



**Lewisville Town Council**  
**Briefing and Action Meeting Agenda**  
**April 2, 2026 – 6:00 PM**  
**Lewisville Town Hall 2<sup>nd</sup> Floor Conference Room**  
**6510 Shallowford Road**

- 1. Call to Order:**
  - A. Roll Call
  - B. Adoption of Agenda
  
- 2. Items Requiring Council Direction**
  - A. I am One of the Reasons Lewisville is a Great Place to Live Nomination ([Attachment #1](#))
  - B. Small Business Roundtable
  - C. Dog Park
  - D. Social/Technology Policy Revisions
  
- 3. Items Requiring Action at Briefing – None**
  
- 4. Administrative Reports**
  - A. Town Manager
    - i. Great Wagon Road
    - ii. Lewisville-Vienna Roundabout
    - iii. Lewisville Lift Station
  - B. Town Clerk
    - i. Boards and Committees Appointment Follow-Up
    - ii. Special Projects Grant Funding Application Open – Available on Website or Town Hall
    - iii. Town Offices closed for Easter Observance, April 3
    - iv. Blood Drive, MAWCC (1 PM – 5:30 PM), April 8
    - v. Bulky Item Pickup, April 13
    - vi. Small Business Roundtable, April 15
    - vii. Budget Work Sessions
      - a. April 16, April 21, April 30, and May 21 (if needed) (6 PM)
    - viii. Lewisville Community Day - MAWCC/JWP, May 2, (10 AM – 2 PM)
    - ix. Lewisville Public Arts – MAWCC, Arts Alive Exhibit Open until May 3
    - x. Board & Committee Collaboration Session –Town Hall, May 28, (5:30-6:30 PM)
    - xi. Volunteer Appreciation Event – Town Hall, May 28, (6:30-7:30 PM)
  - C. Public Works Director
    - i. Street Paving Contract Update
  - D. Community Center Operations Manager
    - i. Quarterly Update ([Attachment #2](#))
  
- 5. Tentative Agenda Items for Regular Meeting on April 9, 2026**
  - A. Consent Agenda
    - i. Resolution 2026 – 011– Financial Statements for Eight months ended February 28, 2026 ([Attachment #3](#))
    - ii. Approval of Agenda Briefing Minutes – March 5, 2026 ([Attachment #4](#))
    - iii. Approval of Regular Meeting Minutes – March 12, 2026 ([Attachment #5](#))
  
  - B. Introductions, Recognitions, Presentations and/or Proclamations
    - i. Appointments
    - ii. Lewisville Beautification Committee – Kim Floyd ([Attachment #6](#))
    - iii. Parks & Recreation Committee – Analise Anderson ([Attachment #7](#))

- iv. Public Art Committee – Amy Archambault ([Attachment #8](#))
- v. Recognitions
  - a. Marc Maready, Planning Board
  - b. Vance Horner, Zoning Board of Adjustment
  - c. Susan Linker, Lewisville Beautification Committee
  - d. Efrain Rivas, Lewisville Beautification Committee
  - e. Robert Smitherman, Environmental, Conservation & Sustainability Committee
  - f. Stuart Chamberlin, Parks & Recreation Advisory Committee
  - g. Joshua Cooper, Parks & Recreation Advisory Committee
  - h. Aaron Crum, Parks & Recreation Advisory Committee
- vi. Presentations
  - a. I am One of the Reasons Lewisville is a Great Place to Live
  - b. Sheriff's Office
  - c. 2026-2027 Budget Message – Town Manager Tolbert
- C. Old Business – None
- D. New Business
  - a. Resolution 2026-012 – Resolution 2026-012 to Call a Public Hearing for Comments on the Fiscal Year 2026-2027 Proposed Budget ([Attachment #9](#))

## **6. For the Good of the Order**

## **7. Adjournment**



# I'm One of the Reasons Lewisville is A Great Place to Live Nomination Form

### Purpose of the Award

The "I'm One of the Reasons Lewisville is A Great Place to Live" award is presented to selected individuals who are making Lewisville a great place to live. An individual may be nominated for any reason as long as it can be clearly demonstrated that their activities or other contributions have improved the quality of life for residents or in the town in general.

Nominations should be submitted to staff who will validate the nominee's information and present the information to the Council at its next scheduled briefing. If selected to receive the award, the nominee and their nominator will be recognized at a regularly scheduled meeting of the Lewisville Town Council or other official town meeting or event.

### Resident Being Nominated

### Your Contact Information

Name: Glenn Yarnell  
Phone: (336) 692-2257  
Email: gyarnell@lewisvillenc.net  
Nominee Address: 1836 Barastable Rd  
(Street Address with House Number)

Name: Suzanne Newsome  
Phone: (336) 608-8217  
Email: snewsome@lewisvillenc.net  
Lewisville NC 27023  
(Town) (State) (Zip)

Nomination Submitted on Date: Mar. 18, 2026

### Reason for the Nomination:

Glenn lives in Runnymede, the neighborhood with the fragile dam(s?). For years he participated in hands-on repair and maintenance of the dam-related problems. This included going house-to-house to raise money. He was instrumental in getting the neighbors to vote to establish a Municipal Service District which resulted in all the neighborhood residents participating financially in the dam maintenance + repair. Glenn has served numerous terms on MSD.

Form may be returned via email to [townclerk@lewisvillenc.net](mailto:townclerk@lewisvillenc.net) or mailed to: Town Clerk, PO Box 547, Lewisville, NC 27023.

### FOR OFFICE USE BELOW:

Date Received: \_\_\_\_\_ Presented to Council: \_\_\_\_\_ Approval Date: \_\_\_\_\_

Programs	Schedule	Time	Room(s)	Shallow Ford Grant	Charge
<b>3rd Quarter 2025-2026</b>					
Abstract and Expressionistic Painting	February 7	1:00pm-4:00pm	Magnolia	Yes (Associated Artists of W-S)	\$30 for members/\$35 for non-members
Adult Acting-Improv	January 8, February 12, March 12	6:30pm-7:30pm	Magnolia	No	\$10 per class
American Mahjong	Monday's in January, February, March	1:00pm-5:00pm	Vienna	No	Free
Blood Drive	February 11	1:00pm-5:30pm	Shallow Ford/Lewisville	No	Free
Chess Group	February 21, 28, March 8, 15, 22, & 29	2:00pm-4:00pm	Magnolia	No	Free
Color My Soul Vision Day for 2026	January 10	9:00am-5:00pm	Lewisville	No	\$149 per person
Colored Pencil Explorers	January 10, February 14, March 14	11:00am-1:00pm	Magnolia	No	Free
Colored Pencil Open Draw	Monday's in January, February, March	10:00am-12:00pm	Magnolia	No	Free
Colorful White Workshop with Mark Menendez	March 6	9:00am-4:00pm	Magnolia	No	\$90
CPR Class	March 21	8:00am-12:00pm	Lewisville/Vienna	No (LFD and Town of Lewisville)	Free
Grown Up and Me Class - Music & Movement	Tuesday's and Thursdays in January, February, March	10:00am-11:00am	Lewisville	No	\$57 for the month of classes
	Thursday's in January, February, March	9:00am-10:00am	Lewisville	No	\$57 for the month of classes
Grown Up and Me Class - Preschool Playgroup	Tuesday's in January, February, March	1:15pm-2:00pm	Lewisville	No	\$57 for the month of classes
Ink Sessions with Sandra Wimbish	March 19, 26	1:00pm-3:30pm	Magnolia	No	\$45 without supplies/\$65 with supplies
Jewelry Making Class	January 14, February 11	9:00am-11:00am & 11:30am-1:30pm	Magnolia	No	\$20 per class
Learn to Play Euchre	Tuesday's in January, February, March	2:00pm-4:00pm	Vienna	No	Free
Let's Play Pennies!	Wednesday's in January, February, March	1:00pm-4:00pm	Vienna	No	Free
Line Dancing	Tuesday's in January, February, March	4:30pm-7:00pm	Lewisville/Vienna	No	\$7 per class
Mixed Media Landscapes	January 15, 22, 29, February 12	1:00pm-3:30pm	Magnolia	No	\$95 for the 5 classes
Mixedfit Class	Wednesday's in January	6:30pm-7:30pm	Lewisville	No	\$10 per class
Mobility and Flexibility for Seniors	Monday's and Wednesday's in January, February, March	11:00am-12:00pm	Lewisville	No	\$100 for the month of classes
Portrait Painting with Viktoria Majestic	March 7	9:00am-3:30pm	Magnolia	Yes (Associated Artists of W-S)	\$20 for members/\$30 for non-members
Stamp Carving with Mona Wu	January 17	1:00pm-4:00pm	Magnolia	Yes (Associated Artists of W-S)	\$10 for members/\$15 for non-members
Tai Chi Class	Friday's in January, February, March	9:00am-10:00am	Lewisville/Vienna	No	\$2 donation suggested
The Singing Circle	March 5	6:00pm-7:00pm	Shallow Ford	No	Free
Writing Stories for Your Life	January 12, February 9, March 9	10:00am-12:00pm	Great Wagon	No	Free
Yoga Class	Tuesday's in January, February, March	6:00pm-7:00pm	Magnolia	No	Free
Zumba Class	Monday's in January	6:30pm-7:30pm	Lewisville	No	\$7 per class

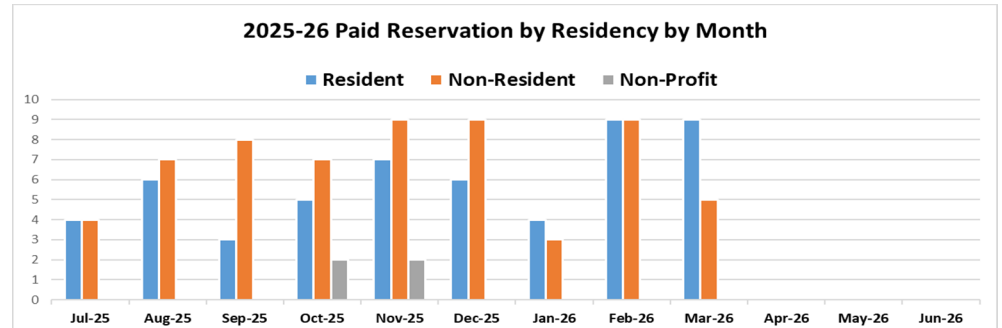
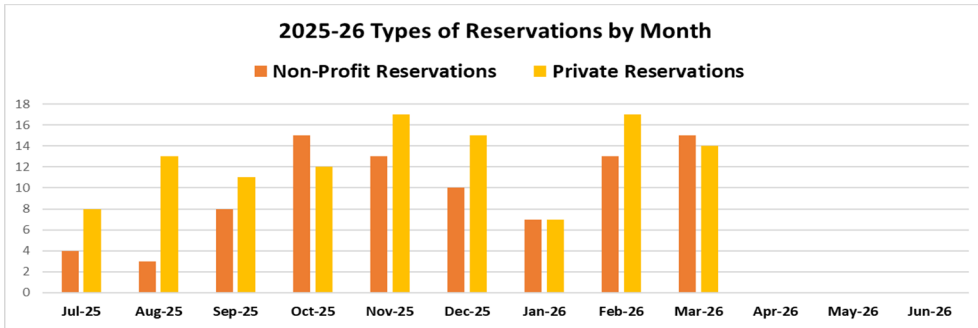
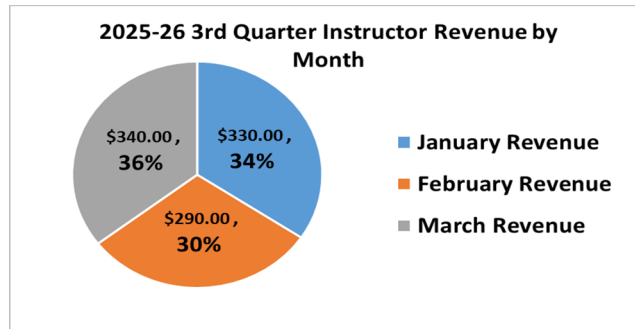
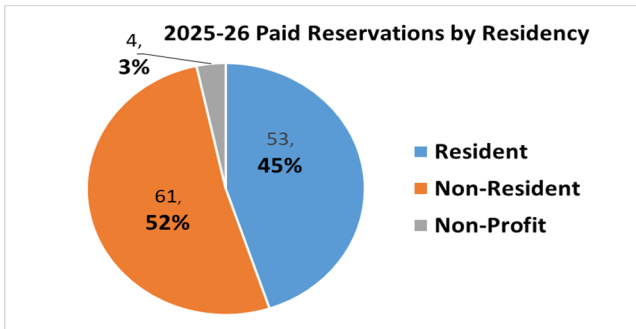
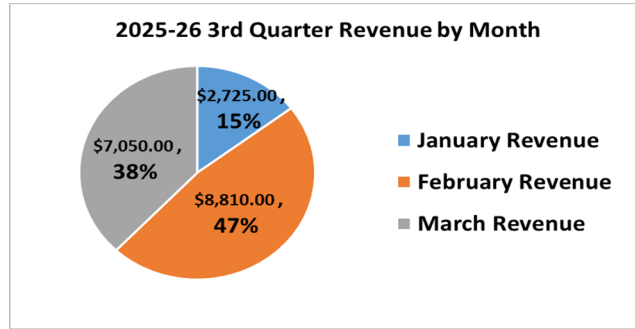
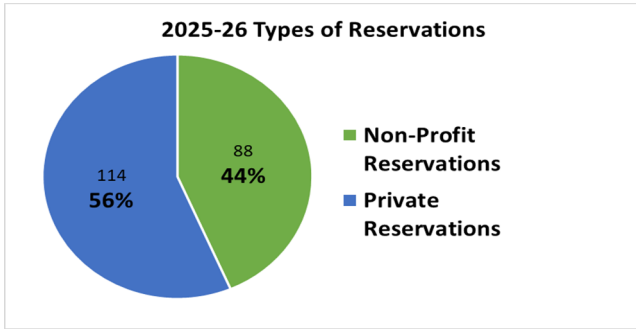
Attachment #2

Non-Profit	Type of Event	Date	Time Reserved	Room(s) Reserved	Fee
<b>3rd Quarter 2025-2026</b>					
Girl Scout Troop 40052	Bi-weekly meeting	January 8, 22, February 19, March 5, 19	6:30pm-7:30pm	Vienna	\$ -
Lewisville Historical Society	Membership Meeting	January 12, March 9	4:00pm-9:00pm	Shallow Ford/Kitchen	\$ -
Girl Scout Troop 10231	Bi-weekly meeting	January 12, February 9, 23, March 9, 23	6:30pm-8:00pm	Shallow Ford	\$ -
Lewisville Civic Club	Membership Meeting	January 15, February 19, March 19	5:00pm-8:30pm	Shallow Ford/Kitchen	\$ -
Forsyth County Historic Resources Commission	Annual Retreat	January 21	9:00am-4:00pm	Shallow Ford/Kitchen	\$ -
Windham Farm HOA	Annual Meeting	January 21	6:00pm-8:00pm	Vienna	\$ -
American Legion Post 522	Monthly Meeting	February 5, March 5	7:00pm-9:30pm	Lewisville	\$ -
Lewisville Branch Library	Native Plants Program	February 11	9:00am-12:00pm	Magnolia	\$ -
	Cowrie Shells and the African Diaspora	February 17	5:00pm-8:00pm	Magnolia	\$ -
	Beginner Birding	February 28	9:00am-12:00pm	Magnolia	\$ -
Woodview Estates HOA	Annual Meeting	February 11	5:00pm-7:30pm	Magnolia	\$ -
Lake at Lissara HOA	Annual Meeting	February 19	6:00pm-10:00pm	Lewisville	\$ -
Piedmont Flyers	Monthly Meeting	February 23, March 30	6:00pm-7:30pm	Great Wagon	\$ -
Lewisville Garden Club	Meeting	February 25, March 25	9:00am-1:00pm	Magnolia	\$ -
Ridgecrest at Wellesley Place HOA	Annual Meeting	February 26	6:00pm-9:00pm	Lewisville	\$ -
Forsyth County Board of Elections	2026 Primary Electtion	March 2 & 3	All Day	Shallow Ford	\$ -
Wellsprings HOA	Annual Meeting	March 4	6:00pm-10:00pm	Shallow Ford	\$ -
NCLM RMS	Spring Tour	March 19	8:00am-3:00pm	Shallow Ford/Lewisville/Kitchen	\$ -
Reagan High School	Girls Basketball Team Banquet	March 26	4:00pm-8:00pm	Shallow Ford/Kitchen	\$ -
Fountain Brook HOA	Annual Meeting	March 26	6:00pm-10:00pm	Lewisville	\$ -
					\$ -

Type of Reservation	Date	Time Frame	Room(s) Rented	Revenue	Resident
Baby Shower	January 4, 2026	1:00pm-5:00pm	Lewisville	\$ 300.00	Y
Baby Shower	January 10, 2026	9:00am-2:00pm	Shallow Ford/Kitchen	\$ 425.00	N
Birthday Party	January 10, 2026	12:00pm-4:00pm	Vienna	\$ 200.00	Y
Graduation Gathering	January 10, 2026	4:00pm-8:00pm	Shallow Ford/Kitchen	\$ 275.00	Y
Baby Shower	January 17, 2026	1:00pm-6:00pm	Shallow Ford/Kitchen	\$ 325.00	Y
Cast Party	January 17, 2026	4:00pm-9:00pm	Lewisville/Vienna	\$ 825.00	N
Birthday Party	January 18, 2026	1:00pm-5:00pm	Shallow Ford/Kitchen	\$ 375.00	N
<b>January Revenue</b>				<b>\$ 2,725.00</b>	
Birthday Party	February 7, 2026	9:00am-2:00pm	Lewisville	\$ 475.00	N
Gender Reveal	February 7, 2026	1:00pm-5:00pm	Vienna	\$ 300.00	N
Birthday Party	February 7, 2026	6:00pm-10:00pm	Shallow Ford	\$ 200.00	Y
Birthday Party	February 8, 2026	10:00am-2:00pm	Lewisville	\$ 300.00	Y
Birthday Party	February 8, 2026	12:00pm-3:00pm	Magnolia	\$ 100.00	Y
Birthday Party	February 14, 2026	10:00am-2:00pm	Shallow Ford/Kitchen	\$ 375.00	N
IUCA Kickoff Event	February 14, 2026	1:30pm-6:30pm	Lewisville/Vienna	\$ 625.00	Y
PACU Staff Training	February 16, 2026	8:00am-5:00pm	Shallow Ford/Lewisville/Vienna/Kitchen	\$ 1,950.00	N
Birthday Party	February 21, 2026	9:00am-2:00pm	Vienna	\$ 325.00	N
Birthday Party	February 21, 2026	12:00pm-4:00pm	Lewisville	\$ 300.00	Y
<i>extra cleaning fee</i>				\$35	
Birthday Party	February 21, 2026	1:00pm-5:00pm	Shallow Ford/Kitchen	\$ 375.00	N
Calvary Day School Dance	February 21, 2026	4:00pm-10:00pm	Shallow Ford/Lewisville/Vienna/Kitchen	\$ 1,250.00	N
Birthday Party	February 22, 2026	11:00am-6:00pm	Great Wagon	\$ 175.00	Y
Birthday Party	February 22, 2026	4:00pm-8:00pm	Shallow Ford/Kitchen	\$ 275.00	Y
<i>Stayed past reservation time</i>				\$50	
NC School of Science and Math	February 27, 2026	8:00am-3:00pm	Shallow Ford/Magnolia	\$ 650.00	N
Bridal Shower	February 28, 2026	10:00am-3:00pm	Shallow Ford/Kitchen	\$ 325.00	Y
Birthday Party	February 28, 2026	12:00pm-5:00pm	Vienna	\$ 350.00	N
Baby Shower	February 28, 2026	1:00pm-6:00pm	Lewisville	\$ 375.00	Y
<b>February Revenue</b>				<b>\$ 8,810.00</b>	
Baby Shower	March 1, 2026	10:00am-4:00pm	Shallow Ford/Kitchen	\$ 375.00	Y
Baby Shower	March 1, 2026	11:00am-4:00pm	Lewisville	\$ 375.00	Y
Baby Shower	March 1, 2026	1:00pm-7:00pm	Vienna	\$ 400.00	N
Wedding Reception	March 7, 2026	10:00am-10:00pm	Shallow Ford/Lewisville/Vienna/Kitchen	\$ 2,175.00	Y
Private Speech	March 8, 2026	2:00pm-6:00pm	Shallow Ford	\$ 200.00	Y
Birthday Party	March 14, 2026	11:30am-3:30pm	Vienna	\$ 200.00	Y
Yadkin Valley Wildlife Federation Potluck	March 14, 2026	4:00pm-9:00pm	Shallow Ford/Lewisville/Kitchen	\$ 700.00	Y
Gender Reveal	March 21, 2026	12:00pm-4:00pm	Magnolia	\$ 200.00	N
Birthday Party	March 21, 2026	1:00pm-5:00pm	Shallow Ford/Kitchen	\$ 275.00	Y
Birthday Party	March 21, 2026	2:00pm-6:00pm	Vienna	\$ 300.00	N
Chris Paul Family Foundation	March 27, 2026	5:00pm-9:00pm	Lewisville	\$ 400.00	N
Baby Shower	March 28, 2026	12:00pm-4:00pm	Magnolia	\$ 100.00	Y
Baby Shower	March 28, 2026	2:00pm-6:00pm	Shallow Ford/Kitchen	\$ 275.00	Y
Baby Shower	March 29, 2026	11:00am-6:00pm	Shallow Ford/Lewisville	\$ 1,075.00	N
<b>March Revenue</b>				<b>\$ 7,050.00</b>	
<b>3rd Quarter Totals</b>				<b>\$ 18,585.00</b>	
<b>Fiscal Year Totals</b>				<b>\$ 59,387.50</b>	

	Jan-26	Feb-26	Mar-26	Total
Non-Profit Reservations	7	13	15	35
Private Reservations	7	17	14	38
Programs	52	53	66	171
	66	83	95	244

Combined Reservations	73
# of Programs	171





**RESOLUTION 2026-011 OF THE LEWISVILLE TOWN COUNCIL  
ACCEPTANCE AND APPROVAL OF MONTHLY DISBURSEMENTS**

**WHEREAS**, the Finance Officer has presented the Town Council with the Revenue Statement Summary and the Encumbrances and Expenditure State Summary of figures for the eight months ended February 28, 2026;

**WHEREAS**, the Finance Officer did not report any unusual expenditures; and

**NOW, THEREFORE BE IT RESOLVED THAT** the Lewisville Town Council accepts the Revenue Statement Summary and the Encumbrances and Expenditure Statement Summary for the eight months ended February 28, 2026 and incorporated herein.

Adopted this the 9<sup>th</sup> day of April 2026 by the Lewisville Town Council.

ATTEST:

\_\_\_\_\_  
Billy Carter, Jr., Mayor

\_\_\_\_\_  
Angela Lord, Town Clerk

**Town of Lewisville  
Financial Budget to Actual Report - General Fund  
Eight Months Ended February 28, 2026**

**General Fund**

Revenues	Budget	Revenue Year to Date	Revenue Over (Under) Budget	Percentage Collected
Property Tax Collections	\$ 4,656,701.00	\$ 4,450,249.11	\$ (206,451.89)	95.57%
Sales Tax Revenue	1,291,420.00	810,247.06	(481,172.94)	62.74%
Other Revenues	1,835,805.00	1,056,127.05	(779,677.95)	57.53%
Transfer from Willow Run MSD Special Revenue Fund	37,508.00	37,508.00	-	100.00%
<b>Subtotal</b>	<b>7,821,434.00</b>	<b>\$ 6,354,131.22</b>	<b>\$ (1,467,302.78)</b>	<b>81.24%</b>
Appropriation from Fund Balance	871,934.00			
<b>Total</b>	<b>\$ 8,693,368.00</b>			

Departments	Budget	Expenditures Year to Date	Encumbrances Year to Date	Unencumbered and Unspent Balance	Percentage of Budget Spent or Encumbered
Governing Body	\$ 391,979.00	\$ 166,473.04	\$ 6,574.96	\$ 218,931.00	44.15%
Administration	1,111,497.00	619,971.12	30,655.59	460,870.29	58.54%
Finance	335,088.00	212,740.81	-	122,347.19	63.49%
Debt Service	221,600.00	221,600.00	-	-	100.00%
Planning & Zoning	331,574.00	124,076.20	7,829.03	199,668.77	39.78%
Beautification	137,393.59	92,745.07	37,528.00	7,120.52	94.82%
Community Policing	1,063,880.00	531,578.79	524,807.51	7,493.70	99.30%
Public Works	738,987.00	488,785.14	26,906.40	223,295.46	69.78%
Streets	444,870.00	164,962.88	32,370.13	247,536.99	44.36%
Powell Bill	867,500.00	106,523.00	9,750.00	751,227.00	13.40%
Stormwater	260,072.00	62,838.09	85,840.58	111,393.33	57.17%
Solid Waste	1,668,536.00	871,655.46	-	796,880.54	52.24%
Recycling	6,560.41	4,281.24	1,479.50	799.67	87.81%
Parks and Recreation	888,831.00	358,837.45	201,336.18	328,657.37	63.02%
Transfers to Capital Projects Funds	-	-	-	-	-
Transfers to Capital Reserves	225,000.00	225,000.00	-	-	100.00%
<b>Total</b>	<b>\$ 8,693,368.00</b>	<b>\$ 4,252,068.29</b>	<b>\$ 965,077.88</b>	<b>\$ 3,476,221.83</b>	<b>60.01%</b>

General Fund Balance 7/1/2025	\$ 8,412,608.82
Year-to-Date Increase (Decrease) FY 2025-2026	<u>2,102,062.93</u>
General Fund Balance 2/28/2026	<u>\$ 10,514,671.75</u>

**Town of Lewisville  
Financial Budget to Actual Report - Willow Run Municipal Service District  
Eight Months Ended February 28, 2026**

***Willow Run Municipal Service District***

Revenues	Budget	Revenue Year to Date	Revenue Over (Under) Budget	Percentage Collected
Revenues	\$ 106,542.00	\$ 110,933.60	\$ 4,391.60	104.12%
<b>Subtotal</b>	106,542.00	<b>\$ 110,933.60</b>	<b>\$ 4,391.60</b>	<b>104.12%</b>
Appropriation from Fund Balance	462,963.00			
<b>Total</b>	<b>\$ 569,505.00</b>			

	Budget	Expenditures Year to Date	Encumbrances Year to Date	Unencumbered and Unspent Balance	Percentage of Budget Spent or Encumbered
Expenditures	\$ 531,997.00	\$ 365,180.80	\$ 33,595.22	\$ 133,220.98	74.96%
Transfer to General Fund	\$ 37,508.00	\$ 37,508.00	\$ -	-	100.00%
<b>Total</b>	<b>\$ 569,505.00</b>	<b>\$ 402,688.80</b>	<b>\$ 33,595.22</b>	<b>\$ 133,220.98</b>	<b>76.61%</b>

MSD Fund Balance 7/1/2025	\$ 553,726.83
Year-to-Date Increase (Decrease) FY 2025-2026	(291,755.20)
MSD Fund Balance 2/28/2026	<u><u>\$ 261,971.63</u></u>

**Town of Lewisville**  
**February 28, 2026**

<b>Capital Reserve Funds</b>					
	<b>Fund Balance 7/1/2025</b>	Transfers In	Transfers Out	Investment Earnings	<b>Fund Balance 2/28/2026</b>
Sidewalks, Bike Paths, and Greenways Capital Reserve	\$ 1,452.89	\$ 100,000.00	\$ -	\$ 2,611.13	\$ 104,064.02
Municipal Buildings/Land Capital Reserve	149,167.45	25,000.00	-	4,604.59	178,772.04
Parks & Recreation Capital Reserve	346.59	100,000.00	-	2,581.74	102,928.33
<b>Total</b>	<b>\$ 150,966.93</b>	<b>\$ 225,000.00</b>	<b>\$ -</b>	<b>\$ 9,797.46</b>	<b>\$ 385,764.39</b>

<b>American Rescue Plan Act Special Revenue Fund</b>	
American Rescue Plan Act funding received	\$ 4,024,471.50
Transferred to General Fund to reimburse for general government services - revenue replacement - FY 2021-2022	(1,208,168.14)
Transferred to General Fund to reimburse for general government services - revenue replacement - FY 2022-2023	(1,105,602.57)
Transferred to General Fund to reimburse for general government services - revenue replacement - July 1, 2023 through June 30, 2024	(1,335,948.56)
Transferred to General Fund to reimburse for general government services - revenue replacement - July 1, 2024 through November 30, 2024	(374,752.23)
Investment earnings	180,968.88
<b>American Rescue Plan Act Special Revenue Fund - Cash Balance 2/28/2026</b>	<b>\$ 180,968.88</b>

Town of Lewisville  
February 28, 2026

Capital Projects Funds - Since Inception									
Project	Revenue	Expenditures	Transfers In	Transfers Out	Investment Earnings	Loan Proceeds	Fund Balance 2/28/2026	Budget	
Community Center Capital Project	\$ 100,000.00	\$ (4,815,994.69)	\$ 2,947,137.00	\$ (259,713.17)	\$ 28,570.86	\$ 2,000,000.00	\$ -	\$ 4,947,137.00	
Roundabout at Lewisville-Vienna Road and Robinhood Road Capital Project	857,286.87	(1,105,501.37)	2,254,052.22	-	115,441.04	-	2,121,278.76	5,213,933.03	
Jack Warren Park Improvements	230,940.00	(597,062.46)	672,049.00	(355,583.51)	49,656.97	-	0.00	672,049.00	
Great Wagon Road Improvements	-	-	2,539,842.30	-	177,685.83	-	2,717,528.13	8,141,999.34	
Public Works Facility	-	(827,257.83)	899,325.47	-	22,714.15	-	94,781.79	1,000,000.00	
<b>Total</b>	<b>\$ 1,188,226.87</b>	<b>\$ (7,345,816.35)</b>	<b>\$ 9,312,405.99</b>	<b>\$ (615,296.68)</b>	<b>\$ 394,068.85</b>	<b>\$ 2,000,000.00</b>	<b>\$ 4,933,586.68</b>	<b>\$ 19,975,118.37</b>	



Lewisville Town Council
Briefing and Action Meeting Minutes
March 5, 2026 – 6:00 PM
Lewisville Town Hall 2nd Floor Conference Room
6510 Shallowford Road

1. Call to Order:

- A. Mayor Carter opened the meeting at 6:00 PM. In attendance were Mayor Billy Carter, Mayor Pro-Tem Stacy Howard and Councilmembers Brady Allen, Fred Franklin, Gerry Gallagher, Suzanne Newsome, and Mack Wilder. Also attending were Town Manager Stacy Tolbert, Town Clerk Angie Lord, Finance Director Pam Orrell, Public Works Director Jon Hanna, Planning Director Lynn Cochran and Town Attorney Al Andrews.
B. Adoption of Agenda – Councilmember Newsome moved to approve the agenda. The motion was seconded by Councilmember Gallagher and approved unanimously.

2. Items Requiring Council Direction

- A. Public Comment Guidelines – Town Manager Tolbert spoke to the Essentials of Municipal Government course; referenced the need to maintain order during meetings; public forum order; meeting flow improvements; formalities for opening and closing public hearing items; and requested council direction regarding enforcement of the 3-minute rule and to include language regarding public decorum. It was the consensus of council for staff to monitor the 3-minute rule; and to include a prepared statement for the Mayor to read. Discussion took place regarding a generous 3 minutes for speakers; public forums as a time for residents to address Council; and clarity that the forum was not an opportunity or a proper time for exchange.
B. Community Pool Bond Referendum – Town Manager Stacy Tolbert made a PowerPoint presentation (PPP); outlined an eight to fifteen-month process for collection of property, architectural designs, contact negotiations, stakeholder engagement, and estimated cost for construction; explained the six-month Local Government Commission (LGC) requirements; and the four to five-month Board of Elections process. Public Works Director Jon Hanna highlighted construction and Operating and Maintenance challenges; and reviewed property tax rate history. Robust discussion ensued regarding potential square footage of a facility; neighboring municipality comparisons; project feasibility; tax rates and fund balances; placement on a bond referendum; and liability costs. Councilmember Wilder stated the item should be placed on the upcoming election ballot. Mayor Carter called for a motion to place a bond referendum on an election ballot.

No motion was made to place a community pool bond referendum on an election ballot. (A copy of the PowerPoint Presentation is filed in Exhibit Folder March 2026, which is hereby referred to and made a part of these minutes).

Community Pool Bond Referendum
Step 1: How much will it cost??
1. Council determines location of pool
a. Acquisition of property??
2. Staff issues Request for Qualifications Package
a. Architect/Engineer Firms
b. Firm Chosen
c. Negotiate Contract
3. Stakeholder Group involvement??
4. Pool Design
a. Size
b. Amenities
c. Parking
5. Engineer's Estimated Cost to Construct
8-15 month process
Community Pool Bond Referendum
Step 2: Local Government Commission (LGC)
1. Town Council votes in the affirmative to raise taxes as necessary to pay debt service
a. Exact amount determined by Engineer's estimate
b. Council pledge of annual revenues from ad valorem taxes
2. Bond Ordinance & Engineer's estimate approved by LGC
3. Public Education ongoing
6 month process

### Community Pool Bond Referendum

**Step 3: Getting it on the Ballot**

1. Council determines exact language to go on ballot
2. Language submitted to Board of Elections
  - a. Deadline for November Ballot: July 6<sup>th</sup>
  - b. No cost to add if during general election
3. Vote in November

**4-5 month process**

### Approved....Community Pool

**Step 4: Construction to Operating & Maintaining Facility**


Researched Estimates:

**Cost of Construction**

- 300 Person Pool
  - 12,000-15,000 sqft. of pool/pool deck
  - 20ft minimum depth for low diving board
- Bathhouse
- Changing area
- Showers
- Parking facilities
- Design & Engineering: \$1.5 million
- Construction Cost: \$11 million

**Cost to Operate & Maintain**

- Staff, lifeguards
- Water management
- Pool operations:
  - Can be contracted to staffing agency
  - \$140,000/year
- Not included:
  - Facility maintenance
  - Material costs
  - Landscaping
  - Energy costs
  - Depreciation value/repair
  - Liability insurance



### Community Pool Bond Referendum

Budgeted property tax revenue FY 2025-2026	\$ 4,651,701
Divided by tax rate	18 cents
1 penny of the tax rate	\$ 258,428

Fiscal Year Ended June 30	Property Tax Rate	Fiscal Year Ended June 30	Property Tax Rate
2001	\$ 0.110	2014	\$ 0.177
2002	\$ 0.110	2015	\$ 0.177
2003	\$ 0.195	2016	\$ 0.177
2004	\$ 0.195	2017	\$ 0.177
2005	\$ 0.195	2018	\$ 0.177
2006	\$ 0.177	2019	\$ 0.177
2007	\$ 0.177	2020	\$ 0.177
2008	\$ 0.177	2021	\$ 0.177
2009	\$ 0.177	2022	\$ 0.177
2010	\$ 0.177	2023	\$ 0.177
2011	\$ 0.177	2024	\$ 0.177
2012	\$ 0.177	2025	\$ 0.217
2013	\$ 0.177	2026	\$ 0.180

C. North Carolina League of Municipalities (NCLM) City Vision – Town Manager Tolbert spoke to the NCLM City Vision Conference on May 5- 7; explained historical attendance by the Mayor, Manager, and Clerk; stated there had been additional interest by another councilmember; inquired if other members wished to attend; stated the associated cost of approximately \$1200 for registration, hotel, travel mileage, and food not covered by the conference; and explained the potential need for a budget amendment should other councilmembers wished to attend. Mayor Pro-Tem Howard stated the Mayor, Manager, and Clerk could debrief Council following the conference to which Councilmember Allen agreed. Town Manager Tolbert shared the 2027 conference would take place in Winston-Salem. Discussion took place regarding NCLM available resources. Manager Tolbert requested Council to notify staff by Monday if they would like to attend.

### 3. Items Requiring Action at Briefing – None

### 4. Administrative Reports

#### A. Town Manager

- i. Great Wagon Road Update – Town Manager Tolbert explained Branch Civil continued work following recent weather events with a concentration on utility relocation; and spoke to a miscommunication regarding crepe myrtles by the Roller Mill that had been sorted out. Discussion took place regarding waterline and gas lines disruptions.
- ii. Lewisville-Vienna/Robinhood Road Roundabout – Town Manager Tolbert highlighted a construction start date in April 2026; referenced utility relocations; and shared there would be a construction kickoff meeting next month. Discussion continued regarding potential night work.
- iii. Lewisville Lift Station Update – Town Manager Tolbert explained the easement area and site status; spoke to monthly progress meetings; and to upcoming activity to report out at a later date.
- iv. Friends of the Lewisville Library Update – Town Manager Tolbert spoke to a request by the Friends of the Lewisville Library to utilize the G. Galloway Reynolds Community Center parking lot for book donations; stated the groups used books for fundraising purposes; and informed Council the group would utilize the parking lot for events on March 7, 2026 from 12PM – 2PM and March 21, 2026 from 12PM – 3PM. Discussion ensued regarding contacting County representatives about use of the Library for collections and fundraising efforts.

- v. Town Council Retreat Review – Town Manager Tolbert provided an update on the 2026 Council Retreat; distributed a handout of the Council Retreat Brainstorming, Vision and Ideas session; explained the layout according to votes received; items with three votes were listed due to council consensus to re-address at a future time; referenced previous conversations regarding a pool project; spoke to staff research on a drone show for roughly \$75,000 - \$100,000 for approximately eight minutes depending on the number of drones used; and stated the estimate would not include a band, deputies, staff overtime, an ambulance, rain insurance, decorations, barricade rentals, etc.  
(A copy of the Handout is filed in Exhibit Folder March 2026, which is hereby referred to and made a part of these minutes).

**2026 Lewisville Town Council Retreat  
Brainstorming Vision & Ideas**

# of Council Votes	Vision & Idea
6	NCDOT Snow & Ice Agreement
6	Walkable/Lively Downtown
6	Partnership with Small Business
5	Pedestrian Connectivity Town Hall to Public Works
5	History/Photos in MAWCC
4	Clark Williams Property
4	Town Sponsored Pool Days
4	10 year Plan for Pool
4	Juneteenth Festival
<b>Items Requiring Further Discussion</b>	
3	Community Pool Bond Referendum
3	Drone Show in 2027
3	Dog Park
3	65+ Bingo Night at MAWCC
<b>Other Items - No Council Consensus</b>	
2	Fireworks in 2027
2	Variety at the Square
2	Shops/Art/Bistro in Downtown
1	Resident Access to Benefits Card
0	Lewisville-Clemmons Police Department

Board and Committee Appointments – Town Manager Tolbert explained that every March, appointments were made to Boards & Committees; the interview process when applicable; staff recommendations for Council based on interviews and applicant experiences; stated at the regular meeting, Council would be requested to vote by ballot on appointments; distributed a sample ballot for review; provided an overview of the key code on the ballot; and reiterated it was the pleasure of Council to vote for applicants, that staff only made recommendations for consideration.  
(A copy of the Handout is filed in Exhibit Folder March 2026, which is hereby referred to and made a part of these minutes).

**Zoning Board of Adjustment**  
Today's Date: March 12, 2026

Councilmember Name: \_\_\_\_\_

Councilmember Signature: \_\_\_\_\_

**Planning Board**  
Today's Date: March 12, 2026

Councilmember Name: \_\_\_\_\_

Councilmember Signature: \_\_\_\_\_

Term ending March 31, 2026  
**VOTE FOR 4**

Applicant Name	FULL TERM (expires 3/31/2029)
# David Hunt	
# Annemarie Stanford	
^ Kelly Reavis, Jr (move to Permanent)	
Jeffery Todd Blair (set as Alternate)	
Paige Elizabeth Daniel	
^ (Arya) Candance Donahue	
Tom Lawson	

Term ending March 31, 2026  
**VOTE FOR 2**

Applicant Name	FULL TERM (expires 3/31/2029)
# Rob Herald	
^ Tom Lawson	
# Marc Maready	
^ (Arya) Candance Donahue	
^ Kelly Reavis, Jr	
James Lewis	

Staff Recommendation - Blue  
# indicates the applicant is a current sitting member of the board  
\* indicates the applicant currently is a member of another board/committee  
^ indicates the applicant has applied to more than one board/committee

Staff Recommendation - Blue  
# indicates the applicant is a current sitting member of the board  
\* indicates the applicant currently is a member of another board/committee  
^ indicates the applicant has applied to more than one board/committee

**B. Town Clerk**

- i. Special Projects Review Committee Grant Applications Open – Mid-March - Town Clerk Angie Lord shared applications would be available on the town website beginning March 16<sup>th</sup>; explained the open application for grant funding assistance during April; the review by the Special Projects Review Committee (Mayor Pro-Tem Howard and Councilmembers Gallagher and Wilder) in May to review applications; recommendations to the full body in June; and stated selection of non-profits would be awarded funding in July following the

- adoption of the FY 26-27 budget in June. It was requested for Town Clerk Lord to forward the application to Council for review.
- ii. Lewisville Public Arts – Arts Alive Exhibit Open – Town Clerk Lord voiced appreciation for the support and attendance of Council at the Art reception on February 20<sup>th</sup>; and stated the exhibit would be open until May 3<sup>rd</sup>.
  - iii. North Carolina and the Clean Water Education Partnership Creek Week – March 9 – 14 – Public Works Director requested a revision to reflect participation in the Forsyth County Creek Week for March 21 – 29.
  - iv. Lewisville Beautification Committee (LBC) Clean Sweep Event – March 21
- C. Public Works Director
- i. Environmental Conservation & Sustainability Committee (ECSC) Energy Saving Improvements Proposal – Public Works Director Hanna recognized committee member Ken Scales in attendance; provided a handout of the ECSC proposal; and reviewed recommendations and estimated costs for implementation. It was the consensus of Council to proceed with budgeting for proposed items. (A copy of the Handout is filed in Exhibit Folder March 2026, which is hereby referred to and made a part of these minutes).

**5. Tentative Agenda Items for Regular Meeting on March 12, 2026**

- A. Consent Agenda
- i. Resolution 2026 – 009 – Financial Statements for Seven Months Ended January 31, 2026
  - ii. Approval of Draft Briefing Meeting Minutes – February 5, 2026
  - iii. Approval of Draft Council Retreat Meeting – February 6 & 7, 2026
  - iv. Approval of Draft Town Council Minutes – February 12, 2026
- B. Introductions, Recognitions, Presentations and/or Proclamations
- i. Presentation
    - a. Sheriff's Office
- C. Public Hearing
- i. Ordinance 2026-008 – Public Hearing for Rezone from Agricultural (AG – Forsyth County) to Agricultural (AG-Lewisville) at 9420 Shallowford Road, Tax Parcel ID 5855-65-2445  
Planning Director Lynn Cochran provided a brief overview of the public hearing items.
  - ii. Ordinance 2026-009 – Public Hearing for Annexation at Property Location at 9420 Shallowford Road – Lewisville Volunteer Fire Department, Station #13
- D. Old Business – None
- E. New Business
- i. Resolution 2026-010 - Approve Contract for Fiscal Year 2025-2026 Audit Services  
Finance Director Pam Orrell spoke to the North Carolina Local Government Commission (LGC) requirements; explained the proposed contract with Gibson & Company P. A. would be for fiscal year ended June 30, 2026; outlined fee structures; and stated the request would be an amount not to exceed \$30,670.
- 6. For the Good of the Order** – Discussion ensued regarding resident trash and landscaping concerns; and Facebook commentary concerns.
- 7. Adjournment** – Councilmember Franklin moved to adjourn the meeting at 8:14 PM. The motion was seconded by Mayor Pro-Tem Howard and approved unanimously.

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Billy Carter, Jr., Mayor

ATTEST:

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Angela Lord, Town Clerk

March 5, 2026



**Lewisville Town Council**  
**Regular Meeting Agenda**  
**March 12, 2026 – 6:00 PM**  
**Lewisville Town Hall 1<sup>st</sup> Floor Council Chamber**  
**6510 Shallowford Road**

**1. Call to Order:**

A. Roll Call

Mayor Carter opened the meeting at 6:00 PM. In attendance were Mayor Billy Carter, Mayor Pro-Tem Stacy Howard and Councilmembers Brady Allen, Fred Franklin, Gerry Gallagher, Suzanne Newsome, and Mack Wilder. Also, in attendance were Town Manager Stacy Tolbert, Town Clerk Angie Lord, Finance Director Pam Orrell, Public Works Director Jon Hanna, Planning Director Lynn Cochran, and Town Attorney Al Andrews.

B. Invocation – Councilmember Gallagher

C. Pledge of Allegiance – Mayor Pro-Tem Howard

D. Adoption of Agenda

Mayor Carter requested an amendment of the agenda to include an item of ‘amotion’ to direct the Town Attorney to do an investigation for censure of Councilmember Wilder following the consent agenda; and to include a vote on pool related proposals (pool referendum and a 10-year pool plan) for item 8A. Moved by Mayor Pro-Tem Howard, seconded by Councilmember Allen to approve the agenda as amended. The motion was approved unanimously.

**2. Consent Agenda** – Town Manager Stacy Tolbert read the consent agenda items into the record. Moved by Councilmember Gallagher, seconded by Councilmember Franklin to approve the consent agenda. The motion to approve the consent agenda carried unanimously.

A. Resolution 2026 – 009 – Financial Statements for Seven Months Ended January 31, 2026

**RESOLUTION 2026-009 OF THE LEWISVILLE TOWN COUNCIL ACCEPTANCE AND APPROVAL OF MONTHLY DISBURSEMENTS**

WHEREAS, the Finance Officer has presented the Town Council with the Revenue Statement Summary and the Encumbrances and Expenditure State Summary of figures for the seven months ended January 31, 2026;

WHEREAS, the Finance Officer did not report any unusual expenditures; and

NOW, THEREFORE BE IT RESOLVED THAT the Lewisville Town Council accepts the Revenue Statement Summary and the Encumbrances and Expenditure Statement Summary for the seven months ended January 31, 2026 and incorporated herein.

(Signed) Mayor Billy Carter, Jr.

*(A copy of the Financial Statement is filed in Exhibit Folder March 2026, which is hereby referred to and made a part of these minutes.)*

B. Approval of Draft Agenda Briefing Minutes – February 5, 2026

Motion to adopt the February 5, 2026 Town Council Briefing and Action Minutes were approved.

C. Approval of Draft Council Retreat Meeting Minutes – February 6 & 7, 2026

Motion to adopt the February 6 & 7, 2026 Council Retreat Meeting Minutes were approved.

D. Approval of Draft Town Council Minutes – February 12, 2026

Motion to adopt the February 12, 2026 Town Council Regular Meeting Minutes were approved.

- E. Amendment to Agenda - A motion to Direct the Town Attorney to Investigate Councilmember Wilder for a Censure – Mayor Carter provided an overview of recent events at the March 5, 2026 Town Council Briefing and Action meeting; referenced a staff presentation regarding pool anticipated costs; reactions of Councilmember Wilder; social media posts; public pollings for a community pool and fireworks; negative commentary toward residents on social media; removal of Facebook posts; and requested Council support a motion to direct the Town Attorney Al Andrews to conduct an investigation into a potential censure of Councilmember Wilder.

Councilmember Wilder spoke to the event at the Council briefing; expressed there was no use of profanity; voiced concerns regarding the projected cost of the project; explained a request for an item on the November general election ballot; viewpoint on Facebook postings; highlighted approved financing for the Lewisville Lift Station; comments at a previous meeting by former Councilmember Monte Long; and explained the desire for a community pool for swimming lessons. Councilmember Wilder continued with voicing concerns regarding staff attempts to derail the project during the March 5<sup>th</sup> meeting; spoke to reflection on project cost as presented; and explained he was wrong in his assessment.

Councilmember Newsome spoke to a censure; to name calling and disruptive meetings; and expressed she did not feel that the actions warranted a censure.

Councilmember Franklin voiced support of moving forward; concern with the lack of an apology to Council, staff, or the public; and stated he would second a motion if needed.

Councilmember Allen spoke to the need for action; to public trust; and voiced support for an investigation.

Councilmember Gallagher expressed concerns regarding accusations toward staff; irrational and inappropriate responses; and voiced support to move to the next steps.

Mayor Pro-Tem Howard echoed concerns regarding accusations; and commended the work and integrity of the Town Manager.

Town Attorney Andrews referenced Code of Ethics requirements; and due and procedural processes.

Discussion took place regarding presentation of the investigation; associated costs; tentative timelines; Lewisville history; the need for Council consensus on decisions; and unprofessional and offensive social media posts.

Moved by Councilmember Franklin, seconded by Councilmember Brady to approve the request to direct Town Attorney Andrews to investigate for a possible censure of Councilmember Wilder. The motion to approve Town Attorney Andrews to conduct an investigation carried by a vote of 5- 2 with Councilmembers Newsome and Wilder voting 'No'.

### **3. Introductions, Recognitions, Presentations and/or Proclamations**

#### **A. Presentations**

- i. Sheriff's Office - Sergeant PJ Stringer shared updated call stats; and spoke to the need for walker reflective wear at night.



TRACT 1

THE BEGINNING POINT for this description is found by going South 87° 40' 00" East 267.20 feet from a ½" existing iron pin on the north edge of the West Bend Properties, LLC property (Block 4423, Lot 25A; DB 2571, pg 2584) at a point which is a southwest corner for Lot 24D and a southeast corner for Lot 4C of Block 4423, to an iron rebar set. From said Beginning Point on a new line for Messick going North 11° 02' 23" East 651.22 feet to an iron rebar set on the south edge of the right-of-way for Shallowford Road; thence with the south right-of-way of Shallowford Road the following courses and distances: South 73° 32' 32" East a chord distance of 87.93 feet to a point (L=87.93 and R=4109.39); thence South 04° 25' 48" West 22.87 feet to a point; thence North 87° 01' 26" West 107.28 feet to a point in the south right-of-way line of Shallowford Road; thence continuing with the south right-of-way of Shallowford Road South 76° 35' 01" East a chord distance of 130.10 feet (L=130.10 and R=4109.39) to a pk nail set in the south edge of the right-of-way of Shallowford Road where it intersects with the 50 foot public right-of-way of Williams Road; thence from the pk nail at the intersection along the right-of-way of Williams Road South 39° 39' 30" West a chord distance of 740.03 feet to a point (L=740.08 and R=18789.04) on the right-of-way; thence departing the right-of-way going North 87° 40' 00" West 204.62 feet to the point and place of Beginning, and being 5.27 acres, more or less, as surveyed and platted by Allied Land Surveying Company, PA on September 20, 2006, and identified thereon as Job No. 10-157, the same currently being identified as Lot 131(formerly identified as part of Lots 4C and 24D) of Block 4423, Deed Book 1979, page 1139 (Tract No. 4), owned by James E. Messick, Jr. and wife, Jean M. Messick, of Shallowford Road, Williams Road, Lewisville, NC 27023.

TRACT 2

THE BELOW DESCRIBED TRACT IS PROVIDED BY QUITCLAIM ONLY AND CONSISTS OF .03 ACRES, MORE OR LESS. The Beginning Point for this description is the northeast most corner of Lot 4C of Block 4423, on the south edge of the right-of-way of Shallowford Road. Going thence from said Beginning Point South 74° 54' 57" East a chord distance of 109.12 feet (L=109.12 and R=4109.39) to a point; thence North 87° 01' 26" West 107.28 feet to a point; thence with the east line of Lot 4C, North 04° 25' 48" East 22.87 feet to the point and place of Beginning and being .03 acres, more or less, as surveyed and platted by Allied Land Surveying Company, PA on 9/20/06, and identified thereon as Job No.10-157.

Section 2. This Ordinance shall be effective from and after its date of adoption.  
(Signed) Mayor Billy Carter, Jr.

*(A copy of the PowerPoint Presentation is filed in Exhibit Folder March 2026, which is hereby referred to and made a part of these minutes.)*

- B. Ordinance 2026- 009 –Public Hearing for Annexation at Property Location at 9420 Shallowford Road – Lewisville Volunteer Fire Department, Station #13 – Planning Director Cochran explained the annexation approval practices when associated with rezoning requests. Discussion ensued regarding the rezoning request being void if the annexation wasn't approved.

Public Hearing

Mayor Carter opened the public hearing. Being no speakers to the item, Mayor Carter closed the public hearing.

Moved by Councilmember Franklin, seconded by Mayor Pro-Tem Howard to approve Ordinance 2026-009. The motion was approved unanimously.

ORDINANCE 2026-009 ANNEXING TERRITORY TO THE CORPORATE LIMITS OF THE TOWN OF LEWISVILLE TO INCLUDE PROPERTY LOCATED AT 9420 SHALLOWFORD ROAD

WHEREAS, the Town of Lewisville has been petitioned under NCGS 160A-31 and 160A-58.1 (non-

contiguous) to annex the hereinafter-described territory and is hereby annexed to the Town of Lewisville;

WHEREAS, the Lewisville Town Council has by resolution directed the Town Clerk to investigate the sufficiency of the petition requesting annexation of property known as 9420 Shallowford Road into the Town of Lewisville;

WHEREAS, the Town Clerk has certified the sufficiency of the petition and a public hearing on the question of annexation was held at the Lewisville Town Hall, 6510 Shallowford Road, at 6 PM on Thursday, March 12, 2026 after due notice by the Winston-Salem Journal on Friday, February 20, 2026;

WHEREAS, the Lewisville Town Council finds that the petition meets the requirements of NCGS 160A-31 and 160A-58.1.; and

NOW, THEREFORE, BE IT ORDAINED BY THE LEWISVILLE TOWN COUNCIL that:

Section 1. By virtue of the authority granted by NCGS 160A-31 and 160A-58.1, the following described territory is hereby annexed and made part of the Town of Lewisville as of March 12, 2026:

PIN 5855-65-2455 – 9420 Shallowford Road  
5.27 acres +/-

Section 2. The area proposed for annexation is described as follows:

OFFICIAL METES AND BOUNDS FOLLOW:

TRACT 1

THE BEGINNING POINT for this description is found by going South 87° 40' 00" East 267.20 feet from a ½" existing iron pin on the north edge of the West Bend Properties, LLC property (Block 4423, Lot 25A; DB 2571, pg 2584) at a point which is a southwest corner for Lot 24D and a southeast corner for Lot 4C of Block 4423, to an iron rebar set. From said Beginning Point on a new line for Messick going North 11° 02' 23" East 651.22 feet to an iron rebar set on the south edge of the right-of-way for Shallowford Road; thence with the south right-of-way of Shallowford Road the following courses and distances: South 73° 32' 32" East a chord distance of 87.93 feet to a point (L=87.93 and R=4109.39); thence South 04° 25' 48" West 22.87 feet to a point; thence North 87° 01' 26" West 107.28 feet to a point in the south right-of-way line of Shallowford Road; thence continuing with the south right-of-way of Shallowford Road South 76° 35' 01" East a chord distance of 130.10 feet (L=130.10 and R=4109.39) to a pk nail set in the south edge of the right-of-way of Shallowford Road where it intersects with the 50 foot public right-of-way of Williams Road; thence from the pk nail at the intersection along the right-of-way of Williams Road South 39° 39' 30" West a chord distance of 740.03 feet to a point (L=740.08 and R=18789.04) on the right-of-way; thence departing the right-of-way going North 87° 40' 00" West 204.62 feet to the point and place of Beginning, and being 5.27 acres, more or less, as surveyed and platted by Allied Land Surveying Company, PA on September 20, 2006, and identified thereon as Job No. 10-157, the same currently being identified as Lot 131(formerly identified as part of Lots 4C and 24D) of Block 4423, Deed Book 1979, page 1139 (Tract No. 4), owned by James E. Messick, Jr. and wife, Jean M. Messick, of Shallowford Road, Williams Road, Lewisville, NC 27023.

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Section 3. Upon and after March 12, 2026, the above described territory shall be subject to all debts, laws, ordinance and regulations in force in the Town of Lewisville and shall be entitled to the same privileges and benefits as other parts of the of the Town of Lewisville. Said territory shall be subject to municipal taxes according the NCGS 160A-58.10.

Section 4. The Mayor of the Town of Lewisville shall cause to be recorded in the office of the Forsyth County Register of Deeds and the office of the North Carolina Secretary of State an accurate map of the annexed territory, described in Section 1 above, together with a duly certified copy of the ordinance. Such map shall also be delivered to the Forsyth County Board of Elections as required by NCGS 163-288.1.

(Signed) Mayor Billy Carter, Jr.

**6. Appointments**

A. Committees

i. Parks & Recreation Advisory Committee (Appoint 6)

<u>P &amp; R</u>	<b>Aaron Hutmacher</b>	<b>Elizabeth Johnson</b>	<b>Braden Romer</b>	<b>Wesley McNeely</b>	<b>Shirley Leonard</b>	<b>Michelle Soyars</b>
Allen	1	1	1	1	1	1
Carter	1	1	1	1	1	1
Franklin	1	1	1	1	1	1
Gallagher	1	1	1	1	1	1
Howard	1	1	1	1	1	1
Newsome	1	1	1	1	1	1
Wilder	1	1	1	1	1	1
<b>TOTAL</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>

Aaron Hutmacher, Elizabeth Johnson, Braden Romer, Wesley McNeely, Shirley Leonard, and Michelle Soyars were appointed to the Parks & Recreation Committee.

ii. Lewisville Beautification Committee (Appoint 6)

<u>LBC</u>	<b>Carolyn Fulton</b>	<b>Ellen Lee</b>	<b>Ewa Lorick</b>	<b>Bernice Perzel</b>	<b>Christi Ritter</b>	<b>Donita Hines</b>
Allen	1	1	1	1	1	1
Carter	1	1	1	1	1	1
Franklin	1	1	1	1	1	1
Gallagher	1	1	1	1	1	1
Howard	1	1	1	1	1	1
Newsome	1	1	1	1	1	1
Wilder	1	1	1	1	1	1
<b>TOTAL</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>

Carolyn Fulton, Ellen Lee, Ewa Lorick, Bernice Perzel, Christi Ritter, and Donita Hines were appointed to the Lewisville Beatification Committee.

iii. Environmental Conservation & Sustainability Committee (Appoint 8)

<b>ECSC</b>	<b>Scott Herzog</b>	<b>Jennifer Haydon</b>	<b>Barbara Hudgens</b>	<b>Gretchen Roberts</b>	<b>Kenneth Scales</b>	<b>Kay Smitherman</b>	<b>Dixie Thompson</b>	<b>Donita Hines</b>
Allen	1	1	1	1	1	1	1	1
Carter	1	1	1	1	1	1	1	1
Franklin	1	1	1	1	1	1	1	1
Gallagher	1	1	1	1	1	1	1	1
Howard	1	1	1	1	1	1	1	1
Newsome	1	1	1	1	1	1	1	1
Wilder	1	1	1	1	1	1	1	1
<b>TOTAL</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>

Scott Herzog, Jennifer Haydon, Barbara Hudgens, Gretchen Roberts, Kenneth Scales, Kay Smitherman, Dixie Thompson, and Donita Hines were appointed to the Environmental Conservation & Sustainability Committee.

B. Boards

i. Planning Board (Appoint 2)

<b>Planning</b>	<b>Rob Herald</b>	<b>Tom Lawson</b>	<b>Marc Maready</b>	<b>(Arya) Candace Donahue</b>	<b>Kelly Reavis, Jr.</b>	<b>James Lewis</b>
Allen	1	1				
Carter	1					1
Franklin	1		1			
Gallagher	1					1
Howard	1	1				
Newsome				1		1
Wilder		1				1
<b>TOTAL</b>	<b>5</b>	<b>3</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>4</b>

Rob Herald and James Lewis were appointed to the Planning Board.

ii. Willow Run Municipal Service District

a. Area 5 (Appoint 1)

<b>Willow Run MSD Area 5</b>	<b>Philip May</b>
Allen	1
Carter	1
Franklin	1
Gallagher	1
Howard	1
Newsome	1
Wilder	1
<b>TOTAL</b>	<b>7</b>

Philip May was appointed to serve Area 5 of the Willow Run Municipal Service District.

b. At-Large (Appoint 1)

<u>Willow Run MSD At-Large</u>	<u>Glenn Yarnell</u>
Allen	1
Carter	1
Franklin	1
Gallagher	1
Howard	1
Newsome	1
Wilder	1
<b>TOTAL</b>	<b>7</b>

Glenn Yarnell was appointed to serve At-Large of the Willow Run Municipal Service District.

iii. Zoning Board of Adjustments (Appoint 4, Move 2 from Alternate to Permanent Seats)

<u>ZBOA</u>	<u>David Hunt</u>	<u>Annemarie Stanford</u>	<u>*Kelly Reavis, Jr. (move to permanent)</u>	<u>Jeffery Blair (appoint as alternate)</u>	<u>Paige Daniel (appoint as alternate)</u>	<u>(Arya) Candace Donahue</u>	<u>Tom Lawson</u>	<u>**Brain Gravely (move to permanent)</u>
Allen	1	1	1	1				
Carter		1	1		1		1	
Franklin	1	1	1	1				
Gallagher	1	1	1		1			
Howard	1	1	1	1				
Newsome	1	1	1		1			
Wilder	1	1			1	1		
<b>TOTAL</b>	<b>6</b>	<b>7</b>	<b>6</b>	<b>3</b>	<b>4</b>	<b>1</b>	<b>1</b>	

David Hunt, Annemarie Stanford were appointed to the Zoning Board of Adjustments in permanent positions. Jeffery Blair, and Paige Daniel were appointed to the Zoning Board of Adjustments as alternate positions.

\* Kelly Reavis, Jr. was reassigned from alternate position to permanent position.

\*\* Following the meeting, the Town Clerk notified Council of the history and precedent to reassign seated alternate members to permanent positions which included current member Brain Gravely that was not on the ballot. As a matter of record keeping, Mr. Gravely was also reassigned to a permanent position.

*(A copy of the Ballots is filed in the Appointments book, which is hereby referred to and made a part of these minutes.)*

**7. Old Business**

A. Amendment to Agenda – Vote on Community Pool Projects – Mayor Carter called for a vote to terminate pool related agenda items and tax increases related to pool items for the Town of Lewisville; referenced previous discussions; and spoke to tax funding on a local and federal level; to the reputation of the Town; to being fiscally responsible and good governors for the Town; and to the need for clarity. Councilmember Wilder voiced concerns with Council actions; the need to put a vote to the public; and declared to abstain from a vote.

Mayor Carter requested Town Attorney Andrews to assist with providing language needed for the motion. Attorney Andrews stated what he heard the Mayor requesting was a motion for no further staff or town expense for the idea or investigation of the feasibility of a community pool or pursuing

the development or any further movement toward a municipal referendum regarding a community pool.

Councilmember Newsome requested clarity on the motion.

Mayor Carter explained the intention of a binding action on the currently seated Council.

Town Attorney Andrews confirmed the authority of Council; and included motion language to include a time period for the current elected tenure.

Councilmember Allen requested clarity to confirm the Mayor's motion was to be as stated by Attorney Andrews, to which Mayor Carter confirmed.

Mayor Carter made the motion for no further staff or town expense for the idea or investigation of the feasibility of a community pool or pursuing the development or any further movement toward a municipal referendum regarding a community pool for the duration of the current seated Council terms. Councilmember Allen seconded the motion and the motion passed 6-0, with Councilmember Wilder abstaining.

\* Under Council comments, Attorney Andrews explained purposes under which Council could abstain from a vote; conflict of interest; the duty to vote; and stated meeting minutes would be amended to reflect and include Councilmember Wilder's vote as a 'Yes'.

The amended vote tally is therefore reflected as the "motion passed 7-0. (§ 160A-75).

## 8. New Business

- A. Resolution 2026-010 – Approve Contract for Fiscal Year 2025-2026 Audit Services – Finance Director Pam Orrell provided an overview of the item.

Moved by Councilmember Newsome, seconded by Councilmember Gallagher to approve Resolution 2026-010. The motion carried unanimously.

RESOLUTION 2026-010 OF THE LEWISVILLE TOWN COUNCIL AUTHORIZING CONTRACT FOR FISCAL YEAR 2025-2026 AUDIT SERVICES

WHEREAS, Gibson & Company, P.A. has submitted its contract and engagement letter for services for the annual independent audit of the Town for Fiscal 2025-2026;

WHEREAS, the audit is a budgeted line item; and

NOW, THEREFORE BE IT RESOLVED THAT THE LEWISVILLE TOWN COUNCIL approves the contract for the firm of Gibson & Company, P.A. to perform the annual independent audit of the Town's financial statements for Fiscal Year 2025-2026. The amount for the audit of the financial statements is \$22,670. An additional charge of \$4,000 per program is required if a single audit is necessary.

(Signed) Mayor Billy Carter, Jr.

## 9. Administrative Reports

- A. Upcoming events and closings
- i. Special Projects Review Committee Grant Applications Open – March 16
  - ii. Lewisville Public Arts - Arts Alive Exhibit Open until May 3

- iii. Forsyth County Creek Week – March 21 - 29
- iv. Lewisville Beautification Committee (LBC) Clean Sweep Event – March 21
- v. Community Day – May 2

**B. Clerk Report**

- i. NCLM Risk Management Regional Meeting – MAWCC March 19 – Town Clerk Lord highlighted the upcoming North Carolina League of Municipalities Risk Management Regional class.
- ii. Budget Workshops – April 16, 21 and 30 – Town Clerk Lord stated Budget workshops were scheduled for April 16<sup>th</sup>, 21<sup>st</sup>, and 30<sup>th</sup> @ 6pm in the Council Chamber; explained the Town Manager’s 2026-2027 Budget message would be presented at the April 9<sup>th</sup> regular meeting; that the public hearing for the proposed budget would be held at the May regular meeting; that an additional budget workshop had been scheduled for May 21<sup>st</sup> should it be needed; and stated the 2026-2027 proposed budget would be presented for Council adoption at the June regular meeting.

**C. Approvals at the Briefing and Action Meeting on March 5, 2026 - None**

**10. For the Good of the Order**

**A. Public Comments**

- i. Joe Eskridge spoke to unity; and the Lewisville Civic Club; AC Hengler read a letter for the record (Councilmember Allen requested the letter be made a part of the minutes); and Monte Long spoke to his history of serving on Council.

*(A copy of the Letter referenced is filed in Exhibit Folder March 2026, which is hereby referred to and made a part of these minutes.)*

- ii. Written comment: There were no written comments.

**B. Council Comments**

Council members voiced appreciation for staff; discussed opinions on fireworks and a pool; rumors regarding Council salary increases and health insurance; unity among Council; Council retreat visions; blood donations; and the SAVE Act.

Town Attorney Andrews spoke to conflict of interest; a duty to vote; and a correction of the record regarding the abstention.

**11. Adjournment**

Moved by Councilmember Franklin, seconded by Councilmember Wilder to adjourned the meeting. The Town Council adjourned at 7:33 P.M.

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Billy Carter, Jr., Mayor

ATTEST:

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Angela Lord, Town Clerk



**APPLICATION FOR LEWISVILLE BOARD/COMMITTEE**

Please submit a separate application for each board/committee appointment request.

Full Name: Kim C. Floyd  
 Address: 9481 Styers Ferry Rd  
 City/State/Zip: Lewisville NC 27023  
 Day Phone: 336-488-4703 Evening Phone: same Cell: same  
 Email: thefloydhome@gmail.com

I am interested in serving on the following Committee:

- Lewisville Beautification Committee (2 Vacant Seats)
- Parks and Recreation Advisory Committee (1 Vacant Seat)
- Public Arts Advisory Committee (1 Vacant Seat) **Art background NOT required (grant experience helpful)**

I am interested in serving on the following Board (3-year term):

- Willow Run Municipal Service District ( Area 2 - 1 Vacant Seat) **Must reside in Area 2**

**EMPLOYMENT AND EDUCATION**

Employer: _____	Graduate? <input checked="" type="checkbox"/> Y <input type="checkbox"/> N Major <u>Interior Design</u>
Address: _____	High School: <u>West Forsyth</u>
Phone: _____	College: <u>HP Community College</u>
Email: _____	Graduate School: _____
Occupation: <u>Retired</u>	Other: _____

Please attach a brief statement with information detailing why you wish appointment to the board or committee and return to: Town Clerk, Town of Lewisville, PO Box 547, Lewisville, NC 27023 or email [townclerk@lewisvillenc.net](mailto:townclerk@lewisvillenc.net).

Do you currently serve on a board and/or committee? Yes  No  Date: 3/19/26  
 If so, what board and/or committee: LBC  
 Are you requesting reappointment? Yes  No

Signature: [Handwritten Signature]

**FOR OFFICE USE ONLY**

Date Received: 3/12/2026 Interview Date (if applicable): N/A  
 Staff Recommendation: Appoint  
 Appointed by Town Council: Yes  No  Appointment Date (if applicable): \_\_\_\_\_



## APPLICATION FOR LEWISVILLE BOARD/COMMITTEE

Please submit a separate application for each board/committee appointment request.

Full Name: Analise Anderson  
 Address: 1079 Cresthaven Rd  
 City/State/Zip: Lewisville NC 27023  
 Day Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_ Cell: 336-287-7113  
 Email: analise.anderson@gmail.com

I am interested in serving on the following Committee:

- Lewisville Beautification Committee (2 Vacant Seats)
- Parks and Recreation Advisory Committee (1 Vacant Seat)
- Public Arts Advisory Committee (1 Vacant Seat) **Art background NOT required (grant experience helpful)**

I am interested in serving on the following Board (3-year term):

- Willow Run Municipal Service District ( Area 2 - 1 Vacant Seat) **Must reside in Area 2**

### EMPLOYMENT AND EDUCATION

Employer: <u>Striped Couch Counseling</u>	Graduate? <input checked="" type="checkbox"/> N Major <u>Social Work</u>
Address: <u>224 S Cherry St, WS NC</u>	High School: <u>Robert B. Glenn</u>
Phone: <u>336-777-9858</u>	College: <u>UNCW</u>
Email: <u>info@stripedcouchcounseling.com</u>	Graduate School: <u>VCU</u>
Occupation: <u>Psychotherapist</u>	Other: _____

Please attach a brief statement with information detailing why you wish appointment to the board or committee and return to: Town Clerk, Town of Lewisville, PO Box 547, Lewisville, NC 27023 or email [townclerk@lewisvillenc.net](mailto:townclerk@lewisvillenc.net).

Do you currently serve on a board and/or committee? Yes  No  Date: 3/29/26

If so, what board and/or committee:

Are you requesting reappointment? Yes  No

Signature: Analise Anderson, MSW, LCSW

### FOR OFFICE USE ONLY

Date Received: 3/30/2026 Interview Date (if applicable): N/A  
 Staff Recommendation: Appoint  
 Appointed by Town Council: Yes  No  Appointment Date (if applicable): \_\_\_\_\_

March 29, 2026

To Whom it May Concern-

My name is Analise Anderson, and I am a resident of Lewisville who is interested in being considered for the open seat on the Parks and Recreation Advisory Committee. I have owned a home here since 2018, and am so happy I picked Lewisville to put down roots. I love taking my five-year-old son to Jack Warren and Joanie Moser, and attending events like the Christmas tree lighting, Easter egg hunt, and food truck festival. My partner moved in with us about two years ago and we have enjoyed playing disc golf together at the new course- he is from another small town in the Triad (Thomasville) and it's been lovely to have events to take him to so he can get a sense of Lewisville.

As someone who enjoys being connected to the area I live, especially as very challenging events happen on the world stage, I felt compelled to throw my hat in the ring for the Parks and Rec committee as a way to get more involved directly where I am raising my family. We all love being outside and attending events where we can be active, and so it seems fitting in a variety of directions. I am also a social worker and I have been mainly focused in my career thus far on work with individuals and families, so I am excited to hopefully have the opportunity to utilize my training in community work in a way that I have not yet tapped into since college.

Thank you for your consideration,

Analise M. Anderson

## APPLICATION FOR LEWISVILLE BOARD/COMMITTEE

Please submit a separate application for each board/committee appointment request.

Full Name: Amy Archambault  
 Address: 280 Fox Ridge Circle  
 City/State/Zip: Lewisville NC 27023  
 Day Phone: 336/413-9310 Evening Phone: \_\_\_\_\_ Cell: \_\_\_\_\_  
 Email: aarchambe@gmail.com

I am interested in serving on the following Committee:

- Lewisville Beautification Committee (2 Vacant Seats)
- Parks and Recreation Advisory Committee (1 Vacant Seat)
- Public Arts Advisory Committee (1 Vacant Seat) Art background NOT required (grant experience helpful)

I am interested in serving on the following Board (3-year term):

- Willow Run Municipal Service District (Area 2 - 1 Vacant Seat) Must reside in Area 2

### EMPLOYMENT AND EDUCATION

Employer: <u>Self-employed</u>	Graduate <input checked="" type="checkbox"/> Major _____
Address: _____	High School: _____
Phone: _____	College: <u>BA Comm/Journalism</u>
Email: _____	Graduate School: <u>MS in Instructional Tech</u>
Occupation: _____	Other: <u>MS in Library + Info Sci</u>

Please attach a brief statement with information detailing why you wish appointment to the board or committee and return to: Town Clerk, Town of Lewisville, PO Box 547, Lewisville, NC 27023 or email [townclerk@lewisvillenc.net](mailto:townclerk@lewisvillenc.net).

Do you currently serve on a board and/or committee? Yes  No \_\_\_\_\_ Date: \_\_\_\_\_

If so, what board and/or committee:

Are you requesting reappointment? Yes  No

Signature: Amy Archambault

#### FOR OFFICE USE ONLY

Date Received: 3/20/2026 Interview Date (if applicable): N/A  
 Recommendation: Appoint  
 Appointed by Town Council: Yes  No  Appointment Date (if applicable): \_\_\_\_\_

Dear Committee Members,

Thank you for considering my application to the public art advisory board. I'm excited to see the opening and hope to join you in your work. My background in art comes from my own personal interest in developing as a creative. Since moving to Winston-Salem almost 20 years ago, I have been a member of Sawtooth and have taken many classes in collage, bookmaking, and mixed media. I am an avid crocheter and art journaler.

As someone who works in libraries and archives, I have experience with policies regarding loans, acquisitions, and deaccession. I have also served on several professional committees, including my current role as Development Chair for the Society of North Carolina Archivists. In this capacity, I introduced new sponsorship levels and increased the donation amounts for this year's annual conference. At this time, we have exceeded last year's donation levels by \$1,500 and continue to receive sponsor requests to support our work. Increasing our donation levels allows us to put that funding in reserve for future scholarships, conferences, and other educational opportunities for our members, especially student members. As a member of this committee, I would look for ways to secure funding to support the mission and goals of the arts in Lewisville.

I hope you will consider my application and allow me to serve alongside each of you. Thank you for your time and commitment to serving and bringing art of all kinds into our community!

Sincerely,

Amy Archambault



**RESOLUTION 2026-012 OF THE LEWISVILLE TOWN COUNCIL  
CALL A PUBLIC HEARING FOR COMMENTS ON THE  
FISCAL YEAR 2026-2027 PROPOSED BUDGET**

**WHEREAS**, the Town Manager presented the Fiscal Year (FY) 2026-2027 proposed budget message to the Town Council at their April 9, 2026 meeting;

**WHEREAS**, the Lewisville Town Council is in the process of reviewing the proposed FY 2026-2027 Budget;

**WHEREAS**, the Lewisville Town Council has approved the budget meeting schedule;

**WHEREAS**, the proposed FY 2026-2027 Budget will be available electronically on the Town's website;

**WHEREAS**, a copy of the proposed FY 2026-2027 Budget is available at Town Hall; and

**NOW, THEREFORE BE IT RESOLVED, THAT THE LEWISVILLE TOWN COUNCIL** calls a public hearing to receive public comment concerning the proposed FY 2026-2027 proposed Budget pursuant to NCGS 159-12 to be held in the Town Hall Council Chamber on May 14, 2026 at 6 PM.

Resolved and effective upon adoption this the 9<sup>th</sup> day of April 2026 by the Lewisville Town Council.

ATTEST:

\_\_\_\_\_  
Billy Carter, Jr., Mayor

\_\_\_\_\_  
Angela Lord, Town Clerk