

**Lewisville Town Council**  
**Briefing and Action Meeting Agenda**  
**September 2, 2021 - 7:00 p.m.**  
**Lewisville Town Hall 1<sup>st</sup> Floor Council Chambers**  
**6510 Shallowford Road**

1. **Call to Order:**
  - a. Roll Call
  - b. Adoption of Agenda
  
2. **Guests, Introductions, Recognitions and Presentations for September 2, 2021**
  - a. None.
  
3. **Items That Require Council Direction**
  - a. Mary Alice Warren Community Center grading discussion
  - b. Meetings (in-person or electronic)
  
4. **Items Requiring Action at Briefing**
  - a. [Ordinance 2021050](#) - amending Budget Ordinance 2021001 in the amount of \$7,000.<sup>00</sup> to increase the budget for deputy hustles at the events at Shallowford Square
  - b. Gateway Project update
    - i. [Ordinance 2021046](#) - amending Capital Project Ordinance in the amount of \$16,114.<sup>00</sup> for other professional services and to survey for endangered sunflowers
    - ii. [Ordinance 2021047](#) - Amending Budget Ordinance 2021001 transferring funds in the amount of \$16,114.<sup>00</sup> from the Sidewalks, Bike Paths/ Greenways Capital Reserve to the Gateway Project to amend the contract with Kimley Horn
    - iii. [Resolution 2021059](#) - Amendment Number 1 amending the contract for the Williams Road Gateway Project to include additional professional services and other surveys as required by the Endangered Species Act in an amount not to exceed \$16,113.89
  - c. [Ordinance 2021048](#) - amending Budget Ordinance 2021001 in the amount of \$3,965.<sup>00</sup> to budget for an endangered sunflower survey ahead of the CMAQ Project on Lewisville-Vienna Road
  - d. [Ordinance 2021049](#) - amending Budget Ordinance 2021001 in the amount of \$3,164.<sup>00</sup> to purchase a computer/monitor and a vinyl cutter plotter for sign making
  - e. Approval of grant letter of support for the 205J project requesting funds to assist with the mapping of the existing stormwater system
  
5. **Unfinished Business:**
  - a. None.
  
6. **Administrative Reports:**
  - a. Manager
    - i. Public records request
  - b. Attorney

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- i. None.
- c. Public Works
  - i. None.
- d. Planning
  - i. None.
- e. Finance
  - i. None.
- f. Clerk
  - i. Session Law 2021-35 is an act to amend the Statute authorizing the use of remote meetings during certain States of Emergency. It became effective July 1, 2021 and changes the requirement that 24 hours are required **following** a public hearing **to** receive written comments to **24 hours prior** to the scheduled time for the beginning of the public hearing. This change can be found under G. S. 166A-19.24.
  - ii. Town Hall will be closed this coming Monday, September 6, 2021 for the Labor Day Holiday

7. **Agenda Items for Regular Meeting on [September 9, 2021](#)**

- a. Tentative Agenda
  - i. **Consent Agenda**
    - (1) [Resolution 2021060](#) - Acceptance and Approval of Monthly [Financials for the one month ending July 31, 2021](#)
    - (2) Approval of Town Council Briefing Meeting [Minutes - August 5, 2021](#)
    - (3) Approval of Town Council Meeting [Minutes - August 12, 2021](#)
  - ii. **Introductions, Recognitions, Presentations and/or Proclamations**
    - (1) Presentations
      - (a) Sheriff's Office Report
    - (2) Proclamations
      - (a) [Proclamation 2021004](#) - proclaiming Constitution Day - September 17, 2021 and Constitution Week - September 17-23, 2021
      - (b) [Proclamation 2021005](#) - proclaiming September 11, 2021 as a day of remembrance of the 2001 attacks on three US locations
      - (c) [Proclamation 2021006](#) - proclaiming September 5, 2021 through September 11, 2021 as National Suicide Prevention Week
  - iii. **Appointments**
    - (1) [Appointment Order 2021007](#) - appointing Holli Conger to the Lewisville Beautification Committee
  - iv. **Public Hearings**
    - (1) [Ordinance 2021045](#) - A rezoning petition to amend the zoning map in reference to recently annexed property 2675 Williams Road,

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Lewisville, NC 27023 from AG (Agriculture zoning Forsyth County) to AG (Agriculture zoning Lewisville)

- (2) [Ordinance 2021053](#) - A Unified Development Ordinance text amendment to amend Chapter B, Article III, Section 3-3.4 Off-Site Parking to remove the provision allowing off-site parking accessory to multi-family and institutional uses
- v. **Technical Review(s)**
  - (1) None.
- vi. **Preliminary Site Plan Review(s)**
  - (1) None.
- vii. **Evidentiary Hearings**
  - (1) None.
- viii. **Old Business**
  - (1) *Lewisville Tomorrow* update
- ix. **New Business**
  - (1) [Resolution 2021058](#) - revising the youth participation activities in Town of Lewisville government
  - (2) Mary Alice Warren Community Center
    - (a) [Ordinance 2021051](#) - amending various sections of Chapter 16 of the Lewisville Town Code and to include new section 16-18 for the Mary Alice Warren Community Center
    - (b) [Ordinance 2021044](#) - amending Budget Ordinance 2021001 Fee Schedule to include fees for the Mary Alice Warren Community Center
    - (c) [Resolution 2021061](#) - amending the Town's Alcohol Beverage Policy to include Mary Alice Warren Community Center
  - (3) [Ordinance 2021052](#) - amending Town Code Chapter 8 to be in conformity with State Statutes regarding firearms
  - (4) [Resolution 2021062](#) - setting a public hearing to receive comments on UDO L-099 for Longwood Village's request for a site plan amendment
  - (5) [Resolution 2021063](#) - awarding contract to Kimley Horn in the amount of \$419,877.51 for the Lewisville-Vienna Road/Robinhood Road Roundabout Project
  - (6) Willow Run Municipal Service District (WRMSD)
    - (a) [Ordinance 2021054](#) - amending Budget Ordinance 2021001 in the amount of \$5,000.<sup>00</sup> to increase the WRMSD budget for the Emergency Action Plan (EAP) for the Falmouth Dam
    - (b) Resolution 2021064 - authorizing the Town Manager to award the contract to update the WRMSD EAP for Falmouth Dam to Grimes Engineering of Clemmons in the amount of \$16,800.<sup>00</sup>
- b. Approval of Tentative Agenda for regular meeting on **September 9, 2021**

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8. **For the Good of the Order:**
  - a. Council Discussion
  
9. **Adjournment**