



Lewisville Town Council
Regular Meeting Agenda
July 11, 2024 – 6:00 PM
Lewisville Town Hall 1st Floor Council Chambers
6510 Shallowford Road

1. Call to Order:

- A. Roll Call
- B. Invocation – Council Member Monte Long
- C. Pledge of Allegiance – Mayor Pro Tem Melissa Hunt
- D. Adoption of Agenda

2. Consent Agenda

- A. Resolution 2024-032– Financial statements for the eleven months ended May 31, 2024 ([Attachment #1](#))
- B. Approval of Agenda Briefing Minutes – June 6, 2024 ([Attachment #2](#))
- C. Approval of Closed Session Minutes – June 6, 2024
- D. Approval of Regular Meeting Minutes – June 13, 2024 ([Attachment #3](#))

3. Introductions, Recognitions, Presentations and/or Proclamations

- A. Presentations
 - i. Sheriff’s Office monthly report

4. Public Forum

- A. Residents should register with the Town Clerk and limit their comments to three (3) minutes.
- B. Written comments are also available.

5. New Business

- A. Resolution 2024-034 – Final Design/Permitting phase and contractor selection phase for Lake Marblehead Dam repairs - \$35,000 ([Attachment #4](#))

6. Administrative Reports

- A. Upcoming events and closings
 - i. The Neon Queen – July 13, 7:15 PM
 - ii. Gump Fiction – July 20, 7 PM
 - iii. Chicago Rewired – August 3, 7 PM
 - iv. National Night Out – August 6, 6-8 PM
 - v. Blood Drive – August 7, 1-5 PM, MAWCC
 - vi. CPR Class – August 10, 8 AM-12 PM, MAWCC
- B. Approvals at the Briefing and Action Meeting on April 4, 2024
 - i. Resolution 2024-033 – Piedmont Natural Gas easement for Great Wagon Road

7. For the Good of the Order

- A. Public Comments
 - i. Residents should limit their comments to three (3) minutes.
 - ii. Written comment forms are also available.
- B. Council Comments

8. Adjournment



**RESOLUTION 2024-032 OF THE LEWISVILLE TOWN COUNCIL
ACCEPTANCE AND APPROVAL OF MONTHLY DISBURSEMENTS**

WHEREAS, the Finance Officer has presented the Town Council with the Revenue Statement Summary and the Encumbrances and Expenditure State Summary of figures for the eleven months ended May 31, 2024; and

WHEREAS, the Finance Officer did not report any unusual expenditures.

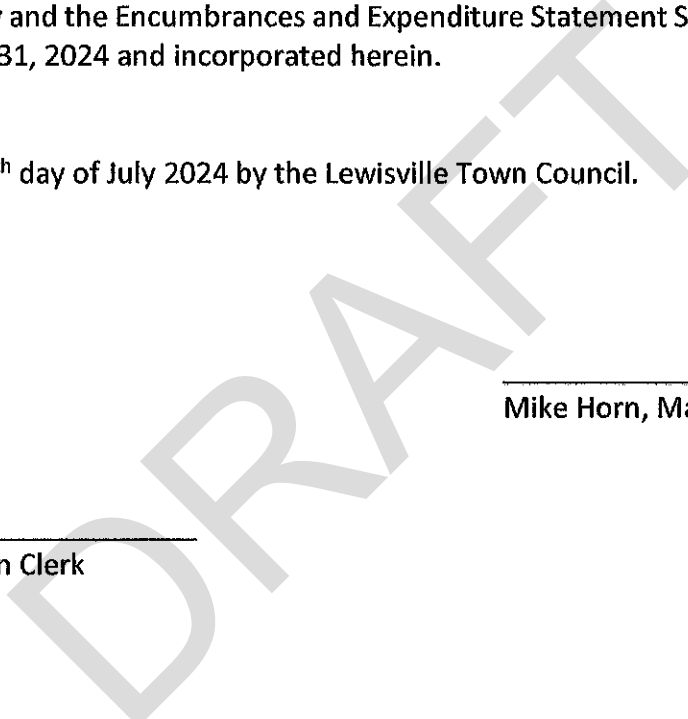
NOW, THEREFORE BE IT RESOLVED THAT the Lewisville Town Council accepts the Revenue Statement Summary and the Encumbrances and Expenditure Statement Summary for the eleven months ended May 31, 2024 and incorporated herein.

Adopted this the 11th day of July 2024 by the Lewisville Town Council.

ATTEST:

Mike Horn, Mayor

Dora K. Moore, Town Clerk



**Town of Lewisville
Financial Budget to Actual Report - General Fund
Eleven Months Ended May 31, 2024**

General Fund

Revenues	Budget	Revenue Year to Date	Revenue Over (Under) Budget	Percentage Collected
Property Tax Collections	\$ 2,993,220.00	\$ 3,013,854.59	\$ 20,634.59	100.69%
Sales Tax Revenue	1,272,770.00	929,379.32	(343,390.68)	73.02%
Other Revenues	1,556,288.00	1,331,066.50	(225,221.50)	85.53%
Transfer from ARPA Special Revenue Fund	-	1,220,142.11	1,220,142.11	-
Subtotal	5,822,278.00	\$ 6,494,442.52	\$ 672,164.52	111.54%
Appropriation from Fund Balance	1,222,889.10			
Total	\$ 7,045,167.10			

Departments	Budget	Expenditures Year to Date	Encumbrances Year to Date	Unencumbered and Unspent Balance	Percentage of Budget Spent or Encumbered
Governing Body	\$ 355,216.00	\$ 200,448.05	\$ 7,283.27	\$ 147,484.68	58.48%
Administration	965,036.00	731,709.65	5,683.33	227,643.02	76.41%
Finance	292,977.00	259,539.38	-	33,437.62	88.59%
Debt Service	228,800.00	228,800.00	-	-	100.00%
Planning & Zoning	466,340.00	293,064.08	83,947.15	89,328.77	80.84%
Beautification	115,407.00	97,457.43	6,976.09	10,973.48	90.49%
Community Policing	824,750.00	610,746.63	196,977.50	17,025.87	97.94%
Public Safety	15,075.00	7,437.31	-	7,637.69	49.34%
Public Works	547,096.00	372,811.40	4,970.17	169,314.43	69.05%
Streets	302,100.20	188,899.98	2,267.31	110,932.91	63.28%
Powell Bill	427,558.00	325,624.51	65,390.00	36,543.49	91.45%
Storm Water	152,642.00	82,354.89	56,274.41	14,012.70	90.82%
Solid Waste	1,077,790.00	796,979.58	-	280,810.42	73.95%
Recycling	9,215.00	3,874.55	-	5,340.45	42.05%
Parks and Recreation	360,618.00	252,104.97	31,973.80	76,539.23	78.78%
Transfers to Capital Projects Funds	779,546.90	779,546.90	-	-	100.00%
Transfers to Capital Reserves	125,000.00	125,000.00	-	-	100.00%
Total	\$ 7,045,167.10	\$ 5,356,399.31	\$ 461,743.03	\$ 1,227,024.76	82.58%

General Fund Balance 7/1/2023	\$ 6,021,921.94
Year-to-Date Increase (Decrease) FY 2023-2024	1,138,043.21
General Fund Balance 5/31/2024	<u>\$ 7,159,965.15</u>

Town of Lewisville
Financial Budget to Actual Report - Willow Run Municipal Service District
Eleven Months Ended May 31, 2024

Willow Run Municipal Service District

Revenues	Budget	Revenue Year to Date	Revenue Over (Under) Budget	Percentage Collected
Revenues	\$ 39,352.00	\$ 45,986.97	\$ 6,634.97	116.86%
Subtotal	39,352.00	\$ 45,986.97	\$ 6,634.97	116.86%
Appropriation from Fund Balance	-			
Total	\$ 39,352.00			

	Budget	Expenditures Year to Date	Encumbrances Year to Date	Unencumbered and Unspent Balance	Percentage of Budget Spent or Encumbered
Expenditures	\$ 39,352.00	\$ 29,425.25	\$ -	\$ 9,926.75	74.77%
Total	\$ 39,352.00	\$ 29,425.25	\$ -	\$ 9,926.75	74.77%

MSD Fund Balance 7/1/2023	\$ 233,234.96
Year-to-Date Increase (Decrease) FY 2023-2024	16,561.72
MSD Fund Balance 5/31/2024	<u><u>\$ 249,796.68</u></u>

**Town of Lewisville
May 31, 2024**

Capital Reserve Funds					
	Fund Balance 7/1/2023	Transfers In	Transfers Out	Investment Earnings	Fund Balance 5/31/2024
GWR ROW/Construction Capital Reserve	\$ 1,090,536.88	\$ -	\$ (1,131,952.97)	\$ 41,416.09	\$ (0.00)
Sidewalks, Bike Paths, and Greenways Capital Reserve	163,166.47	25,000.00	(188,100.00)	1,315.76	1,382.23
Municipal Buildings/Land Capital Reserve	135,263.38	-	-	6,650.08	141,913.46
Public Works Facility Capital Reserve	855,960.81	-	-	42,082.41	898,043.22
Parks & Recreation Capital Reserve	414,845.38	100,000.00	(518,590.22)	4,074.60	329.76
Total	\$ 2,659,772.92	\$ 125,000.00	\$ (1,838,643.19)	\$ 95,538.94	\$ 1,041,668.67

American Rescue Plan Act Special Revenue Fund	
American Rescue Plan Act funding received	\$ 4,024,471.50
Transferred to General Fund to reimburse for general government services - revenue replacement - FY 2021-2022	(1,208,168.14)
Transferred to General Fund to reimburse for general government services - revenue replacement - FY 2022-2023	(1,105,602.57)
Transferred to General Fund to reimburse for general government services - revenue replacement - July 1, 2023 through May 31, 2024	(1,220,142.11)
Investment earnings	160,964.73
American Rescue Plan Act Special Revenue Fund - Cash Balance 5/31/2024	\$ 651,523.41

**Town of Lewisville
May 31, 2024**

Capital Projects Funds - Since Inception

Project	Revenue	Expenditures	Transfers In	Transfers Out	Investment Earnings	Loan Proceeds	Fund Balance 5/31/2024	Budget
GWR ROW/Construction Capital Project	\$ 221,684.95	\$ (1,093,360.03)	\$ 1,563,000.00	\$ (792,592.65)	\$ 101,267.73	\$ -	\$ (0.00)	\$ 1,563,800.00
JWP Maintenance Facility/Playground Expansion Capital Project	-	(35,481.33)	55,000.00	(21,270.78)	1,752.11	-	(0.00)	\$ 55,000.00
Gateway Project Capital Project	2,615,060.07	(3,307,660.60)	1,810,901.90	-	102,222.00	-	1,220,523.37	\$ 4,094,108.90
Community Center Capital Project	100,000.00	(4,795,266.19)	2,947,137.00	-	17,738.21	2,000,000.00	269,609.02	\$ 4,947,137.00
Roundabout at Lewisville-Vienna Road and Robinhood Road Capital Project	565,323.13	(739,013.78)	560,297.00	-	44,201.47	-	430,807.82	\$ 2,801,485.00
Jack Warren Park Improvements	25,181.32	(79,018.61)	672,049.00	-	21,249.18	-	639,460.89	\$ 520,645.00
Lewisville-Vienna Multipurpose Path	-	-	353,291.00	-	14,890.59	-	368,181.59	\$ 1,766,453.00
Shallowford Road CMAQ Sidewalk	-	-	262,933.00	-	7,683.13	-	270,616.13	\$ 1,446,134.00
Great Wagon Road Improvements	-	-	1,924,545.62	-	14,914.01	-	1,939,459.63	\$ 1,924,545.62
Public Works Facility	-	-	-	-	-	-	-	\$ -
Total	\$ 3,527,249.47	\$ (10,049,800.54)	\$ 10,149,154.52	\$ (813,863.43)	\$ 325,918.43	\$ 2,000,000.00	\$ 5,138,658.45	\$ 19,119,308.52

Lewisville Town Council
Briefing and Action Meeting Minutes
June 6, 2024 – 6:00 PM
Lewisville Town Hall 2nd Floor Conference Room
6510 Shallowford Road

1. Call to Order:

- A. Mayor Horn opened the meeting at 6:00 PM. In attendance were Mayor Mike Horn, Mayor Pro Tem Melissa Hunt, and Council Members Ivan Huffman, Monte Long, Julia Puckett, Ken Sadler and Jane Welch. Also attending were Town Manager Stacy Tolbert, Town Clerk Dora Moore, Finance Director Pam Orrell, Public Works Director Jon Hanna, and Town Attorney Elliot Fus.
- B. Adoption of Agenda – Council Member Huffman moved to approve the agenda. The motion was seconded by Council Member Long and approved unanimously.

2. Items Requiring Council Direction

- A. July Agenda Briefing – Due to the Independence Day holiday, Council consensus was to hold the July agenda briefing on July 3, 2024.
- B. Lake Desmond Access – In many meetings, the Willow Run Municipal Service District Board (MSD) has discussed concerns with the Town not having access to Lake Desmond to try mitigating multiple causes of sedimentation. Manager Tolbert and Mr. Hanna have met with Brandt Godfrey of Hubbard Realty. Hubbard Realty owns an unbuildable common area in the Woodview Estates Development that provides access to Lake Desmond. Hubbard Realty is willing to pursue the option of providing a 20-foot easement to the Town for access to Lake Desmond. Council consensus was given to pursue an easement with Hubbard Realty.
- C. Public Art Committee requests
 - i. MAWCC mural grant – While developing a process for designing a mural for Mary Alice Warren Community Center (MAWCC), the Public Art Advisory Committee believes the endeavor is too great for them at this time due to background checks, determining what students would be a part of the project, storage of the mural and materials during the 6-week program, and more. Manager Tolbert noted this project was to be funded by a \$1,250 matching grant from the Shallowford Foundation. The committee has requested permission to return the grant and possibly solicit a single artist to develop and complete the mural. After Council discussion, Council offered the following options for the committee: 1) inquire if Shallowford Foundation will permit the grant parameters to be changed for one, Lewisville artist to design and complete the mural; 2) inquire if the funds can be combined with the Shallowford Square public art grant; or 3) return the grant with no penalty to the Town.
 - ii. Additional committee members – Council consensus was given to increase the membership cap from five to seven members. The additional members would not be artists but could assist with fundraising efforts. This will require a charter change.
 - iii. Staggered terms – Council consensus was given to permit staggered terms for the committee members to be effective April 2025. The staggered terms would provide continuity on the committee since they are active with shows and grants. This will require a charter change.

3. Items Requiring Action at Briefing – None

4. Administrative Reports

- A. Interim Town Manager
 - i. Forsyth 250 representative – Manager Tolbert reported that a representative from the Lewisville Historical Society is already serving on the Forsyth 250 Committee

commemorating America's 250th anniversary. Therefore, Veronica Leasure will serve as the Town's representative on the committee.

- ii. Task/project update – Manager Tolbert shared a document outlining tasks and projects with anticipated dates for when these items will be brought to Council.

B. Clerk

- i. Camel City Yacht Club – June 8, 7-9 PM
- ii. Blood Drive – June 12, MAWCC
- iii. Street Party & Food Truck Festival – The Band of Oz – June 22, 6-9 PM
- iv. Independence Day tribute Concert – Jim Quick & the Coastline – June 29, 7-9 PM
- v. Town offices closed – July 4
- vi. CPR Class – August 10, 8 AM-12 PM, MAWCC

5. **Tentative Agenda Items for Regular Meeting on June 13, 2024**

A. Consent Agenda

- i. Resolution 2024-025– Financial statements for the ten months ended April 30, 2024
- ii. Approval of Budget Workshop Minutes – April 18, 2024
- iii. Approval of Budget Workshop Minutes – April 29, 2024
- iv. Approval of Agenda Briefing Minutes – May 2, 2024
- v. Approval of Closed Session Minutes – May 2, 2024
- vi. Approval of Regular Meeting Minutes – May 9, 2024
- vii. Approval of Closed Session Minutes – May 9, 2024
- viii. Approval of Budget Workshop Minutes – May 13, 2024
- ix. Ordinance 2024-011 – Amending Budget Ordinance 2023-001 – Jack Warren Park Improvements - \$58,736 (Ordinance Number Correction – Previously adopted as Ordinance 2024-008)

B. Introductions, Recognitions, Presentations and/or Proclamations

- i. Presentations
 - a. Sheriff's Office monthly report
 - b. Introduction of Officer

C. Public Hearing

- i. Rezoning – L-109 – 2065 Glenn Ferry Court
 - a. Staff presentation
 - b. Public Hearing
 - c. Council discussion
 - d. Council consideration – Ordinance 2024-012– Change zoning from Forsyth County RS-30 to Town of Lewisville RS-30 – 2065 Glenn Ferry Court
- ii. Annexation – 2065 Glenn Ferry Court
 - a. Staff presentation
 - b. Public Hearing
 - c. Council discussion
 - d. Council consideration – Ordinance 2024-013 – Extend the Town of Lewisville corporate limits to include 2065 Glenn Ferry Court

D. New Business

- i. Ordinance 2024-001 – 2024-2025 Budget
- ii. Ordinance 2024-014 – Amending the Sidewalks, Bike Paths and Greenways Capital Reserve Fund
- iii. Ordinance 2024-015 – Amending the Municipal Buildings and Land Capital Reserve Fund
- iv. Ordinance 2024-016 – Amending the Public Works Facility Capital Reserve Fund
- v. Ordinance 2024-017– Amending the Parks and Recreation Capital Reserve Fund
- vi. Ordinance 2024-018 – Order to collect 2024 taxes

- vii. Ordinance 2024-019 – Order to collect 2023 and prior years’ taxes
- viii. Resolution 2024-026 – Awarding janitorial service contract for Jack Warren Pak, Shallowford Square, Town Hall Annex and G Galloway Reynolds Community Center - \$50,496
- ix. Resolution 2024-027 – Awarding janitorial service contract for Town Hall - \$27,384
- x. Resolution 2024-028 – Awarding horticultural maintenance contract - \$95,616
- xi. Resolution 2024-029 – Awarding grounds maintenance services contract
- xii. Resolution 2024-030 – Awarding snow and ice removal contract
- xiii. Ordinance 2024-020 – Amend Grant Project Ordinance for the American Rescue Plan Act of 2021: Coronavirus State and Local Fiscal Recovery Funds
- xiv. Appointment 2024-003 – Triad Municipal Alcoholic Beverage Control System Board
- xv. Ordinance 2024-021 – Street maintenance acceptance of a portion Plemmons Road

6. **Closed Session – NCGS 143-318.11(a)(5)**

- A. Mayor Horn moved to enter into closed session for property acquisition pursuant to NCGS 143-318.11(a)(5) at 6:58 PM. The motion was seconded by Mayor Pro Tem Hunt and approved unanimously.
- B. Council returned from closed session at 7:33 PM.

7. **For the Good of the Order**

8. **Adjournment** – Council Member Puckett moved to adjourn the meeting at 7:33 PM. The motion was seconded by Council Member Sadler and approved unanimously.

ATTEST:

Mike Horn, Mayor

Dora K. Moore, Town Clerk

Lewisville Town Council
Regular Meeting Minutes
June 13, 2024 – 6:00 PM
Lewisville Town Hall Council Chambers
6510 Shallowford Road

1. Call to Order:

- A. Mayor Horn opened the meeting at 6:00 PM. In attendance were Mayor Mike Horn, Mayor Pro Tem Melissa Hunt, and Council Members Ivan Huffman, Monte Long, Ken Sadler and Jane Welch. Also attending were Town Manager Stacy Tolbert, Town Clerk Dora Moore, Finance Director Pam Orrell, Public Works Director Jon Hanna, and Town Attorney Elliot Fus. Council Member Julie Puckett was absent.
- B. Invocation – Council Member Jane Welch
- C. Pledge of Allegiance – Mayor Mike Horn
- D. Adoption of Agenda – Council Member Welch moved to approve the agenda as amended. The motion was seconded by Council Member Long and approved unanimously.

2. Consent Agenda

- A. Resolution 2024-025– Financial statements for the ten months ended April 30, 2024
- B. Approval of Budget Workshop Minutes – April 18, 2024
- C. Approval of Budget Workshop Minutes – April 29, 2024
- D. Approval of Agenda Briefing Minutes – May 2, 2024
- E. Approval of Closed Session Minutes – May 2, 2024
- F. Approval of Regular Meeting Minutes – May 9, 2024
- G. Approval of Closed Session Minutes – May 9, 2024
- H. Approval of Budget Workshop Minutes – May 13, 2024
- I. Ordinance 2024-011 – Amending Budget Ordinance 2023-001 – Jack Warren Park Improvements - \$58,736 (Ordinance Number Correction – Previously adopted as Ordinance 2024-008)
- J. Revised 2024 Meeting Schedule

Mayor Pro Tem Hunt moved to approve the consent agenda items. The motion was seconded by Council Member Huffman and approved unanimously. (*Resolution 2024-025 and Ordinance 2024-011 are herein incorporated by reference into the minutes.*)

3. Introductions, Recognitions, Presentations and/or Proclamations

- A. Presentations
 - i. Monthly report – Sergeant Stringer shared recent call information. He encouraged motorists to slow down while driving through Town when events are occurring at Shallowford Square noting there are many pedestrians. Pedestrians were also encouraged to use the lighted crosswalks because deputies are stationed at these areas to assist.

2024													
TYPE OF INCIDENT	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Total calls for service	575	657	715	682	605								
Security Check	277	347	408	368	300								
Traffic Arrest / Violation	34	38	24	30	25								151
Alarm	11	1	19	14	16								61
Priority Call Response Time	5.9	5	5	4.1	5.4								25.4
2023													
TYPE OF INCIDENT	JAN	FEB	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Total calls for service	872	676	751	758	754								575
Security Check	570	396	136	446	442								
Traffic Arrest / Violation	49	47	51	75	41								
Alarm	17	23	23	22	15								
Priority Call Response Time	5.2	3.6	5.2	5.3	5								

- ii. Introduction of Deputy Stephens – Sergeant Stringer introduced Deputy John ‘Cody’ Stephens as the Town’s newest officer. Deputy Stephens has sixteen years of law enforcement experience.
- iii. Council Member Welch inquired if there is a program for air conditioning units for the elderly. Sergeant Stringer was not familiar with a program but he did encourage residents to be a good neighbor and check on others.

4. **Public Forum** – None

5. **Public Hearing**

A. Rezoning – L-109 – 2065 Glenn Ferry Court

- i. Staff presentation – Manager Tolbert shared the rezoning request is in conjunction with an annexation request. The property needs to be rezoned from RS-30 Forsyth County to RS-30 Town of Lewisville. The Planning Board voted unanimously to recommend approval at their April 10, 2024 meeting. Rezoning is contingent upon annexation approval.
- ii. Public Hearing – Brady Allen, 2065 Glenn Ferry Court, stated he grew up in Lewisville and purchased this property after college.
- iii. Council discussion
- iv. Council consideration – Ordinance 2024-012– Change zoning from Forsyth County RS-30 to Town of Lewisville RS-30 – 2065 Glenn Ferry Court – Council Member Sadler moved to approve Ordinance 2024-012. The motion was seconded by Mayor Pro Tem Hunt and approved unanimously. *(Ordinance 2024-012 is herein incorporated by reference into the minutes.)*

B. Annexation – 2065 Glenn Ferry Court

- i. Staff presentation – Manager Tolbert stated the property owner has requested contiguous annexation into the Town of Lewisville.
- ii. Public Hearing – Brady Allen, 2065 Glenn Ferry Court, requested Council to favorably consider annexation of his property.
- iii. Council discussion

B. Council consideration – Ordinance 2024-013 – Extend the Town of Lewisville corporate limits to include 2065 Glenn Ferry Court – Council Member Welch moved to approve Ordinance 2024-013. The motion was seconded by Council Member Huffman and approved unanimously. *(Ordinance 2024-013 is herein incorporated by reference into the minutes.)*

6. New Business

- A. Ordinance 2024-001 – 2024-2025 Budget – Manager Tolbert shared the proposed 2024-2025 Budget includes a property tax increase from 17.7 cents to 21.7 cents due to solid waste, recycling and community policing increases. The Willow Run Municipal Service District tax is also proposed to increase from 5 cents to 10 cents for repairs to Lake Marblehead Dam. Council Member Sadler moved to approve Ordinance 2024-001. The motion was seconded by Council Member Long, Mayor Horn, Mayor Pro Tem Hunt and Council Members Long, Sadler and Welch voted in favor. Council Member Huffman voted in opposition. Motion passed 5-1. *(Ordinance 2024-001 is herein incorporated by reference into the minutes.)*
- B. Ordinance 2024-014 – Amending the Sidewalks, Bike Paths and Greenways Capital Reserve Fund – The amendment reflects no 2024-2025 contribution to the Sidewalks, Bike Paths and Greenways Capital Reserve Fund. Council Member Welch moved to approve Ordinance 2024-014. The motion was seconded by Council Member Sadler and approved unanimously. *(Ordinance 2024-014 is herein incorporated by reference into the minutes.)*
- C. Ordinance 2024-015 – Amending the Municipal Buildings and Land Capital Reserve Fund – The amendment reflects no 2024-2025 contribution to the Municipal Buildings and Land Capital Reserve Fund. Council Member Huffman moved to approve Ordinance 2024-015. The motion was seconded by Mayor Pro Tem Hunt and approved unanimously. *(Ordinance 2024-015 is herein incorporated by reference into the minutes.)*
- D. Ordinance 2024-016 – Amending the Public Works Facility Capital Reserve Fund – The amendment reflects no 2024-2025 contribution to the Public Works Facility Capital Reserve Fund. Council Member Long moved to approve Ordinance 2024-016. The motion was seconded by Mayor Pro Tem Hunt and approved unanimously. *(Ordinance 2024-016 is herein incorporated by reference into the minutes.)*
- E. Ordinance 2024-017 – Amending the Parks and Recreation Capital Reserve Fund – The amendment reflects no 2024-2025 contribution to the Parks and Recreation Capital Reserve Fund. Mayor Pro Tem Hunt moved to approve Ordinance 2024-017. The motion was seconded by Council Member Sadler and approved unanimously. *(Ordinance 2024-017 is herein incorporated by reference into the minutes.)*

Mayor Horn stated it is alarming that the Town has not contributed to the capital reserve funds the last several years. He expressed hope for renewed enthusiasm next year.

- F. Ordinance 2024-018 – Order to collect 2024 taxes – Mayor Pro Tem Hunt moved to approve Ordinance 2024-018. The motion was seconded by Council Member Sadler and approved unanimously. *(Ordinance 2024-018 is herein incorporated by reference into the minutes.)*
- G. Ordinance 2024-019 – Order to collect 2023 and prior years' taxes – Council Member Long moved to approve Ordinance 2024-019. The motion was seconded by Council Member Welch and approved unanimously. *(Ordinance 2024-019 is herein incorporated by reference into the minutes.)*
- H. Resolution 2024-026 – Awarding janitorial service contract for Jack Warren Pak, Shallowford Square, Town Hall Annex and G Galloway Reynolds Community Center - \$50,496 – Council Member Sadler moved to approve Resolution 2024-026. The motion was seconded by Council Member Long and approved unanimously. *(Resolution 2024-026 is herein incorporated by reference into the minutes.)*
- I. Resolution 2024-027 – Awarding janitorial service contract for Town Hall - \$27,384 – Council Member Long moved to approve Resolution 2024-027. The motion was seconded by Council Member Sadler and approved unanimously. *(Resolution 2024-027 is herein incorporated by reference into the minutes.)*

- J. Resolution 2024-028 – Awarding horticultural maintenance contract - \$95,616 – Council Member Huffman moved to approve Resolution 2024-028. The motion was seconded by Mayor Pro Tem Hunt and approved unanimously. *(Resolution 2024-028 is herein incorporated by reference into the minutes.)*
- K. Resolution 2024-029 – Awarding grounds maintenance services contract – Mayor Pro Tem Hunt moved to approve Resolution 2024-029. The motion was seconded by Council Member Huffman and approved unanimously. *(Resolution 2024-029 is herein incorporated by reference into the minutes.)*
- L. Resolution 2024-030 – Awarding snow and ice removal contract – Council Member Welch moved to approve Resolution 2024-030. The motion was seconded by Council Member Long and approved unanimously. *(Resolution 2024-030 is herein incorporated by reference into the minutes.)*
- M. Ordinance 2024-020 – Amend Grant Project Ordinance for the American Rescue Plan Act of 2021: Coronavirus State and Local Fiscal Recovery Funds – Mayor Pro Tem Hunt moved to approve Ordinance 2024-020. The motion was seconded by Council Member Sadler and approved unanimously. *(Ordinance 2024-020 is herein incorporated by reference into the minutes.)*
- N. Appointment 2024-003 – Triad Municipal Alcoholic Beverage Control System Board – Council Member Huffman moved to approve Appointment 2024-003 appointing Ed Smith to a three-year term on the Triad Municipal Alcoholic Beverage Control System Board. The motion was seconded by Mayor Pro Tem Hunt and approved unanimously. *(Appointment 2024-003 is herein incorporated by reference into the minutes.)*
- O. Ordinance 2024-021 – Street maintenance acceptance of a portion Plemmons Road – The North Carolina Department of Transportation has requested the Town to accept maintenance of 265 feet of Plemmons Road that is gravel and outside town limits. If accepted by Council, the Town will receive Powell Bill funds. Mayor Pro Tem Hunt moved to approve Ordinance 2024-021. The motion was seconded by Council Member Welch and approved unanimously. *(Ordinance 2024-021 is herein incorporated by reference into the minutes.)*

Manager Tolbert explained the next three items of business relates to the purchase of the former US Post Office property at 6524 Shallowford Road. In order to enter into a contract or purchase agreement, the Council must establish a capital project ordinance and amend the current fiscal year budget.

- P. Ordinance 2024-022 – Establish Public Works Facility Capital Project Ordinance - \$1,000,000 – Council Member Sadler moved to approve Ordinance 2024-022. The motion was seconded by Council Member Long and approved unanimously. *(Ordinance 2024-022 is herein incorporated by reference into the minutes.)*
- Q. Ordinance 2024-023 – Close out the Public Works Facility Capital Reserve Fund – Balance of \$899,325.47 – Council Member Sadler moved to approve Ordinance 2024-023. The motion was seconded by Mayor Pro Tem Hunt and approved unanimously. *(Ordinance 2024-023 is herein incorporated by reference into the minutes.)*
- R. Ordinance 2024-024 – Amend Budget Ordinance 2023-001 – Transfer balance of \$899,325.47 in the Public Works Facility Capital Reserve Fund to the Public Works Facility Capital Projects Fund – Mayor Pro Tem Hunt moved to approve Ordinance 2024-024. The motion was seconded by Council Member Long and approved unanimously. *(Ordinance 2024-024 is herein incorporated by reference into the minutes.)*
- S. Resolution 2024-031 – Purchase of Property – 6524 Shallowford Road – Council Member Welch moved to approve Resolution 2024-031 authorizing the Town Manager to execute all documents related to the purchase of 6524 Shallowford Road in the amount of \$700,000. The motion was seconded by Council Member Long and approved unanimously. *(Resolution 2024-031 is herein incorporated by reference into the minutes.)*

7. Administrative Reports

A. Upcoming events and closings

- i. Street Party & Food Truck Festival – The Band of Oz – June 22, 6-9 PM
- ii. Independence Day Tribute Concert – Jim Quick & Coastline – June 29, 7-9 PM
- iii. Town offices closed – July 4

B. Clerk's Report

- i. CPR Class – August 10, 8 AM-12 PM, MAWCC

8. For the Good of the Order

A. Public comments

- i. Susan Frey, 165 Will Austin Court, inquired about project information related to the Great Wagon Road. Mayor Horn inquired if the Town could get a simplified map for the Town's website.

B. Council comments

- i. Mayor Horn stated that since the Town did not have any transportation projects needing funding this cycle, the Town's points were allocated to Bermuda Run's 801 widening project.
- ii. Council consensus was given for the following Council committee changes:
 - a. Monte Long to serve as primary delegate for Piedmont Triad Regional Council (PTRC)
 - b. Melissa Hunt to serve on the Administrative Committee
- iii. The Town is receiving approximately \$100/month for the electric vehicle (EV) charging stations.
- iv. Applications have been received for the Planning Director opening and interviews will be held soon.

9. **Adjournment** – Council Member Huffman moved to adjourn the meeting at 7:11 PM. The motion was seconded by Council Member Long and approved unanimously.

ATTEST:

Mike Horn, Mayor

Dora K. Moore, Town Clerk



**RESOLUTION 2024-034 OF THE TOWN OF LEWISVILLE
AUTHORIZING CONTRACT FOR FINAL DESIGN/PERMITTING PHASE AND CONTRACTOR
SELECTION PHASE FOR LAKE MARBLEHEAD DAM REPAIRS**

WHEREAS, final design drawings and specifications, Dam Safety and Erosion Control permitting, and contractor selection phase work are needed to address seepage observed at Lake Marblehead Dam; and,

WHEREAS, Grimes Engineering, PC has provided a proposal of \$35,000 to conduct these tasks.

NOW THEREFORE BE IT RESOLVED BY THE LEWISVILLE TOWN COUNCIL that the Town Manager is authorized to sign a contract and other related documents with Grimes Engineering, PC for final design/permitting phase and contractor selection phase for Lake Marblehead Dam repairs in an amount not to exceed \$35,000.

Adopted this the 11th day of July 2024 by the Lewisville Town Council.

Mike Horn, Mayor

ATTEST:

Dora K. Moore, Town Clerk