



Lewisville Town Council
Briefing and Action Meeting Agenda
June 4, 2026 – 6:00 PM
Lewisville Town Hall 2nd Floor Conference Room
6510 Shallowford Road

1. Call to Order:

- A. Roll Call
- B. Adoption of Agenda

2. Items Requiring Council Direction

- A. Censure Proceedings
- B. Council Policy Update ([Attachment #1](#))
- C. UDO Violation Update – Attorney Andrews/Planning Director Lynn Cochran
- D. Supplemental Nutrition Assistance Program (SNAP) Discussions
- E. I’m One of the Reasons Lewisville Is a Great Place to Live Nomination ([Attachment #2](#))

3. Items Requiring Action at Briefing – None

4. Administrative Reports

- A. Town Manager
 - i. Great Wagon Road Update
 - ii. Lewisville-Vienna/Robinhood Road Roundabout Update
 - iii. Lewisville Lift Station Update
 - iv. Town Survey Update
- B. Town Clerk
 - i. Board and Committee Volunteer Collaboration and Appreciation Event Update
 - ii. Board Vacancy – ZBOA – Alternate seat
 - iii. Public Art Quarterly Art Exhibits
 - iv. CPR Class, June 20, 8 AM – 12 PM, MAWCC
 - v. Street Party & Food Truck Festival, The Entertainers, June 20, 6-9 PM
 - vi. Independence Day Tribute Concert, On the Border, June 27, 7-9 PM
 - vii. Town Offices closed – July 3
- C. Public Works Director
 - i. Shallowford Square Playground Update
- D. Planning Director
 - i. Rezoning Requests
 - a. L-117 Conrad Farm North
 - b. L-118 Marian’s Landing

5. Tentative Agenda Items for Regular Meeting on June 11, 2026

- A. Consent Agenda
 - i. Resolution 2025-016– Financial Statements for Ten Months Ended April 30, 2026 ([Attachment #3](#))
 - ii. Approval of Budget Workshop Minutes – April 16, 21, and 30, 2026 ([Attachment #4](#))
 - iii. Approval of Agenda Briefing minutes – May 7, 2026 ([Attachment #5](#))
 - iv. Approval of Regular Meeting minutes – May 14, 2026 ([Attachment #6](#))
- B. Introductions, Recognitions, Presentations and/or Proclamations
 - i. Presentation
 - a. I’m One of the Reasons Lewisville is a Great Place to Live Nomination
 - b. Sheriff’s Office

- ii. Proclamation
 - a. Proclamation 2026-003 - Juneteenth Proclamation ([Attachment #7](#))
- C. Old Business - None
- D. New Business
 - i. Ordinance 2026-001 – 2026-2027 Budget ([Attachment #8](#))
 - ii. Ordinance 2026-011 – Order to collect 2026 taxes ([Attachment #9](#))
 - iii. Ordinance 2026-012 – Collect 2025 and Prior Year taxes ([Attachment #10](#))
 - iv. Resolution 2026-017 – Award Lawn Masters of the Triad, Inc. Contract ([Attachment #11](#))
 - v. Resolution 2026-018 – Award Hauser Horticulture, Inc. Contract ([Attachment #12](#))
 - vi. Resolution 2026-019 – Award McCoy’s Services, Inc. Contract ([Attachment #13](#))
 - vii. Resolution 2026-020 – Award Forsyth County Sheriff’s Office Community Policing Contract ([Attachment #14](#))
 - viii. Resolution 2026-021 – Award Harris Local Government Finance Software Contract - ([Attachment #15](#))
 - ix. Resolution 2026-022 – Special Projects Review Committee Grant Funds for Fiscal Year 2026-2027 ([Attachment #16](#))

6. For the Good of the Order

7. Adjournment

Policy for Using Personal or Professional Social Media Platforms

The Town’s image as a professional organization is critical in maintaining the trust and respect of our residents. Elected officials and appointed members of Town boards or committees need to be thoughtful of their participation on social media platforms.

While officials and members may maintain personal websites or blogs, participate on social media networking sites, and/or exercise the right to free speech, their affiliation with the Town differentiates them from the average individual. Whether intended or not, participation or posts on social media may be interpreted as representing a Town position or policy.

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Personal or professional participation on social media may be considered “public record” and may be accessed by the media, be submissible in litigation and/or result in legal or administrative action for violations of North Carolina’s Open Meetings Law.

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Here are ~~some guidelines to practice requirements to follow~~ when engaging in social media:

1) Maintain the confidentiality of Town-related ~~records or~~ information that ~~is~~ are considered privileged or confidential ~~under North Carolina law~~. Examples of this type of information includes: personnel information, potential real estate transactions, pending legal actions and other legal matters that are identified as confidential or privileged by Town staff or attorneys.

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2) Verify the truth and accuracy of any information regarding the Town and its activities prior to posting or commenting on any social media platform.

3) Unless you are specifically designated ~~as such~~, never represent yourself as a spokesperson for the Town, the Town Council or any board or committee.

4) ~~Do not violate North Carolina’s Open Meetings Law by e-~~Engaging in social media discussions of Town-related matters when a majority of the members of ~~the any~~ Council, board or committee participate in that discussion, ~~violates North Carolina’s Open Meetings Law and must be avoided.~~

5) Refrain from expressing an opinion or position regarding a matter that is or may come before the Town Council or a board or committee of which you are a member, if such an expression would create a conflict of interest.

6) Individuals You are encouraged to share official Town social media posts on ~~their~~ your personal and/or professional social media accounts.

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7) Within the bounds of free speech, ~~As~~ avoid posts ~~that express favoritism and/or bias for or against that are derogatory or insensitive toward~~ any individual or group of individuals or reflect poorly on a public official, board or committee member, the Town or its residents.

8) Be aware that liking, sharing, retweeting or commenting on any social media posts can be perceived as an endorsement.

9) Avoid using social media accounts to communicate with Town officials, ~~or staff members or employees~~ about Town-related matters as this ~~may be considered~~ could create a public record and make the Town responsible for record retention.

10) Elected officials are prohibited from deleting posts and related comments on their personal or professional social media platforms that pertain to any Town-related matters, except comments that violate the law.

11) Avoid any social media engagement that can potentially be perceived as a conflict of interest between personal or professional interests and matters that come before the Town.

12) Always be honest and accurate when posting information. Quickly correct any mistakes, misstatements and/or factual errors in content upon discovery. Do not post or share any information known to be false about the Town, its staff, constituents, other public officials, suppliers or vendors. If you are unsure whether any information regarding anyone is untrue, do not post or share it.

13) Each member will include on their personal social media page or platform the following disclaimer, "The views expressed here represent my personal opinion and do not represent the official position of the Town of Lewisville."



I'm One of the Reasons Lewisville is A Great Place to Live Nomination Form

Purpose of the Award

The "I'm One of the Reasons Lewisville is A Great Place to Live" award is presented to selected individuals who are making Lewisville a great place to live. An individual may be nominated for any reason as long as it can be clearly demonstrated that their activities or other contributions have improved the quality of life for residents or in the town in general.

Nominations should be submitted to staff who will validate the nominee's information and present the information to the Council at its next scheduled briefing. If selected to receive the award, the nominee and their nominator will be recognized at a regularly scheduled meeting of the Lewisville Town Council or other official town meeting or event.

Resident Being Nominated

Your Contact Information

Name: _____

Name: _____

Phone: _____

Phone: _____

Email: _____

Email: _____

Nominee Address: _____
(Street Address with House Number) (Town) (State) (Zip)

Nomination Submitted on Date: _____

Reason for the Nomination:

Form may be returned via email to townclerk@lewisvillenc.net or mailed to: Town Clerk, PO Box 547, Lewisville, NC 27023.

FOR OFFICE USE BELOW:

Date Received: _____ Presented to Council: _____ Approval Date: _____



**RESOLUTION 2026-016 OF THE LEWISVILLE TOWN COUNCIL
ACCEPTANCE AND APPROVAL OF MONTHLY DISBURSEMENTS**

WHEREAS, the Finance Officer has presented the Town Council with the Revenue Statement Summary and the Encumbrances and Expenditure State Summary of figures for the ten months ended April 30, 2026;

WHEREAS, the Finance Officer did not report any unusual expenditures;

NOW, THEREFORE BE IT RESOLVED THAT the Lewisville Town Council accepts the Revenue Statement Summary and the Encumbrances and Expenditure Statement Summary for the ten months ended April 30, 2026 and incorporated herein.

Adopted this the 11th day of June 2026 by the Lewisville Town Council.

ATTEST:

Billy Carter, Jr., Mayor

Angela Lord, Town Clerk

Town of Lewisville
Financial Budget to Actual Report - General Fund
Ten Months Ended April 30, 2026

General Fund

Revenues	Budget	Revenue Year to Date	Revenue Over (Under) Budget	Percentage Collected
Property Tax Collections	\$ 4,656,701.00	\$ 4,676,591.67	\$ 19,890.67	100.43%
Sales Tax Revenue	1,291,420.00	1,039,217.37	(252,202.63)	80.47%
Other Revenues	1,835,805.00	1,324,013.44	(511,791.56)	72.12%
Transfer from Willow Run MSD Special Revenue Fund	37,508.00	37,508.00	-	100.00%
Subtotal	7,821,434.00	\$ 7,077,330.48	\$ (744,103.52)	90.49%
Appropriation from Fund Balance	871,934.00			
Total	\$ 8,693,368.00			

Departments	Budget	Expenditures Year to Date	Encumbrances Year to Date	Unencumbered and Unspent Balance	Percentage of Budget Spent or Encumbered
Governing Body	\$ 391,979.00	\$ 190,234.26	\$ 6,857.82	\$ 194,886.92	50.28%
Administration	1,111,497.00	746,376.40	64,648.99	300,471.61	72.97%
Finance	335,088.00	258,324.33	118.64	76,645.03	77.13%
Debt Service	221,600.00	221,600.00	-	-	100.00%
Planning & Zoning	331,574.00	146,263.59	6,810.00	178,700.41	46.11%
Beautification	137,393.59	112,146.58	16,383.34	8,863.67	93.55%
Community Policing	1,063,880.00	794,083.80	262,302.50	7,493.70	99.30%
Public Works	738,987.00	565,731.84	14,837.06	158,418.10	78.56%
Streets	444,870.00	202,973.67	120,000.00	121,896.33	72.60%
Powell Bill	867,500.00	106,523.00	561,963.11	199,013.89	77.06%
Stormwater	260,072.00	94,754.73	64,842.33	100,474.94	61.37%
Solid Waste	1,668,536.00	1,114,427.24	-	554,108.76	66.79%
Recycling	6,560.41	5,760.74	-	799.67	87.81%
Parks and Recreation	888,831.00	435,804.65	239,896.92	213,129.43	76.02%
Transfers to Capital Projects Funds	-	-	-	-	-
Transfers to Capital Reserves	225,000.00	225,000.00	-	-	100.00%
Total	\$ 8,693,368.00	\$ 5,220,004.83	\$ 1,358,460.71	\$ 2,114,902.46	75.67%

General Fund Balance 7/1/2025	\$ 8,412,608.82
Year-to-Date Increase (Decrease) FY 2025-2026	1,857,325.65
General Fund Balance 4/30/2026	<u>\$ 10,269,934.47</u>

Town of Lewisville
 Financial Budget to Actual Report - Willow Run Municipal Service District
 Ten Months Ended April 30, 2026

Willow Run Municipal Service District

Revenues	Budget	Revenue Year to Date	Revenue Over (Under) Budget	Percentage Collected
Revenues	\$ 106,542.00	\$ 117,105.36	\$ 10,563.36	109.91%
Subtotal	106,542.00	\$ 117,105.36	\$ 10,563.36	109.91%
Appropriation from Fund Balance	462,963.00			
Total	\$ 569,505.00			

	Budget	Expenditures Year to Date	Encumbrances Year to Date	Unencumbered and Unspent Balance	Percentage of Budget Spent or Encumbered
Expenditures	\$ 531,997.00	\$ 365,180.80	\$ 33,741.82	\$ 133,074.38	74.99%
Transfer to General Fund	\$ 37,508.00	\$ 37,508.00	\$ -	-	100.00%
Total	\$ 569,505.00	\$ 402,688.80	\$ 33,741.82	\$ 133,074.38	76.63%

MSD Fund Balance 7/1/2025	\$ 553,726.83
Year-to-Date Increase (Decrease) FY 2025-2026	(285,583.44)
MSD Fund Balance 4/30/2026	<u><u>\$ 268,143.39</u></u>

Town of Lewisville
April 30, 2026

Capital Reserve Funds					
	Fund Balance 7/1/2025	Transfers In	Transfers Out	Investment Earnings	Fund Balance 4/30/2026
Sidewalks, Bike Paths, and Greenways Capital Reserve	\$ 1,452.89	\$ 100,000.00	\$ -	\$ 3,230.62	\$ 104,683.51
Municipal Buildings/Land Capital Reserve	149,167.45	25,000.00	-	5,668.81	179,836.26
Parks & Recreation Capital Reserve	346.59	100,000.00	-	3,194.47	103,541.06
Total	\$ 150,966.93	\$ 225,000.00	\$ -	\$ 12,093.90	\$ 388,060.83

American Rescue Plan Act Special Revenue Fund	
American Rescue Plan Act funding received	\$ 4,024,471.50
Transferred to General Fund to reimburse for general government services - revenue replacement - FY 2021-2022	(1,208,168.14)
Transferred to General Fund to reimburse for general government services - revenue replacement - FY 2022-2023	(1,105,602.57)
Transferred to General Fund to reimburse for general government services - revenue replacement - FY 2023-2024	(1,335,948.56)
Transferred to General Fund to reimburse for general government services - revenue replacement - July 1, 2024 through November 30, 2024	(374,752.23)
Investment earnings	182,046.19
American Rescue Plan Act Special Revenue Fund - Cash Balance 4/30/2026	\$ 182,046.19

**Town of Lewisville
April 30, 2026**

Capital Projects Funds - Since Inception								
Project	Revenue	Expenditures	Transfers In	Transfers Out	Investment Earnings	Loan Proceeds	Fund Balance 4/30/2026	<i>Budget</i>
Community Center Capital Project	\$ 100,000.00	\$ (4,815,994.69)	\$ 2,947,137.00	\$ (259,713.17)	\$ 28,570.86	\$ 2,000,000.00	\$ -	\$ 4,947,137.00
Roundabout at Lewisville-Vienna Road and Robinhood Road Capital Project	857,286.87	(1,106,246.03)	2,254,052.22	-	126,421.26	-	2,131,514.32	5,213,933.03
Jack Warren Park Improvements	230,940.00	(597,062.46)	672,049.00	(355,583.51)	49,656.97	-	0.00	672,049.00
Great Wagon Road Improvements	-	-	2,539,842.30	-	193,863.20	-	2,733,705.50	8,141,999.34
Public Works Facility	-	(827,257.83)	899,325.47	-	23,278.38	-	95,346.02	1,000,000.00
Total	\$ 1,188,226.87	\$ (7,346,561.01)	\$ 9,312,405.99	\$ (615,296.68)	\$ 421,790.67	\$ 2,000,000.00	\$ 4,960,565.84	\$ 19,975,118.37



**Lewisville Town Council
Budget Work Shop**

April 16, 2026 – 6:00 PM –

Recessed to April 21, 2026, 6:00 PM –

Recessed to April 30, 2026, 6:00 PM

**Lewisville Town Hall 1st Floor Council Chamber
6510 Shallowford Road**

1. **Call to Order** - Mayor Carter opened the meeting at 6:00 PM. In attendance were Mayor Billy Carter, Mayor Pro-Tem Stacy Howard, Councilmembers Brady Allen, Fred Franklin, Gerry Gallagher, Suzanne Newsome and Mack Wilder. Also attending were Town Manager Stacy Tolbert, Assistant Town Manager / Public Works Director Jon Hanna, Town Clerk Angie Lord, Finance Director Pam Orrell and Planning Director Lynn Cochran.

Mayor Pro-Tem Howard moved to approve the agenda. The motion was seconded by Councilmember Newsome and approved unanimously.

2. **Old Business**

- A. **2026 Spring Street Paving Contract Update** - Town Manager Stacy Tolbert reviewed the scheduled bid opening; explained only two bids were received; the extension for bids; stated four bids were received this week; bids were lower than anticipated; and recognized Assistant Town Manager / Public Works Director Jon Hanna to provide an update on a paving contract.

Director Hanna highlighted legacy contractors; explained staff research of additional street paving for funding allocated; base and alternate street work; and stated staff anticipated to bring a contract for Council consideration at the Budget Work Shop next week.

Discussion took place regarding the \$900,000 street paving allocation; and contractor credentials.

3. **Budget Review** – Town Manager Tolbert outlined an overview of the budget review process; referenced the budget message; and spoke to a review of the proposed budget work book.

Councilmember Wilder left the meeting at 6:13 PM; and returned to the meeting at 6:14 PM.

Finance Director Pam Orrell provided a review of the General Fund Revenues; explained Ad Valorem and Property Tax as the Town's two largest revenue sources; highlighted various revenue sources; spoke to declining revenue sources; projected total revenues for the 2026-2027 fiscal year; and referenced one-time expenditures scheduled out of the General fund for Stormwater compliance, the American with Disabilities Act website update, and connectivity between Town Hall and the Public Works Building.

Discussion ensued regarding property tax penalties and interests; e-commerce sales tax; the electric vehicle charging station; planning development fees; Mary Alice Warren Community Center fees and revenues; and peddler permits.

Councilmember Franklin voiced concern with projected funding for the connectivity project. Discussion continued regarding an on-site visit during a recess.

Mayor Carter declared a recess at 7:29 PM. Council reconvened at 7:45 PM with all members in attendance.

Following the recess, it was shared that Director Hanna would do additional research on the connectivity project for a later report to Council.

Town Manager Tolbert began an overview of town expenditures; distributed a merit-bonus vs. salary increases document; highlighted salaries and benefits; referenced the recognition of a new staff member at the May Council meeting; and spoke to Cost of Living Adjustments (COLA) and merit increases.

Councilmember Gallagher left the meeting at 8:40 PM; and returned at 8:42 PM.

Discussion took place regarding state defined benefit plans; insurance options research; staff overtime procedures and policies; Council compensation; legal services; Capital Reserve and Debt Service funds; and construction inflation cost.

Councilmember Gallagher left the meeting at 9:04 PM; and returned at 9:07 PM.

Discussion continued regarding Facility Use Exemption / Grant request processes; and Community Day allocated funding.

Mayor Carter requested staff research data on services provided to the community in the last fiscal year.

4. **Recess** – Councilmember Allen moved to recess the meeting at 9:12 PM until April 21, 2026 at 6 PM in the Town Council Chamber. The motion as seconded by Councilmember Franklin and approved unanimously.

**APRIL 21, 2026
6:00 PM**

5. **Call to Order** - Mayor Carter opened the meeting at 6:00 PM. In attendance were Mayor Billy Carter, Mayor Pro-Tem Stacy Howard, Councilmembers Brady Allen, Fred Franklin, Suzanne Newsome and Mack Wilder. Councilmember Gerry Gallagher was absent. Also attending were Town Manager Stacy Tolbert, Assistant Town Manager / Public Works Director Jon Hanna, Town Clerk Angie Lord, Finance Director Pam Orrell and Planning Director Lynn Cochran.

Councilmember Allen moved to approve the agenda. The motion was seconded by Mayor Pro-Tem Howard and approved unanimously.

6. **Old Business**

- A. Resolution 2026-014 – Resolution to Award Paving Contract for Street Paving with Waugh Asphalt, Inc. in the Amount Not to Exceed \$693,229. Town Manager Tolbert referenced an update at the Budget Work Shop last week; the inclusion of additional streets for paving; and recognized Director Hanna.

Director Hanna expressed the need for additional work on declining roads; and spoke to use of

allocated funding.

Discussion took place regarding Powell Bill funding; and recognition of Councilmember Wilder for assistance in obtaining additional bids.

Councilmember Franklin moved to approve Resolution 2026-014. The motion was seconded by Councilmember Newsome and approved unanimously.

RESOLUTION 2026-014 OF THE LEWISVILLE TOWN COUNCIL AWARDING PAVING CONTRACT FOR STREET PAVING

WHEREAS, the Town of Lewisville had a pavement condition survey completed on all town roads in August 2025 by Summit Design and Engineering Services;

WHEREAS, using information from the ranking sheets, it has been determined that milling and resurfacing is needed on South Marblehead Road, Woodford Road, Chesterfield Road, Falmouth Drive, Benwicke Drive, Big Tree Drive, Big Tree Court, Saskatoon Lane, Bebb Willow Lane, and Chockecherry Court;

WHEREAS, funds to complete the project are appropriated in the 2025-001 Budget Ordinance;

WHEREAS, Waugh Asphalt, Inc. has bid the best price for this project; and

NOW, THEREFORE BE IT RESOLVED THAT THE LEWISVILLE TOWN COUNCIL that the Town Manager is authorized to award a contract for milling and paving as specified on South Marblehead Road, Woodford Road, Chesterfield Road, Falmouth Drive, Benwicke Drive, Big Tree Drive, Big Tree Court, Saskatoon Lane, Bebb Willow Lane, and Chockecherry Court with Waugh Asphalt, Inc. for an amount not to exceed \$693,229.

(Signed) Mayor Billy Carter, Jr.

7. Budget Review #2

Town Manager Tolbert continued the budget review from April 16, 2026; and highlighted expenditures from Administration, Finance, Debt Service, Planning and Beautification Departments.

Discussion took place regarding Lumos contracts; contingency allocations; usage of Town Hall Annex; American with Disabilities Act regulations; cost savings with Forsyth County Sheriff Office as compared to a local Police Department; Debt Service payment schedules; legal services expenditures; Mary Alice Warren Community Center mulching projects; and pole decoration needs for Christmas.

Councilmember Newsome requested a Council tour of the Town buildings and facilities.

Town Manager Tolbert reviewed expenditures for Community Policing, Public Works, Streets, Powell Bill, Stormwater, and Solid Waste; spoke to the need for a utility trailer; and to the need for an On-Call Engineer.

Discussion ensued regarding maintenance repairs; a link between Town Hall and the Public Works building funds; contracted services; Public Works building signage; and relocation of Shallowford Square

playground.

Mayor Carter declared a recess at 7:07 PM; Council reconvened at 7:17 PM with all members in attendance except Councilmember Gallagher.

Discussion took place regarding street paving and crack sealing; restricted Powell Bill fund allocations; increased expenses for snow and ice contractors; a pending request with the North Carolina Department of Transportation (NCDOT); property tax evaluations; inflation and increased operation expenses; phased sidewalk repairs projects; Municipal Separate Storm Sewer System (MS4) permit regulations; Blue Stream consultant services for stormwater administrative assistance; a staff position for Planning/Stormwater Technician; strategic maintenance of stormwater systems; and a future stormwater condition survey. Discussion continued regarding mapping services; solid waste service concerns; pursuing liquidated damages from Waste Management; and research on leaf and limb costs at a projected \$1,000,000 increase in budget.

Town Manager Tolbert outlined Recycling and Parks and Recreation expenditures; spoke to newsletter inserts; and to the need to replace steps behind the Galloway building.

Director Hanna explained plans to relocate the cardboard box collection site to the Public Works building.

Town Manager Tolbert highlighted the Public Arts budget requests and Manager recommendations.

Discussion began regarding Juneteenth budget needs; Facebook advertising fees; potential fireworks location outside town proper; cost associated with a firework event, parking needed, and safety concerns; tax increases and bond referendums; General Fund usage allowances; and art allocations and projects.

Town Manager Tolbert stated the next budget work shop would be held on April 30, 2026.

8. **Recess** – Councilmember Newsome moved to recess the meeting at 9:25 PM until April 30, 2026 at 6 PM in the Town Council Chamber. The motion was seconded by Councilmember Allen and approved unanimously.

**APRIL 30, 2026
6:00 PM**

9. **Call to Order**

- a. Mayor Carter opened the meeting at 6:00 PM. In attendance were Mayor Billy Carter, Mayor Pro-Tem Stacy Howard, Councilmembers Brady Allen, Fred Franklin, Gerry Gallagher, Suzanne Newsome and Mack Wilder. Also attending were Town Manager Stacy Tolbert, Assistant Town Manager / Public Works Director Jon Hanna, Town Clerk Angie Lord, Finance Director Pam Orrell and Planning Director Lynn Cochran.
- b. **Agenda Approval** - Councilmember Newsome moved to approve the agenda. The motion was seconded by Councilmember Franklin and approved unanimously.

10. **Budget Review #3**

Town Manager Tolbert began the review with Capital Reserve Funds; outlined three reserve funds; and designated allocations per year. Discussion took place regarding reserves fund history; and street paving projects.

Finance Director Orrell highlighted Capital Project Funds; spoke to budget schedules; explained general

fund usage and North Carolina Department of Transportation reimbursements; distributed a handout for the Marblehead Dam Repairs for Willow Run Municipal Service District (MSD); explained original construction cost; highlighted the project was under budget; and reviewed the repayment schedule as presented to and approved by the MSD Board.

Discussion ensued regarding supplemental grant funds received; reallocation of funds; Public Works facility enhancements; Great Wagon Road improvements fund; lighting agreements; MSD fund balance and operating expenses; Falmouth Dam; a high hazardous dam; a required emergency action plan; routine maintenance on dams; and an upcoming Desmond Lake clean-up project.

Town Manager Tolbert explained the Americans Rescue Plan Act (ARPA) funds received, revenue replacement usage; highlighted a proposal to transfer interest earned of \$181,516 to the Great Wagon Road project. Finance Director Orrell shared all obligations had been fulfilled; and stated an item would be on the upcoming May agenda for Council consideration.

Town Manager Tolbert reviewed the overall budget ordinance; and highlighted an update in the fee schedule for photo copies.

Town Manager Tolbert stated the Budget Public Hearing was scheduled for May 14, 2026; and spoke to a tentative budget work shop on May 18, 2026.

Discussion continued regarding Council authority to adjust fee schedules; road quality and maintenance schedules; the Pavement Condition Study; a tentative Storm Water Study budget amendment; State mandated mapping; and funding for Town Hall and Public Works building access and stair repairs behind Galloway.

Town Manager Tolbert outlined a managerial goal to create a Capital Improvement Plan (CIP) for the Town of Lewisville in the coming year.

Mayor Carter declared a recess at 7:20 PM. Council returned to open session at 7:30 PM with all members in attendance.

Town Manager Tolbert distributed an updated budget document of changes since the printing of the proposed budget book; and referenced final recommended numbers.

Finance Director Orrell explained the need for an updated finance and payroll software.

Discussion continued regarding storm water repair costs; funding capabilities; property tax discussions at the General Assembly; and costs associated with a new finance software.

Town Manager Tolbert pointed out the deadline for grant requests was today; explained the purpose of the grant program; the process of review by the Special Projects Review Committee; shared funding requests received; provided an update regarding issues with water shutoffs by Forsyth County; and referenced a meeting with Waste Management concerning services.

Mayor Carter spoke to a budget amendment for a potential Fireworks display in 2026; voiced concerns with staff capacity; recommended a Board and Committee call to action survey for volunteers; and asked for Council input.

Mayor Pro-Tem Howard and Councilmembers Newsome, Gallagher, Allen, and Franklin voiced concerns with location availability; fall out requirements and safety; budgetary impacts; extended clean up issues; volunteer liabilities; and staff capacity. It was the consensus of Council not to move forward with the topic.

Mayor Carter voiced appreciation to staff for the budget workshops.

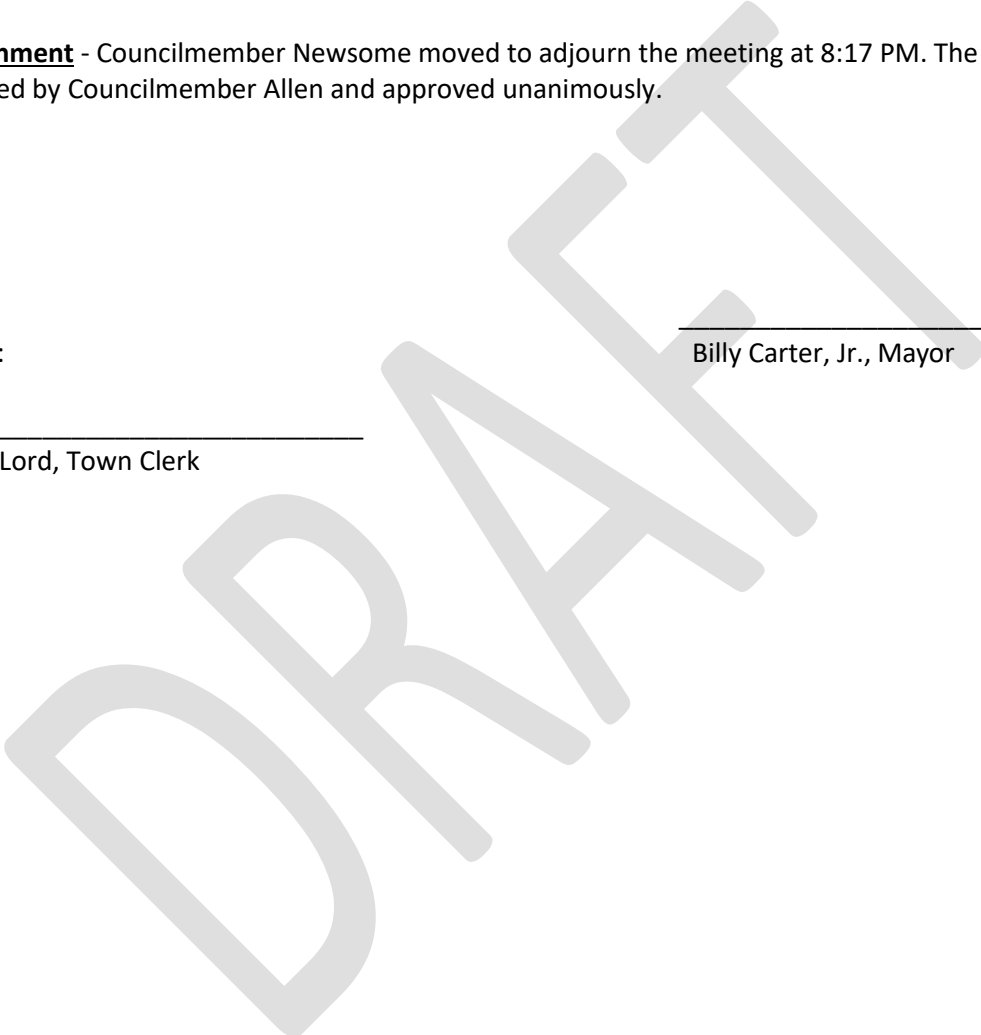
(A copy of the Handouts is filed in Exhibit Folder April 2026, which is hereby referred to and made a part of these minutes.)

- 11. **Adjournment** - Councilmember Newsome moved to adjourn the meeting at 8:17 PM. The motion was seconded by Councilmember Allen and approved unanimously.

ATTEST:

Billy Carter, Jr., Mayor

Angela Lord, Town Clerk





Lewisville Town Council
Briefing and Action Meeting Minutes
May 7, 2026 – 6:00 PM
Lewisville Town Hall 2nd Floor Conference Room
6510 Shallowford Road

1. Call to Order:

- A. Mayor Carter opened the meeting at 6:00 PM. In attendance were Mayor Billy Carter and Councilmembers Brady Allen, Fred Franklin, Gerry Gallagher, Suzanne Newsome and Mack Wilder. Mayor Pro-Tem Stacy Howard was absent. Also attending were Town Manager Stacy Tolbert, Assistant Town Manager / Public Works Director Jon Hanna, Town Clerk Angie Lord, Finance Director Pam Orrell, Planning Director Lynn Cochran and Town Attorney Al Andrews.
- B. Adoption of Agenda – Councilmember Gallagher made a motion to adopt the agenda. The motion was seconded by Councilmember Franklin and approved unanimously.

2. Items Requiring Council Direction

- A. Small Business Proceedings – Town Manager Stacy Tolbert referenced the Small Business Roundtable event; and distributed information regarding feedback received. Discussion ensued regarding a business directory; co-working spaces; visionary updates to the Town website; organized business owner meetings; signage concerns; Statutory limitations; newsletter exposure and budget impacts; consideration of a business advisory committee; communicating support for local businesses; inclusion of a slide on Channel 6; and adoption of a Buy Local Proclamation in November 2026.

(A copy of the Handout is filed in Exhibit Folder May 2026, which is hereby referred to and made a part of these minutes.)

- B. Censure Proceedings – Town Attorney Al Andrews explained censure proceedings outlined in the Ethics Policy; reviewed the investigative process; and stated the investigation report would be forwarded to Council for review by early next week. Councilmember Wilder inquired about attorney representation; and extension of a hearing date. Discussion took place regarding extension of a hearing if requested by Council; and individual and private conversations between Mayor Carter and Councilmember Wilder. Councilmember Newsome made a motion to table the discussions until the investigation report had been reviewed. The motion was seconded by Councilmember Gallagher and approved unanimously.

- C. Council Policy Updates – Attorney Andrews spoke to previous discussions regarding updates to the Town of Lewisville Social Media Policy; provided a red-lined policy for review; requested Town Clerk Angie Lord to send the Technology Policy to Council; explained the history for requested revisions; and reviewed suggested revisions individually. Discussion continued regarding Ethics courses; open meeting laws; recommendation of removal of the policy; transparent coverage of Town Council expectations during the campaign season; the necessity of a social media policy; and connections to the North Carolina General Statutes.

Councilmember Allen moved to postpone further discussions to the June Briefing and Action meeting to allow time for Council review of the document. The motion was seconded by Councilmember Newsome and approved unanimously.

(A copy of the Handout is filed in Exhibit Folder May 2026, which is hereby referred to and made a part of these minutes.)

3. Items Requiring Action at Briefing – None

4. Administrative Reports

- A. Town Manager
- i. Great Wagon Road Update – Town Manager Tolbert highlighted recent water shut off issues; and explained the ongoing investigation into the matter. Assistant Town Manager / Public Works Director Jon Hanna spoke to water infrastructure; to upcoming night work; and collaboration for work around Street Party dates. Robust discussion took place regarding Councilmember Wilder attending the weekly project meetings. It was the recommendation

of the staff and Attorney Andrews for only staff to attend the meetings. Mayor Carter confirmed it was the consensus of Council for Council members not to attend the weekly meetings.

- ii. Lewisville-Vienna/Robinhood Road Roundabout – Town Manager Tolbert stated a kick-off meeting would occur next week; and spoke to erosion control permit submittal.
- iii. Lewisville Lift Station Update – Town Manager Tolbert shared roads for site entrance had been completed; and stated there would be a progress meeting soon.
- iv. Community Day Update – Town Manager Tolbert spoke to a successful first annual Community Day.

Councilmember Franklin left the meeting at 7:45 PM; and returned to the meeting at 7:47 PM.

Discussion took place regarding appreciation for the staff; the uniqueness of the event; and how the idea of Community Day was formulated.

- B. Town Clerk – Town Clerk Angie Lord outlined the upcoming events.
 - i. Jurassic World Rebirth Movie Night, Shallowford Square, at Dark, May 15
 - a. Girl Scout Troop 10231 Host Bingo, 6 PM
 - ii. Budget Work Session, May 18, 6 PM, if needed
 - iii. Town Facilities Closed, Memorial Day, May 25
 - iv. Military Appreciation Concert, May 25, 6 PM – 8 PM
 - v. Board and Committee Volunteer Appreciation, Orientation & Collaboration, Town Hall, May 28, 5:30 PM Training and 6:30 PM Pizza and Collaboration
- C. Public Works Director
 - i. Shallowford Square Playground Update – Director Hanna explained the progress of grading; and spoke to the scheduled installation approximately around May 18th. Discussion took place regarding logistics for the Memorial Day event.
 - ii. Street Paving Update – Director Hanna shared the status on the paving contract; spoke to additional paving work to be completed; and spoke to the cost of asphalt. Director Hanna to send the Pavement Condition Study to Council.

5. Tentative Agenda Items for Regular Meeting on May 14, 2026

- A. Consent Agenda
 - i. Resolution 2026 – 015– Financial Statements for Nine Months ended March 31, 2026
 - ii. Approval of Agenda Briefing Minutes – April 2, 2026
 - iii. Approval of Regular Meeting Minutes – April 9, 2026
- B. Introductions, Recognitions, Presentations and/or Proclamations
 - i. Introduction
 - a. New Public Works Technician
 - ii. Recognition
 - a. Excellence in Communication Awards – Veronica Leasure
 - iii. Presentation
 - a. Certificate of Achievement for Excellence in Financial Reporting for the Town of Lewisville Annual Comprehensive Financial Report for the Fiscal Year Ended June 30, 2025
 - iv. Proclamation
 - a. Proclamation 2026-002 – Historic Preservation Month
 - 1. Historic Commission Annual Report – Michelle McCullough, Historic Resources Officer
 - v. Appointments – Town Clerk Lord provided a brief overview of applicants. Discussion ensued regarding appointments being made by a consensus of Council.
 - a. Parks and Recreation Committee – Alex Schultz
 - b. Lewisville Beautification Committee – Samuel Schultz
 - vi. Presentations
 - a. Sheriff's Office

- C. Public Hearing
 - i. Fiscal Year 2026-2027 Proposed Budget
- D. Old Business – None
- E. New Business
 - i. Ordinance 2026-010 – Ordinance to Close Out the American Rescue Plan Act Special Revenue Fund – Finance Director Pam Orrell outlined the history of the fund; and explained the transfer to the Great Wagon Road project fund. Discussion took place regarding additional funding for the Special Projects Review Committee Grant applications.
- 6. **For the Good of the Order** – Councilmember Newsome voiced concerns with the Supplemental Nutrition Assistance Program (SNAP); and spoke to impact on Lewisville residents. Council discussed involvement on a local level for Federal programs; a focus on municipal issues; support for residents; and a potential resolution. Mayor Carter requested Councilmember Allen to connect with Senator Dana Jones regarding the issue. Attorney Andrews advised only a consensus of the Council was needed to provide staff direction. Town Manager Tolbert recommended the item be postponed to the June Briefing and Action meeting for additional research; and to allow for the Town Clerk to create a resolution for consideration. It was the consensus of Council to postpone discussions until June.
Discussion continued regarding Conrad Farms powerline concerns; and street steel plates and pot holes.
Mayor Carter suggested a Boy Scout troop to lead the Pledge of Allegiance at the June Council meeting; and shared resident concerns regarding old cars in a neighbor’s yard. Planning Director Lynn Cochran provided a history of the concerns. Attorney Andrews spoke to orders of abatement; cost for legal action and storage fees; property liens; and neighbor conflicts. It was the consensus of Council for Director Cochran and Attorney Andrews to work on the matter; and to provide an update at the June Briefing and Action meeting.
- 7. **Adjournment** – Councilmember Allen moved to adjourn the meeting at 8:54 PM. The motion was seconded by Councilmember Newsome and approved unanimously.

Billy Carter, Jr., Mayor

ATTEST:

Angela Lord, Town Clerk



Lewisville Town Council
Regular Meeting Agenda
May 14, 2026 – 6:00 PM
Lewisville Town Hall 1st Floor Council Chamber
6510 Shallowford Road

1. Call to Order:

A. Roll Call

Mayor Carter opened the meeting at 6:00 PM. In attendance were Mayor Billy Carter, Mayor Pro-Tem Stacy Howard and Councilmembers Brady Allen, Fred Franklin, Gerry Gallagher, Suzanne Newsome, and Mack Wilder. Also, in attendance were Town Manager Stacy Tolbert, Town Clerk Angie Lord, Finance Director Pam Orrell, Public Works Director Jon Hanna, Planning Director Lynn Cochran, and Town Attorney Al Andrews.

B. Invocation – Councilmember Newsome

C. Pledge of Allegiance – Councilmember Allen

D. Adoption of Agenda

Moved by Councilmember Gallagher, seconded by Councilmember Franklin to approve the agenda. The motion was approved unanimously.

2. Consent Agenda – Town Manager Stacy Tolbert read the consent agenda items into the record. Moved by Councilmember Franklin, seconded by Mayor Pro-Tem Howard to approve the consent agenda. The motion to approve the consent agenda carried unanimously.

A. Resolution 2026-015 – Financial Statements for Nine Months Ended March 31, 2026

RESOLUTION 2026-015 OF THE LEWISVILLE TOWN COUNCIL ACCEPTANCE AND APPROVAL OF MONTHLY DISBURSEMENTS

WHEREAS, the Finance Officer has presented the Town Council with the Revenue Statement Summary and the Encumbrances and Expenditure State Summary of figures for the nine months ended March 31, 2026;

WHEREAS, the Finance Officer did not report any unusual expenditures.

NOW, THEREFORE BE IT RESOLVED THAT the Lewisville Town Council accepts the Revenue Statement Summary and the Encumbrances and Expenditure Statement Summary for the nine months ended March 31, 2026 and incorporated herein.

Adopted this the 14th day of May 2026 by the Lewisville Town Council.

(Signed) Mayor Billy Carter, Jr.

(A copy of the Financial Statement is filed in Exhibit Folder May 2026, which is hereby referred to and made a part of these minutes.)

B. Approval of Draft Agenda Briefing Minutes – April 2, 2026

Motion to adopt the April 2, 2026 Town Council Briefing and Action Minutes were approved.

C. Approval of Draft Town Council Minutes – April 9, 2026

Motion to adopt the April 9, 2026 Town Council Regular Meeting Minutes were approved.

3. Introductions, Recognitions, Presentations and/or Proclamations

A. Introduction - Assistant Town Manager / Public Works Director Jon Hanna recognized and introduced Public Works Technician Scott Blake; and shared Mr. Blake's work history. Mr. Blake voiced appreciation for the opportunity to join the Lewisville team.

- B. Recognition – Town Manager Stacy Tolbert recognized Communications Specialist Veronica Leasure on her being the recipient of two Excellence in Communications Awards; explained a second-place award in the Print category for the bi-monthly Town newsletter, the Lewisville Citizen; a second-place award in the Reels and Shorts category for the “Hi Lewisville” social video series; and commended Ms. Leasure on her work for the Town.
- C. Presentation - Certificate of Achievement for Excellence in Financial Reporting for the Town of Lewisville Annual Comprehensive Financial Report for the Fiscal Year Ended June 20, 2025 – Town Manager Tolbert recognized Finance Director Pam Orrell for a certificate of achievement for financial reporting from the Government Finance Officers Association; and commended Director Orrell on her work for the Town. Director Orrell provided a brief history of the award.
- D. Proclamation – 2026-002 – Historic Preservation Month – Mayor Carter read the Proclamation into the record; and presented the proclamation to Michelle McCullough of the Forsyth County Historic Commission. Mrs. McCullough voiced appreciation for the recognition; introduced Forsyth County Historic Preservation staff member Isabel Coletti; recognized Board member Jon Hanna; and shared information from the Forsyth County Historic Resources Commission Annual Report 2025. Moved by Councilmember Allen, seconded by Mayor Pro-Tem Howard to adopt Proclamation 2026-002. The motion carried unanimously.
- E. Presentation – Sergeant PJ Stringer shared updated call stats; and spoke to event safety. Councilmember Allen highlighted the updated data was not provided.
 - Note – the correct call stats were provided following the meeting and is referenced below.

2026													
TYPE OF INCIDENT	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Total calls for service	681	624	731	777									
Security Check	357	286	311	324									
Traffic Arrest / Violation	3	4	4	5									
Alarm	9	12	15	12									
Priority Call Response Time	4.6	7	7	5.1									
													913
2025													
TYPE OF INCIDENT	JAN	FEB	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Total calls for service	670	718	766	680									
Security Check	364	414	372	363									
Traffic Arrest / Violation	18	19	22	26									
Alarm	16	11	11	20									
Priority Call Response Time	5.9	5	5	7									

4. Public Forum

- A. Speakers from the Floor: - Debra Thompson voiced concerns regarding changes and speeding in Town; and spoke to getting involved.
- B. Written comments: There were no written comments.

5. Public Hearing

- A. Fiscal Year 20226-2027 Proposed Budget – Town Manager Tolbert voiced appreciation of Council and staff during the budget process; stated the proposed budget had been presented on April 9th; that three workshops had taken place on April 16th, April 21st; and April 30th; presented the proposed budget for Fiscal Year 2026-2027 of \$7,966,464; explained the budget was balanced with no change in the property tax rate of 18 cents per \$100 of valuation; the process for a public hearing; and adoption of the budget at the June 11th meeting of Council. Mayor Carter opened the public hearing. Being no speakers for the item, Mayor Carter closed the public hearing. Councilmember Franklin requested Council consider canceling the scheduled May 18, 2026 Budget Work Shop. It was the consensus of Council to cancel the scheduled meeting.

6. **Appointments** – Town Clerk Angie Lord outlined the openings for the Parks and Recreation and Lewisville Beautification Committees; explained applicants had been interviewed; and stated staff recommended the appointments.
- A. Parks and Recreation Committee – Alex Schultz – Moved by Councilmember Franklin, seconded by Councilmember Gallagher to appoint Alex Schultz to the Parks and Recreation Committee. The motion carried unanimously.
 - B. Lewisville Beautification Committee – Samuel Schultz – Moved by Councilmember Allen, seconded by Mayor Pro-Tem Howard to appoint Samuel Schultz to the Lewisville Beautification Committee. The motion carried unanimously.

7. **Old Business** – None

8. **New Business**

- A. Ordinance 2026-010 – Ordinance to Close Out the American Rescue Plan Act Special Revenue Fund – Finance Director Orrell explained the history of the fund; investment earnings of \$181,516, and stated staff recommended for Council to close the ARPA Special Revenue Fund and to transfer the accrued earnings to the Great Wagon Road Improvements Capital Projects Fund.

Moved by Councilmember Franklin, seconded by Councilmember Allen to adopt Ordinance 2026-010. The motion carried unanimously.

ORDINANCE 2026-010 AMENDING GRANT PROJECT ORDINANCE FOR THE AMERICAN RESCUE PLAN ACT OF 2021: CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS

WHEREAS, on March 10, 2022, the Lewisville Town Council established the Grant Project Ordinance for the American Rescue Plan Act of 2021: Coronavirus State and Local Fiscal Recovery Funds pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina.

WHEREAS, the ordinance established a budget for a project to be funded by the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319 American Rescue Plan Act of 2021 (ARP/CSLFRF). The Town of Lewisville (Town) received the first tranche in the amount of \$2,012,235.75 in 2021. The remainder, or second tranche of \$2,012,235.75, was received by the Town in 2022. These funds, which total \$4,024,471.50, may be used for the following categories of expenditures, to the extent authorized by state law.

1. Support public health expenditures, by funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff;
2. Address negative economic impacts caused by the public health emergency, including economic harms to workers, households, small businesses, impacted industries, and the public sector;
3. Replace lost public sector revenue, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic;
4. Provide premium pay for essential workers, offering additional support to those who have borne and will bear the greatest health risks because of their service in critical infrastructure sectors; and,
5. Invest in water, sewer, and broadband infrastructure, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet.

WHEREAS, the Town elected to take the standard allowance, as authorized by 31 CFR Part 35.6(d)(1) and expend its ARP/CSLFRF funds for the provision of government services.

WHEREAS, the following amounts were appropriated for the project and authorized for expenditure:

Project Description	Expenditure Category	Cost Object	Appropriation of ARP/CSLFRF
Administration services for period of April 1, 2021 through June 30, 2022	6.1	Salaries	\$ 404,209.55
		Benefits	\$ 114,149.44
Finance services for period of April 1, 2021 through June 30, 2022	6.1	Salaries	\$ 182,900.45
		Benefits	\$ 61,810.82
Planning services for period of April 1, 2021 through June 30, 2022	6.1	Salaries	\$ 101,406.56
		Benefits	\$ 33,864.63
Public Works services for period of April 1, 2021 through June 30, 2022	6.1	Salaries	\$ 223,680.20
		Benefits	\$ 86,146.49
Subtotal - Salaries and Benefits for the period of April 1, 2021 through June 30, 2022 (Actual)			\$ 1,208,168.14
Administration services for period of July 1, 2022 through June 30, 2023	6.1	Salaries	\$ 318,793.87
		Benefits	\$ 100,515.44
Finance services for period of July 1, 2022 through June 30, 2023	6.1	Salaries	\$ 175,888.81
		Benefits	\$ 57,690.38
Planning services for period of July 1, 2022 through June 30, 2023	6.1	Salaries	\$ 134,456.39
		Benefits	\$ 46,299.78
Public Works services for period of July 1, 2022 through June 30, 2023	6.1	Salaries	\$ 199,045.21
		Benefits	\$ 72,912.69
Subtotal - Salaries and Benefits for the period of July 1, 2022 through June 30, 2023 (Actual)			\$ 1,105,602.57

Continued on next page

Project Description	Expenditure Category	Cost Object	Appropriation of ARP/CSLFRF
Administration services for period of July 1, 2023 through June 30, 2024	6.1	Salaries	\$ 400,156.67
		Benefits	\$ 149,832.96
Finance services for period of July 1, 2023 through June 30, 2024	6.1	Salaries	\$ 186,705.03
		Benefits	\$ 69,156.60
Planning services for period of July 1, 2023 through June 30, 2024	6.1	Salaries	\$ 134,557.85
		Benefits	\$ 55,283.59
Public Works services for period of July 1, 2023 through June 30, 2024	6.1	Salaries	\$ 231,181.79
		Benefits	\$ 93,267.62
Subtotal - Salaries and Benefits for the period of July 1, 2023 through June 30, 2024 (Estimate)			\$ 1,320,142.11
Administration services for period of July 1, 2024 through December 31, 2024	6.1	Salaries	\$ 118,393.96
		Benefits	\$ 44,039.40
Finance services for period of July 1, 2024 through December 31, 2024	6.1	Salaries	\$ 50,878.08
		Benefits	\$ 19,199.86
Planning services for period of July 1, 2024 through December 31, 2024	6.1	Salaries	\$ 41,219.56
		Benefits	\$ 17,047.89
Public Works services for period of July 1, 2024 through December 31, 2024	6.1	Salaries	\$ 70,913.74
		Benefits	\$ 28,866.19
Subtotal - Salaries and Benefits for the period of July 1, 2024 through December 31, 2024 (Estimate)			\$ 390,558.68
Unassigned			\$ -
Total			\$ 4,024,471.50

WHEREAS, the following revenues were anticipated to be available to complete the project:

ARP/CSLFRF Funds \$4,024,471.50

WHEREAS, the Town has used all of its ARPA funding to reimburse the General Fund for general government services as follows:

Transferred to General Fund to reimburse for general government services - revenue replacement - FY 2021-2022	\$ 1,208,168.14
Transferred to General Fund to reimburse for general government services - revenue replacement - FY 2022-2023	\$ 1,105,602.57
Transferred to General Fund to reimburse for general government services - revenue replacement - FY 2023-2024	\$ 1,335,948.56
Transferred to General Fund to reimburse for general government services - revenue replacement - July 1, 2024 through November 30, 2024	\$ 374,752.23
Total ARPA Funds Received	\$ 4,024,471.50

WHEREAS, the ARPA Special Revenue Fund still has a cash balance of \$181,516 which consists of investment earnings since inception of the fund.

WHEREAS, there is need to provide funding to another capital project in the Town of Lewisville.

NOW THEREFORE, BE IT ORDAINED BY THE LEWISVILLE TOWN COUNCIL that this ordinance is amended to transfer the remaining funds of \$181,516 plus any accrued investment earnings to the Great Wagon Road Improvements Capital Projects Fund.

Revenues

ARPA Special Revenue Fund - Fund Balance Appropriated	19-00-3990-9000	\$181,516 plus any accrued investment earnings
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Expenses

ARPA Special Revenue Fund - Transfer to GWR Improvements Capital Projects Fund	19-00-3980-0001	\$181,516 plus any accrued investment earnings
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This closes the American Rescue Plan Act Special Revenue Fund.

Adopted this the 14th of May, 2026 by the Lewisville Town Council.
(Signed) Mayor Billy Carter, Jr.

9. Administrative Reports

A. Upcoming events and closings

- A. Jurassic World Rebirth Movie Night, Shallowford Square, at Dark, May 15
 - a. Girl Scout Troop 10231 Host Bingo, 6 PM
- ~~B. Budget Work Session, May 18, 6 PM, if needed - Cancelled~~
- C. Town Facilities Closed, Memorial Day, May 25
- D. Military Appreciation Concert, May 25, 6 PM – 8 PM

- E. Board and Committee Volunteer Appreciation, Orientation & Collaboration, Town Hall, May 28, 5:30 PM Training and 6:30 PM Pizza and Collaboration
- F. Blood Drive, MAWCC, June 3, 1 PM – 5:30 PM

B. Clerk Report – None

C. Approvals at the Briefing and Action Meeting on May 7, 2026 - None

10. For the Good of the Order

A. Public Comments

- i. Hugh Quinn commended the Public Art Committee for the Art’s Alive Art Show.
- ii. Written comment: There were no written comments.

B. Council Comments

Councilmember Newsome highlighted resident assistance for Supplemental Nutrition Assistance Program (SNAP) at the Lewisville Library on Fridays. Council offered comments regarding blood drive participation; honoring veterans on Memorial Day; commended staff on recognitions; Small Business directory information; and appreciation for the budget season progress.

11. Adjournment

Moved by Councilmember Franklin, seconded by Councilmember Allen to adjourned the meeting. The Town Council adjourned at 6:42 P.M.

Billy Carter, Jr., Mayor

ATTEST:

Angela Lord, Town Clerk

PROCLAMATION 2026- 003 TO DECLARE JUNE 19, 2026 as
JUNETEENTH IN THE TOWN OF LEWISVILLE

WHEREAS, President Abraham Lincoln issued the Emancipation Proclamation on January 1, 1863, declaring the enslaved in the rebellious states would be thenceforward and forever free;

WHEREAS, word about the signing of the Emancipation Proclamation was intentionally delayed some two and one half years, to June 19, 1865, in reaching authorities and African-Americans in the South and Southwestern United States;

WHEREAS, June 19th has a special meaning to African-Americans, and is called "JUNETEENTH" combining the words June and Nineteenth, and has been celebrated by the African-American community for over 150 years;

WHEREAS, Emancipation Day observations are held on different days in different states in the South and Southwest, filled with community gatherings, a day where Black freedom and joy is centered while also ensuring we never forget the injustice experienced in this country;

WHEREAS, the Town of Lewisville encourages people to observe Juneteenth as an opportunity to reflect, rejoice and plan for a brighter future as we continue to address racial injustices in our society today;

WHEREAS, the Juneteenth recognition in the Town of Lewisville will be supported by the town as a day to celebrate African American heritage, history, freedom and culture; and

NOW, THEREFORE, the Mayor and Town Council in Lewisville do hereby proclaim

June 19, 2026 as JUNETEENTH

in the Town of Lewisville, North Carolina, and urge all citizens to become more aware of the significance of this celebration in African-American History and in the heritage of our nation and Town.

Proclaimed this the 11th day of June 2026.

Billy Carter Jr., Mayor



**TOWN OF LEWISVILLE
BUDGET ORDINANCE NUMBER 2026-001
FISCAL YEAR 2026-2027 BUDGET**

BE IT ORDAINED by the Town Council of the Town of Lewisville, North Carolina:

Section 1: The following amounts are hereby appropriated in the General Fund for the operation of the Town Government and its activities for the fiscal year beginning July 1, 2026 and ending June 30, 2027, in accordance with the chart of accounts heretofore established for the Town:

Governing Body	\$ 344,708
Administration	\$ 999,521
Finance	\$ 374,430
Debt Service	\$ 218,000
Planning	\$ 291,350
Beautification	\$ 136,592
Community Policing	\$ 1,158,070
Public Works	\$ 677,368
Streets	\$ 467,912
Powell Bill	\$ 867,500
Stormwater	\$ 243,923
Solid Waste	\$ 1,620,862
Recycling	\$ 6,750
Parks and Recreation	\$ 559,478
Total Departmental Appropriations	\$ 7,966,464

**TOWN OF LEWISVILLE
BUDGET ORDINANCE NUMBER 2026-001
FISCAL YEAR 2026-2027 BUDGET**

Section 2: It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2026 and ending June 30, 2027:

Ad Valorem Property Tax	\$ 4,798,867
Tax Penalties & Interest	\$ 5,000
Local Sales and Use Tax	\$ 1,331,495
Alcoholic Beverage Tax	\$ 53,775
Electricity Sales Tax	\$ 495,075
Piped Natural Gas Sales Tax	\$ 29,885
Telecommunications Sales Tax	\$ 19,810
Video Programming Sales Tax	\$ 89,365
Solid Waste Disposal Tax	\$ 11,670
Powell Bill Allocation	\$ 463,060
ABC Board Revenue	\$ 250,000
Occupancy Tax	\$ 57,200
Investment Revenue	\$ 162,000
Miscellaneous Revenue	\$ 103,435
Transfer from WRMSD Special Revenue Fund	\$ -
Fund Balance Appropriated	\$ 95,827
Total Revenues	<u>\$ 7,966,464</u>

**TOWN OF LEWISVILLE
BUDGET ORDINANCE NUMBER 2026-001
FISCAL YEAR 2026-2027 BUDGET**

Section 3: The following amounts are hereby appropriated in the Special Revenue Fund for the operation and activities of the Willow Run Municipal Service District for the fiscal year beginning July 1, 2026 and ending June 30, 2027, in accordance with the chart of accounts heretofore established for the Municipal Service District:

Legal Expense	\$ 1,000
Supplies	\$ 2,000
Contracted Services	\$ 68,597
Transfer to General Fund	\$ 150,032
Total	<u>\$ 221,629</u>

Section 4: It is estimated that the following revenues will be available in the Willow Run Municipal Service District Special Revenue Fund for the fiscal year beginning July 1, 2026 and ending June 30, 2027:

Ad Valorem Property Tax	\$ 105,105
Investment Revenue	\$ 4,000
Fund Balance Appropriated	\$ 112,524
Total	<u>\$ 221,629</u>

Section 5: The following amount is hereby appropriated in the Sidewalks, Bike Paths, and Greenways Capital Reserve Fund for the fiscal year beginning July 1, 2026 and ending June 30, 2027, in accordance with the chart of accounts heretofore approved for the Town:

Reserve for Expenditures	<u>\$ 100,000</u>
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Section 6: The following revenue will be available in the Sidewalks, Bike Paths, and Greenways Capital Reserve Fund for the fiscal year beginning July 1, 2026 and ending June 30, 2027:

Transfer from General Fund	<u>\$ 100,000</u>
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**TOWN OF LEWISVILLE
BUDGET ORDINANCE NUMBER 2026-001
FISCAL YEAR 2026-2027 BUDGET**

Section 7: The following amount is hereby appropriated in the Municipal Buildings/Land Capital Reserve Fund for the fiscal year beginning July 1, 2026 and ending June 30, 2027, in accordance with the chart of accounts heretofore approved for the Town:

Reserve for Expenditures	<u>\$ 25,000</u>
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Section 8: The following revenue will be available in the Municipal Buildings/Land Capital Reserve Fund for the fiscal year beginning July 1, 2026 and ending June 30, 2027:

Transfer from General Fund	<u>\$ 25,000</u>
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Section 9: The following amount is hereby appropriated in the Parks and Recreation Capital Reserve Fund for the fiscal year beginning July 1, 2026 and ending June 30, 2027, in accordance with the chart of accounts heretofore approved for the Town:

Reserve for Expenditures	<u>\$ 100,000</u>
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Section 10: The following revenue will be available in the Parks and Recreation Capital Reserve Fund for the fiscal year beginning July 1, 2026 and ending June 30, 2027:

Transfer from General Fund	<u>\$ 100,000</u>
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Section 11:

(A) For the Town of Lewisville, there is hereby levied a tax rate of eighteen cents (\$.18) per one hundred dollars (\$100) valuation of property as listed for taxes as of January 1, 2026, for the purpose of raising the revenue as "Ad Valorem Property Tax" in the General Fund in Section 2 of this ordinance.

This rate is based on a total valuation of property for the purpose of taxation of \$2,720,445,905 and an estimated rate of collection of 98%.

(B) For the Willow Run Municipal Service District, there is hereby levied a tax rate of ten cents (\$.10) per one hundred dollars (\$100) valuation of property as listed for taxes as of January 1, 2026, for the purpose of raising the revenue as "Ad Valorem Property Tax" in the Willow Run Municipal Service District Special Revenue Fund in Section 4 of this ordinance.

**TOWN OF LEWISVILLE
BUDGET ORDINANCE NUMBER 2026-001
FISCAL YEAR 2026-2027 BUDGET**

This rate is based on a total valuation of property for the purpose of taxation of \$107,249,773 and an estimated rate of collection of 98%.

Section 12: The Roundabout at Lewisville-Vienna Road and Robinhood Road Capital Projects Fund is included as a part of this budget ordinance.

Section 13: The Great Wagon Road Improvements Capital Projects Fund is included as a part of this budget ordinance.

Section 14: The Public Works Facility Capital Projects Fund is included as a part of this budget ordinance.

Section 15: Events expenditures are calculated at \$6.50 per resident using the estimated population count of 13,851. The budget for events is \$90,032.

Section 16: Travel Per Diem Rates and Fee Schedules are hereby established in accordance with Appendix A and C attached hereto.

Section 17: Salary range minimums and maximums for Town staff are hereby established in accordance with Appendix B attached hereto.

Section 18: The Town Manager shall have the authority per G.S. 159-15 to transfer appropriations from one line item to another line item within a departmental budget. These changes should not result in increases in recurring obligations such as salaries and benefits. The Town Manager is further authorized to transfer funds from one appropriation to another in a different department within the same fund with a maximum of \$10,000. No transfers shall be made between funds, except as approved by the Town Council in the Budget Ordinance as amended. The Town Manager shall have the authority to approve and execute contracts and contract amendments in amounts not to exceed \$50,000.

Section 19: The Town Manager shall not hire or authorize the hiring of employees that will result in more than the equivalent of 13 full time permanent employees.

Section 20: Appendix A Lodging Plus Per Diem Rates Fiscal Year 2026-2027 is herein incorporated into this ordinance.

Section 21: Appendix B Salary Ranges by Pay Grade is herein incorporated into this ordinance.

Section 22: Appendix C Fiscal Year 2026-2027 Fee Schedule is herein incorporated into this ordinance.

**TOWN OF LEWISVILLE
BUDGET ORDINANCE NUMBER 2026-001
FISCAL YEAR 2026-2027 BUDGET**

Section 23: Copies of this Budget Ordinance shall be furnished to the Finance Director, the Budget Officer, and the Town Clerk, to be kept on file by them for their direction in the disbursement of funds.

ADOPTED THIS THE 11TH DAY OF JUNE, 2026 BY THE LEWISVILLE TOWN COUNCIL.

Billy Carter, Jr., Mayor

ATTEST: _____
Angela Lord, Town Clerk

**TOWN OF LEWISVILLE
BUDGET ORDINANCE NUMBER 2026-001
FISCAL YEAR 2026-2027 BUDGET**

APPENDIX A

LODGING PLUS PER DIEM RATES FISCAL YEAR 2026-2027

1. Reference the Town of Lewisville Personnel Policy Article XII Section 3 Seminars and Training.
 - a. Authorized travelers will be reimbursed for the full cost of overnight lodging accommodations plus the current per diem for breakfast, lunch, dinner, and incidentals as published by the United States General Services Administration (GSA).
 - b. Following is an exception to 1.a. above. When the Town Council and/or Town staff dine together as part of a group function, one (1) Town credit card will be used for payment and total meal expenses will be equally divided among all participants and posted accordingly to the appropriate departmental expense. Individual meal rates for this function may be over or under per diem rates. No reimbursement shall be made for these expenses.
2. Partial day per diem will be based on meal rate deductions which will be determined by the time of departure from and return to Lewisville. Departure from Lewisville or the traveler's regular place of business prior to the next application time will qualify the traveler for the appropriate meal rate. Return to Lewisville or the traveler's regular place of business prior to the application time will result in non-payment of the corresponding meal rate.
3. Meals provided by the sponsor of a conference or meetings will result in the corresponding meal rate deduction. The traveler is required to report meals provided or consumed in flight when traveling by air, if meals are included in the hotel/motel room rate, or if meals are provided as a part of the attended program. Meals provided by the hotel/motel in which the traveler resides may be optional. For example, should a continental breakfast be inadequate the traveler may have the option not to consume the provided meal and obtain a meal from an alternate source and be reimbursed at the corresponding per diem rate.
4. The traveler must complete a Town Travel Reimbursement claim form in order to receive payment for official travel, including local official travel mileage reimbursement claims. Lodging receipts, airline tickets, and other claims for reimbursement must be attached to the claim form. Receipts for meal expenses are not required except when using Town credit cards.
5. During FY 2026-2027 use of privately-owned vehicles (POV) while conducting official Town business will be reimbursed at the same rate established by the IRS. Employees and other Town officials receiving an automobile allowance will not be reimbursed mileage when using their POV for official travel within the State.

**TOWN OF LEWISVILLE
BUDGET ORDINANCE NUMBER 2026-001
FISCAL YEAR 2026-2027 BUDGET**

**APPENDIX B
SALARY RANGES BY PAY GRADE**

Grade	Job Position	Salary Range		Exempt or Non-Exempt
		Minimum	Maximum	
50	Public Works Maintenance Worker	\$ 36,221	\$ 57,953	N
51	Public Works Maintenance Technician	\$ 38,031	\$ 60,849	N
52		\$ 39,932	\$ 63,891	
53	Customer Service Representative	\$ 41,929	\$ 67,085	N
54		\$ 44,024	\$ 70,438	
55	Accounting Technician	\$ 46,225	\$ 73,961	N
56	Building Maintenance Mechanic	\$ 48,537	\$ 77,659	N
57	Recreation Center Manager	\$ 50,963	\$ 81,541	N
58	Communications Specialist Stormwater Technician	\$ 53,511	\$ 85,616	N
59	Planner	\$ 56,185	\$ 89,898	N
60	Town Clerk	\$ 58,995	\$ 94,391	N
61		\$ 61,943	\$ 99,110	
62		\$ 65,040	\$ 104,064	
63		\$ 68,292	\$ 109,267	
64		\$ 71,707	\$ 114,730	
65	Planning Director	\$ 75,291	\$ 120,465	E
66		\$ 79,055	\$ 126,487	
67	Public Works Director	\$ 83,006	\$ 132,809	E
68	Finance Director	\$ 87,156	\$ 139,450	E
69		\$ 91,513	\$ 146,421	
70	Assistant Town Manager	\$ 96,088	\$ 153,742	E
71		\$ 100,892	\$ 161,428	
72		\$ 105,936	\$ 169,499	

**APPENDIX C
FEE SCHEDULE**

Resource			Account Number
Town Code Chapter 16			
Facility Rental and Associated Fees			
G. Galloway Reynolds Community Center	Fees for 4 Hours	Surcharge	
Comm Ctr: Flr 1 or 2 - Resident	\$35		10-00-3343-4002
Comm Ctr: Flr 1 or 2 - Non-Resident	\$35	\$100	10-00-3343-4002
Comm Ctr: Flr 1 w/ kitchen - Resident	\$55		10-00-3343-4002
Comm Ctr: Flr 1 w/ kitchen - Non-Resident	\$55	\$100	10-00-3343-4002
Comm Ctr: Entire Bldg w/ Kitchen - Resident	\$85		10-00-3343-4002
Comm Ctr: Entire Bldg w/ Kitchen - Non -Resident	\$85	\$100	10-00-3343-4002
Refundable cleaning deposit	\$200		10-00-2160-1000
(Additional hours are priced at \$15 per hour)			
Damages (fee to be determined by cost of damage and/or repair)			

Officer Fees (minimum 4 hrs each) (Required to serve alcohol [minimum 2] and large events support) (Required for high attendance events) Cancellations with less than 24 hours notice prior to start time, officers will be paid \$55 per hour for a minimum of 4 hours and supervisors \$60 per hour for a minimum of 4 hours. Private events must contract directly with the Forsyth County Sheriff's Office.	\$55 per hour per officer \$60 per hour per supervisor		
Hank Chilton Pavilion at Shallowford Square	Fees for 4 Hours	Surcharge	
Town Square Pavilion - Resident	\$35		10-00-3343-4003
Town Square Pavilion - Non-Resident	\$35	\$100	10-00-3343-4003
Refundable cleaning deposit	\$200		10-00-2160-1000
(Additional hours are priced at \$15 per hour)			
Damages (fee to be determined by cost of damage and/or repair)			
Officer Fees (minimum 4 hrs each) (Required to serve alcohol [minimum 2] and large events support) (Required for high attendance events) Cancellations with less than 24 hours notice prior to start time, officers will be paid \$55 per hour for a minimum of 4 hours and supervisors \$60 per hour for a minimum of 4 hours. Private events must contract directly with the Forsyth County Sheriff's Office.	\$55 per hour per officer \$60 per hour per supervisor		

Jack Warren Park Pavilion	Fees for 4 Hours	Surcharge	
Jack Warren Park Pavilion - Resident	\$35		10-00-3343-4004
Jack Warren Park Pavilion - Non-Resident	\$35	\$100	10-00-3343-4004
Refundable cleaning deposit	\$200		10-00-2160-1000
(Additional hours are priced at \$15 per hour)			
Damages (fee to be determined by cost of damage and/or repair)			
Officer Fees (minimum 4 hrs each) (Required to serve alcohol [minimum 2] and large events support) (Required for high attendance events) Cancellations with less than 24 hours notice prior to start time, officers will be paid \$55 per hour for a minimum of 4 hours and supervisors \$60 per hour for a minimum of 4 hours. Private events must contract directly with the Forsyth County Sheriff's Office.	\$55 per hour per officer \$60 per hour per supervisor		
Mary Alice Warren Community Center	Fees for 4 Hours	Surcharge	
Shallow Ford Multi-Purpose Room - Resident	\$200		10-00-3343-4005
Shallow Ford Multi-Purpose Room - Non-Resident	\$200	\$100	10-00-3343-4005
(Additional hours are priced at \$50 per hour.)			
Lewisville Multi-Purpose Room - Resident	\$300		10-00-3343-4005

Lewisville Multi-Purpose Room - Non-Resident	\$300	\$100	10-00-3343-4005
(Additional hours are priced at \$75 per hour.)			
Vienna Multi-Purpose Room - Resident	\$200		10-00-3343-4005
Vienna Multi-Purpose Room - Non-Resident	\$200	\$100	10-00-3343-4005
(Additional hours are priced at \$50 per hour.)			
Shallow Ford Multi-Purpose Room w/ Kitchen - Resident	\$275		10-00-3343-4005
Shallow Ford Multi-Purpose Room with Kitchen - Non-Resident	\$275	\$100	10-00-3343-4005
(Additional hours are priced at \$50 per hour.)			
Magnolia Activity Room - Resident	\$100		10-00-3343-4005
Magnolia Activity Room - Non-Resident	\$100	\$100	10-00-3343-4005
(Additional hours are priced at \$25 per hour.)			
Great Wagon Conference Room - Resident	\$25 per hour (no minimum hour requirement)		10-00-3343-4005
Great Wagon Conference Room - Non-Resident	\$25 per hour (no minimum hour requirement)	\$100	10-00-3343-4005
Kitchen	\$75		10-00-3343-4005
Refundable cleaning deposit (per room)	\$300		10-00-2160-1000

Amenities requested as needed - EXTRA - to be determined per rental			
Damages (fee to be determined by cost of damage and/or repair)			
Officer Fees (minimum 4 hrs each) (Required to serve alcohol [minimum 2] and large events support) (Required for high attendance events) Cancellations with less than 24 hours notice prior to start time, officers will be paid \$55 per hour for a minimum of 4 hours and supervisors \$60 per hour for a minimum of 4 hours. Private events must contract directly with the Forsyth County Sheriff's Office.	\$55 per hour per officer \$60 per hour per supervisor		
Mike Horn Amphitheater	Fees for 4 Hours	Surcharge	
Mike Horn Amphitheater - Resident	\$35		10-00-3343-4007
Mike Horn Amphitheater - Non-Resident	\$35	\$100	10-00-3343-4007
Refundable cleaning deposit	\$200		10-00-2160-1000
(Additional hours are priced at \$15 per hour)			
Damages (fee to be determined by cost of damage and/or repair)			
Officer Fees (minimum 4 hrs each) (Required to serve alcohol [minimum 2] and large events support) (Required for high attendance events) Cancellations with less than 24 hours notice prior to start time, officers will be paid \$55 per hour for a minimum of 4 hours and supervisors \$60 per hour for a minimum of 4 hours. Private events must contract directly with the Forsyth County Sheriff's Office.	\$55 per hour per officer \$60 per hour per supervisor		

Event Fees			
Parks and Recreation Program Fees			
Fee to be determined by cost of program			10-00-3302-3001
Instructor fees		\$10 per class (when instructor charges a participant fee)	10-00-3343-4006
Planning & Zoning Fees			
Rezoning - General District	\$1,200		10-00-3352-4000
Rezoning - Conditional District	\$1,500		10-00-3352-4000
UDO Text Amendment	\$900		10-00-3352-4000
Amending Conditional Zoning Uses	\$900		10-00-3352-4000
Planning Board Review (Other than Rezoning)	\$600		10-00-3352-4000
Special Use Permit by Elected Body	\$1,100		10-00-3352-4000
ZBOA Special Use Permit	\$500		10-00-3352-4000
ZBOA Variance	\$350		10-00-3352-4000
ZBOA Appeal of Administrative Decision	\$350		10-00-3352-4000
Major Site Plan Amendment - Board Review	\$500		10-00-3352-4000
Minor Site Plan Amendment - Administrative	\$150		10-00-3352-4000
Zoning Certification Letter	\$25		10-00-3352-4000

Subdivision Fees			
Subdivision Major (final plat)	\$1,500		10-00-3352-4000
Subdivision Minor (final plat)	\$500		10-00-3352-4000
Exempt Plat (Final Plat)	\$175		10-00-3352-4000
Planning Staff Sub-Division Denial Appeal	\$50		10-00-3352-4000
Driveway Permit Fees			
Residential	\$50		10-00-3352-4000
Commercial	\$250		10-00-3352-4000
Map Printing & Other Planning & Zoning Fees			
Zoning Board of Adjustment Fees & Inspection Fees (See Winston-Salem Fee Schedule)			
Land Use, Zoning, and Special Map Copies	\$25		10-00-3352-4000
Miscellaneous Planning & Zoning Publications:	<i>Per Page</i>		
Black & White	\$0.05		10-00-3352-4000
Color	\$0.10		10-00-3352-4000
Outside Vendor Copy	Cost		10-00-3352-4000

Street Name Change (resident initiated)	\$200 + Cost		10-00-3352-4000
Street Closing Request (resident initiated)	\$400		10-00-3352-4000
Temporary Sign Permits	\$35		10-00-3328-0000
Storm Water Fees			
Review - No BMP Required			
1st Disturbed Acre	\$250		10-00-3329-0000
Each additional disturbed acre	\$40		10-00-3329-0000
Resubmittal:			
1st Disturbed Acre	\$250		10-00-3329-0000
Each additional disturbed acre	\$40		10-00-3329-0000
Review - BMP Required			
1st Disturbed Acre	\$250		10-00-3329-0000
Each additional disturbed acre	\$100		10-00-3329-0000
Per Quantity BMP	\$500		10-00-3329-0000
Resubmittal:			
1st Disturbed Acre	\$250		10-00-3329-0000
Each additional disturbed acre	\$100		10-00-3329-0000
Per Quantity BMP	\$500		10-00-3329-0000

Non-Review Administration Fee Less Than 1 acre	\$200		10-00-3329-0000
Miscellaneous Fees			
MSD Fishing License for other Lewisville Residents	\$100		10-00-3839-8000
Town Code Chapter 17			
Abandoned, Hazardous, Junked Vehicles (see towing company fees)			
Town Code Chapter 43			
Tall Grass Nuisances (mowing) administrative fee	\$50		10-00-3839-8000
Tall Grass Nuisances (mowing) contractor abatement			
Operator	\$100 per hour		10-00-3839-8000
Equipment	\$100 per hour		10-00-3839-8000
Nuisances - Attorney Fees (per incident)			
Bulky Item Removal			
Long Bed Pick-Up Truck Load	\$100		10-00-3839-8000

6'x12' Trailer	\$275		10-00-3839-8000
Combined Use of Truck and Trailer	\$375		10-00-3839-8000
Photo Copies:	<i>Per Page</i>		
Black & White	\$0.05		10-00-3839-8000
Color	\$0.10		10-00-3839-8000
Outside Vendor Copy	Cost		10-00-3839-8000
Comprehensive Plan Copy (1 copy per household for residents - free)	\$25		10-00-3839-8000
Lewisville Street Map	\$3		10-00-3839-8000
Paver Bricks (Shallowford Square)	\$150		10-00-3841-8000
Tree Honoraries/Memorials (Jack Warren Park)	\$300		10-00-3841-8000
Bench Honoraries/Memorials (Jack Warren Park)	\$600		10-00-3841-8000
Check Returned for Insufficient Funds	\$36		10-00-3839-8000
Thumb Drive Fee	\$10		10-00-3839-8000
Budget Copies (1 copy per household for residents - free)	\$3		10-00-3839-8000
Permit Application Fee for Itinerant Merchants and Peddlers	\$10		10-00-3125-0001
<i>A Gardner's Guide to Landscaping and Plants by the Beautification Committee</i>	\$5		10-00-3839-8000

Board of Election filing fee for the offices of Mayor and Council Member payable to the Forsyth County Board of Elections	\$5		
Traffic Control Measures (See Policy)			10-00-3303-3000
Pedestrian Crossing Treatments (See Policy)			10-00-3303-3000

* Fee includes posting of signs on the property, legal advertising and, if applicable, the mailing of letters to adjoining property owners.

NORTH CAROLINA
 FORSYTH COUNTY

ORDINANCE 2026-011
ORDER OF THE COUNCIL OF THE TOWN OF LEWISVILLE
IN ACCORDANCE WITH G.S.105-321 AND G.S. 153A-156
FOR THE COLLECTION OF 2026 TAXES

TO: AMANDA MARKLE, AAS
 TAX COLLECTOR OF FORSYTH COUNTY, CITY OF WINSTON-SALEM, VILLAGE OF CLEMMONS, VILLAGE OF TOBACCOVILLE, TOWN OF LEWISVILLE, TOWN OF RURAL HALL, TOWN OF WALKERTOWN, CITY OF KING, TOWN OF KERNERSVILLE, TOWN OF BETHANIA, CITY OF HIGH POINT

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the 2026 tax records filed in the Office of the Forsyth County Tax Collector, and in the tax receipts herewith delivered to you in the amounts and from the taxpayers likewise therein set forth. You are further authorized, empowered, and commanded to collect the 2026 taxes charged and assessed as provided by law for adjustments, changes, and additions to the tax records and tax receipts delivered to you which are made in accordance with law. Such taxes are hereby declared to be a first lien on all real property of the respective taxpayers in Forsyth County, City of Winston-Salem, Town of Rural Hall, Town of Walkertown, Village of Clemmons, Village of Tobacoville, Town of Bethania, Town of Lewisville, City of King, Town of Kernersville, City of High Point, Beeson's Cross Roads Fire Protection District, Beeson's Cross Roads Service District, Belews Creek Fire and Rescue Protection District, City View Fire Protection District, Clemmons Fire and Rescue Protection District, Forest Hill Fire and Rescue Protection District, Griffith Fire Protection District, Gumtree Fire and Rescue Protection District, Horneytown Fire and Rescue Protection District, King of Forsyth County Fire and Rescue Protection District, Lewisville Fire and Rescue Protection District, Mineral Springs Fire Protection District, Mineral Springs Service District, Mount Tabor Fire and Rescue Protection District, Old Richmond Fire and Rescue Protection District, Piney Grove Fire Protection District, Suburban Fire and Rescue Protection District, Salem Chapel Fire and Rescue Protection District, South Fork Fire Protection District, Talley's Crossing Fire and Rescue Protection District, Triangle Fire Protection District, Union Cross Fire and Rescue Protection District, Vienna Fire Protection District, Walkertown (NE) Fire and Rescue Protection District, West Bend Service District, Downtown Winston-Salem Business Improvement District, Lewisville Municipal Service District, and Countywide Service District, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell, any real or personal property, and attach wages and/or other funds, of such taxpayers, for and on account thereof, in accordance with law. You are hereby authorized and directed to use any method of collections authorized by law to collect such taxes including, without limitation, the in-rem method of foreclosure authorized by NCGS § 105-375, the mortgage style of foreclosure authorized by NCGS § 105-374.

You are also hereby authorized, empowered and commanded to administer and to collect taxes on gross receipts derived from retail short-term leases or rentals of motor vehicles as set forth under G.S. 153A-156. You are hereby authorized to promulgate such rules and procedures necessary to administer these taxes which are not inconsistent or contrary to applicable law.

You are also hereby authorized, to the full extent permitted by law, to collect liens that attach to real property under NCGS chapters 160D, 160A, or 153A, including but not limited to those that arise by reason of removal of a structure to the extent authorized by state and local law, and sanitation liens that arise under § 160A-193 or 153A-140.

Within available funds in the budget ordinance and personnel positions established, the Tax Collector may appoint employees and authorize them to perform those functions authorized by the Machinery Act of Chapter 105 of the North Carolina General Statutes and other applicable laws for current and previous years' taxes. County personnel presently in the Tax Collector's office continue to serve in their respective positions at the discretion of the Tax Collector.

WITNESS my hand and official seal, this the 11TH day of June, 2026.

 Billy Carter, Jr. Mayor

 Angela Lord, Town Clerk

NORTH CAROLINA
 FORSYTH COUNTY

Ordinance 2026-012
ORDER OF THE COUNCIL OF THE TOWN OF LEWISVILLE
IN ACCORDANCE WITH G.S.105-373, G.S.105-321, AND G.S.105-330.3
FOR THE COLLECTION OF 2025 AND PRIOR YEARS' TAXES

TO: AMANDA MARKLE, AAS
 TAX COLLECTOR OF FORSYTH COUNTY, CITY OF WINSTON-SALEM, VILLAGE OF CLEMMONS, VILLAGE OF TOBACCOVILLE, TOWN OF LEWISVILLE, TOWN OF RURAL HALL, TOWN OF WALKERTOWN, CITY OF KING, TOWN OF KERNERSVILLE, TOWN OF BETHANIA, CITY OF HIGH POINT

You are hereby authorized, empowered, and commanded to collect the taxes remaining unpaid as set forth in the 2017 through 2025 tax records filed in the Office of the Forsyth County Tax Collector, and in the tax receipts herewith delivered to you in the amounts and from the taxpayers likewise therein set forth. You are further authorized, empowered, and commanded to collect the 2017 through 2025 taxes charged and assessed as provided by law for adjustments, changes, and additions to the tax records and tax receipts delivered to you which are made in accordance with law. Such taxes are hereby declared to be a first lien on all real property of the respective taxpayers in Forsyth County, City of Winston-Salem, Town of Rural Hall, Town of Walkertown, Village of Clemmons, Village of Tobacoville, Town of Bethania, Town of Lewisville, City of King, Town of Kernersville, City of High Point, Beeson's Cross Roads Fire Protection District, Beeson's Cross Roads Service District, Belews Creek Fire and Rescue Protection District, City View Fire Protection District, Clemmons Fire and Rescue Protection District, Forest Hill Fire and Rescue Protection District, Griffith Fire Protection District, Gumtree Fire and Rescue Protection District, Horneytown Fire and Rescue Protection District, King of Forsyth County Fire and Rescue Protection District, Lewisville Fire and Rescue Protection District, Mineral Springs Fire Protection District, Mineral Springs Service District, Mount Tabor Fire and Rescue Protection District, Old Richmond Fire and Rescue Protection District, Piney Grove Fire Protection District, Suburban Fire and Rescue Protection District, Salem Chapel Fire and Rescue Protection District, South Fork Fire Protection District, Talley's Crossing Fire and Rescue Protection District, Triangle Fire Protection District, Union Cross Fire and Rescue Protection District, Vienna Fire Protection District, Walkertown (NE) Fire and Rescue Protection District, West Bend Service District, Downtown Winston-Salem Business Improvement District, Lewisville Municipal Service District, and Countywide Service District, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell, any real or personal property, and attach wages and/or other funds, of such taxpayers, for and on account thereof, in accordance with law.

Within available funds in the budget ordinance and personnel positions established, the Tax Collector may appoint employees and authorize them to perform those functions authorized by the Machinery Act of Chapter 105 of the North Carolina General Statutes and other applicable laws for current and previous years' taxes. County personnel presently in the Tax Collector's office continue to serve in their respective positions in the discretion of the Tax Collector.

Taxes on registered classified Motor Vehicles for 2022 and prior years are deemed uncollectible; therefore, the Forsyth County Commissioners, pursuant to G.S. 105-373(h) do hereby relieve the tax collector of the charge of collecting taxes on registered classified motor vehicles listed pursuant to G.S. 105-330.3(a)(1) for 2022 and prior years.

WITNESS my hand and official seal, this the 11th day of June, 2026.

 Billy Carter, Jr. Mayor

 Angela Lord, Town Clerk



**RESOLUTION 2026-017 OF THE TOWN OF LEWISVILLE
AWARDING GROUNDS MAINTENANCE SERVICE CONTRACT**

WHEREAS, Lawn Masters of the Triad d/b/a Yards by Us has been chosen for a one-year contract to provide grounds maintenance for the Town of Lewisville;

WHEREAS, the grounds maintenance has been reviewed and itemized for fiscal year 2026-2027;

WHEREAS, the cost for grounds maintenance for fiscal year 2026-2027 is as follows:

Area 1 – Municipal grounds/rights-of-way:	\$6,387.91 x 12 months =	\$76,654.92
Area 2 – MSD dams:	\$2,500 x 3 times =	\$ 7,500.00
Area 3 – MSD guardrails:	\$75 x 8 times=	\$ 600.00
Area 4 – Unkempt lots as service required:	\$75 per man hour	\$ 75.00/hour
Extra services as requested:	\$75 per man hour	\$ 75.00/hour

NOW THEREFORE BE IT RESOLVED BY THE LEWISVILLE TOWN COUNCIL that the Town Manager is authorized to sign a contract and other related documents with Lawn Masters of the Triad d/b/a Yards by Us in the amounts as identified in the contract for fiscal year 2026-2027 effective July 1, 2026.

Adopted this the 11th day of June 2026 by the Lewisville Town Council.

Billy Carter, Jr., Mayor

ATTEST:

Angie Lord, Town Clerk



**RESOLUTION 2026-018 OF THE TOWN OF LEWISVILLE
AWARDING HORTICULTURAL CONTRACT**

WHEREAS, Hauser Horticulture, Inc. has been chosen to horticulturally maintain the Town's shrubs, trees and flower beds and to provide all the peripheral materials associated with the maintenance;

WHEREAS, the cost for fiscal year 2026-2027 is for an amount not to exceed \$96,632; and

NOW THEREFORE BE IT RESOLVED BY THE LEWISVILLE TOWN COUNCIL that the Town Manager is authorized to sign a contract and other related documents with Hauser Horticulture, Inc. in an amount not to exceed \$96,632 for fiscal year 2026-2027 effective July 1, 2026.

Adopted this the 11th day of June 2026 by the Lewisville Town Council.

Billy Carter, Jr., Mayor

ATTEST:

Angela Lord, Town Clerk



**RESOLUTION 2026-019 OF THE TOWN OF LEWISVILLE
AWARDING STREET SWEEPING CONTRACT**

WHEREAS, McCoy's Services, Inc. has been chosen to provide Downtown and residential street sweeping;

WHEREAS, the cost for street sweeping for July 1, 2026 through June 30, 2029 is as follows:

Downtown street sweeping: \$2,150 x 12 months =	\$25,800 per year
Residential street sweeping: \$4,950 x 4 months =	\$19,800 per year

NOW THEREFORE BE IT RESOLVED BY THE LEWISVILLE TOWN COUNCIL that the Town Manager is authorized to sign a contract and other related documents with McCoy's Services, Inc. in the amounts as identified in the contract for period July 1, 2026 through June 30, 2029.

Adopted this the 11th day of June 2026 by the Lewisville Town Council.

Billy Carter, Jr., Mayor

ATTEST:

Angela Lord, Town Clerk



**RESOLUTION 2026-020 OF THE LEWISVILLE TOWN COUNCIL
COMMUNITY POLICING CONTRACT WITH FORSYTH COUNTY SHERIFF’S OFFICE**

WHEREAS, Town of Lewisville utilizes deputies employed by the Forsyth County Sheriff’s Office;

WHEREAS, the Town of Lewisville requires the service of seven (7) deputies consisting of one (1) sergeant and six (6) deputies;

WHEREAS, the Forsyth County Sheriff’s Office agrees seven (7) deputies shall be dedicated to the Town of Lewisville;

WHEREAS, the Community Policing contract is for FY 2026-2027, FY 2027-2028, and FY 2028-2029;

WHEREAS, the Forsyth County Sheriff’s Office shall perform law enforcement duties within the Town of Lewisville at an agreed upon lump sum fee that is agreed upon before the beginning of each of the three fiscal years; and

NOW THEREFORE, BE IT HEREBY RESOLVED that the Lewisville Town Council approves and authorizes the Community Policing contract with Forsyth County on behalf of the Forsyth County Sheriff’s Office not exceed \$1,146,260 for FY 2026-2027.

BE IT FURTHER RESOLVED that the effective date of this contract is July 1, 2026.

Adopted this the 11th day of June 2026.

Billy Carter, Jr., Mayor

ATTEST:

Angela Lord, Town Clerk



**RESOLUTION 2026-021 OF THE LEWISVILLE TOWN COUNCIL
HARRIS LOCAL GOVERNMENT**

WHEREAS, Town of Lewisville needs to update the software used in the Finance Office for general ledger, budgeting, accounts payable, cash receipts, purchase orders, capital assets, and payroll;

WHEREAS, Harris Local Government produces software called Smart Fusion that will meet these needs;

WHEREAS, Harris Local Government is proposing a three-year contract that will include the following components;

Conversion of data to Smart Fusion (current year and prior year) and training	\$24,189
1 st year – annual software maintenance support	\$14,045
2 nd year – annual software maintenance support	\$14,045
3 rd year – annual software maintenance support	\$14,045
Estimate for travel (as needed)	<u>\$ 4,000</u>
TOTAL	\$70,324

NOW THEREFORE, BE IT HEREBY RESOLVED that the Lewisville Town Council approves and authorizes the Harris Local Government contract for Smart Fusion software not exceed \$70,324 for FY 2026-2029.

BE IT FURTHER RESOLVED that the effective date of this contract is July 1, 2026.

Adopted this the 11th day of June 2026.

Billy Carter, Jr., Mayor

ATTEST:

Angela Lord, Town Clerk



**RESOLUTION 2026-022 OF THE LEWISVILLE TOWN COUNCIL
SPECIAL PROJECTS REVIEW COMMITTEE GRANT FUNDS FOR FISCAL YEAR 2026-2027**

WHEREAS, general funding assistance is available for Organizations which meet eligibility qualifications as outlined in the Special Projects Review Committee Charter;

WHEREAS, following the adoption of the Town of Lewisville Town Budget on June 11, 2026, allocations were adopted in the amount of \$5,000 for grant funding distributions for fiscal year 2026-2027;

WHEREAS, upon consideration by the Special Projects Review Committee, recommendations for funding allocations are as follows:

Historic Nissen House, LLC	\$ 675
Lewisville Community Assistance Program (LCAP)	\$2,000
West Forsyth Christian Preschool	<u>\$2,325</u>
TOTAL	\$5,000

WHEREAS, the Lewisville Town Council, in agreement with the Special Projects Review Committee approve the recommendations as submitted and support the assistance efforts by the above-mentioned organizations and their work for the Town of Lewisville residents; and

NOW, THEREFORE BE IT RESOLVED, THAT THE LEWISVILLE TOWN COUNCIL approves the distribution of \$5,000 grant funding to the aforementioned organizations at the beginning of the Fiscal Year 2026-2027 budget on July 1, 2026.

Adopted and effective this the 11th day of June 2026 by the Lewisville Town Council.

ATTEST:

Billy Carter, Jr., Mayor

Angela Lord, Town Clerk