



**Town of Lewisville Town Council
Briefing and Action Meeting Agenda
February 5– 6:00 PM
Lewisville Town Hall 2nd Floor Conference Room
6510 Shallowford Road**

- 1. Call to Order:**
 - A. Roll Call
 - B. Adoption of Agenda
- 2. Items Requiring Council Direction**
 - A. Shallowford Square Playground
 - B. Town Council Bios
 - C. Town Policies
- 3. Items Requiring Action at Briefing**
 - A. 2025-004 Ordinance – Budget Amendment for Snow and Ice Removal –(*Attachment #1*)
- 4. Administrative Reports**
 - A. Town Manager
 - i. Great Wagon Road update
 - ii. Lewisville-Vienna/Robinhood Road Roundabout
 - iii. Lewisville Lift Station Update
 - iv. Transportation Planning Organization (TPO) – Hunter Staszak – TPO 101 Presentation
 - B. Town Clerk
 - i. Board and Committee Appointments
 - ii. Town Council Rescheduled Retreat – February 6 & 7, Town Hall
 - iii. Blood Drive – February 11, MAWCC
 - iv. Town Council Regular Meeting – February 12
 - v. Town of Lewisville Public Art Committee Arts Alive Art Show February 20 – May 3, MAWCC
 - vi. Special Projects Review Committee – Grant Applications
 - C. Public Works Director
 - i. Moser Property Update
 - ii. Ridgecrest Tree Replacement Phase 2
 - iii. Grinder Pumps at Jack Warren Park
 - D. Community Center Operations Manager
 - i. Quarterly Report
- 5. Tentative Agenda Items for Regular Meeting on February 12, 2026**
 - A. Consent Agenda
 - i. Resolution 2026 – 005 – Financial Statements for Six Months Ended December 31, 2025 (*Attachment #2*)
 - ii. Approval of Draft Agenda Briefing Minutes – December 22, 2025 (*Attachment #3*)
 - iii. Approval of Draft Town Council Minutes – January 8, 2026 (*Attachment #4*)
 - B. Introductions, Recognitions, Presentations and/or Proclamations
 - i. Presentation
 - a. Sheriff's Office
 - C. Public Hearing
 - i. Ordinance 2026-005 – Amend Zoning Map of the Town of Lewisville for Forestar McAdams to Rezone Seven Properties, (+/-) 20.4 Acres at Corner of Lewisville-Vienna and Robinhood Road (*Attachment #5*)
 - a. Staff Presentation
 - b. Public Hearing
 - c. Council Discussion
 - d. Council Consideration – Ordinance 2026-005
 - D. Old Business – None

E. New Business

- i. Resolution 2026- 006 –Call Public Hearing for Annexation Petition - 9420 Shallowford Road ([Attachment #6](#))
- i. Resolution 2026-007 – Memorandum of Understanding (MOU) with Winston-Salem Urban Area Transportation Planning Organization (WSUATPO) - ([Attachment #7](#))
- ii. Ordinance 2026-006 to Accept Public Street Maintenance and Public Dedication of Sedgewick Ridge Road and Amber Forest Lane ([Attachment #8](#))

6. For the Good of the Order

7. Adjournment



TOWN OF LEWISVILLE
 Budget Amendment Ordinance 2026-004
 Amending Budget Ordinance 2025-001

FINANCE DEPARTMENT USE ONLY
Budget Amendment # 8
Pam Orrell, Finance Director

<u>CODE</u>	<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>	<u>CODE</u>	<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
10-20-5600-6100	General Fund - Streets - Snow and Ice Removal	\$ 75,000.00	10-00-3990-9000	General Fund - Fund Balance Appropriated	\$ 75,000.00
		\$ 75,000.00			\$ 75,000.00

EXPLANATION: To increase the budget for snow and ice removal.

RECOMMENDED BY: Pam Orrell, Town Finance Director

Approved and effective upon adoption this the 5th day of February, 2026 by the Lewisville Town Council.

ATTEST:

Billy Carter, Mayor

Angela Lord, Town Clerk



**RESOLUTION 2026-005 OF THE LEWISVILLE TOWN COUNCIL
ACCEPTANCE AND APPROVAL OF MONTHLY DISBURSEMENTS**

WHEREAS, the Finance Officer has presented the Town Council with the Revenue Statement Summary and the Encumbrances and Expenditure State Summary of figures for the six months ended December 31, 2025;

WHEREAS, the Finance Officer did not report any unusual expenditures; and

NOW, THEREFORE BE IT RESOLVED THAT the Lewisville Town Council accepts the Revenue Statement Summary and the Encumbrances and Expenditure Statement Summary for the six months ended December 31, 2025 and incorporated herein.

Adopted this the 12th day of February 2026 by the Lewisville Town Council.

ATTEST:

Billy Carter, Jr., Mayor

Angela Lord, Town Clerk

Town of Lewisville
Financial Budget to Actual Report - General Fund
Six Months Ended December 31, 2025

General Fund

Revenues	Budget	Revenue Year to Date	Revenue Over (Under) Budget	Percentage Collected
Property Tax Collections	\$ 4,656,701.00	\$ 2,858,253.26	\$ (1,798,447.74)	61.38%
Sales Tax Revenue	1,291,420.00	539,449.37	(751,970.63)	41.77%
Other Revenues	1,835,805.00	912,434.54	(923,370.46)	49.70%
Transfer from Willow Run MSD Special Revenue Fund	37,508.00	-	(37,508.00)	0.00%
Subtotal	7,821,434.00	\$ 4,310,137.17	\$ (3,511,296.83)	55.11%
Appropriation from Fund Balance	336,934.00			
Total	\$ 8,158,368.00			

Departments	Budget	Expenditures Year to Date	Encumbrances Year to Date	Unencumbered and Unspent Balance	Percentage of Budget Spent or Encumbered
Governing Body	\$ 386,979.00	\$ 144,196.43	\$ 4,675.92	\$ 238,106.65	38.47%
Administration	1,111,497.00	466,949.66	69,451.95	575,095.39	48.26%
Finance	335,088.00	166,353.55	-	168,734.45	49.64%
Debt Service	221,600.00	221,600.00	-	-	100.00%
Planning & Zoning	331,574.00	99,269.97	10,576.00	221,728.03	33.13%
Beautification	139,044.00	68,201.49	62,071.58	8,770.93	93.69%
Community Policing	1,063,880.00	268,747.61	786,907.50	8,224.89	99.23%
Public Works	738,987.00	388,259.88	61,009.08	289,718.04	60.80%
Streets	344,870.00	57,842.93	13,424.42	273,602.65	20.66%
Powell Bill	867,500.00	104,523.00	9,750.00	753,227.00	13.17%
Stormwater	260,072.00	47,527.01	100,201.66	112,343.33	56.80%
Solid Waste	1,668,536.00	629,181.68	-	1,039,354.32	37.71%
Recycling	4,910.00	380.83	-	4,529.17	7.76%
Parks and Recreation	458,831.00	148,415.89	25,208.31	285,206.80	37.84%
Transfers to Capital Projects Funds	-	-	-	-	-
Transfers to Capital Reserves	225,000.00	225,000.00	-	-	100.00%
Total	\$ 8,158,368.00	\$ 3,036,449.93	\$ 1,143,276.42	\$ 3,978,641.65	51.23%

General Fund Balance 7/1/2025	\$ 8,412,608.82
Year-to-Date Increase (Decrease) FY 2025-2026	1,273,687.24
General Fund Balance 12/31/2025	\$ 9,686,296.06

Town of Lewisville
Financial Budget to Actual Report - Willow Run Municipal Service District
Six Months Ended December 31, 2025

Willow Run Municipal Service District

Revenues	Budget	Revenue Year to Date	Revenue Over (Under) Budget	Percentage Collected
Revenues	\$ 106,542.00	\$ 75,301.20	\$ (31,240.80)	70.68%
Subtotal	106,542.00	\$ 75,301.20	\$ (31,240.80)	70.68%
Appropriation from Fund Balance	462,963.00			
Total	\$ 569,505.00			

	Budget	Expenditures Year to Date	Encumbrances Year to Date	Unencumbered and Unspent Balance	Percentage of Budget Spent or Encumbered
Expenditures	\$ 531,997.00	\$ 356,379.98	\$ 39,129.57	\$ 136,487.45	74.34%
Transfer to General Fund	\$ 37,508.00	\$ -	\$ -	\$ 37,508.00	0.00%
Total	\$ 569,505.00	\$ 356,379.98	\$ 39,129.57	\$ 173,995.45	69.45%

MSD Fund Balance 7/1/2025	\$ 553,726.83
Year-to-Date Increase (Decrease) FY 2025-2026	(281,078.78)
MSD Fund Balance 12/31/2025	<u><u>\$ 272,648.05</u></u>

Town of Lewisville
December 31, 2025

Capital Reserve Funds					
	Fund Balance 7/1/2025	Transfers In	Transfers Out	Investment Earnings	Fund Balance 12/31/2025
Sidewalks, Bike Paths, and Greenways Capital Reserve	1,452.89	100,000.00	-	2,008.30	103,461.19
Municipal Buildings/Land Capital Reserve	149,167.45	25,000.00	-	3,568.99	177,736.44
Parks & Recreation Capital Reserve	346.59	100,000.00	-	1,985.49	102,332.08
Total	\$ 150,966.93	\$ 225,000.00	\$ -	\$ 7,562.78	\$ 383,529.71

American Rescue Plan Act Special Revenue Fund	
American Rescue Plan Act funding received	\$ 4,024,471.50
Transferred to General Fund to reimburse for general government services - revenue replacement - FY 2021-2022	(1,208,168.14)
Transferred to General Fund to reimburse for general government services - revenue replacement - FY 2022-2023	(1,105,602.57)
Transferred to General Fund to reimburse for general government services - revenue replacement - July 1, 2023 through June 30, 2024	(1,335,948.56)
Transferred to General Fund to reimburse for general government services - revenue replacement - July 1, 2024 through November 30, 2024	(374,752.23)
Investment earnings	179,920.56
American Rescue Plan Act Special Revenue Fund - Cash Balance 12/31/2025	\$ 179,920.56

Town of Lewisville
December 31, 2025

Capital Projects Funds - Since Inception

Project	Revenue	Expenditures	Transfers In	Transfers Out	Investment Earnings	Loan Proceeds	Fund Balance 12/31/2025	Budget
Community Center Capital Project	100,000.00	(4,815,994.69)	2,947,137.00	(259,713.17)	28,570.86	2,000,000.00	-	\$ 5,206,850.17
Roundabout at Lewisville-Vienna Road and Robinhood Road Capital Project	857,286.87	(1,105,501.37)	2,254,052.22	-	98,939.96	-	2,104,777.68	\$ 5,213,933.03
Jack Warren Park Improvements	230,940.00	(597,062.46)	672,049.00	(355,583.51)	49,656.97	-	0.00	\$ 1,027,632.51
Great Wagon Road Improvements	-	-	2,539,842.30	-	153,374.46	-	2,693,216.76	\$ 8,141,999.34
Public Works Facility	-	(827,257.83)	899,325.47	-	21,866.22	-	93,933.86	\$ 1,000,000.00
Total	\$ 1,188,226.87	\$ (7,345,816.35)	\$ 9,312,405.99	\$ (615,296.68)	\$ 352,408.47	\$ 2,000,000.00	\$ 4,891,928.30	\$ 20,590,415.05



Lewisville Town Council
Briefing and Action Meeting Minutes
December 22, 2025 – 6:00 PM
Lewisville Town Hall 2nd Floor Conference Room
6510 Shallowford Road

1. Call to Order:

- A. Mayor Carter opened the meeting at 6:00 PM. In attendance were Mayor Billy Carter, Mayor Pro-Tem Stacy Howard and Councilmembers Brady Allen, Gerry Gallagher, Suzanne Newsome, and Mack Wilder. Councilmember Fred Franklin was absent. Also attending were Town Manager Stacy Tolbert, Town Clerk Angie Lord, Finance Director Pam Orrell, Public Works Director Jon Hanna, Planning Director Lynn Cochran, and Town Attorney Al Andrews.
- B. Adoption of Agenda – Mayor Pro-Tem Howard moved to approve the agenda. The motion was seconded by Councilmember Allen and approved unanimously.

2. Items Requiring Council Direction

- A. Mary Alice Warren Community Center Policy Amendment – Town Manager Stacy Tolbert explained current policies at the Mary Alice Warren Community Center (MAWCC) regarding usage of latex balloons; the loss of rentals due to the policy; and recommended Council remove the restriction. Mayor Carter requested language be included to restrict the release of balloons on the property. It was the consensus of the Town Council to remove latex balloon restrictions from the MAWCC policies; and to include a restriction regarding the release of balloons on the property. An agenda item will be included on the January 8, 2026 Town Council Agenda for consideration.

3. Items Requiring Action at Briefing - None

4. Administrative Reports

- A. Town Manager
 - i. Great Wagon Road Update – Town Manager Tolbert provided an update on the Great Wagon Road; spoke to the progress of asphalt, curb and gutter; to utility relocations; explained continued efforts on street light conduit and water and sewer line construction; and referenced a break in construction over the holidays. Discussion took place regarding construction schedules; and a completion goal of 2029.
 - ii. Lewisville-Vienna/Robinhood Road Roundabout – Town Manager Tolbert spoke to collections of required contractor documentation; and explained the continuation of utility relocations. Discussion ensued regarding a ground-breaking date; a twelve-month construction timeline; and the kick-off meeting next month.
- B. Town Clerk
 - i. Board and Committee Openings/Upcoming Term Expirations – Town Clerk Angie Lord outlined current Board and Committee Openings for the Parks & Recreation Committee, Municipal Service District Board (Area 2), and the Zoning Board of Adjustment; and explained upcoming term expirations and the open application process. Councilmember Newsome requested staff to provide information for the Planning Board term expirations.
 - ii. Monthly Invocation and Pledge – Town Clerk Lord shared it would be requested for Councilmembers to provide the Regular meeting invocation and pledge each month; and stated she would reach out to individual Councilmembers to start a rotation.
 - iii. Town Facilities Closed – December 24, 25, 26 and January 1
 - iv. Town Council Regular Meeting – January 8
 - v. Christmas Tree Collections – Begins January 12
 - vi. Town Council Retreat – January 30 & 31 (MAWCC)
- C. Public Works Director

- i. Moser Property Update – Public Works Director Jon Hanna provided an update on the project; spoke to well abandonments; to creation of pathways; and explained future phases.
- ii. Road Salt Plan – Public Works Director Hanna provided a brief history of previous road salting processes; explained changes in the Department of Transportation (DOT) process; the need for a salt shelter; provided a proposed location and image of area behind the Public Works building for the upcoming winter season; and stated additional information would be provided at the Town Council Retreat. Discussion continued regarding the need for the town to be self-sufficient; and DOT coverage of DOT roadways. Councilmember Allen inquired about a Shallowford Square playground update to which Director Hanna shared an update would be forthcoming in approximately February 2026. (*Image referenced is herein incorporated by reference into the minutes.*)

D. Planning

- i. L-115 Forestar McAdams Rezone Update – Planning Director Lynn Cochran provided a high-level review of the upcoming request; provided a property image; stated Council would be requested at the January meeting to approve a resolution to call a public hearing for February; and explained that there would be an in-depth review of Planning and Zoning at the Council retreat. (*Image referenced is herein incorporated by reference into the minutes.*)
- ii. Lewisville Fire Department Annexation Update – Planning Director Cochran outlined the petition request received for a voluntary annexation; provided a property image; and stated Council would be requested at the January meeting to direct the Town Clerk to investigate the request. (*Image referenced is herein incorporated by reference into the minutes.*)

5. Tentative Agenda Items for Regular Meeting on January 8, 2026

A. Consent Agenda

- i. Resolution 2026 – 001 – Financial Statements for Five Months Ended November 30, 2025
- ii. Approval of Draft Organization Meeting minutes – December 11, 2025
- iii. Resolution 2026- 002 – Direct Clerk to Investigate Annexation Petition - 9420 Shallowford Road

Town Manager Tolbert reviewed consent agenda items to be considered on January 8, 2026.

Town Finance Director Pam Orrell provided an in-depth review of reading and understanding the financial statements provided by staff each month.

Town Clerk Lord spoke to the placement of various routine and non-controversial items on the agenda; stated items such as calling a public hearing and directing the Clerk to investigate an annexation request would fall in line as non-controversial; and requested such items be placed on future consent agendas for efficiency. It was the consensus of Council to place non-controversial and routine items on the consent agenda.

Councilmember Wilder left the meeting at 6:57PM and returned at 6:59PM.

B. Introductions, Recognitions, Presentations and/or Proclamations

- i. Presentations
- a. Sheriff's Office

C. Old Business – None

D. New Business

- i. Ordinance 2026-002 – Amend Budget Ordinance 2025-001 to Increase the Budget for Advertising in Governing Body Department by \$5000 – Finance Director Orrell spoke to the need for a budget amendment to increase the advertising budget. Discussion ensued regarding fee increases and items requiring advertisement per General Statutes.
- ii. Resolution 2026-003 – Amend Resolution 2025-039 for Oak Grove Traffic Mitigation for the Addition of a Speed Cushion on Fairhaven Drive – Public Works Director Hanna outlined placement of speed cushions as approved by Resolution 2025-039; provided a neighborhood map; and explained the need for an additional cushion for safety purposes. (*Map referenced is herein incorporated by reference into the minutes.*)

6. For the Good of the Order –

Councilmember Newsome inquired about hierarchy of the Federal and Local governments. Town Attorney Al Andrews explained Local and Federal governmental powers; the Federal government was supreme over Local governments; State Statutes that limited power; referenced Immigration and Customs Enforcements (ICE) activities; North Carolina Safe Sanctuary Cities; and explained criminal acts and punishments by law for Local governmental action in contradiction to ICE policies.

Mayor Carter distributed information regarding a Team Building/DISC Assessment exercise; and proposed Council do the exercise at the Council Retreat.

Mayor Pro-Tem Howard left the meeting at 8:33PM and returned at 8:35PM.

Discussion ensued regarding planned retreat items; Council behaving in a non-partisan manner; the value to Council to do such an exercise; and expense of the program. It was the consensus of Council to not do the DISC/Team Building exercise at this time.

Mayor Carter shared information regarding the Lewisville/Clemmons Leadership Program; and invited Council to events in March.

7. Adjournment – Councilmember Newsome moved to adjourn the meeting at 8:42PM. The motion was seconded by Councilmember Gallagher and approved unanimously.

Billy Carter, Jr., Mayor

ATTEST:

Angela Lord, Town Clerk



Lewisville Town Council
Regular Meeting Agenda
January 8, 2026 – 6:00 PM
Lewisville Town Hall 1st Floor Council Chamber
6510 Shallowford Road

1. Call to Order:

- A. Mayor Carter opened the meeting at 6:00 PM. In attendance were Mayor Billy Carter, Mayor Pro-Tem Stacy Howard and Councilmembers Brady Allen, Fred Franklin, Gerry Gallagher, Suzanne Newsome, and Mack Wilder. Also in attendance were Town Manager Stacy Tolbert, Town Clerk Angie Lord, Finance Director Pam Orrell, Public Works Director Jon Hanna, Planning Director Lynn Cochran, and Town Attorney Al Andrews.
- B. Invocation – Councilmember Franklin
- C. Pledge of Allegiance – Mayor Carter
- D. Adoption of Agenda

Moved by Councilmember Gallagher, seconded by Mayor Pro-Tem Howard to approve the agenda. The motion was approved unanimously.

2. Consent Agenda – Town Manager Stacy Tolbert read the consent agenda items into the record. Mayor Carter called for a motion to adopt the consent agenda. Councilmember Franklin requested items C and D to be removed for the purpose of individual votes. Discussion took place regarding the removal of items C and D.

Moved by Councilmember Franklin, seconded by Mayor Carter to approve the consent agenda as amended. The motion to approve the consent agenda as amended carried unanimously.

- A. Resolution 2026-001 – Financial Statements for Five Months Ended November 30, 2025

RESOLUTION 2026 – 001 – RESOLUTION OF THE LEWISVILLE TOWN COUNCIL ACCEPTANCE AND APPROVAL OF MONTHLY DISBURSEMENTS

WHEREAS, the Finance Officer has presented the Town Council with the Revenue Statement Summary and the Encumbrances and Expenditure State Summary of figures for the five months ended November 30, 2025;

WHEREAS, the Finance Officer did not report any unusual expenditures; and

NOW, THEREFORE BE IT RESOLVED THAT the Lewisville Town Council accepts the Revenue Statement Summary and the Encumbrances and Expenditure Statement Summary for the five months ended November 30, 2025 and incorporated herein.

(Signed) Mayor Billy Carter, Jr.

(A copy of the Financial Statement is filed in Exhibit Folder January 2026, which is hereby referred to and made a part of these minutes.)

B. Approval of Draft Organization Meeting Minutes – December 11, 2025

Motion to adopt the December 11, 2025 Organizational Meeting Minutes were approved.

C. ~~Resolution 2026-002 Direct Clerk to Investigate Annexation Petition – 9420 Shallowford Road, Lewisville Volunteer Fire Department Station #13 PIN 5855-65-2445 (Item pulled and moved to new business)~~

D. Resolution 2026-004 – Call Public Hearing for L115 Rezoning Request – Forestar, 6328 Robinhood Road, PIN 5886-66-4288 – (Item pulled and moved to new business)

3. Introductions, Recognitions, Presentations and/or Proclamations

A. Presentations

- i. Sheriff's Office – Town Manager Tolbert explained Sergeant PJ Stringer was on a call; and that staff would email statistics to Town Council.

(A copy of the Sheriff Office report is filed in Exhibit Folder January 2026, which is hereby referred to and made a part of these minutes.)

4. Public Forum

- A. Hugh Quinn highlighted the bio of Mayor Carter in the Town newsletter; requested similar articles on other Council members; spoke to blood donations; and voiced concern regarding abandoned cars.
- B. Written comments are also available – None

(A copy of the speaker sheet is filed in Exhibit Folder January 2026, which is hereby referred to and made a part of these minutes.)

5. New Business

- A. Resolution 2026-003 – Amend Resolution 2025-039 for Oak Grove Traffic Mitigation for the Addition of a Speed Cushion on Fairhaven Drive – Public Works Director Jon Hanna provided an overview regarding the need for an additional speed cushion. Councilmember Allen inquired about the remaining budget for speed cushions, to which Director Hanna explained there would be approximately \$8,800 remaining in the budget.

Moved by Councilmember Franklin, seconded by Councilmember Allen. Motion to approve Resolution 2026-003 carried unanimously.

RESOLUTION 2026 – 003 – RESOLUTION OF THE LEWISVILLE TOWN COUNCIL TO AMEND RESOLUTION 2025-039 OAK GROVE NEIGHBORHOOD FOR THE ADDITIONAL OF SPEED CUSHION ON FAIRHAVEN DRIVE

WHEREAS, On August 8, 2024, the Town of Lewisville adopted Resolution 2024-036 for the Residential Traffic Control Policy;

WHEREAS, On September 11, 2025, the Town of Lewisville adopted Resolution 2025-039 to approve the installation of speed cushions in the Oak Grove neighborhood;

WHEREAS, the Town of Lewisville staff and the Oak Grove neighborhood request the Resolution 2025-039 to be amended to include an additional speed cushion on Fairhaven Drive in order to increase traffic safety and further decrease speeding in the area; and

NOW, THEREFORE BE IT RESOLVED, THAT THE LEWISVILLE TOWN COUNCIL approves the installation of an additional speed cushion on Fairhaven Drive.

(Signed) Mayor Billy Carter, Jr.

- B. Ordinance 2026-002 – Amend Budget Ordinance 2025-001 to Increase the Budget for Advertising in Governing Body Department by \$5000 - Finance Director Pam Orrell outlined the need to increase the advertising budget.

Moved by Councilmember Allen, seconded by Councilmember Gallagher to approve Ordinance 2026-002. The motion to carried unanimously.

ORDINANCE 2026-002 AMEND BUDGET ORDINANCE 2025-001 TO INCREASE THE BUDGET FOR ADVERTISING IN GOVERNING BODY DEPARTMENT BY \$5000

					
TOWN OF LEWISVILLE					
Budget Amendment Ordinance 2026-002					
Amending Budget Ordinance 2025-001					
				FINANCE DEPARTMENT USE ONLY	
				Budget Amendment #6	
				Pam Orrell, Finance Director	
CODE	ACCOUNT DESCRIPTION	AMOUNT	CODE	ACCOUNT DESCRIPTION	AMOUNT
10-00-4110-3700	General Fund - Governing Body - Advertising	\$ 5,000.00	10-00-3990-9000	General Fund - Fund Balance Appropriated	\$ 5,000.00
		\$ 5,000.00			\$ 5,000.00

(Signed) Mayor Billy Carter, Jr.

C. Ordinance 2026-003 – Amend Chapter 16, Article 2 of the Town of Lewisville Town Code in Regards to Balloons – Town Clerk Angie Lord outlined a staff request to remove the latex balloon restrictions from the Mary Alice Warren Community Center policies; and explained a Council request to include language regarding the release of balloons from town owned properties.

Moved by Councilmember Wilder, seconded by Mayor Pro-Tem Howard to adopt Ordinance 2026-003. The motion carried unanimously.

ORDINANCE 2026-003 AMEND CHAPTER 16 OF THE TOWN OF LEWISVILLE, ARTICLE 2

WHEREAS, the Lewisville Town Council adopted Ordinance 2007006 enacting a code of ordinances which revised, amended, restated, codified and compiled existing ordinances on March 8, 2007 with the understanding that chapters will need to be updated;

WHEREAS, changes in the status of Town facilities necessitate amendments to the Parks, Recreation and Cultural Development policies;

WHEREAS, Town Code Chapter 16 is being updated as indicated in the attached redlined version; and

NOW, THEREFORE BE IT ORDAINED BY THE LEWISVILLE TOWN COUNCIL that Town Code Chapter 16 Article 2, Section 16-16 and 16-18 are being updated to include release of balloon restrictions at all town properties; and to remove restrictions on use of latex balloons at the Mary Alice Warren Community

Center. It is the intent of the Lewisville Town Council that the provisions of this ordinance shall be made a part of the Town of Lewisville Town Code; the sections of this ordinance may be re-numbered or re-lettered; and, the word 'ordinance' may be changed to 'section', 'article', 'chapter' or other appropriate designation to accomplish such intention as needed.

(Signed) Mayor Billy Carter, Jr.

(A copy of Chapter 16 is filed in Exhibit Folder January 2026, which is hereby referred to and made a part of these minutes.)

D. Resolution 2026-002 Direct Clerk to Investigate Annexation Petition – 9420 Shallowford Road, Lewisville Volunteer Fire Department, Station #13 PIN 5855-65-2445 – (Note: This item was pulled from the consent agenda). Town Clerk Lord explained an annexation request had been received by the town; and the item was to direct the Town Clerk to investigate the petition request. Councilmember Gallagher inquired as to why the fire station wanted to be annexed to which Town Manager Tolbert explained they had provided a reason.

Moved by Councilmember Franklin, seconded by Mayor Carter to adopt Resolution 2026-002. The motion carried unanimously.

RESOLUTION 2026-002 OF THE LEWISVILLE TOWN COUNCIL DIRECTING THE CLERK TO INVESTIGATE AN ANNEXATION PETITION RECEIVED UNDER NCGS 160A-31 AND 160A-58.1 – 9420 SHALLOWFORD ROAD

WHEREAS, a petition requesting annexation of an area described in said petition was received on December 2, 2025 by the Lewisville Town Council;

WHEREAS, NCGS 160A-31 and 160A-58.1 provides that sufficiency of the petition shall be investigated by the Town Clerk before further annexation proceedings may take place;

WHEREAS, the Town Council of the Town of Lewisville deems it advisable to proceed in response to this request for annexation; and

NOW, THEREFORE BE IT RESOLVED, by the Lewisville Town Council that the Town Clerk is hereby directed to investigate the sufficiency of the above described petition and to certify as soon as possible to the Lewisville Town Council the result of her investigation.

(Signed) Mayor Billy Carter, Jr.

(A copy of the Annexation Petition is filed in Exhibit Folder January 2026, which is hereby referred to and made a part of these minutes.)

E. Resolution 2026-004 – Call Public Hearing for L115 Rezoning Request – Forestar, 6328 Robinhood Road PIN 5886-66-4288 – (Note: This item was pulled from the consent agenda). Planning Director Lynn Cochran provided an explanation regarding statutory requirements for advertising public hearings. Councilmember Gallagher and Mayor Carter expressed concerns regarding the displacement of residents. Town Attorney Al Andrews reminded Council of public hearing discussions prior to the public hearing.

Moved by Councilmember Allen, seconded by Councilmember Franklin to adopt Resolution 2026-004. The motion carried unanimously.

RESOLUTION 2026-004 OF THE TOWN OF LEWISVILLE CALL PUBLIC HEARING TO RECEIVE COMMENTS ON UDO L-115 REZONE REQUEST OF 7 PARCELS BY FORESTAR TO REZONE 6328 ROBINHOOD ROAD FROM RS-9 TO RM-8

WHEREAS, the Lewisville Planning Board held its public hearing on December 10, 2025;

WHEREAS, Chapter 160D-601 of the North Carolina General Statutes (NCGS) provides that the public notices be given when adopting or amending ordinances pertaining to planning and development;

WHEREAS, NCGS 160D-601 requires that a notice of a public hearing be published twice in a newspaper having general circulation in the municipality not less than 10 days nor more than 25 days before the date fixed for the public hearing; and,

NOW THEREFORE BE IT RESOLVED BY THE LEWISVILLE TOWN COUNCIL calls a public hearing to be conducted on February 12, 2026 at 6:00 PM in the Lewisville Town Hall located at 6510 Shallowford Road for the purpose of receiving public comment concerning this request.

(Signed) Mayor Billy Carter, Jr.

6. Administrative Reports

- A. Upcoming events and closings – Town Manager Tolbert read the upcoming events and closings into the record.
 - i. Christmas Tree Collections – Begins January 12
 - ii. Waste Management e-Cycling Event – January 17 – 9am – 1pm (Public Works Bldg.)
 - iii. Town Facilities Closed – January 19
 - iv. Town Council Retreat – January 30 & 31 (MAWCC)
- B. Clerk Report
 - i. Board and Committee Applications Open for 2026 Appointments – Town Clerk Lord shared information regarding the upcoming Board and Committee (B & C) appointment season. Councilmember Allen inquired about current B & C vacancies. Town Clerk Lord explained openings on the Parks and Recreation Committee, The Zoning Board of Adjustment, and the Municipal Service District; highlighted the application process for the vacancies; and stated staff recommendations would be forthcoming.

7. For the Good of the Order

- A. Public Comments - None
- B. Council Comments – Councilmember Wilder voiced concern regarding the holiday movie night audio. Council members extended wishes for the New Year. Mayor Carter spoke to fasting in the New Year. Councilmember Franklin encouraged residents to give blood to the upcoming blood drive.

8. Adjournment

Moved by Councilmember Franklin, seconded by Councilmember Newsome to adjourn the meeting. The Town Council adjourned at 6:37 P.M.

ATTEST:

Billy Carter, Jr., Mayor

Angela Lord, Town Clerk

January 8, 2026



**ORDINANCE 2026-005 OF THE LEWISVILLE TOWN COUNCIL
AMENDING THE ZONING MAP OF THE TOWN OF LEWISVILLE
FORESTAR MCADAMS TO REZONE SEVEN PROPERTIES, MEASURING (+/-) 20.4 ACRES**

**Conditional Limited Use from RS-9 (Residential Single-family) and MH (Manufactured Housing Development) to RM-8 (Residential Multi-Family
(Zoning Docket L-115) at the Corner of Lewisville-Vienna and Robinhood Roads
Tax Parcels ID 5886-56-4784, 5886-56-8476, 5886-66-0193, 5886-66-4288, 5886-65-4975, 5886-66-7263, and 5886-65-7947**

WHEREAS, the Town of Lewisville published notification of this conditional zoning request on February 1, 2026 and February 8, 2026;

WHEREAS, the Town of Lewisville has received an affidavit of publication for the aforementioned dates;

WHEREAS, a sign indicating notice of a public hearing was posted on the subject property in a prominent location on November 24, 2025; and January 26, 2026;

WHEREAS, letters of legislative hearing notice were mailed by U.S. Postal Service First Class to the addresses of property owners within 500 feet of the subject property, obtained from Forsyth County tax records, on November 24, 2025 and January 30, 2026;

WHEREAS, these procedures were performed and certified by Town staff in accordance with the requirements of NCGS 160D-601 and the Lewisville Unified Development Ordinance;

WHEREAS, the Lewisville Planning Board held a public hearing during its regularly scheduled meeting held December 10, 2025;

WHEREAS, the Lewisville Planning Board favorably recommended approval of the request to the Town Council by a vote of 4- 2;

WHEREAS, the Lewisville Town Council accepts the staff report;

WHEREAS, the applicant has selected limited uses which are allowed by the Unified Development Ordinance in Residential Multi-Family (RM-8) zoning district;

WHEREAS, residential development is encouraged in the subject area by the *Lewisville Tomorrow Comprehensive Plan*; and

NOW, THEREFORE, BE IT ORDAINED that the Lewisville Town Council finds the proposed conditional district rezoning consistent with the intents, goals and recommendations of the *Lewisville Tomorrow Comprehensive Plan*. Further, the Council finds that the action to be taken is reasonable and in the public

interest, considering all relevant factors, and therefore approves the zoning map amendment and site plan.

BE IT FURTHER ORDAINED AS FOLLOWS:

Section 1: The Town of Lewisville Official Zoning Map of the Town of Lewisville, North Carolina is hereby amended.

Section 2: The property is (+/-) 20.4 acres, denoted by tax parcels ID 5886-56-4784, 5886-56-8476, 5886-66-0193, 5886-66-4288, 5886-65-4975, 5886-66-7263, and 5886-65-7947, located at the corner of Lewisville-Vienna and Robinhood Roads.

Section 3: This ordinance shall be effective from and after its adoption.

Adopted this the 12th day of February 2026 by the Lewisville Town Council.

ATTEST:

Billy Carter, Jr., Mayor

Angela Lord, Town Clerk



STAFF REPORT

ITEM:	L-115 FORESTAR MCADAMS REZONING
SUBJECT:	A PROPOSED REZONING OF SEVEN (7) PARCELS OF LAND LOCATED AT THE SOUTHEAST CORNER OF LEWISVILLE-VIENNA AND ROBINHOOD ROADS FROM (RS-9) AND (MH) TO (RM-8)
PREPARED BY:	LYNN COCHRAN, PLANNING DIRECTOR
DATE SUBMITTED:	JANUARY 8, 2026

BACKGROUND/SUMMARY:

L-115 Forestar McAdams: a request to rezone seven (7) properties, measuring (+/-) 20.4 acres from Residential Single-Family (RS-9) & Manufactured Housing Development (MH) to Residential Multi-Family. These are located at the southeast corner of Lewisville-Vienna and Robinhood Roads.

This is a conditional limited-use rezoning request, proposing four future potential uses: townhomes, twin-homes, single-family homes and parks/recreation facilities.

Tax PINs: 5886-56-4784, 5886-56-8476, 5886-66-0193, 5886-66-4288, 5886-65-4975, 5886-66-7263, 5886-65-7947

STAFF RECOMMENDATION AND REQUESTED ACTION:

Staff recommends approval of the rezoning request. A majority of the Planning Board voted (4-2) to recommend approval of the rezoning request during its regularly scheduled meeting December 10, 2025.

FISCAL IMPACT:

ATTACHMENT(S):

Town Council Agenda Packet for L-115 Forestar & McAdams Rezoning

AGENDA ITEM

LEWISVILLE PLANNING BOARD

L-115: A request for rezoning from Residential Single-Family (RS-9) & Manufactured Housing (MH) to Residential Multi-Family (RM-8)



Applicant: Forestar, McAdams

Tax PIN(s): 5886-56-4784, 5886-56-8476, 5886-66-0193, 5886-66-4288, 5886-65-4975, 5886-66-7263, 5886-65-7947

Location: The Southeast Corner of the Lewisville-Vienna & Robinhood Roads Intersection, Lewisville

Size and Location of the Parcel(s): The seven properties in total measure (+/-) 20.4 acres according to the Forsyth County Tax Map. These are located along Robinhood Rd between the Lewisville Middle School and the intersection with Lewisville-Vienna Road.

Property Site: These properties are currently occupied by a mix of manufactured homes and single-family residences.

Immediate & Nearby Area: This property is located in small part within the Lewisville Neighborhood Center Overlay (NAC). The larger portion of these properties are zoned RS-9, with a smaller, central portion zoned MH. Adjacent and nearby zoning includes RS-20, RS-30 and NO-C (Town owned property). Adjacent and nearby uses are exclusively residential in nature, with the exception of Lewisville Middle School.

Utilities: This property is currently served by public water facilities and will be served by sewer facilities. The nearby sewer connection is located at Lewisville Middle School

Access: These properties are located principally on Robinhood Road, including a small portion of Lewisville-Vienna Road at the intersection. Both are designated as major thoroughfares, according to the Winston-Salem Urban Area Metropolitan Planning Organization Comprehensive Transportation Plan (CTP) map.

Previous Zoning History: These properties were zoned RS-9 and MH at the time the town incorporated.

Comprehensive Plan: The *Lewisville Tomorrow Comprehensive Plan* designates this property as part of two different Lewisville Place Types, Neighborhood Residential and Neighborhood Center (NAC) to a lesser extent.

"Neighborhood Residential accounts for many of the suburban-style, lower-density residential areas that have been built during the past 20 years. While most of the existing neighborhoods have a uniform housing type, future Neighborhood Residential areas should promote a mixture of housing sizes and prices as well as efficient neighborhood design, where appropriate." *Intents* include: enhancing existing low-density residential areas with improved connectivity..." and "...diversification of housing

Members of the Planning Board

Tom Lawson, Chair | Mike Mulligan, Vice Chair

Philip May, Kate Sonney, Rob Herald, Lynn Fulton, Marc Maready

stock in ways that are sensitive to established residential areas, attractions, employment opportunities, open space and mixed-use residential areas in intentional ways." (p. 75)

"Neighborhood Centers are smaller scale mixed-use areas located near existing or planned neighborhoods. These centers provide gathering places for nearby residents and visitors with neighborhood-scale commercial uses such as grocery stores, restaurants, rural establishments and service. These areas can be surrounded by smaller lot single-family residential and townhomes... The size and scale of the Neighborhood Center should small and based in part on the market provided by surrounding neighborhoods..." *Intents* include small-scale commercial clustering to serve neighborhood needs and different types of housing that can support the commercial area... (p. 72)

The *Lewisville Northeast Area Plan Future Land Use Map* (2018) also identifies the intersection of Lewisville-Vienna and Robinhood Roads as a Neighborhood Center, overlaying an area of the Rural Residential place type, with similar intents, goals and descriptions to the 2022 *Lewisville Tomorrow Comprehensive Plan*. (p. 18)

Consistency & Reasonableness Considerations:

Consistency.

- This application is found to be consistent with the *Lewisville Tomorrow Comprehensive Plan* Neighborhood Center (NAC) place type because RM-8 is a recommended zoning district according to the *Lewisville Unified Development Ordinance (UDO)*. (p. B.2-128)
- It is found to be consistent with the Neighborhood Residential Place Type because townhome residential development in a clustered design among single-family homes is recommended. (p. 75)

Reasonableness.

- The project/parcel area size of (+/-) 20.4 acres is not atypical for the area.
- This application is found to be reasonable given that the applicants have chosen a limited use rezoning that includes only future uses that are and will be most compatible with the neighborhood.

Staff Analysis & Recommendation: Staff finds the application to be complete and ready for board consideration. Staff finds the request to be consistent with the intents and descriptions of the *Comprehensive Plan* in the Neighborhood Center Place Type and with those of the Neighborhood Residential Place Type. Additionally, staff finds the request to be reasonable when considering other relevant factors.

Thus, staff recommends approval of zoning map amendment L-115, a request for rezoning from Residential Single-Family (RS-9) & Manufactured Housing Development (MH) to Residential Multi-Family (RM-8).

A majority of the Planning Board (4-2) voted to recommend approval of this request at its regularly scheduled December 10, 2025 meeting.

Members of the Planning Board

Tom Lawson, Chair | Mike Mulligan, Vice Chair
Philip May, Kate Sonney, Rob Herald, Lynn Fulton, Marc Maready



LEWISVILLE PLANNING DEPARTMENT

6510 Shallowford Road | P.O. Box 547
Lewisville, NC 27023-0547
Voice 336-945-5558 | FAX 336-945-5531

REZONING APPLICATION (ZONING MAP AMENDMENT APPLICATION)

Application Date

November 4, 2025

Property Address

6328 Robinhood Rd. Lewisville, NC 27040

Tax PIN(s)

5886-66-4288

Existing Zoning

RS-9

Proposed Zoning

RM-8

Acreage Requested for Rezoning 0.7

Owner(s) Purpose Group Investments, LLC

Mailing Address P.O. Box 3313 Charlotte, NC 28233

Telephone 9802920636 email grant@yourhomespurpose.com

Applicant(s) (if different) Forestar Real Estate Group, Inc.

Mailing Address 200 Centreport Dr. Ste 145 Greensboro, NC 27409

Telephone 501-920-7092 email christinadixon@forestar.com

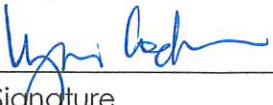
I, Grant Zaharis, owner (trustee, executor, etc.) of the property denoted by Forsyth County Tax PIN(s) 5886-66-4288, request that the property be granted a rezoning from RS-9 to RM-8. I understand that this general use rezoning is permanent and will run with the land. I feel this will serve my best interests.

Grant Zaharis

dotloop verified
10/31/25 9:30 AM EDT
VJH-GFNT-J4TZ-GZOC

Owner Signature

Applicant Signature

Lynn Ach

Staff Signature

File# W11K

Fee Paid Nov 5, 2025



LEWISVILLE PLANNING DEPARTMENT

6510 Shallowford Road | P.O. Box 547
 Lewisville, NC 27023-0547
 Voice 336-945-5558 | FAX 336-945-5531

REZONING APPLICATION (ZONING MAP AMENDMENT APPLICATION)

Application Date November 4, 2025
 Property Address 6282 Robinhood Rd. Lewisville, NC 27023
 Tax PIN(s) 5886-65-4975, 5886-65-7947, 5886-66-7263, 5886-66-0193
 Existing Zoning RS-9
 Proposed Zoning RM-8
 Acreage Requested for Rezoning 10.87 acres

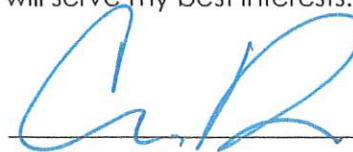
Owner(s) Robert & Alyce McBride
 Mailing Address 125 Sumac Rd. Huntsville, TX 77340
 Telephone _____ email countrysidebk@gmail.com

Applicant(s) (if different) Forestar Real Estate Group, Inc.
 Mailing Address 200 Centreport Dr. Ste 145 Greensboro, NC 27409
 Telephone 501-920-7092 email Christina.dixon@forestar.com

I, Robert McBride, owner (trustee, executor, etc.) of the property denoted by Forsyth County Tax PIN(s) 5886-65-4975, 5886-65-7947, 5886-66-7263, 5886-66-0193 request that the property be granted a rezoning from RS-9 to RM-8. I understand that this general use rezoning is permanent and will run with the land. I feel this will serve my best interests.

 dotloop verified
11/03/25 10:08 AM CST
LNGQ-APVE-G6AJ-6HEE

Owner Signature


 Applicant Signature


 Staff Signature

File# L16
 Fee Paid Nov 6, 2025



LEWISVILLE PLANNING DEPARTMENT

6510 Shallowford Road | P.O. Box 547
Lewisville, NC 27023-0547
Voice 336-945-5558 | FAX 336-945-5531

REZONING APPLICATION (ZONING MAP AMENDMENT APPLICATION)

Application Date November 14, 2016
Property Address 6388 Robinhood Rd. Lewisville, NC 27040
Tax PIN(s) 5886-56-8476, 5886-56-4784
Existing Zoning RS-9 and MH
Proposed Zoning RM-8
Acreage Requested for Rezoning 8.62

Owner(s) DRSP Properties, LLC
Mailing Address P.O. Box 525 Clemmons, NC 27012
Telephone 336 480 4400 email drspllc@gmail.com

Applicant(s) (if different) Forestar Real Estate Group, Inc.
Mailing Address 200 Centreport Dr. Ste 145 Greensboro, NC 27409
Telephone 511-920-7092 email christinadixon@forestar.com

I, David Whitley / DRSP Properties, owner (trustee, executor, etc.) of the property denoted by Forsyth County Tax PIN(s) 5886-56-8476, 5886-56-4784, request that the property be granted a rezoning from RS-9 and MH to RM-8. I understand that this general use rezoning is permanent and will run with the land. I feel this will serve my best interests.

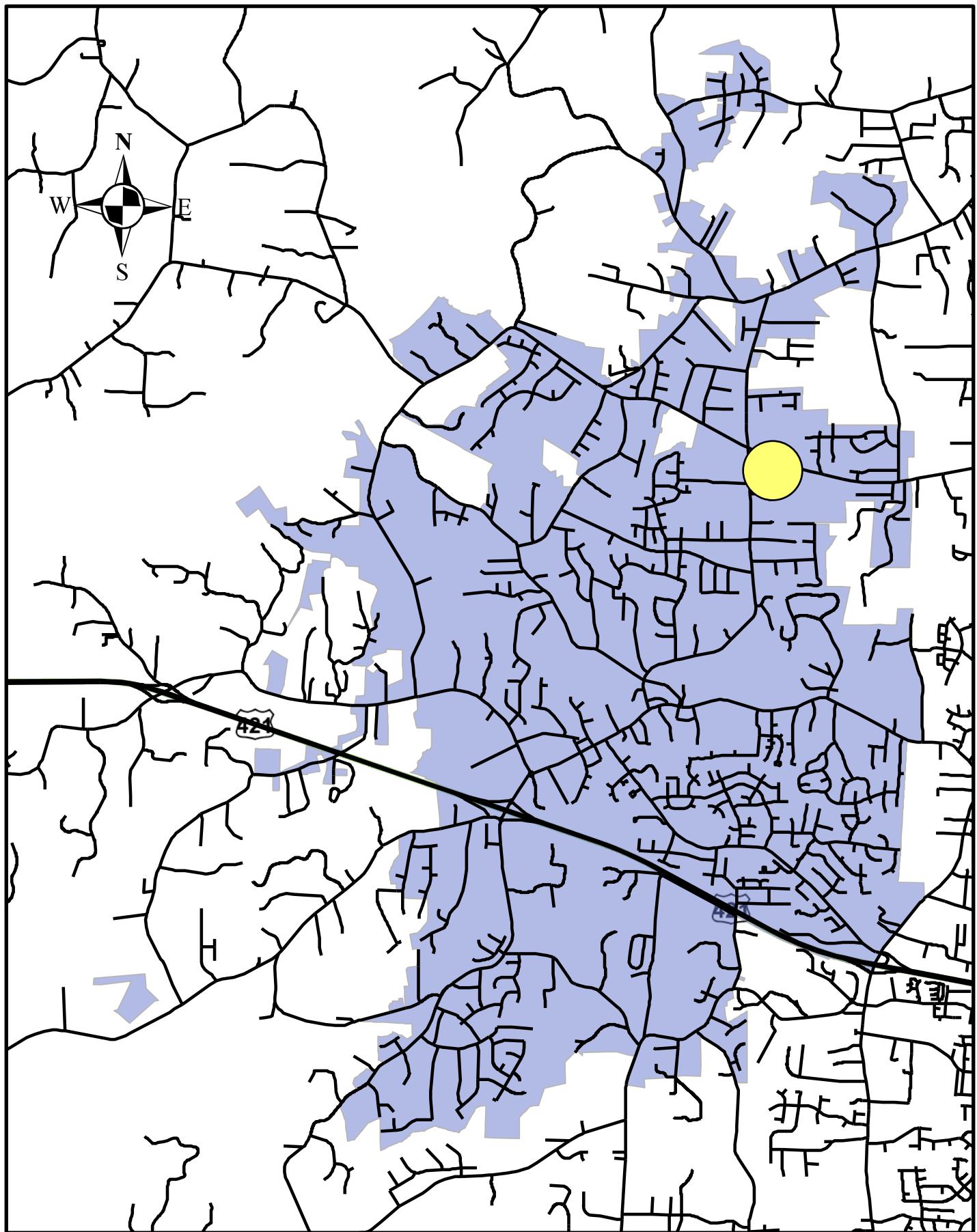
David Whitley
Owner Signature

CD
Applicant Signature

Lynn Cochran
Staff Signature

File# L-115
Fee Paid Nov 5, 2016

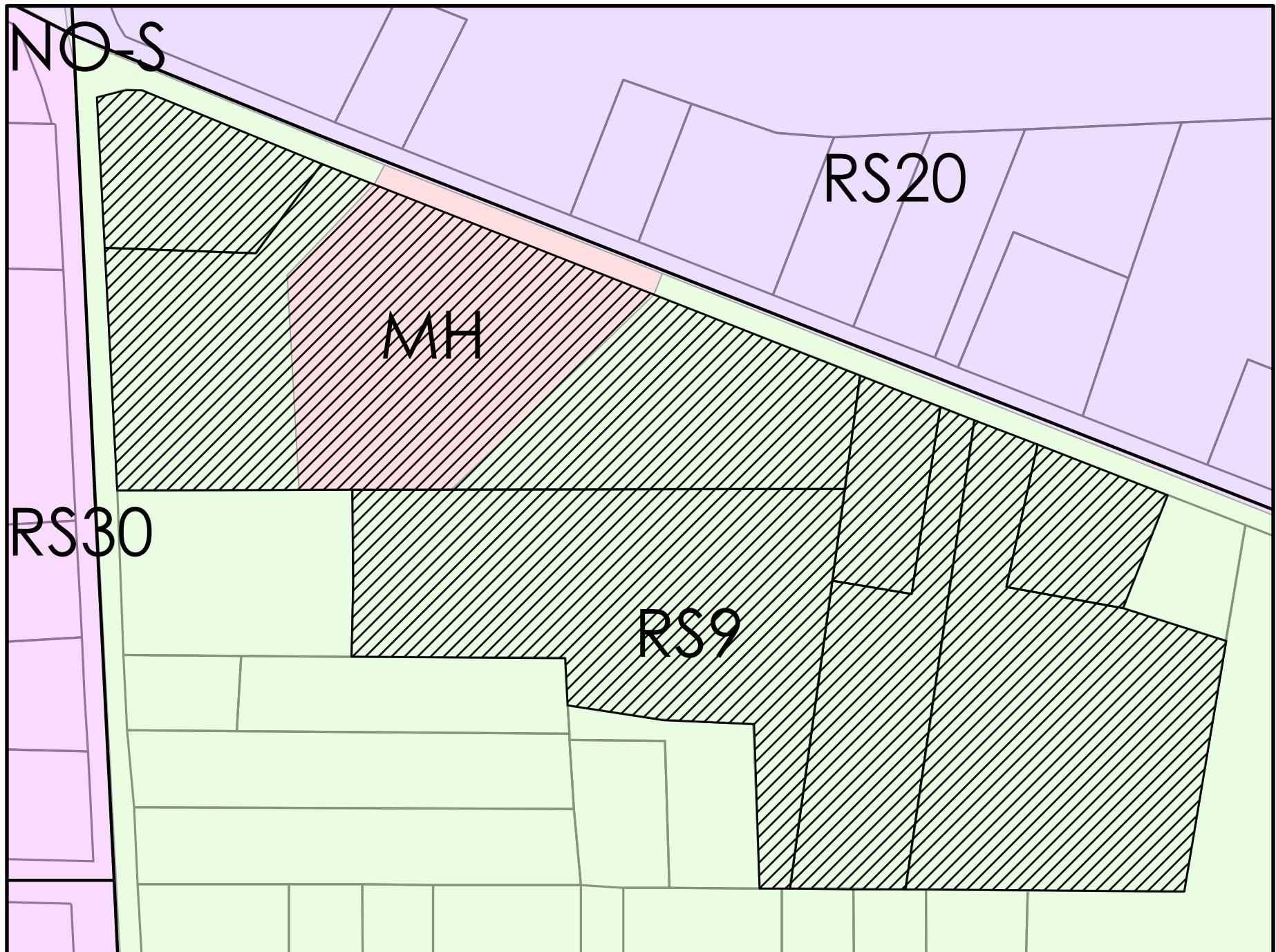
L-115 FORESTAR VICINITY MAP



0 0.25 0.5 1 Miles



L-115 FORESTAR ZONING MAP





L-115 FORESTAR AERIAL MAP



0 50 100 200 Feet

Map Created by Lynn Cochran

USES IN THE RM-8 ZONING DISTRICT (RM-8)

Uses permitted by-right within zoning district (zoning permit may be required):

- o Residential Building, Single Family
- o Duplex
- o Police or Fire Station
- o Recreation Facility, Public

- o Parking, Off Site, for Multifamily or Institutional Uses
- o School, Private or Charter
- o School, Public
- o School, Vocational or Professional
- o Transmission Tower
- o Utilities

Uses permitted by-right that require development standards:

- o Twin Home
- o Family Care Home
- o Community Garden
- o Cemetery, Private Family
- o Bed and Breakfast
- o Golf Driving Range
- o Swimming Pool, Private
- o Recreation Facility, Public
- o Adult Day Care, Home
- o Religious Institution, Neighborhood
- o Library, Public
- o Police or Fire Station

Uses permitted with Planning Board Review:

- o Townhome
- o Multifamily (Apartments)
- o Family Group Home
- o Fraternity or Sorority
- o Golf Course
- o Child Day Care, Large Home
- o School Public

Uses requiring rezoning or other approval from the Town Council:

- o Planned Residential Development
- o Access Easement, Private Off Site

Uses requiring a special use permit from the Zoning Board of Adjustment:

- o Adult Day Care Center
- o Congregate Care Facility
- o Child Care, Drop In
- o Child Care Facility
- o Child Day Care Center
- o Golf Course
- o Habilitation Facility
- o Landfill, Land Clearing/Inert Debris
- o Life Care Community
- o Limited Campus Uses
- o Park and Shuttle Lot



L-115

TOWN OF LEWISVILLE PLANNING CONSISTENCY AND REASONABLENESS DETERMINATIONS

The Board has reviewed Zoning Map Amendment *L-115*, rezoning from Residential Single-Family (RS-9) & Manufactured Housing Development (MH) to Residential Multi-Family (RM-8). As required by NCGS § 160D, the Board makes the following findings:

1. *Consistency.* This application is found to be consistent with the *Lewisville Tomorrow Comprehensive Plan* because:
 - This application is found to be consistent with the Lewisville Tomorrow Comprehensive Plan Neighborhood Center (NAC) place type because RM-8 is a recommended zoning district according to the Lewisville Unified Development Ordinance (UDO). (p. B.2-128)
 - It is found to be consistent with the Neighborhood Residential Place Type because townhome residential development in a clustered design among single-family homes is recommended. (p. 75)
2. *Reasonableness.* The proposed action is found to be reasonable because:
 - The project/parcel area size of (+/-) 20.4 acres is not atypical for the area.
 - This application is found to be reasonable given that the applicants have chosen a limited use rezoning that includes only future uses that are and will be most compatible with the neighborhood.



L-115

TOWN OF LEWISVILLE PLANNING DRAFT MOTION TO APPROVE OR DENY

APPROVE

"I move to recommend APPROVAL of this request, based upon the Consistency & Reasonable Determinations Statements that are included in the agenda packet, as may be amended."

DENY

"I move to recommend DENIAL of this request based upon the Consistency & Reasonable Determinations Statements that are included in the agenda packet, as may be amended."



**RESOLUTION 2026-006 OF THE TOWN OF LEWISVILLE
CALL A PUBLIC HEARING ON ANNEXATION AT
9420 SHALLOWFORD ROAD
PURSUANT TO NCGS 160A-31 and 160A-58.1**

WHEREAS, a petition requesting annexation of the area described herein has been received;

WHEREAS, the Lewisville Town Council has by resolution directed the Town Clerk to investigate the sufficiency of the petition;

WHEREAS, certification by the Town Clerk as to the sufficiency of the petition has been made.

NOW THEREFORE BE IT RESOLVED BY THE LEWISVILLE TOWN COUNCIL that:

Section 1. A public hearing on the question of annexation of the area described herein will be held at the Lewisville Town Hall located at 6510 Shallowford Road on March 12, 2026 at 6:00 PM.

Section 2. The area proposed for annexation is described as follows:

PIN 5855-65-2445 – 9420 Shallowford Road, Lewisville, NC 27023

OFFICIAL METES AND BOUNDS FOLLOW:

TRACT 1

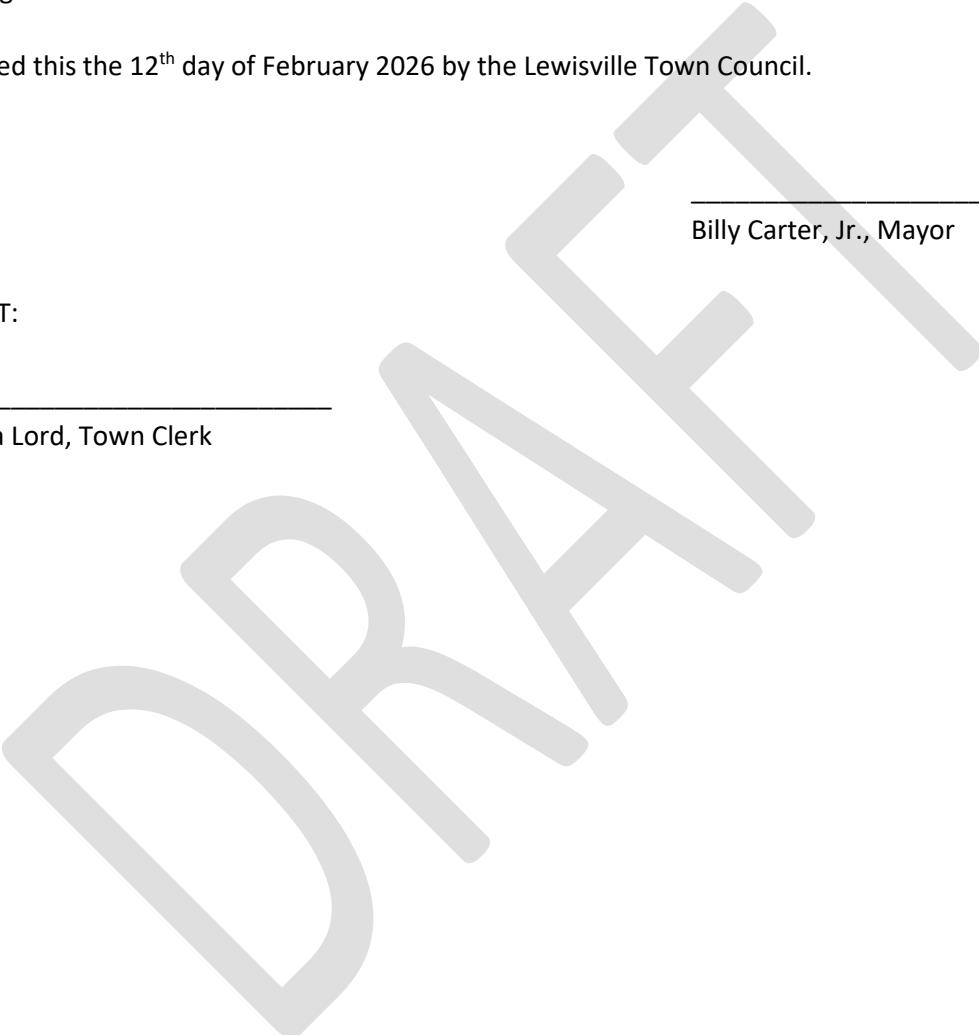
THE BEGINNING POINT for this description is found by going South $87^{\circ}40'00''$ East 267.20 feet from a $\frac{1}{4}$ " existing iron pin on the north edge of the West Bend Properties, LLC property (Block 4423, Lot 25A; DB 2571, pg 2584) at a point which is a southwest corner for Lot 24D and a southeast corner for Lot 4C of Block 4423, to an iron rebar set. From said Beginning Point on a new line for Messick going North $11^{\circ}02'23''$ East 651.22 feet to an iron rebar set on the south edge of the right-of-way for Shallowford Road; thence with the south right-of-way of Shallowford Road the following courses and distances: South $73^{\circ}32'32''$ East a chord distance of 87.93 feet to a point (L=87.93 and R=4109.39); thence South $04^{\circ}25'48''$ West 22.87 feet to a point; thence North $87^{\circ}01'26''$ West 107.28 feet to a point in the south right-of-way line of Shallowford Road; thence continuing with the south right-of-way of Shallowford Road South $76^{\circ}35'01''$ East a chord distance of 130.10 feet (L=130.10 and R=4109.39) to a pk nail set in the south edge of the right-of-way of Shallowford Road where it intersects with the 50 foot public right-of-way of Williams Road; thence from the pk nail at the intersection along the right-of-way of Williams Road South $39^{\circ}39'30''$ West a chord distance of 740.03 feet to a point (L=740.08 and R=18789.04) on the right-of-way; thence departing the right-of-way going North $87^{\circ}40'00''$ West 204.62 feet to the point and place of Beginning, and being 5.27 acres, more or less, as surveyed and platted by Allied Land Surveying Company, PA on September 20, 2006, and identified thereon as Job No. 10-157, the same currently being identified as Lot 131(formerly identified as part of Lots 4C and 24D) of Block 4423, Deed Book 1979, page 1139 (Tract No. 4), owned by James E. Messick, Jr. and wife, Jean M. Messick, of Shallowford Road, Williams Road, Lewisville, NC 27023.

TRACT 2

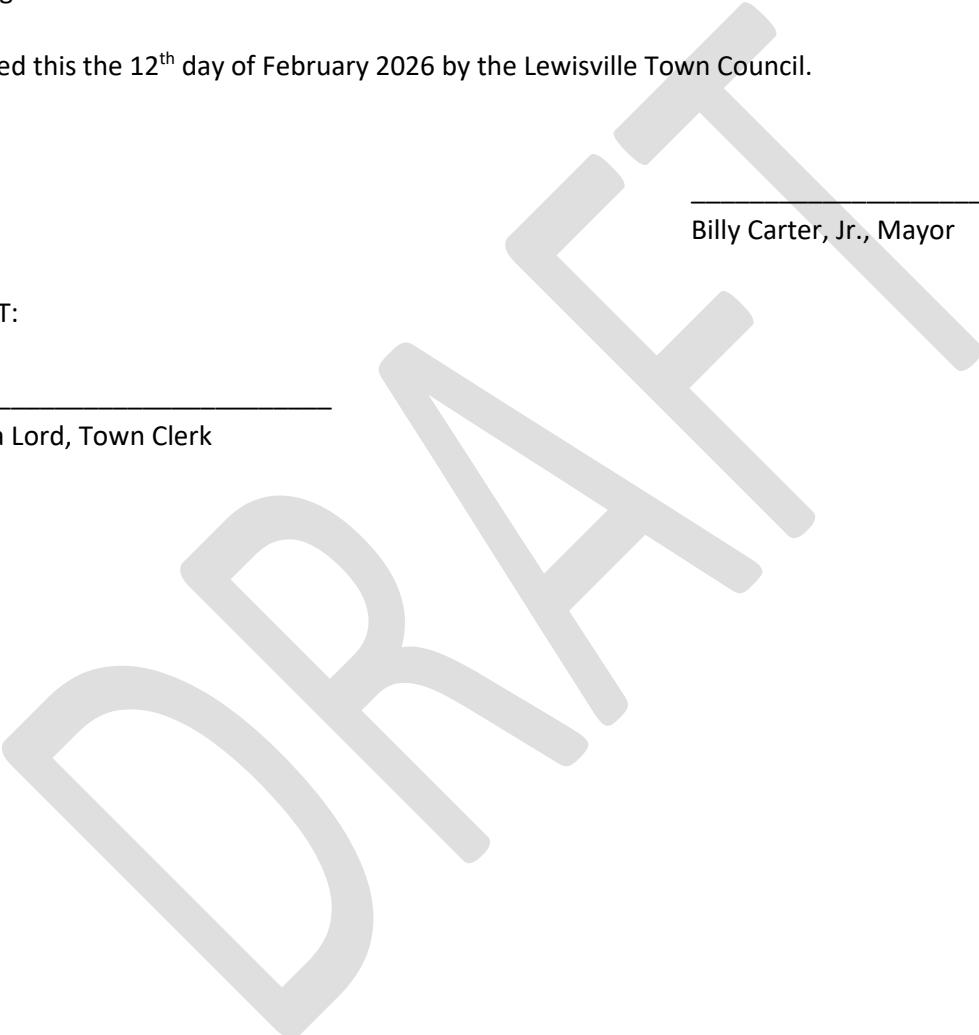
THE BELOW DESCRIBED TRACT IS PROVIDED BY QUITCLAIM ONLY AND CONSISTS OF .03 ACRES, MORE OR LESS. The Beginning Point for this description is the northeast most corner of Lot 4C of Block 4423, on the south edge of the right-of-way of Shallowford Road. Going thence from said Beginning Point South 74° 54' 57" East a chord distance of 109.12 feet (L-109.12 and R=4109.39) to a point; thence North 87° 01' 26" West 107.28 feet to a point; thence with the east line of Lot 4C, North 04° 25' 48" East 22.87 feet to the point and place of Beginning and being .03 acres, more or less, as surveyed and platted by Allied Land Surveying Company, PA on 9/20/06, and identified thereon as Job No. 10-157.

Section 3. Notice of the public hearing shall be published in the Winston-Salem Journal, a newspaper having general circulation in the Town of Lewisville, at least ten (10) days prior to the date of the public hearing.

Adopted this the 12th day of February 2026 by the Lewisville Town Council.


Billy Carter, Jr., Mayor

ATTEST:



Angela Lord, Town Clerk

CERTIFICATE OF SUFFICIENCY
9420 Shallowford Road
Lewisville Volunteer Fire Department, INC
Station #13

To the Town Council of the Town of Lewisville, North Carolina:

I, Angela Lord, Town Clerk, do hereby certify that I have investigated the attached petition and hereby make the following findings for the annexation request for 9420 Shallowford Road:

1. The petition contains an adequate property description of the area proposed for annexation in the form of metes and bounds.
2. The area described in the petition is noncontiguous to the Town of Lewisville's primary corporate limits, as defined by NCGS 160A-31 and 160A-58.1.
3. The petition is signed by and includes the address(es) of all owners of real property lying in the area described therein.
4. Other findings: none.

In witness whereof, I have hereunto set my hand and affixed the Town of Lewisville seal, this the 12th day of January, 2026.

Angela Lord
Town Clerk

PETITION REQUESTING ANNEXATION

Date: 12/15/2025

To the Town Council of the Town of Lewisville:

1. We the undersigned owners of real property respectfully request that the area described in Paragraph 2 below be annexed to the Town of Lewisville.

See Attached Sheet

Example: **Beginning at a point**, said point being the northwest corner of PIN 5874-38-9143; thence continuing along the western line of said PIN S05°57'27"E 410.11' to a 1/2" rebar in the southwest corner of said PIN; thence continuing along the northern line of PIN 5874-37-8628 N86°16'15"W 751.80' to an iron rebar set in the northwest corner of said PIN; thence ... to the **Point of Beginning**, containing approximately 6.19 acres, and including PINs 5874-27-9939, 5874-38-1072, 5874-38-3064, 5874-38-6018 and 5874-38-8113.

3. Do you declare vested rights? Yes No

If yes, please provide supporting documentation.

Note: This petition is set for 11x17 printing and is a fillable form for the applicant. It is suggested that you note SEE ATTACHED SHEET for the metes and bounds and place that information in a word processing document or email that can be verified first prior to official submission to Council.

Petitioners are required to be the property owners of the property to be annexed. If the property is jointly owned, all joint owners must separately sign the petition. Each signature must be notarized. Use additional copies of Page 2 if necessary.

PROPERTY BLOCK/LOT or PIN #	PROPERTY ADDRESS	OWNER'S NAME (PLEASE PRINT)	OWNER'S SIGNATURE	MAILING ADDRESS	TELEPHONE # (INCLUDE AREA CODE)	NUMBER OF PEOPLE LIVING AT RESIDENCE TO BE ANNEXED
5855-65-2445	9420 Shallowford Rd	Lewisville Volunteer Fire Department, INC	<i>Clifford Lewis</i> (President)	216 Lewisville Clemmons Rd, Lewisville, NC 27023	336-945-5983	0

Notarial Acknowledgments:

State: <u>NC</u> <u>Forsyth</u> County I, <u>Leslie Nations</u> , a Notary Public for <u>Surry</u> County, <u>NC</u> do hereby certify that <u>Clifford Lewis</u>	personally appeared before me this day and acknowledged the due execution of the foregoing instrument.
Witness my hand and official seal, this the <u>15th</u> Day of <u>December</u> , 20 <u>25</u>	(Official Seal) _____ (Notary Public)
My commission expires <u>September 23 2024</u> .	My commission expires _____, 20 ____.

State: _____ County I, _____, a Notary Public for _____ County, _____ do hereby certify that _____	personally appeared before me this day and acknowledged the due execution of the foregoing instrument.
Witness my hand and official seal, this the _____ Day of _____, 20 ____.	(Official Seal) _____ (Notary Public)
My commission expires _____, 20 ____.	My commission expires _____, 20 ____.



Lewisville Volunteer Fire Department

9420 Shallowford Rd

TRACT 1

THE BEGINNING POINT for this description is found by going South 87° 40' 00" East 267.20 feet from a $\frac{1}{2}$ " existing iron pin on the north edge of the West Bend Properties, LLC property (Block 4423, Lot 25A; DB 2571, pg 2584) at a point which is a southwest corner for Lot 24D and a southeast corner for Lot 4C of Block 4423, to an iron rebar set. From said Beginning Point on a new line for Messick going North 11° 02' 23" East 651.22 feet to an iron rebar set on the south edge of the right-of-way for Shallowford Road; thence with the south right-of-way of Shallowford Road the following courses and distances: South 73° 32' 32" East a chord distance of 87.93 feet to a point (L=87.93 and R=4109.39); thence South 04° 25' 48" West 22.87 feet to a point; thence North 87° 01' 26" West 107.28 feet to a point in the south right-of-way line of Shallowford Road; thence continuing with the south right-of-way of Shallowford Road South 76° 35' 01" East a chord distance of 130.10 feet (L=130.10 and R=4109.39) to a pk nail set in the south edge of the right-of-way of Shallowford Road where it intersects with the 50 foot public right-of-way of Williams Road; thence from the pk nail at the intersection along the right-of-way of Williams Road South 39° 39" 30" West a chord distance of 740.03 feet to a point (L=740.08 and R=18789.04) on the right-of-way; thence departing the right-of-way going North 87° 40' 00" West 204.62 feet to the point and place of Beginning, and being 5.27 acres, more or less, as surveyed and platted by Allied Land Surveying Company, PA on September 20, 2006, and identified thereon as Job No. 10-157, the same currently being identified as Lot 131(formerly identified as part of Lots 4C and 24D) of Block 4423, Deed Book 1979, page 1139 (Tract No. 4), owned by James E. Messick, Jr. and wife, Jean M. Messick, of Shallowford Road, Williams Road, Lewisville, NC 27023.

TRACT 2

THE BELOW DESCRIBED TRACT IS PROVIDED BY QUITCLAIM ONLY AND CONSISTS OF .03 ACRES, MORE OR LESS. The Beginning Point for this description is the northeast most corner of Lot 4C of Block 4423, on the south edge of the right-of-way of Shallowford Road. Going thence from said Beginning Point South 74° 54' 57" East a chord distance of 109.12 feet (L=109.12 and R=4109.39) to a point; thence North 87° 01' 26" West 107.28 feet to a point; thence with the east line of Lot 4C, North 04° 25' 48" East 22.87 feet to the point and place of Beginning and being.03 acres, more or less, as surveyed and platted by Allied Land Surveying Company, PA on 9/20/06, and identified thereon as Job No.10-157.



**RESOLUTION 2026-007 OF THE LEWISVILLE TOWN COUNCIL TO ENTER
INTO A MEMORANDUM OF UNDERSTANDING (MOU) WITH THE WINSTON-SALEM
URBAN AREA TRANSPORTATION PLANNING ORGANIZATION (WSUATPO)**

WHEREAS, it is recognized that a proper transportation system to support movement within and through the Winston-Salem Urban Area Transportation Planning Organization (WSUATPO) area is highly desirable element of a comprehensive plan for the orderly growth and development of the area;

WHEREAS, there are a number of governmental jurisdictions within the WSUATPO urbanized area which have been authorized with implementation and regulatory responsibilities for transportation by North Carolina General Statutes;

WHEREAS, it is desirable that coordinated, comprehensive and cooperative transportation planning processes be maintained in the WSUATPO's urbanized area to ensure that the transportation system is maintained on an efficient and economical basis commensurate with the public health, safety and welfare;

WHEREAS, a Memorandum of Understanding between the Town of Bermuda Run, Town of Bethania, Village of Clemmons, Town of Kernersville, City of King, Town of Lewisville, Town of Midway, Town of Rural Hall, Village of Tobaccoville, Town of Walkertown, Town of Wallburg, City of Winston-Salem, Davidson County, Davie County, Forsyth County, Stokes County, Winston-Salem Transit Authority (WSTA) and the North Carolina Department of Transportation has been entered into that sets forth the responsibilities and working arrangements for maintaining a continuing, comprehensive and cooperative transportation planning process; and

NOW, THEREFORE, BE IT RESOLVED, BY THE TOWN OF LEWISVILLE, NORTH CAROLINA:

That the Memorandum of Understanding between the Town of Bermuda Run, Town of Bethania, Village of Clemmons, Town of Kernersville, City of King, Town of Lewisville, Town of Midway, Town of Rural Hall, Village of Tobaccoville, Town of Walkertown, Town of Wallburg, City of Winston-Salem, Davidson County, Davie County, Forsyth County, Stokes County, Winston-Salem Transit Authority (WSTA), and the North Carolina Department of Transportation be approved and that the Mayor and Town Clerk are hereby directed to enter into and execute the Memorandum of Understanding.

Adopted by the Lewisville Town Council in regular session this 12th day of February, 2026.

Town of Lewisville

(Seal)

Angela Lord
Town Clerk

Billy Carter, Jr.
Mayor

**MPO MEMORANDUM OF UNDERSTANDING
FOR
CONTINUING, COOPERATIVE AND COMPREHENSIVE TRANSPORTATION
PLANNING**

Between

THE TOWN OF BERMUDA RUN, TOWN OF BETHANIA, VILLAGE OF CLEMMONS,
TOWN OF KERNERSVILLE, CITY OF KING, TOWN OF LEWISVILLE, TOWN OF
MIDWAY, TOWN OF RURAL HALL, VILLAGE OF TOBACCOVILLE, TOWN OF
WALKERTOWN, TOWN OF WALLBURG, CITY OF WINSTON-SALEM, DAVIDSON
COUNTY, DAVIE COUNTY, FORSYTH COUNTY, STOKES COUNTY, THE
WINSTON-SALEM TRANSIT AUTHORITY (WSTA), AND THE NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION (hereinafter collectively, "the parties"),
IN COOPERATION WITH THE UNITED STATES DEPARTMENT OF
TRANSPORTATION

WITNESSETH;

THAT WHEREAS, the parties desire to enter into a Memorandum of Understanding for Cooperative, Comprehensive, and Continuing Transportation Planning, regarding the Winston-Salem Area Transportation Planning Organization (MPO); and

WHEREAS, each MPO is required to develop a Metropolitan Transportation Plan in cooperation with NCDOT and in accordance with 23 U.S.C., Section 134, and a Comprehensive Transportation Plan as per Chapter 136, Article 3A, Section 136-66.2(a) of the General Statutes of North Carolina, and any subsequent applicable amendments to these statutes and any implementing regulations; and

WHEREAS, these transportation plans, once adopted by the MPO and NCDOT, shall be the basis for future transportation improvements within the MPO; and

WHEREAS, it is the desire of these parties that all prior MPO Memoranda of Understanding between the parties be superseded and replaced by this Memorandum of Understanding.

NOW THEREFORE, the following Memorandum of Understanding is made:

Section 1: Establishment of Winston-Salem Area Transportation Planning Organization

It is hereby agreed that the parties, in cooperation with the UNITED STATES DEPARTMENT OF TRANSPORTATION, will participate in a continuous planning process as related in the following paragraphs:

1. The area involved, the Winston-Salem Area Transportation Planning Organization Metropolitan Planning Area, will be the Winston-Salem Urbanized Area as defined by the United States Department of Commerce, Bureau of the Census, including that area beyond the existing urbanized area boundary that is expected to become urban within a twenty-year planning period. This area is hereinafter referred to as the Metropolitan Planning Area (MPA).
2. The MPA will be periodically reassessed and revised in the light of new developments and basic data projections.
3. Transportation planning will be a continuing, comprehensive, and cooperative process and all planning discussions will be reflective of and responsive to the programs of the NCDOT, and to the comprehensive plans for growth and development of the Davidson, Davie, Forsyth and Stokes Counties, and the municipalities of Bermuda Run, Bethania, Clemmons, Kernersville, King, Lewisville, Midway, Rural Hall, Tobaccoville, Walkertown, Wallburg, Winston-Salem, and any municipalities added to this document per Section 6 of this document, with attention being given to cooperative planning with adjacent MPOs (Greensboro and High Point), adjacent RPOs (Northwest Piedmont and Piedmont Triad), the Piedmont Authority for Regional Transportation (PART) and Winston-Salem Transit Authority (WSTA).
4. The continuing transportation planning process will be in accordance with the intent, procedures, and programs of Title VI of the Civil Rights Act of 1964, as amended.
5. Transportation policy decisions within the planning area are the responsibility of the MPO in cooperation with the Bermuda Run Town Council, Bethania Town Council, Clemmons Village Council, Kernersville Town Council, King City Council, Lewisville Town Council, Midway Town Council, Rural Hall Town Council, Tobaccoville Town Council, Walkertown Town Council, Wallburg Town Council, Winston-Salem City Council, Davidson County Board of Commissioners, Davie County Board of Commissioners, Forsyth County Board of Commissioners, Stokes County Board of Commissioners, Winston-Salem Transit Authority (WSTA) Board, and the NCDOT.
6. Transportation plans and programs and land use policies and programs, for the MPA, having regional impacts will be coordinated with MPOs and RPOs that share a boundary with the MPO, the Piedmont Authority for Regional Transportation (PART), and other municipalities and counties in the region.

Section 2: Establishment of a Transportation Advisory Committee

A Winston-Salem Area Transportation Planning Organization Transportation Advisory Committee, hereinafter referred to as the TAC, is hereby established with the responsibility for serving as a forum for cooperative transportation planning decision making for the MPO. The TAC is the policy board of the MPO. By definition, in 23 U.S.C. §134(b)(2), the TAC is the MPO.

1. The TAC shall consist of representatives appointed by member Boards of Local Government and a member of the North Carolina Board of Transportation (BOT). Each member Board of Local Government and the BOT may also, at its sole discretion, appoint an alternate member to serve in the member's absence. The TAC representative and the alternate member appointed by Boards of Local Government must be an elected official of the appointing Board of Local Government.
2. Every voting TAC member and alternate shall comply with the State Government Ethics Act as per Chapter 138A of the NC General Statutes and the Ethics provisions of Chapter 136-200.2 of the NC General Statutes.
3. The TAC members shall have the responsibility for keeping their respective Boards of Local Government informed of the status and requirements of the transportation planning process; assisting in the dissemination and clarification of the decisions, inclinations, and policies of the boards; and ensuring meaningful public participation in the transportation planning process.
4. The TAC, in cooperation with NCDOT, will be responsible for carrying out the provisions of 23 U.S.C. 134 and NC General Statutes, Chapter 136, including, but not limited to:
 - a. Review and approval of the MPO Unified Planning Work Program, which defines work tasks and responsibilities for the various agencies participating in the transportation planning process;
 - b. Review and approval of changes to the Urbanized Area Boundary and the Metropolitan Planning Area Boundary;
 - c. Review and approval of the MPO's Transportation Improvement Program (TIP) for multi-modal capital and operating expenditures and to ensure coordination between local and State capital and operating improvement programs;

- d. Endorsement, review and approval of changes to the MPO's adopted Metropolitan Transportation Plan and Comprehensive Transportation Plan. As required by the North Carolina General Statutes Section 136-66.2(d), revisions to the Comprehensive Transportation Plan must be adopted by both the MPO and the NCDOT;
- e. Review and approval of the Public Participation Plan to ensure the public is given ample opportunity to participate in the transportation planning process.
- f. Development and approval of the Congestion Management Process, the regionally-accepted approach for identifying and implementing strategies to manage congestion that meet State and local needs.
- g. Endorsement, review and approval of changes to the Federal-Aid Functional Classification System and the Winston-Salem adjusted urbanized area;
- h. Establishment of goals and objectives for the transportation planning process;
- i. Provide local input to North Carolina's transportation project prioritization process; and
- j. Adoption of Bylaws for the purpose of establishing operating policies and procedures.

- k. Any other NCDOT, State, and/or Federal required plans and/or documentation, including amendments or modifications to these documents

5. TAC Members will vote on matters pursuant to the authority granted by their respective governmental body. The voting membership of the TAC shall include: three (3) elected officials from the City of Winston-Salem, one of whom shall be the Mayor, two (2) elected officials from Forsyth County Board of Commissioners, one (1) elected official from the Davidson County Board of Commissioners, one (1) elected official from the Davie County Board of Commissioners, one (1) elected official from the Stokes County Board of Commissioners, one (1) member of the North Carolina Board of Transportation (NCBOT), one (1) member of the Board of Directors for the Winston-Salem Transit Authority (WSTA), and one (1) elected official from each of the following municipalities: Town of Bermuda Run, Town of Bethania, Village of Clemmons, Town of Kernersville, City of King, Town of Lewisville, Town of Midway, Town of Rural Hall, Village of Tobaccoville, Town of Walkertown, Town of Wallburg, and any municipalities joining the MPO by becoming party to this agreement. Voting members shall each have one vote, except in cases where weighted voting has been called. A majority vote of the quorum present shall be sufficient for approval of matters coming before the TAC

with the exception that any voting member may invoke weighted voting provisions on any matter. When a weighted vote is taken, a majority of the total weighted votes present at the meeting will be required for a motion to pass. A weighted vote may not be split by the representative casting the vote. A weighted voting schedule shall be adopted as part of the TAC by-laws. Weighted votes shall be apportioned based on population as the most recent decennial census with a minimum of one (1) vote per voting member.

Governmental Body	Voting Status	Number of Votes (unweighted)	Weighted votes (remove if not applicable)
City of Winston-Salem	Yes	3	45
Town of Bethania	Yes	1	1
Town of Bermuda Run	Yes	1	1
Village of Clemmons	Yes	1	5
Town of Kernersville	Yes	1	6
City of King	Yes	1	2
Town of Lewisville	Yes	1	3
Town of Midway	Yes	1	1
Town of Rural Hall	Yes	1	1
Village of Tobaccoville	Yes	1	1
Town of Walkertown	Yes	1	1
Town of Wallburg	Yes	1	1
Davidson County	Yes	1	6
Davie County	Yes	1	3
Forsyth County	Yes	2	12
Stokes County	Yes	1	4
Winston-Salem Transit Authority Board	Yes	1	2
NCDOT Board of Transportation	Yes	1	5
Total number of voting members		21	100

Representatives from each of the following bodies will serve as non-voting members of the TAC:

Organization	Voting Status
Federal Highway Administration (FHWA) North Carolina Div.	No
Chairman of City-County Planning Board (CCPB)	No
Chairman of the Forsyth County Airport Commission	No
Assistant Director of Transportation / TPO Administrator (TAC Secretary)	No

6. On the basis of majority vote, the TAC may appoint a member of the Committee to act as Chairperson with the responsibility for coordination of the Committee's activities. A staff member of the City of Winston-Salem/Winston-Salem Area Transportation Planning Organization will serve as Secretary to the Committee. A member of any local elected board may serve as an alternate to the designated TAC member for each member. The MPO staff shall be notified of changes in TAC members and TAC alternate members each year and/or as changes are made. As established in its Bylaws, the TAC may create subcommittees to assist it in carrying out its responsibilities. TAC will meet with the necessary regularity to ensure adequate performance of duties as described herein.

Section 3: Establishment of a Technical Coordinating Committee

A Technical Coordinating Committee (TCC) shall be established with the responsibility of general review, guidance, and coordination of the transportation planning process for the planning area and with the responsibility for making recommendations to the respective local and State governmental agencies and the TAC regarding any necessary actions relating to the continuing transportation planning process.

1. The TCC shall be responsible for development, review and recommendation for approval by the TAC of the Unified Planning Work Program, Transportation Improvement Program, Metropolitan Planning Area Boundary, Metropolitan Transportation Plan, Comprehensive Transportation Plan, Public Participation Plan, and any other NCDOT, State, and/or Federal required plans and/or documentation, including amendments or modifications to these documents.

2. Membership of the TCC shall include technical representatives from all local and State governmental agencies directly related to and concerned with the transportation planning process for the planning area. The TCC shall be comprised of the following members (or their designee):

TCC Member Organization	Voting Status	No. of Votes
City of Winston-Salem Department of Transportation (WSDOT)	Yes	1
City of Winston-Salem	Yes	1
Winston-Salem/Forsyth County City-County Planning Board	Yes	2
Winston-Salem Area TPO Administrator	Yes	1
Forsyth County Office of Environmental Assistance and Protection	Yes	1
NCDOT Transportation Planning Division	Yes	1
NCDOT Division Nine	Yes	1
Town of Bermuda Run	Yes	1
Town of Bethania	Yes	1
Village of Clemmons	Yes	1
Town of Kernersville	Yes	1
City of King	Yes	1
Town of Lewisville	Yes	1
Town of Midway	Yes	1
Town of Rural Hall	Yes	1
Village of Tobaccoville	Yes	1
Town of Walkertown	Yes	1
Town of Wallburg	Yes	1
Davidson County	Yes	1
Davie County	Yes	1
Forsyth County	Yes	1
Stokes County	Yes	1
Piedmont Authority for Regional Transportation (PART)	Yes	1
Winston-Salem Transit Authority (WSTA)	Yes	1
Northwest Piedmont Rural Planning Organization	Yes	1
Smith Reynolds Airport	Yes	1
Municipalities joining the MPO by becoming party to Memorandum of Understanding (MOU)	Yes	1
Total number of voting members		27

Representatives from each of the following bodies will serve as non-voting members of the Technical Coordinating Committee:

TCC Non-Voting Member Organization	Voting Status
Integrated Mobility Division, NCDOT	No
North Carolina Division, Federal Highway Administration (FHWA)	No
High Point Metropolitan Planning Organization	No

In addition to the voting and non-voting membership listed above, the TCC shall invite officials responsible for other types of planning activities that are affected by transportation in the area (including State and local planned growth, economic development, environmental protection, and freight movement) to coordinate their planning process, to the maximum extent practicable, with MPO planning activities. Such organizations may include, but are not limited to:

- Federal Transit Administration
- Federal Railroad Administration
- NCDOT Rail Division
- North Carolina Trucking Association

3. The TCC shall meet when it is deemed appropriate and advisable, but will meet with the necessary regularity to ensure adequate performance of duties as described herein. On the basis of majority vote of its membership, the TCC may appoint a member of the Committee to act as Chairperson with the responsibility of coordination of the Committee's activities. On the basis of majority vote of its membership, the TCC may also appoint a Vice-Chair to lead meetings in the absence of the Chair. Membership to the TCC may be altered on the basis of a majority vote of its membership, provided all agencies with TAC membership are represented. TCC membership changes must be approved by TAC.

Section 4: MPO Meetings

The TAC and TCC, as well as any established subcommittees, are responsible for carrying out the provisions of North Carolina General Statute Chapter 143, Article 33C regarding open meetings, and Chapter 132 regarding public records. In addition:

1. A quorum is required for transaction of all business, including conducting meetings or hearings, participating in deliberations, or voting upon or otherwise transacting public business. A quorum consists of 51% of the members of the TAC or TCC, plus as many additional members as may be required to ensure that 51% of possible votes are present. Vacant seats will not count against the quorum.

2. Members or alternates should be identified by name on the meeting attendance log.
3. Per NCGS 143-318.13, regarding TCC and/or TAC meetings that are held by use of conference telephone or other electronic means, the LPA shall provide a location and means whereby members of the public may listen to the meeting.
4. Electronic meetings and voting are allowed as long as proper public notice is given and meeting materials are available to the public upon request. Minutes of meetings at which remote participation occurs should reflect which members are physically present and which are not. They should also reflect when members are excused from voting or are excused to leave or rejoin the meeting, just as they would for members who are physically present.
5. Any member who does not attend two consecutive TAC/TCC meetings will not be included as part of the membership needed to obtain a quorum after the second meeting. Membership, however, is immediately reinstated by the presence of the most recently appointed member (or his alternate) at any future meeting.

Section 5: Lead Planning Agency Responsibility

The City of Winston-Salem Department of Transportation shall serve as the Lead Planning Agency and will provide the staff of the MPO, including a Secretary to the TAC and the TCC. As such, City of Winston-Salem Department of Transportation staff will maintain the official records of the MPO and all state and federal reporting and budgetary requirements in cooperation with the NCDOT staff. The City of Winston-Salem Department of Transportation will further assist in the transportation planning process by providing planning assistance, data and inventories in accordance with the Unified Planning Work Program. Additionally, the City of Winston-Salem Department of Transportation shall coordinate zoning and subdivision approvals within its jurisdiction in accordance with the adopted Comprehensive Transportation Plan.

The City of Winston-Salem Department of Transportation will be responsible for initially expending locally derived funds and seeking reimbursement from NCDOT in accordance with the respective funding source.

The City of Winston-Salem Department of Transportation will be responsible for the following functions:

1. Providing a secretary for the TAC and the TCC

2. Arranging meetings and agenda
3. Maintaining minutes and records
4. Preparing a Prospectus and Unified Planning Work Program
5. Serving as custodian of all MPO plans and documents
6. Collecting from local governments minutes and resolutions that document transportation plan revisions, and submitting these for mutual adoption by the NCDOT
7. Monitoring the transportation planning process to ensure its execution is in accordance with the MPO goals and objectives
8. Performing other coordinating functions as assigned by the TAC as needed
9. Lead responsibility for structuring public involvement in the transportation planning process
10. Preparation of the PL Expenditure Report and other grant/fund management.

The NCDOT will assist in the transportation planning process by providing planning assistance, data and inventories in accordance with the Unified Planning Work Program. The Transportation Planning Division will designate a Winston-Salem Area Transportation Planning Organization Coordinator to serve as Staff liaison and participant in the Winston-Salem Area Transportation Planning Organization planning process.

Section 6: Cost Sharing

Activities of the MPO, as set forth in the annually adopted Unified Planning Work Program, are funded with Federal Planning funds distributed through the North Carolina Department of Transportation. These funds require a twenty percent (20%) local match. Local government members that are parties to the Memorandum of Understanding agree that the local match for Metropolitan Planning (PL) will be shared among the City of Winston-Salem, and the counties of Davidson, Davie, Forsyth, and Stokes in direct proportion to their share of the total population contained in the approved Metropolitan Planning Area, consistent with the Local Match Invoice Process Adopted by the Transportation Advisory Committee (TAC) on March 29, 2007. Population figures for determination of local match contribution shall be determined based on the most recent Federal Decennial Census. This funding share shall be invoiced on a regular basis by the City of Winston-Salem Department of Transportation, acting as Lead Planning Agency, and as recipient of the Federal Planning funds distributed by the North Carolina Department of Transportation. Annual local match funds are non-refundable.

As of the 2020 Census, the percentages are as follows:

Local Government	Percent of Population
City of Winston-Salem	55%
Davidson County	7%
Davie County	4%
Forsyth County	29%
Stokes County	5%

Section 7: Withdrawal from Winston-Salem Area Transportation Planning Organization

Parties to this Memorandum of Understanding may terminate their participation in the continuing transportation planning process by giving 180 days written notice to the other parties prior to the date of termination. If the party is included in the original 2020 Census Urban Area (UA) for the MPO, then the entity's geography will still remain within the MPO and the MPO shall make transportation decisions for the area. However, if the party is outside of the 2020 Census UA for the MPO, and have been invited and accepted to join the MPO, then they have the option to terminate the agreement and join the RPO or have the County represent them. Any changes to membership will require an updated MOU.

Section 8:

In witness whereof, the parties of this Memorandum of Understanding have been authorized by appropriate and proper resolutions to sign the same, City of Winston-Salem by its Mayor, Town of Bermuda Run by its Mayor, Town of Bethania by its Mayor, Village of Clemmons by its Mayor, Town of Kernersville by its Mayor, City of King by its Mayor, Town of Lewisville by its Mayor, Town of Midway by its Mayor, Town of Rural Hall by its Mayor, Village of Tobaccoville by its Mayor, Town of Walkertown by its Mayor, Town of Wallburg by its Mayor, Davidson County by its Chairman of the Board of Commissioners, Davie County by its Chairman of the Board of Commissioners, Forsyth County by its Chairman of the Board of Commissioners, Stokes County by its Chairman of the Board of Commissioners, the Winston-Salem Transit Authority (WSTA) by its Board of Directors, and the North Carolina Department of Transportation by the Secretary of Transportation. This Memorandum of Understanding becomes effective as of the last day signed. The following pages comprise the signature pages from each party to this Memorandum.



**ORDINANCE 2026-006 OF THE LEWISVILLE TOWN COUNCIL
ACCEPTING PUBLIC STREET MAINTENANCE AND PUBLIC DEDICATION OF
SEDGEWICK RIDGE ROAD AND AMBER FOREST LANE**

WHEREAS, it is appropriate for the Town of Lewisville to maintain public streets;

WHEREAS, the developers of the extensions of Sedgewick Ridge and Amber Forest subdivisions have petitioned the Town of Lewisville to accept Sedgewick Ridge Road and Amber Forest Lane for public maintenance;

WHEREAS, asphalt lab tests have been provided showing Sedgewick Ridge Road and Amber Forest Lane meets or exceeds the North Carolina Department of Transportation (NCDOT) Minimum Construction standards;

WHEREAS, a fifteen (15) month warranty letter has been received from the owner stating that any defect(s) of Sedgewick Ridge Road and Amber Forest Lane will be repaired at the owner's expense and the warranty period begins after Town acceptance of Sedgewick Ridge Road and Amber Forest Lane;

WHEREAS, there are no existing major or significant maintenance or construction deficiencies related to the continued safe public use of Sedgewick Ridge Road and Amber Forest Lane;

WHEREAS, the Lewisville Town Council has considered public interest in the town's acceptance of this street into the Town's municipal street maintenance program;

WHEREAS, the acceptance date shall be the later of the following: a) receipt of fifteen (15) month warranty bonds (one for each street) in the amount of \$25,000 covering the time frame of the warranty; or, b) completion of the construction punch list items and acceptance by the Town Manager or designee;

WHEREAS, Sedgewick Ridge Road is an asphalt surfaced street that has been extended approximately 495 linear feet +/- (as indicated on attached map);

WHEREAS, Amber Forest Lane is an asphalt surfaced street that has been extended approximately 230 linear feet +/- (as indicated on attached map); and

NOW, THEREFORE BE IT ORDAINED THAT the Lewisville Town Council authorizes the Town Manager to accept Sedgewick Ridge Road and Amber Forest Lane for public maintenance and extends all necessary jurisdictions to the appropriate town, county and state agencies and officials to administer the proper maintenance and repair of the right-of-way to the standards established or adopted by the Town of Lewisville once all conditions are met.



**ORDINANCE 2026-006 OF THE LEWISVILLE TOWN COUNCIL
ACCEPTING PUBLIC STREET MAINTENANCE AND PUBLIC DEDICATION OF
SEDGEWICK RIDGE ROAD AND AMBER FOREST LANE**

BE IT FURTHER ORDAINED BY THE LEWISVILLE TOWN COUNCIL that Chapter 31 Article 6 of the Lewisville Town Code will be amended once the Town Manager accepts Sedgewick Ridge Road and Amber Forest Lane into the Town's maintenance system. It is the intent of the Lewisville Town Council that the provisions of this ordinance shall be made a part of the Town of Lewisville Town Code; the sections of this ordinance may be re-numbered or re-lettered; and, the word 'ordinance' may be changed to 'section', 'article', 'chapter' or other appropriate designation to accomplish such intention as needed.

Adopted this the 12th day of February 2026 by the Lewisville Town Council.

ATTEST:

Billy Carter, Jr., Mayor

Angela Lord, Town Clerk

