings to discuss the top council retreat prioritizations.

**5. Items Requiring Action at Briefing**

- A. Ordinance 2022-043 – Budget amendment to remove and grind stump of dead maple tree on Fred Moser lot for \$1,600 – Mayor Pro Tem Foster moved to approve Ordinance 2022-043 as presented. The motion was seconded by Council Member Welch and approved unanimously. *(Ordinance 2022-043 is herein incorporated by reference into the minutes.)*
- B. Resolution 2022-050 Contract with Russell Construction Company for \$13,400 – Staff presented a proposal from Russell Construction Company in the amount of \$13,400 for the following stormwater issues: 1) erosion improvements to repair washed side ditch at 320 Brookside Drive; 2) rock stabilization on shoulder at 345 Brookside Drive; and, 3) clearing/grading side ditch at 3091 Rainbow Avenue. Council Member Smitherman moved to approve Resolution 2022-050 as presented. The motion was seconded by Council Member Sadler and approved unanimously. *(Resolution 2022-050 is herein incorporated by reference into the minutes.)*



6. **Unfinished Business** – None

7. **Administrative Reports**

A. Manager

- i. Great Wagon Road (GWR) update – Mrs. Tolbert reported there has been some dialogue between the Town’s consultant and potential contractors for the Great Wagon Road (GWR) project. A non-mandatory, pre-bid meeting will be held August 9 and bids are due August 25.
- ii. Events update
  1. 80s Tribute – July 16 – Mrs. Tolbert shared this season has been one of the best attended concert series.
  2. Tom & Jerry movie – July 23 – This movie was well attended by the community.

B. Attorney – None

C. Public Works – None

D. Planning – None

E. Finance – None

F. Clerk

- i. Ethics Training – On-demand ethics training must be completed by October 31, 2022.
- ii. Summer Student Leadership – The one-day Summer Student Leadership session will be August 16 with twenty-seven participants enrolled.

G. Community Center Facilities & Programming Manager – None

8. **Agenda Items for Regular Meeting on August 11, 2022**

A. Tentative Agenda

i. Consent Agenda

1. Resolution 2022-049 – Financial statements for the year ended June 30, 2022 – PRELIMINARY AND UNAUDITED
2. Approval of Agenda Briefing Minutes – July 7, 2022
3. Approval of Closed Session Minutes – July 7, 2022
4. Approval of Regular Meeting Minutes – July 14, 2022
5. Approval of Closed Session Minutes – July 14, 2022
6. Resolution 2022-046 – Accepting resignation of Julie Rutledge from Parks and Recreation Advisory Board

ii. Introductions, Recognitions, Presentations and/or Proclamations

1. Presentations

- a. Sheriff’s Office

iii. Appointment(s)

1. Appointment Order 2022-007 – Roy Henry Fansler, Jr. – Environmental, Conservation and Sustainability Committee
  - a. Mr. Fansler lives outside the town limits and would serve as an ex-officio member.

iv. Public Hearings

1. UDO L-167 Lewisville Rural Overlay
  - a. Ordinance 2022-029 – UDO L-167 Lewisville Rural Overlay (LRO)
    - i. Mrs. Tolbert reported the Planning Board has deliberated on proposed changes related to the LRO and planned residential development (PRD). It is anticipated the Planning Board will schedule a public hearing for August 24 and the Council’s public hearing will be September 8. The public hearing will be advertised.

v. Technical Review(s)

- vi. Preliminary Site Plan Approvals
- vii. Evidentiary Hearings
- viii. Old Business
- ix. New Business
  - 1. Resolution 2022-048 – Holiday decorations contract - \$14,720
  - 2. Resolution 2022-051 – Storm sewer mapping contract - \$58,200
- B. Approval of Tentative Agenda for regular meeting on August 11, 2022
  - i. Council Member Smitherman moved to approve the tentative agenda for August 11, 2022. The motion was seconded by Council Member Welch and approved unanimously.

9. **For the Good of the Order**

- A. It was shared that the Red Cross will assist with those affected by the fire on Fairhaven.
- B. Manager search update – Mayor Horn shared that Matt Reece with Piedmont Triad Regional Council (PTRC) will share information of the top manager search applicants with Council for their review.
- C. Shallowford Foundation is giving the Town \$15,000 for programming at MAWCC in 2023.
- D. Mayor Horn reported he has been working with the three primary developers on Conrad Road to review initial site plans, DOT driveway cuts, etc. resulting in minimum disturbance of Conrad Road. If the properties connect to Lissara sewer, they will request voluntary annexation.

10. **Adjournment** – Council Member Franklin moved to adjourn the meeting at 8:59 PM. The motion was seconded by Council Member Smitherman and approved unanimously.

ATTEST:

\_\_\_\_\_  
Mike Horn, Mayor

\_\_\_\_\_  
Dora K. Moore, Town Clerk

**Lewisville Town Council**  
**Regular Meeting Minutes**  
**August 11, 2022 – 7:00 PM**  
**Lewisville Town Hall Council Chambers**  
**6510 Shallowford Road**

**1. Call to Order:**

- A. Mayor Horn opened the meeting at 7:00 PM. In attendance were Mayor Mike Horn, Mayor Pro Tem Jeanne Marie Foster and Council Members Fred Franklin, Melissa Hunt, Ken Sadler, and Jane Welch. Also attending were Interim Town Manager & Planner Stacy Tolbert, Finance Director Pam Orrell, Town Clerk Dora Moore and Town Attorney Bowen Houff. Council Member David Smitherman was absent.
- B. Invocation – Attorney Bo Houff
- C. Pledge of Allegiance – Council Member Jane Welch
- D. Adoption of Agenda – Council Member Hunt moved to approve an amended agenda to include a closed session at the end of the meeting, council direction on solar panels under new business, and manager search process under old business. The motion was seconded by Council Member Welch and approved unanimously.

**2. Consent Agenda**

- A. Consent agenda items
  - i. Resolution 2022-049 – Financial statements for the year ended June 30, 2022 – PRELIMINARY AND UNAUDITED
  - ii. Approval of Agenda Briefing Minutes – July 7, 2022
  - iii. Approval of Closed Session Minutes – July 7, 2022
  - iv. Approval of Regular Meeting Minutes – July 14, 2022
  - v. Approval of Closed Session Minutes – July 14, 2022
  - vi. Resolution 2022-052– Accepting resignation of Julie Rutledge from Parks and Recreation Advisory Board
- B. Council Member Franklin moved to approve the consent agenda. The motion was seconded by Council Member Sadler and approved unanimously.  
*(Resolutions 2022-049 and 2022-052 are herein incorporated by reference into the minutes.)*

**3. Presentations, Introductions and/or Proclamations**

- A. Forsyth County Sheriff's Office – Sergeant Stringer shared current call statistics. With the start of school at the end of the month, Sergeant Stringer explained that passing a stopped school bus will result in a \$500 fine and 5 points on the individual's driver license. Sergeant Stringer introduced Dimitri Galbreath as the Town's newest officer.

**4. Public Forum – None**

**5. Appointment(s)**

- A. Appointment Order 2022-007 – Roy Henry Fansler, Jr. – Environmental, Conservation and Sustainability Committee – Mayor Pro Tem Foster moved to approve Appointment Order 2022-007. The motion was seconded by Council Member Hunt and approved unanimously. *(Appointment Order 2022-007 is herein incorporated by reference into the minutes.)*

6. **Preliminary Site Plan Approval(s)** – None
  7. **Evidentiary Hearing(s)** – None
  8. **Public Hearing(s)**
    - A. UDO L-167 Lewisville Rural Overlay
      - i. Ordinance 2022-029 – UDO L-167 Lewisville Rural Overlay
        - a. Mrs. Tolbert reported the Planning Board will hold a public hearing on August 24 and she requested the Town hold their public hearing on September 8. It was noted that a notice of the public hearings will be published in the newspaper.
        - b. Council Member Welch moved to continue the public hearing until September 8. The motion was seconded by Council Member Hunt and approved unanimously.
9. **Technical Review(s) for Compliance** – None
10. **Annexation Request(s)** – None
11. **Old Business**
  - A. Manager Search Process – Council has received the applicant packets from Matt Reece at Piedmont Triad Regional Council (PTRC). Council consensus was to schedule a special meeting to discuss applicants in closed session on August 17 at 6:00 PM.
12. **New Business**
  - A. Resolution 2022-048 – Holiday decorations contract - \$14,720 – Council Member Hunt moved to approve Resolution 2022-048. The motion was seconded by Mayor Pro Tem Foster and approved unanimously. *(Resolution 2022-048 is herein incorporated by reference into the minutes.)*
  - B. Resolution 2022-051 – Storm sewer mapping contract - \$58,200 – Council Member Franklin moved to approve Resolution 2022-051. The motion was seconded by Mayor Pro Tem Foster and approved unanimously. *(Resolution 2022-051 is herein incorporated by reference into the minutes.)*
  - C. Ordinance 2022-044 – Amend FY 2022-2023 fee schedule in Budget Ordinance 2022-001 – Council Member Welch moved to approve Ordinance 2022-044 increasing the security deposit for all rooms at the Mary Alice Warren Community Center to \$300/room. The motion was seconded by Council Member Hunt and approved unanimously. *(Ordinance 2022-044 is herein incorporated by reference into the minutes.)*
  - D. Ordinance 2022-045– Amending Chapter 16 related to Mary Alice Warren Community Center – Council Member Hunt moved to approve Ordinance 2022-045 requiring staff approval 14 days prior to an event of any outside furniture rentals at the Mary Alice Warren Community Center. The motion was seconded by Council Member Welch and approved unanimously. *(Ordinance 2022-045 is herein incorporated by reference into the minutes.)*
  - E. Council direction on solar panels at the Mary Alice Warren Community Center – Council consent was given on moving forward with solar panels being placed on the back side of the Mary Alice Warren Community Center. It was noted this is in keeping with the Town’s sustainability goal for 2030. Informal bidding process may be needed. *(Renewable Energy Design Group proposal is attached to the minutes.)*

**13. Administrative Reports**

- A. Upcoming Town holidays – Mrs. Tolbert shared the following upcoming events at Shallowford Square: August 27 – Shot Thru the Heart – Bon Jovi Tribute Band; September 9 – Clifford movie; September 17 – The Megan Doss Band; and, October 1 – Eyes of Silver – Doobie Brothers Tribute Band.
- B. Manager’s Report
  - i. Gateway project – Mrs. Tolbert reported the pre-bid meeting was held and bids will be opened August 25.
- C. Planner’s Report
- D. Attorney’s Report
- E. Clerk’s Report
  - i. Summer Leadership Session – August 16 – Currently, twenty-seven area students have registered for the Summer Leadership Session.
  - ii. Ethics training – Council must complete the 2-hour required ethics training by October 31, 2022.
- F. Community Center Facilities & Programming Manager’s Report
- G. Approvals at the Briefing and Action Meeting on August 4, 2022
  - i. Ordinance 2022-043 – Budget amendment to remove and grind stump of dead maple tree on Fred Moser lot - \$1,600
  - ii. Resolution 2022-050 Contract with Russell Construction Company - \$13,400

**14. For the Good of the Order**

- A. Public comments
  - i. Eva Foster, 7390 Meadow Chase Court, submitted comments related to the dinosaur naming contest at Lewisville Elementary School. *(Comments are attached to the minutes.)*
- B. Council comments
  - i. Mayor Horn and Council Members Hunt and Welch will have a 2-3 hour brainstorming session to determine possible solutions in making the community and Council aware of events at the Mary Alice Warren Community Center. It was noted that Mrs. Tolbert and Mr. Moore are identifying potential solutions as well.

**15. Closed Session pursuant to NCGS 143-318.11(a)(3)** – Council Member Welch moved to enter into closed session to consult with attorney regarding pending litigation at 7:47 PM. The motion was seconded by Council Member Sadler and approved unanimously.

Council returned to open session at 8:43 PM.

**16. Adjournment** – Council Member Hunt moved to adjourn the meeting at 8:43 PM. The motion was seconded by Mayor Pro Tem Foster and approved unanimously.

ATTEST:

\_\_\_\_\_  
Mike Horn, Mayor

Dora K. Moore, Town Clerk

DRAFT

**Lewisville Town Council  
Special Meeting Minutes  
August 17, 2022 – 6:00 PM  
Lewisville Town Hall 1<sup>st</sup> Floor Conference Room - 6510 Shallowford Road**

Mayor Horn opened the closed session pursuant to NCGS 143-318.11(a)(6) at 6:00 PM. In attendance were Mayor Mike Horn, Mayor Pro Tem Jeanne Marie Foster and Council Members Fred Franklin, Melissa Hunt, Ken Sadler, David Smitherman, and Jane Welch. Also attending were Matt Reece with Piedmont Triad Regional Council (PTRC), Town Attorney Bowen Houff, and Town Clerk Dora Moore.

Mayor Horn reported the Town has received a response related to the pending litigation. Council scheduled a special meeting for August 22, 2022 at 6:00 PM to go into closed session pursuant to NCGS 143-318.11(a)(3).

Council Member Franklin moved to enter into closed session related to the manager search pursuant to NCGS 143-318.11(a)(6) at 6:07 PM. The motion was seconded by Council Member Welch and approved unanimously.

Council returned to open session at 8:02 PM.

Council scheduled a special meeting for August 25, 2022 at 4:30 PM to go into closed session related to the manager search pursuant to NCGS 143-318.11(a)(6).

Having no further business to discuss, Council Member Franklin made a motion to adjourn at 8:03 PM. The motion was seconded by Council Member Sadler and approved unanimously.

ATTEST:

\_\_\_\_\_  
Mike Horn, Mayor

\_\_\_\_\_  
Dora K. Moore, Town Clerk

**Lewisville Town Council  
Special Meeting Minutes  
August 22, 2022 – 6:00 PM  
Lewisville Town Hall 1<sup>st</sup> Floor Conference Room - 6510 Shallowford Road**

Mayor Horn opened the closed session pursuant to NCGS 143-318.11(a)(3) at 6:03 PM. In attendance were Mayor Mike Horn, Mayor Pro Tem Jeanne Marie Foster and Council Members Fred Franklin, Melissa Hunt, Ken Sadler, David Smitherman, and Jane Welch. Also attending were Interim Town Manager & Planner Stacy Tolbert and Town Attorney Bowen Houff

Council Member Franklin moved to enter into closed session related to pending litigation pursuant to NCGS 143-318.11(a)(3) at 6:04 PM. The motion was seconded by Council Member Smitherman and approved unanimously.

NCLM Attorney Andy Santaniello joined the meeting at 6:13 PM.

Attorney Bo Houff left the meeting at 6:51 PM.

Council returned to open session at 7:17 PM.

Having no further business to discuss, Council Member Smitherman made a motion to adjourn at 7:18 PM. The motion was seconded by Council Member Franklin and approved unanimously.

ATTEST:

\_\_\_\_\_  
Mike Horn, Mayor

\_\_\_\_\_  
Dora K. Moore, Town Clerk

*Note: Minutes were typed from Mrs. Tolbert's notes.*



**Lewisville Town Council  
Special Meeting Minutes  
August 25, 2022 – 4:30 PM  
Lewisville Town Hall 1<sup>st</sup> Floor Conference Room - 6510 Shallowford Road**

Mayor Horn opened the closed session pursuant to NCGS 143-318.11(a)(6) at 4:30 PM. In attendance were Mayor Mike Horn, Mayor Pro Tem Jeanne Marie Foster and Council Members Fred Franklin, Melissa Hunt, Ken Sadler, and Jane Welch. Also attending were Matt Reece with Piedmont Triad Regional Council (PTRC) and Town Attorney Bowen Houff.

Council Member Franklin moved to enter into closed session related to the manager search pursuant to NCGS 143-318.11(a)(6) at 4:30 PM. The motion was seconded by Council Member Sadler and approved unanimously.

Council Member David Smitherman arrived at 5:00 PM.

Council returned to open session at 9:01 PM.

Having no further business to discuss, Council Member Smitherman made a motion to adjourn at 9:01 PM. The motion was seconded by Council Member Sadler and approved unanimously.

ATTEST:

\_\_\_\_\_  
Mike Horn, Mayor

\_\_\_\_\_  
Dora K. Moore, Town Clerk

*Note: Minutes were typed from Attorney Houff's notes.*



**RESOLUTION 2022-054 OF THE LEWISVILLE TOWN COUNCIL  
ACCEPTING RESIGNATION OF SUSAN FREY  
FROM THE PARKS AND RECREATION ADVISORY BOARD**

**WHEREAS**, the Town of Lewisville has received notification from Susan Frey via email of her resignation from the Parks and Recreation Advisory Board; and,

**WHEREAS**, the Parks and Recreation Advisory Board appreciates the dedicated work of committee member Susan Frey.

**NOW, THEREFORE BE IT RESOLVED THAT THE LEWISVILLE TOWN COUNCIL** accepts the resignation of Susan Frey from the Parks and Recreation Advisory Board.

Resolved and effective upon adoption this the 8th day of September 2022 by the Lewisville Town Council.

ATTEST:

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Mike Horn, Mayor

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Dora K. Moore, Town Clerk



**PROCLAMATION 2022-005  
CONSTITUTION WEEK  
SEPTEMBER 17-23, 2022**

**WHEREAS**, the Constitution of the United States of America embodies the principles of limited government in a republic dedicated to rule by law, and not by individuals; and,

**WHEREAS**, September 17, 2022, marks the 235<sup>th</sup> anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention of 1787; and,

**WHEREAS**, in celebrating the anniversary of this significant document, we honor and preserve the foundations of liberty and justice for every American citizen.

**NOW, THEREFORE**, I, Mike Horn, Mayor of the Town of Lewisville, hereby proclaim

September 17, 2022 as Constitution Day  
and  
September 17-23, 2022 as Constitution Week

in Lewisville. I urge all citizens to reaffirm the ideals established by the Framers of the Constitution as we work with each other to “secure the blessings of liberty to ourselves and or posterity.”

Proclaimed this the 8<sup>th</sup> day of September 2022.

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Mike Horn, Mayor



**TOWN OF LEWISVILLE  
2022-009 APPOINTMENT ORDER  
LEWISVILLE BEAUTIFICATION COMMITTEE**

**WHEREAS**, the Town Council established the Lewisville Beautification Committee in October 1991; and

**WHEREAS**, the Lewisville Beautification Committee is a planning agency in the planning organization charter; and,

**WHEREAS**, the Town Council has determined that the Lewisville Beautification Committee serves a vital community function.

**NOW, THEREFORE, BE IT RESOLVED THAT THE LEWISVILLE TOWN COUNCIL** appoints the following to serve on the Lewisville Beautification Committee through March 31, 2024:

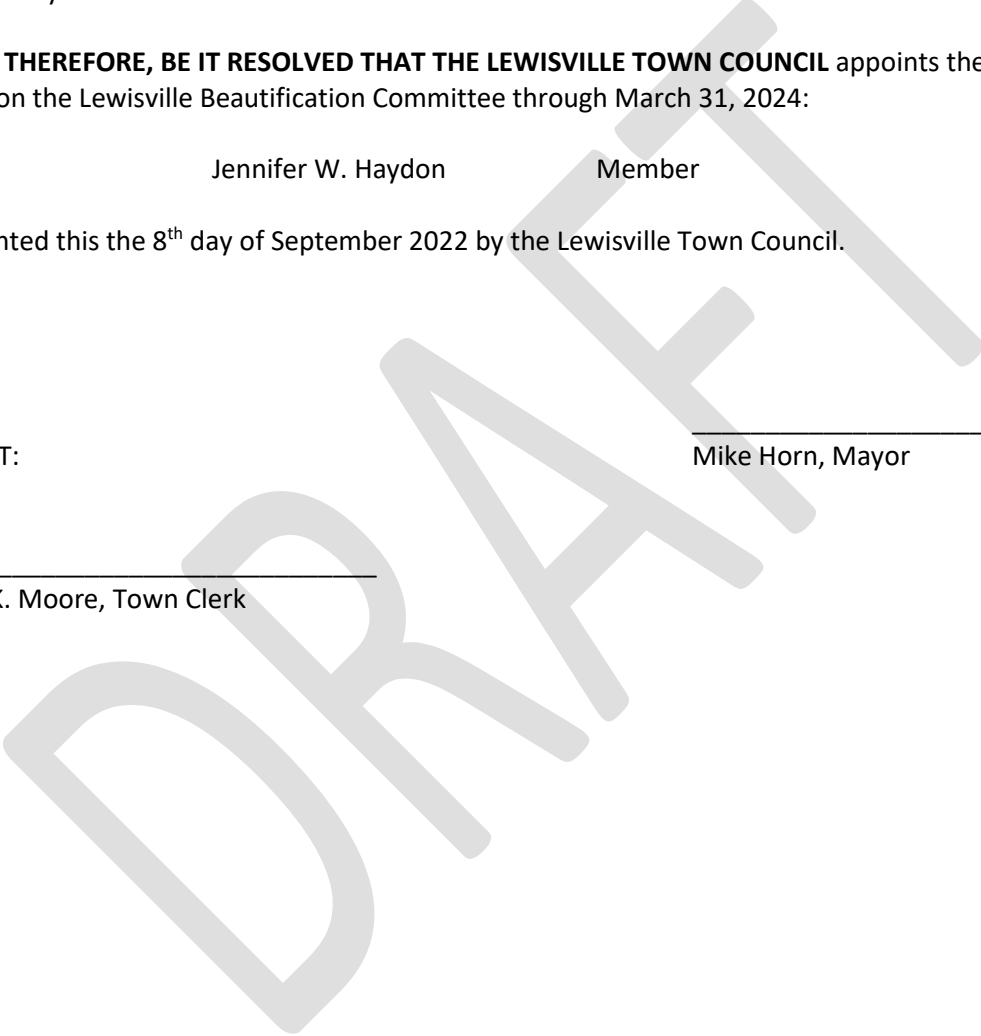
Jennifer W. Haydon Member

Appointed this the 8<sup>th</sup> day of September 2022 by the Lewisville Town Council.

ATTEST:

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Mike Horn, Mayor

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Dora K. Moore, Town Clerk





**TOWN OF LEWISVILLE  
2022-008 APPOINTMENT ORDER  
ENVIRONMENTAL, CONSERVATION AND SUSTAINABILITY COMMITTEE**

**WHEREAS**, the Town Council established the Lewisville *Environmental Issues Committee, Recycling Committee, Environmental Education Committee and Special Environmental Projects Committee* to address environmental concerns in March 1995; and

**WHEREAS**, the Town Council consolidated these committees into one named the Environmental, Conservation and Sustainability Committee; and

**WHEREAS**, the Town Council has determined that the Environmental, Conservation and Sustainability Committee serves a vital community function.

**NOW, THEREFORE, BE IT RESOLVED THAT THE LEWISVILLE TOWN COUNCIL** appoints the following to serve on the Environmental, Conservation and Sustainability Committee through March 31, 2024:

Jennifer W. Haydon      Member

Appointed this the 8<sup>th</sup> day of September 2022 by the Lewisville Town Council.

ATTEST:

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Mike Horn, Mayor

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Dora K. Moore, Town Clerk



TOWN OF LEWISVILLE  
 Budget Amendment Ordinance 2022-047  
 Amending Budget Ordinance 2022001

FINANCE DEPARTMENT USE ONLY
Budget Amendment # 7
Pam Orrell, Finance Officer

CODE	ACCOUNT DESCRIPTION	AMOUNT	CODE	ACCOUNT DESCRIPTION	AMOUNT
10-10-5100-5100	Community Policing - Equipment Non-Capital	\$ 2,165.00	10-00-3990-9000	General Fund - Fund Balance Appropriated	\$ 2,165.00
		\$ 2,165.00			\$ 2,165.00

EXPLANATION: To purchase a BEE3 Radar to be installed in Sergeant Stringer's new patrol car.  
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RECOMMENDED BY: Pam Orrell, Town Finance Officer

Approved and effective upon adoption this the 1st day of September 2022 by the Lewisville Town Council.

ATTEST:

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 Mike Horn, Mayor

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 Dora K. Moore, Town Clerk



TOWN OF LEWISVILLE  
Budget Amendment Ordinance 2022-048  
Amending Budget Ordinance 2022001

FINANCE DEPARTMENT USE ONLY
Budget Amendment # 8
Pam Orrell, Finance Officer

CODE	ACCOUNT DESCRIPTION	AMOUNT	CODE	ACCOUNT DESCRIPTION	AMOUNT
10-00-5500-5100	Public Works - Equipment Non-Capital	\$ 13,196.00	10-00-3990-9000	General Fund - Fund Balance Appropriated	\$ 13,196.00
		\$ 13,196.00			\$ 13,196.00

EXPLANATION: To purchase (4) LED tower lights.

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RECOMMENDED BY: Pam Orrell, Town Finance Officer

Approved and effective upon adoption this the 1st day of September 2022 by the Lewisville Town Council.

ATTEST:

\_\_\_\_\_  
Mike Horn, Mayor

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Dora K. Moore, Town Clerk



TOWN OF LEWISVILLE  
 Budget Amendment Ordinance 2022-049  
 Amending Budget Ordinance 2022001

FINANCE DEPARTMENT USE ONLY
Budget Amendment # 9
Pam Orrell, Finance Officer

CODE	ACCOUNT DESCRIPTION	AMOUNT	CODE	ACCOUNT DESCRIPTION	AMOUNT
10-80-6120-3512	Parks & Recreation - Maintenance/Repairs Jack Warren Park	\$ 3,090.00	10-00-3990-9000	General Fund - Fund Balance Appropriated	\$ 3,090.00
		\$ 3,090.00			\$ 3,090.00

EXPLANATION: To retro fit (7) post lights with LED bulbs in Jack Warren Park and to reinstall (1) post light to existing mount at park entrance and retro fit with LED bulbs.

RECOMMENDED BY: Pam Orrell, Town Finance Officer

Approved and effective upon adoption this the 1st day of September 2022 by the Lewisville Town Council.

ATTEST:

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 Mike Horn, Mayor

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 Dora K. Moore, Town Clerk