



**Lewisville Town Council**  
**Regular Meeting Agenda**  
**May 14, 2026 – 6:00 PM**  
**Lewisville Town Hall 1<sup>st</sup> Floor Council Chamber**  
**6510 Shallowford Road**

**1. Call to Order:**

- A. Roll Call
- B. Invocation – Councilmember Newsome
- C. Pledge of Allegiance – Councilmember Allen
- D. Adoption of Agenda

**2. Consent Agenda**

- i. Resolution 2026 – 015– Financial Statements for Nine Months ended March 31, 2026 ([Attachment #1](#))
- ii. Approval of Agenda Briefing Minutes – April 2, 2026 ([Attachment #2](#))
- iii. Approval of Regular Meeting Minutes – April 9, 2026 ([Attachment #3](#))

**3. Introductions, Recognitions, Presentations and/or Proclamations**

- i. Introduction
  - A. New Public Works Technician
- ii. Recognition
  - A. Excellence in Communication Awards – Veronica Leasure
- iii. Presentation
  - A. Certificate of Achievement for Excellence in Financial Reporting for the Town of Lewisville Annual Comprehensive Financial Report for the Fiscal Year Ended June 30, 2025 ([Attachment #4](#))
- iv. Proclamation
  - A. Proclamation 2026-002 – Historic Preservation Month ([Attachment #5](#))
    - 1. Historic Commission Annual Report – Michelle McCullough, Historic Resources Officer
- v. Presentations
  - i. Sheriff's Office

**4. Public Forum**

- A. Residents should register with the Town Clerk and limit their comments to three (3) minutes.
- B. Written comments are also available.

**5. Public Hearing**

- i. Fiscal Year 2026-2027 Proposed Budget

**6. Appointments**

- A. Parks and Recreation Committee – Alex Schultz ([Attachment #6](#))
- B. Lewisville Beautification Committee – Samuel Schultz ([Attachment #7](#))

**7. Old Business – None**

**8. New Business**

- i. Ordinance 2026-010 – Ordinance to Close Out the American Rescue Plan Act Special Revenue Fund ([Attachment #8](#))

**9. Administrative Reports**

- A. Upcoming events and closings
  - i. Jurassic World Rebirth Movie Night, Shallowford Square, at Dark, May 15
    - a. Girl Scout Troop 10231 Host Bingo, 6 PM
  - ii. Budget Work Session, May 18, 6 PM, if needed
  - iii. Town Facilities Closed, Memorial Day, May 25
  - iv. Military Appreciation Concert, May 25, 6 PM – 8 PM
  - v. Board and Committee Volunteer Appreciation, Orientation & Collaboration, Town Hall, May 28, 5:30 PM Training and 6:30 PM Pizza and Collaboration
  - vi. Blood Drive, MAWCC, June 3, 1 PM – 5:30 PM

B. Clerk Report – None

C. Approvals at the Briefing and Action Meeting on May 7, 2026 - None

**10. For the Good of the Order**

A. Public Comments

i. Residents should limit their comments to three (3) minutes.

ii. Written comment forms are also available.

B. Council Comments

**11. Adjournment**



**RESOLUTION 2026-015 OF THE LEWISVILLE TOWN COUNCIL  
ACCEPTANCE AND APPROVAL OF MONTHLY DISBURSEMENTS**

**WHEREAS**, the Finance Officer has presented the Town Council with the Revenue Statement Summary and the Encumbrances and Expenditure State Summary of figures for the nine months ended March 31, 2026;

**WHEREAS**, the Finance Officer did not report any unusual expenditures.

**NOW, THEREFORE BE IT RESOLVED THAT** the Lewisville Town Council accepts the Revenue Statement Summary and the Encumbrances and Expenditure Statement Summary for the nine months ended March 31, 2026 and incorporated herein.

Adopted this the 7<sup>th</sup> day of May 2026 by the Lewisville Town Council.

ATTEST:

\_\_\_\_\_  
Billy Carter, Jr., Mayor

\_\_\_\_\_  
Angela Lord, Town Clerk

**Town of Lewisville  
Financial Budget to Actual Report - General Fund  
Nine Months Ended March 31, 2026**

**General Fund**

Revenues	Budget	Revenue Year to Date	Revenue Over (Under) Budget	Percentage Collected
Property Tax Collections	\$ 4,656,701.00	\$ 4,603,487.97	\$ (53,213.03)	98.86%
Sales Tax Revenue	1,291,420.00	940,040.38	(351,379.62)	72.79%
Other Revenues	1,835,805.00	1,236,401.34	(599,403.66)	67.35%
Transfer from Willow Run MSD Special Revenue Fund	37,508.00	37,508.00	-	100.00%
<b>Subtotal</b>	<b>7,821,434.00</b>	<b>\$ 6,817,437.69</b>	<b>\$ (1,003,996.31)</b>	<b>87.16%</b>
Appropriation from Fund Balance	871,934.00			
<b>Total</b>	<b>\$ 8,693,368.00</b>			

Departments	Budget	Expenditures Year to Date	Encumbrances Year to Date	Unencumbered and Unspent Balance	Percentage of Budget Spent or Encumbered
Governing Body	\$ 391,979.00	\$ 176,325.17	\$ 8,714.77	\$ 206,939.06	47.21%
Administration	1,111,497.00	682,239.83	72,355.20	356,901.97	67.89%
Finance	335,088.00	235,362.15	-	99,725.85	70.24%
Debt Service	221,600.00	221,600.00	-	-	100.00%
Planning & Zoning	331,574.00	134,887.01	7,829.03	188,857.96	43.04%
Beautification	137,393.59	104,032.83	24,327.75	9,033.01	93.43%
Community Policing	1,063,880.00	531,781.30	524,605.00	7,493.70	99.30%
Public Works	738,987.00	526,776.89	21,703.55	190,506.56	74.22%
Streets	444,870.00	198,007.87	1,646.00	245,216.13	44.88%
Powell Bill	867,500.00	106,523.00	9,750.00	751,227.00	13.40%
Stormwater	260,072.00	82,655.73	76,341.33	101,074.94	61.14%
Solid Waste	1,668,536.00	992,985.60	-	675,550.40	59.51%
Recycling	6,560.41	5,760.74	-	799.67	87.81%
Parks and Recreation	888,831.00	373,784.49	250,228.73	264,817.78	70.21%
Transfers to Capital Projects Funds	-	-	-	-	-
Transfers to Capital Reserves	225,000.00	225,000.00	-	-	100.00%
<b>Total</b>	<b>\$ 8,693,368.00</b>	<b>\$ 4,597,722.61</b>	<b>\$ 997,501.36</b>	<b>\$ 3,098,144.03</b>	<b>64.36%</b>

General Fund Balance 7/1/2025	\$ 8,412,608.82
Year-to-Date Increase (Decrease) FY 2025-2026	<u>2,219,715.08</u>
General Fund Balance 3/31/2026	<u>\$ 10,632,323.90</u>

**Town of Lewisville  
Financial Budget to Actual Report - Willow Run Municipal Service District  
Nine Months Ended March 31, 2026**

***Willow Run Municipal Service District***

Revenues	Budget	Revenue Year to Date	Revenue Over (Under) Budget	Percentage Collected
Revenues	\$ 106,542.00	\$ 114,762.73	\$ 8,220.73	107.72%
<b>Subtotal</b>	106,542.00	<b>\$ 114,762.73</b>	<b>\$ 8,220.73</b>	<b>107.72%</b>
Appropriation from Fund Balance	462,963.00			
<b>Total</b>	<b>\$ 569,505.00</b>			

	Budget	Expenditures Year to Date	Encumbrances Year to Date	Unencumbered and Unspent Balance	Percentage of Budget Spent or Encumbered
Expenditures	\$ 531,997.00	\$ 365,180.80	\$ 33,595.22	\$ 133,220.98	74.96%
Transfer to General Fund	\$ 37,508.00	\$ 37,508.00	\$ -	-	100.00%
<b>Total</b>	<b>\$ 569,505.00</b>	<b>\$ 402,688.80</b>	<b>\$ 33,595.22</b>	<b>\$ 133,220.98</b>	<b>76.61%</b>

MSD Fund Balance 7/1/2025	\$ 553,726.83
Year-to-Date Increase (Decrease) FY 2025-2026	(287,926.07)
MSD Fund Balance 3/31/2026	<u>\$ 265,800.76</u>

**Town of Lewisville  
March 31, 2026**

<b>Capital Reserve Funds</b>					
	<b>Fund Balance 7/1/2025</b>	<b>Transfers In</b>	<b>Transfers Out</b>	<b>Investment Earnings</b>	<b>Fund Balance 3/31/2026</b>
Sidewalks, Bike Paths, and Greenways Capital Reserve	\$ 1,452.89	\$ 100,000.00	\$ -	\$ 2,925.84	\$ 104,378.73
Municipal Buildings/Land Capital Reserve	149,167.45	25,000.00	-	5,145.23	179,312.68
Parks & Recreation Capital Reserve	346.59	100,000.00	-	2,893.02	103,239.61
<b>Total</b>	<b>\$ 150,966.93</b>	<b>\$ 225,000.00</b>	<b>\$ -</b>	<b>\$ 10,964.09</b>	<b>\$ 386,931.02</b>

<b>American Rescue Plan Act Special Revenue Fund</b>	
American Rescue Plan Act funding received	\$ 4,024,471.50
Transferred to General Fund to reimburse for general government services - revenue replacement - FY 2021-2022	(1,208,168.14)
Transferred to General Fund to reimburse for general government services - revenue replacement - FY 2022-2023	(1,105,602.57)
Transferred to General Fund to reimburse for general government services - revenue replacement - FY 2023-2024	(1,335,948.56)
Transferred to General Fund to reimburse for general government services - revenue replacement - July 1, 2024 through November 30, 2024	(374,752.23)
Investment earnings	181,516.17
<b>American Rescue Plan Act Special Revenue Fund - Cash Balance 3/31/2026</b>	<b>\$ 181,516.17</b>

**Town of Lewisville  
March 31, 2026**

<b>Capital Projects Funds - Since Inception</b>								
Project	Revenue	Expenditures	Transfers In	Transfers Out	Investment Earnings	Loan Proceeds	Fund Balance 3/31/2026	Budget
Community Center Capital Project	\$ 100,000.00	\$ (4,815,994.69)	\$ 2,947,137.00	\$ (259,713.17)	\$ 28,570.86	\$ 2,000,000.00	\$ -	\$ 4,947,137.00
Roundabout at Lewisville-Vienna Road and Robinhood Road Capital Project	857,286.87	(1,106,057.00)	2,254,052.22	-	121,019.17	-	2,126,301.26	5,213,933.03
Jack Warren Park Improvements	230,940.00	(597,062.46)	672,049.00	(355,583.51)	49,656.97	-	0.00	672,049.00
Great Wagon Road Improvements	-	-	2,539,842.30	-	185,904.20	-	2,725,746.50	8,141,999.34
Public Works Facility	-	(827,257.83)	899,325.47	-	23,000.79	-	95,068.43	1,000,000.00
<b>Total</b>	<b>\$ 1,188,226.87</b>	<b>\$ (7,346,371.98)</b>	<b>\$ 9,312,405.99</b>	<b>\$ (615,296.68)</b>	<b>\$ 408,151.99</b>	<b>\$ 2,000,000.00</b>	<b>\$ 4,947,116.19</b>	<b>\$ 19,975,118.37</b>



**Lewisville Town Council**  
**Briefing and Action Meeting Minutes**  
**April 2, 2026 – 6:00 PM**  
**Lewisville Town Hall 2<sup>nd</sup> Floor Conference Room**  
**6510 Shallowford Road**

**1. Call to Order:**

- A. Mayor Carter opened the meeting at 6:00 PM. In attendance were Mayor Billy Carter, Mayor Pro-Tem Stacy Howard and Councilmembers Brady Allen, Fred Franklin, Gerry Gallagher, and Suzanne Newsome. Councilmember Mack Wilder was absent. Also attending were Town Manager Stacy Tolbert, Town Clerk Angie Lord, Finance Director Pam Orrell, Planning Director Lynn Cochran and Town Attorney Al Andrews (via zoom).
- B. Adoption of Agenda – Councilmember Newsome moved to include an item for data centers. The motion was seconded by Councilmember Allen and carried unanimously. Mayor Carter stated the data centers item would be included under Section 4 as item E. Councilmember Allen moved to approve the agenda as amended. The motion was seconded by Councilmember Franklin and approved unanimously.

**2. Items Requiring Council Direction**

- A. I am One of the Reasons Lewisville is a Great Place to Live Nomination – Councilmember Newsome spoke to the contributions to the Town of Lewisville by Glenn Yarnell. It was the consensus of the Town Council to approve the recognition at the April 9, 2026 Town Council meeting.
- B. Small Business Roundtable – Mayor Carter provided a history of the event; distributed a flyer for reference; and invited Council to attend. Discussion took place regarding Council goals to support local businesses; partnership opportunities; event sponsorships; governing statutes; and providing a notice of a potential quorum.  
*(A copy of the Flyer is filed in Exhibit Folder April 2026, which is hereby referred to and made a part of these minutes).*
- C. Dog Park – Town Manager Tolbert referenced the retreat topic; provided research from previous discussions; stated at one time, the Town had considered building a dog park; highlighted direction in 2022-2023 for the Parks & Recreation Committee (P & R) to research; spoke to compiled data in regards to sizes of sections, acreage needed, amenities, rules & policies, cost to build and annual expenses to operate and maintain, liability, etc.; explained additional explorations since the initial research; and a continued P & R recommendation not to allow dogs in the existing parks. Town Manager Tolbert stated the previous Town Council decision to not pursue a dog park unless property was donated; highlighted the October 2021 adopted Parks & Recreation Master Plan recommendations; staffing needs that would be associated with any new facilities; and asked for Council direction regarding the item. Discussion ensued regarding required acreage; recommended locations; park maintenance and liabilities; breed restrictions; and North Carolina League of Municipalities (NCLM) communications. It was the consensus of Council not to pursue the item at this time. Councilmember Gallagher voiced concerns with review of priority retreat items.
- D. Social/Technology Policy Revisions – Town Attorney Al Andrews distributed a memo regarding a Sample Social Media Policies for Municipal Elected Officials; requested Council to review over the coming week; and to forward amendment considerations. Councilmember Allen requested confirmation on communication methods with Attorney Andrews to which Attorney Andrews recommended Council email considerations for amendments.  
*(A copy of the memo is filed in Exhibit Folder April 2026, which is hereby referred to and made a part of these minutes).*

**3. Items Requiring Action at Briefing – None**

#### 4. Administrative Reports

##### A. Town Manager

- i. Great Wagon Road Update – Town Manager Tolbert explained notification had been received of a road closure on Shallowford Road near Williams Road beginning Friday, April 24<sup>th</sup> at 9am until Monday, April 27<sup>th</sup> at 6am; stated the closure would be for an installation of a waterline, sewer line and storm drainage for the proposed roundabout at the ABC store; shared a detour would be in place with signage; spoke to Town notifications; and stated staff would report out again following the April construction meeting.
- ii. Lewisville-Vienna/Robinhood Road Roundabout – Town Manager Tolbert stated there were no updates at the time; and shared a formal kick-off meeting would occur this month.
- iii. Lewisville Lift Station Update – Town Manager Tolbert explained there had been a completion of the entrance road for the site.

##### B. Town Clerk

- i. Boards and Committees Appointment Follow-Up – Town Clerk Angie Lord provided clarification on the Zoning Board of Adjustment appointments; explained four seats were to be appointed in which Council voted to reappoint David Hunt and Annemarie Stanford and also voted for new members Paige Daniel and Jeff Blair; spoke to the reassignment of two current members, Kelly Reavis and Brian Gravely that had been serving as alternates.
- ii. Special Projects Grant Funding Applications Open – Available on Website or Town Hall - Town Clerk Lord explained communications with previous grant requestors; and stated applications were available on the town website and at Town Hall.
- iii. Town Offices closed for Easter Observance, April 3
- iv. Blood Drive, MAWCC (1 PM – 5:30 PM), April 8
- v. Bulky Item Pickup, April 13
- vi. Small Business Roundtable, April 15 - Councilmember Allen requested the event to be shared on social media in which Town Manager Tolbert stated she would share information with Communications Specialist Veronica Leasure.
- vii. Budget Work Sessions
  - a. April 16, April 21, April 30, and May 21 (if needed) (6 PM)  
Town Manager Tolbert spoke to a conflict in scheduling with the May 21<sup>st</sup> work session. It was the consensus of Council to reschedule the May 21<sup>st</sup> budget work session to May 18, 2026.
- ix. Lewisville Community Day - MAWCC/JWP, May 2, (10 AM – 2 PM)
- x. Lewisville Public Arts – MAWCC, Arts Alive Exhibit Open until May 3
- xi. Board & Committee Collaboration Session –Town Hall, May 28, (5:30-6:30 PM) – Town Clerk Lord explained the annual training for new board and committee members; highlighted an appreciation event for both new and previous members to collaborate and network; and invited Council to attend the 6:30 PM appreciation event.
- xii. Volunteer Appreciation Event – Town Hall, May 28, (6:30-7:30 PM)

##### C. Public Works Director

- i. Street Paving Contract Update – Town Manager Tolbert stated Public Works Director Jon Hanna was out of town; formal bids for the project were due April 7, 2026; that five bid packets were sent out; explained streets in three neighborhoods were poorly rated; spoke to expensive treatment needs; stated the three areas included Big Tree Drive in the Sequoia neighborhood with a very poor rating of 37; Benwicke Drive in Robinhood West with a very poor rating of 42; and South Marblehead and Woodford Drive in Willow Run with a very poor rating of 50; referenced a contract for Council consideration next week; and stated the paving would take place within the current fiscal year for completion before June 30.

**D. Community Center Operations Manager**

**i. Quarterly Update – Operations Manager Brian Moore shared the recent quarterly report for usage at the Mary Alice Warren Community Center.**

Program	Schedule	Time	Room(s)	Available For Rent	Charge
Adopt and Expressions Meeting	February 7	11:00am-4:00pm	Leviessville	Fee (associated article of 10-1)	120 for members/120 for non-members
Adult Learning	January 1, February 12, March 12	6:30pm-7:30pm	Magnolia	No	10 per class
Amateur Bowling	Monday 11 January, February, March	1:00pm-3:00pm	Vienna	No	Free
Board Game	February 12	1:00pm-3:00pm	Shallow Ford/Leviessville	No	Free
Chess Class	February 21, 28, March 6, 13, 20, 27, & 3/29	1:00pm-4:00pm	Magnolia	No	Free
Color Guard	January 21	9:00am-10:00am	Leviessville	No	10 per person
Colored Pencil Explorers	January 21, February 14, March 14	11:00am-12:00pm	Magnolia	No	Free
Colored Pencil Open Draw	Monday 11 January, February, March	10:00am-12:00pm	Magnolia	No	Free
Cooper's table workshop with Mark Henderson	March 6	9:00am-4:00pm	Magnolia	No	Free
CPH Class	March 21	6:00am-12:00pm	Leviessville/Vienna	No (JFK and Town of Leviessville)	Free
Grow up and Use Class: Music & Movement	Thursday 1 and Thursday 8 January, February, March	10:00am-12:00pm	Leviessville	No	10 for the month of classes
Grow up and Use Class: Music & Movement	Thursday 11 January, February, March	9:00am-10:00am	Leviessville	No	10 for the month of classes
Grow up and Use Class: In-school Planning	Thursday 11 January, February, March	1:00pm-2:00pm	Leviessville	No	10 for the month of classes
HP sessions with Andrea Smith	March 18	1:00pm-3:00pm	Magnolia	No	10 per class
Jeans & Play Night	January 24, February 12	6:00pm-11:00pm	Magnolia	No	10 per class
Jeans & Play Night	Thursday 11 January, February, March	11:00am-1:00pm	Vienna	No	Free
Let's Play Tennis	Wednesday 11 January, February, March	1:00pm-4:00pm	Vienna	No	Free
Low Impact	Thursday 11 January, February, March	1:00pm-2:00pm	Leviessville/Vienna	No	10 per class
Meal Prep Landscapes	January 21, 28, February 12	1:00pm-3:00pm	Magnolia	No	10 for the class
Music Class	Wednesday 11 January	6:30pm-7:30pm	Leviessville	No	10 per class
Reading and Health for Seniors	Monday 11 and Wednesday 11 January, February, March	10:00am-12:00pm	Leviessville	No	10 for the month of classes
Reading and Health for Seniors	Monday 7	9:00am-3:00pm	Magnolia	No (associated article of 10-1)	120 for members/120 for non-members
Stamps Carving with Mona Iris	January 7	1:00pm-4:00pm	Leviessville/Vienna	No	10 for members/120 for non-members
The Circus	Monday 11 January, February, March	9:00am-10:00am	Leviessville/Vienna	No	10 education suggested
The Staging Circle	March 5	6:30pm-7:30pm	Shallow Ford	No	Free
Writing Stories for Your Life	January 21, February 8, March 8	10:00am-12:00pm	Great Wagon	No	Free
Yoga Class	Thursday 11 January, February, March	6:30pm-7:30pm	Magnolia	No	Free
Zumba Class	Monday 11 January	6:30pm-7:30pm	Leviessville	No	10 per class

Type of Reservation	Date	Time Frame	Room(s) Rented	Revenue	Resident
Baby Shower	January 4, 2026	1:00pm-5:00pm	Leviessville	\$ 300.00	Y
Baby Shower	January 10, 2026	9:00am-2:00pm	Shallow Ford/Kitchen	\$ 425.00	N
Birth Party	January 10, 2026	12:00pm-4:00pm	Vienna	\$ 200.00	Y
Graduation Gathering	January 10, 2026	4:00pm-8:00pm	Shallow Ford/Kitchen	\$ 275.00	Y
Baby Shower	January 17, 2026	1:00pm-4:00pm	Shallow Ford/Kitchen	\$ 325.00	Y
Cast Party	January 17, 2026	4:00pm-9:00pm	Leviessville/Vienna	\$ 825.00	N
Birthday Party	January 18, 2026	1:00pm-5:00pm	Shallow Ford/Kitchen	\$ 375.00	N
January Revenue \$ 2,725.00					
Birth Party	February 7, 2026	9:00am-2:00pm	Leviessville	\$ 475.00	N
Gender Reveal	February 7, 2026	1:00pm-5:00pm	Vienna	\$ 300.00	N
Birth Party	February 7, 2026	6:00pm-10:00pm	Shallow Ford	\$ 200.00	Y
Birth Party	February 8, 2026	10:00am-2:00pm	Leviessville	\$ 300.00	Y
Birth Party	February 8, 2026	12:00pm-3:00pm	Magnolia	\$ 100.00	Y
Birth Party	February 14, 2026	10:00am-2:00pm	Shallow Ford/Kitchen	\$ 275.00	N
UCCA Kickoff Event	February 14, 2026	1:00pm-5:00pm	Leviessville/Vienna	\$ 425.00	Y
PACU Staff Training	February 16, 2026	8:00am-5:00pm	Shallow Ford/Leviessville/Vienna/Kitchen	\$ 1,950.00	N
Birth Party	February 21, 2026	9:00am-2:00pm	Vienna	\$ 300.00	N
Birth Party	February 21, 2026	12:00pm-4:00pm	Leviessville	\$ 300.00	Y
Birth Party	February 21, 2026	1:00pm-5:00pm	Shallow Ford/Kitchen	\$ 375.00	N
Calvary Day School Dance	February 21, 2026	4:00pm-10:00pm	Shallow Ford/Leviessville/Vienna/Kitchen	\$ 1,250.00	N
Birth Party	February 22, 2026	11:00am-6:00pm	Great Wagon	\$ 175.00	Y
Birth Party	February 22, 2026	4:00pm-8:00pm	Shallow Ford/Kitchen	\$ 275.00	Y
NC School of Science and Math	February 27, 2026	8:00am-1:00pm	Shallow Ford/Kitchen	\$ 850.00	N
Bridal Shower	February 28, 2026	10:00am-3:00pm	Shallow Ford/Kitchen	\$ 325.00	Y
Birth Party	February 28, 2026	12:00pm-5:00pm	Vienna	\$ 350.00	N
Baby Shower	February 28, 2026	1:00pm-6:00pm	Leviessville	\$ 375.00	Y
February Revenue \$ 8,810.00					
Baby Shower	March 1, 2026	10:00am-4:00pm	Shallow Ford/Kitchen	\$ 375.00	Y
Baby Shower	March 1, 2026	11:00am-4:00pm	Leviessville	\$ 375.00	Y
Baby Shower	March 1, 2026	1:00pm-7:00pm	Vienna	\$ 400.00	N
Wedding Reception	March 7, 2026	10:00am-10:00pm	Shallow Ford/Leviessville/Vienna/Kitchen	\$ 2,175.00	Y
Private Speech	March 6, 2026	1:00pm-6:00pm	Shallow Ford	\$ 200.00	Y
Birth Party	March 14, 2026	11:30am-3:30pm	Vienna	\$ 200.00	Y
Yadkin Valley Wildlife Federation Potluck	March 14, 2026	4:00pm-9:00pm	Shallow Ford/Leviessville/Kitchen	\$ 700.00	Y
Gender Reveal	March 21, 2026	12:00pm-4:00pm	Magnolia	\$ 200.00	N
Birth Party	March 21, 2026	1:00pm-5:00pm	Shallow Ford/Kitchen	\$ 275.00	Y
Birth Party	March 21, 2026	12:00pm-4:00pm	Vienna	\$ 300.00	N
Chris Paul Family Foundation	March 27, 2026	5:00pm-9:00pm	Leviessville	\$ 400.00	N
Baby Shower	March 28, 2026	12:00pm-4:00pm	Magnolia	\$ 100.00	Y
Baby Shower	March 28, 2026	2:00pm-6:00pm	Shallow Ford/Kitchen	\$ 275.00	Y
Baby Shower	March 29, 2026	11:00am-6:00pm	Shallow Ford/Leviessville	\$ 1,075.00	N
March Revenue \$ 7,265.00					
				3rd Quarter Totals	\$ 18,585.00
				Fiscal Year Totals	\$ 59,387.50

Non Profit	Type of Event	Date	Time Reserved	Room(s) Reserved	Fee
3rd Quarter 2025-2026					
Girl Scout Troop 4852	Bi-weekly meeting	January 6, 21, February 19, March 5, 19	6:30pm-7:30pm	Vienna	\$ -
Leviessville Historical Society	Membership Meeting	January 12, March 9	4:00pm-5:00pm	Shallow Ford/Kitchen	\$ -
Girl Scout Troop 2032	Bi-weekly meeting	January 21, February 9, 23, March 9, 23	6:30pm-8:00pm	Shallow Ford	\$ -
Leviessville Civic Club	Membership Meeting	January 15, February 19, March 19	5:00pm-8:30pm	Shallow Ford/Kitchen	\$ -
Forsyth County Historic Resources Commission	Annual Retreat	January 21	9:00am-4:00pm	Shallow Ford/Kitchen	\$ -
Wintham Farm HCA	Annual Meeting	January 21	8:00pm-10:00pm	Vienna	\$ -
American Legion Post 512	Monthly Meeting	February 5, March 5	7:00pm-9:30pm	Leviessville	\$ -
Leviessville Branch Library	Native Plants Program	February 11	9:00am-12:00pm	Magnolia	\$ -
	Cowrie Shells and the African Diaspora	February 17	5:00pm-10:00pm	Magnolia	\$ -
Woodrow Estess HCA	Beginner Singing	February 20	9:00am-12:00pm	Magnolia	\$ -
Lab at Leases HCA	Annual Meeting	February 21	5:00pm-7:30pm	Magnolia	\$ -
Pediment Flyers	Monthly Meeting	February 23, March 30	6:00pm-7:30pm	Great Wagon	\$ -
Leviessville Garden Club	Meeting	February 25, March 25	9:00am-10:00pm	Magnolia	\$ -
Ridgcrest at Wakeley Place HCA	Annual Meeting	February 26	8:00pm-9:00pm	Leviessville	\$ -
Forsyth County Board of Elections	2026 Primary Election	March 2, 6 & 9	All Day	Shallow Ford	\$ -
Wetlands HCA	Annual Meeting	March 4	8:00am-10:00pm	Leviessville	\$ -
NCJM RMC	Spring Tour	March 19	8:00am-10:00pm	Shallow Ford/Leviessville/Kitchen	\$ -
Reagan High School	Girls Basketball Team Banquet	March 26	4:00pm-10:00pm	Shallow Ford/Kitchen	\$ -
Fountain Brook HCA	Annual Meeting	March 26	6:00pm-10:00pm	Leviessville	\$ -



**E. Amended Item – Data Centers – Planning Director Lynn Cochran referenced an email sent to Council from a concerned resident regarding data centers; explained language in the Urban Development Ordinance (UDO); referenced definitions on pages 14 and 23; mentioned permitted uses table on pages 220-221, that outlines allowed zoning districts; and voiced he believed the Town to be covered by the language in the UDO. Discussion took place regarding moratoriums; litigation liabilities; available properties in Forsyth County; and voluntary annexations.**

**5. Tentative Agenda Items for Regular Meeting on April 9, 2026**

**A. Consent Agenda**

- i. Resolution 2026 – 011 – Financial Statements for Eight Months Ended February 28, 2026
- ii. Approval of Draft Briefing Meeting Minutes – March 5, 2026
- iii. Approval of Draft Town Council Minutes – March 12, 2026

**B. Introductions, Recognitions, Presentations and/or Proclamations**

- i. Appointments Town Clerk Lord explained the receipt of the following applications; and spoke to Council consideration for appointments at the April 9<sup>th</sup> meeting.
  - a. Lewisville Beautification Committee – Kim Floyd
  - b. Parks & Recreation Committee – Analise Anderson
  - c. Public Art Committee – Amy Archambault

- ii. Recognitions – Town Clerk Lord shared the following former Board and Committee members would be recognized at the April 9<sup>th</sup> meeting with a certification of appreciation.
  - a. Marc Maready, Planning Board
  - b. Vance Horner, Zoning Board of Adjustment
  - c. Susan Linker, Lewisville Beautification Committee
  - d. Efrain Rivas, Lewisville Beautification Committee
  - e. Robert Smitherman, Environmental, Conservation & Sustainability Committee
  - f. Stuart Chamberlin, Parks & Recreation Advisory Committee
  - g. Joshua Cooper, Parks & Recreation Advisory Committee
  - h. Aaron Crum, Parks & Recreation Advisory Committee

- iii. Presentation

- a. I am One of the Reasons Lewisville is a Great Place to Live
- b. Sheriff's Office
- c. 2026-2027 Budget Message – Town Manager Tolbert
- C. Old Business – None
- D. New Business
  - i. Resolution 2026-012 – Resolution 2026-012 to Call a Public Hearing for Comments on the Fiscal Year 2026-2027 Proposed Budget Town Manager Tolbert explained statutes requiring a public hearing on the proposed budget.

**6. For the Good of the Order** – Mayor Pro-Tem Howard spoke to resident requests regarding access to Council meeting minutes; and recognized resident Lynn Fulton to provide information. Mr. Fulton spoke to AI generated verbatim minutes. Discussion took place regarding streaming; state statues and requirements; technology; policies; experiences, training, and certification of the Town Clerk; and practices in other municipalities. It was the consensus of Council not to consider the usage of AI generated minutes.

Councilmember Gallagher requested page information regarding data centers to be provided to Council.

Councilmember Allen highlighted emails from a concerned resident and dirt bike issues. Discussion ensued regarding previous complaints; and recommendation of calling the Sheriff's office.

Councilmember Franklin voiced concerns regarding recent Planning Board appointments; staff recommendations; and explained concern for seated member Marc Maready not being reappointed. Mayor Carter referenced an inappropriate email that was received by a Councilmember during the campaign season.

**7. Adjournment** – Councilmember Franklin moved to adjourn the meeting at 7:53 PM. The motion was seconded by Councilmember Allen and approved unanimously.

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Billy Carter, Jr., Mayor

ATTEST:

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Angela Lord, Town Clerk



**Lewisville Town Council**  
**Regular Meeting Agenda**  
**April 9, 2026 – 6:00 PM**  
**Lewisville Town Hall 1<sup>st</sup> Floor Council Chamber**  
**6510 Shallowford Road**

**1. Call to Order:**

A. Roll Call

Mayor Carter opened the meeting at 6:00 PM. In attendance were Mayor Billy Carter, Mayor Pro-Tem Stacy Howard and Councilmembers Brady Allen, Fred Franklin, Gerry Gallagher, Suzanne Newsome, and Mack Wilder. Also, in attendance were Town Manager Stacy Tolbert, Town Clerk Angie Lord, Finance Director Pam Orrell, Public Works Director Jon Hanna, Planning Director Lynn Cochran, and Town Attorney Al Andrews.

B. Invocation – Mayor Pro-Tem Howard

C. Pledge of Allegiance – Councilmember Franklin

D. Adoption of Agenda

Mayor Carter requested the agenda be amended to include a resolution in opposition of property tax limits as item 6. B. Moved by Councilmember Gallagher, seconded by Councilmember Franklin to approve the agenda as amended. The motion was approved unanimously.

**2. Consent Agenda** – Town Manager Stacy Tolbert read the consent agenda items into the record. Moved by Councilmember Allen, seconded by Mayor Pro-Tem Howard to approve the consent agenda. The motion to approve the consent agenda carried unanimously.

A. Resolution 2026 – 011 – Financial Statements for Eight Months Ended February 28, 2026

RESOLUTION 2026-011 OF THE LEWISVILLE TOWN COUNCIL ACCEPTANCE AND APPROVAL OF MONTHLY DISBURSEMENTS

WHEREAS, the Finance Officer has presented the Town Council with the Revenue Statement Summary and the Encumbrances and Expenditure State Summary of figures for the eight months ended February 28, 2026;

WHEREAS, the Finance Officer did not report any unusual expenditures; and

NOW, THEREFORE BE IT RESOLVED THAT the Lewisville Town Council accepts the Revenue Statement Summary and the Encumbrances and Expenditure Statement Summary for the eight months ended February 28, 2026 and incorporated herein.

(Signed) Mayor Billy Carter, Jr.

*(A copy of the Financial Statement is filed in Exhibit Folder April 2026, which is hereby referred to and made a part of these minutes.)*

B. Approval of Draft Agenda Briefing Minutes – March 5, 2026

Motion to adopt the March 5, 2026 Town Council Briefing and Action Minutes were approved.

C. Approval of Draft Town Council Minutes – March 12, 2026

Motion to adopt the March 12, 2026 Town Council Regular Meeting Minutes were approved.

**3. Introductions, Recognitions, Presentations and/or Proclamations**

- A. Staff Recognition – Town Manager Stacy Tolbert recognized Public Works Director Jon Hanna on a promotion to Assistant Town Manager (ATM)/Public Works Director; stated ATM Hanna graduated from Clemson University with a degree in biology, worked for the City of Clemson for five years, and owned and operated a landscape design, installation and specialty maintenance business for

seventeen years; shared he had been with the Town of Lewisville since 2023; is International Society of Arboriculture (ISA) certified as an arborist and as a stormwater inspector; and will complete the Certificate of Public Works Management in July. Town Manager Tolbert stated ATM Hanna’s interests include serving on the Forsyth County Historic Resources Commission and leading efforts in project management; and stated he always goes above and beyond to serve the Lewisville residents.

- B. Appointments – Town Clerk Lord presented the following applicants for appointment to fill vacancies on the Town of Lewisville Boards and Committee. It was the consensus of Council to appoint Kim Floyd to the Lewisville Beautification Committee; Amy Archambault to the Public Art Committee; and Analise Anderson to the Parks & Recreation Committee.
  - i. Lewisville Beautification Committee – Kim Floyd
  - ii. Public Art Committee – Amy Archambault
  - iii. Parks & Recreation Committee – Analise Anderson
- C. Recognitions – Town Manager Tolbert highlighted the following residents for serving on previous Boards and Committee. Certificates will be mailed to each resident for appreciation of service. Mayor Carter commended residents for Board and Committee participation.
  - i. Marc Maready, Planning Board
  - ii. Vance Horner, Zoning Board of Adjustment
  - iii. Susan Linker, Lewisville Beatification Committee
  - iv. Efrain Rivas, Lewisville Beatification Committee
  - v. Robert Smitherman, Environmental, Conservation & Sustainability Committee
  - vi. Stuart Chamberlin, Parks & Recreation Advisory Committee
  - vii. Joshua Cooper, Parks & Recreation Advisory Committee
  - viii. Aaron Crum, Parks & Recreation Advisory Committee
- D. Presentations
  - i. I am One of the Reasons Lewisville is a Great Place to Live – Mayor Carter and Councilmember Newsome presented Glenn Yarnell with the I am One of the Reasons Lewisville is a Great Place to Live certificate. Mr. Yarnell voiced appreciation for the recognition.
  - ii. Sheriff’s Office Sergeant PJ Stringer shared updated call stats; spoke to event safety; and introduced newly appointed Sheriff Deputy Ray Burns. Deputy Burns voiced appreciation for the recognition; and spoke to service to Lewisville.

2026													
TYPE OF INCIDENT	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Total calls for service	681	624	731										
Security Check	357	286	311										
Traffic Arrest / Violation	3	4	4										
Alarm	9	12	15										
Priority Call Response Time	4.6	7	7										

2025														913
TYPE OF INCIDENT	JAN	FEB	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	
Total calls for service	670	718	766											
Security Check	364	414	372											
Traffic Arrest / Violation	18	19	22											
Alarm	16	11	11											
Priority Call Response Time	5.9	5	5											

- iii. 2026-2027 Budget Message – Town Manager Stacy Tolbert read the following Town of Lewisville Fiscal Year 2026-2027 Budget Message into the record:  
 Thank you for the opportunity to present highlights from the proposed fiscal year 2026-2027 budget. The budget as proposed will allow us to maintain current service levels, fund reserves, plus allow us to continue working on projects currently authorized by Town Council.

The proposed General Fund budget is \$7,923,881 for the upcoming fiscal year. This budget as proposed is balanced with \$63,360 in fund balance from the General Fund and represents a decrease of 1.64% over the previous year budget.

The budget as proposed includes maintaining the property tax rate of 18 cents per \$100 of valuation. One cent of the tax rate generates approximately \$266,256 of revenue.

The Town of Lewisville also collects a levy for the Willow Run Municipal Service District. The current tax rate is 10 cents per \$100 of valuation. The tax rate in the proposed budget remains unchanged in order to reimburse the General Fund for the required dam repairs. This tax rate will also allow them to fund their current operating expenses.

In projecting revenues for the 2026-2027 budget, we have followed the guidance of the North Carolina League of Municipalities (NCLM) along with their researchers and economists. They have provided their most conservative projections for how our municipal revenues will emerge in the new fiscal year. The North Carolina League of Municipalities reports that North Carolina remains resilient and in a better position to weather economic storms compared to the United States as a whole.

There are several projects in progress, including the Roundabout at Lewisville-Vienna Road and Robinhood Road, and the Great Wagon Road. The roundabout project will include necessary sidewalk connections at the roundabout along with streetscape work, lighting, and landscaping. The Town has been awarded federal funding of \$4,707,188 for the project. While the construction of the Great Wagon road is administered by the North Carolina Department of Transportation, the town will participate financially on improvements such as streetlights, wider sidewalks, water and sewer infrastructure and roundabout enhancements. The Town currently has \$2,725,746 in a capital project fund to pay for future expenditures related to the Great Wagon Road.

In addition to these construction projects, the town is responsible for maintaining 57.28 miles of right of way. This right of way includes the roadway, sidewalks, stormwater infrastructure and street trees. These items are nearing the end of their life expectancy. The proposed budget allocates funds to fulfill the town's obligation to its residents to rehabilitate and preserve these physical systems.

In the interest of transparency, the budget will be posted to the town website on April 13<sup>th</sup>. Multiple budget workshops will be held throughout the month of April leading up to the scheduled public hearing on the proposed budget on May 14<sup>th</sup>.

I would like express my sincere gratitude to the Mayor and Town Council for their vision and guidance as we work to develop a budget that will provide the resources to implement their policies and address community needs. I would like to convey my appreciation for the many members of the Town's advisory boards and committees who have shared their thoughts and ideas. Next, this budget could not have been prepared without the diligent efforts of the Town staff. I would like to thank the entire team here at the Town for their hard work and dedication in serving the residents of Lewisville.

#### **4. Public Forum**

- A. Speakers from the Floor: - Susan Frey voiced concerns with data centers; and with Urban Development Ordinance (UDO) language and definitions. Planning Director Lynn Cochran explained language in the UDO; referenced definitions on pages 14 and 23; and mentioned permitted uses table on pages 220-221, that outlined allowed zoning districts. Debbie Vest voiced concerns regarding traffic circle etiquette; speed limits on Shallowford Road; and traffic yielding to emergency vehicles. Maureen

Barton spoke to her role with the Lewisville Civic Club; voiced concerns regarding Council dissention; partisan issues; and pools, fireworks and dog parks.

B. Written comments: There were no written comments.

**5. Old Business – None**

**6. New Business**

A. Resolution 2026-012 – Resolution to Call a Public Hearing for Comments on the Fiscal Year 2026-2027 Proposed Budget

RESOLUTION 2026-012 OF THE LEWISVILLE TOWN COUNCIL CALL A PUBLIC HEARING FOR COMMENTS ON THE FISCAL YEAR 2026-2027 PROPOSED BUDGET

WHEREAS, the Town Manager presented the Fiscal Year (FY) 2026-2027 proposed budget message to the Town Council at their April 9, 2026 meeting;

WHEREAS, the Lewisville Town Council is in the process of reviewing the proposed FY 2026-2027 Budget;

WHEREAS, the Lewisville Town Council has approved the budget meeting schedule;

WHEREAS, the proposed FY 2026-2027 Budget will be available electronically on the Town's website;

WHEREAS, a copy of the proposed FY 2026-2027 Budget is available at Town Hall; and

NOW, THEREFORE BE IT RESOLVED, THAT THE LEWISVILLE TOWN COUNCIL calls a public hearing to receive public comment concerning the proposed FY 2026-2027 proposed Budget pursuant to NCGS 159-12 to be held in the Town Hall Council Chamber on May 14, 2026 at 6 PM.

(Signed) Mayor Billy Carter, Jr.

B. Amended Agenda Item - Resolution 2026-013 – Resolution Opposing State Legislation that Limits Local Property Tax Authority and Threatens Core Public Services – Mayor Carter spoke to previous General Assembly overreach; to the need to express opposition; and read the resolution into the record.

Councilmember Allen explained the purpose of the resolution; voiced the need for continued quality services; referenced Forsyth County Sheriff Office and Waste Management increased service costs; and spoke to the need for continued fiscal responsibility. Councilmember Franklin highlighted the 100 county and approximately 550 municipalities in North Carolina (NC) in opposition of the proposed legislation; and compared opposition to a zoning bill one year ago by the previously seated Council. Mayor Carter referenced conversations with other NC Mayors; and the explained damages to small towns should the bill pass.

RESOLUTION 2026-013 OPPOSING STATE LEGISLATION THAT LIMITS LOCAL PROPERTY TAX AUTHORITY AND THREATENS CORE PUBLIC SERVICES

WHEREAS, Section 2 of Article V of the North Carolina Constitution states, in part, that "The General Assembly shall not authorize any county, city or town, special district, or other unit of local government to levy taxes on property, except for purposes authorized by general law uniformly applicable throughout the State, unless the tax is approved by a majority of the qualified voters of the unit who vote thereon";

WHEREAS, the Town of Lewisville is committed to providing essential public services and maintaining a high quality of life for its residents, including community police protection, solid waste collection, parks and recreation, street maintenance, and community amenities;

WHEREAS, unlike enterprise services funded through user fees, these general government services rely almost entirely on property tax revenue, making them especially vulnerable to any restrictions on that revenue source;

WHEREAS, the Town of Lewisville's revenue from property taxes as a percentage of general revenues in Fiscal Year 2025/2026 is approximately 62%;

WHEREAS, proposed legislation would impose limits on the growth of local property tax revenues, including levy limits and requirements for voter approval to exceed those limits;

WHEREAS, such limitations would significantly restrict the ability of local governments, including the Town of Lewisville, to maintain service levels, respond to growth, and plan responsibly for the future, particularly in communities experiencing continued population increases;

WHEREAS, public safety services represent one of the most critical and resource-intensive responsibilities of local government, requiring consistent and predictable funding to ensure adequate staffing, training, and response capabilities;

WHEREAS, imposing rigid caps on property tax revenue would force local governments into a reactive financial posture, resulting in delayed investments, reduced service levels, and increased long-term costs to residents;

WHEREAS, requiring voter referenda to exceed arbitrary revenue limits would introduce uncertainty and delay into the funding of essential services that must be maintained without interruption;

WHEREAS, local elected officials are directly accountable to their residents and are best positioned to make informed decisions regarding taxation and service levels based on community needs;

WHEREAS, The Town of Lewisville strongly opposes any state legislation that limits local property tax authority, including levy limits, revenue caps, or mandatory voter referenda to exceed such limits;

WHEREAS, the Town urges the North Carolina General Assembly to reject any legislation that would undermine the ability of municipalities to fund essential services; and the Town further urges state leaders to recognize that limiting property tax revenues will not reduce the need for services, but will reduce the ability to provide them effectively;

WHEREAS, the Town supports the current property tax revenue program outlined by the Constitution of the State of North Carolina, which places ultimate authority with a municipality's residents on property tax rate changes;

NOW, THEREFORE BE IT RESOLVED, that the Town of Lewisville, North Carolina, opposes State Legislation that limits local property tax authority and threatens core public services; and

NOW, THEREFORE BE IT FURTHER RESOLVED, that the Town of Lewisville Town Clerk is directed to forward this resolution to all the members of the North Carolina General Assembly and The North Carolina League of Municipalities.

(Signed) Mayor Billy Carter, Jr.

## 7. Administrative Reports

### A. Upcoming events and closings

- i. Special Projects Grant Funding Applications Open – Available on Website or Town Hall
- ii. Blood Drive, MAWCC (1 PM – 5:30 PM), April 8
- iii. Bulky Item Pickup, begins April 13
- iv. Small Business Roundtable, MAWCC, April 15
- v. Budget Work Sessions
  - a. April 16, April 21, April 30, and **May 18** (if needed)
    - i. Note: May date rescheduled at the April 2<sup>nd</sup> Town Council Briefing & Action Meeting
- vi. Lewisville Public Arts - Arts Alive Exhibit Open until May 3
- vii. Lewisville Community Day – May 2, 10am – 2pm, MAWCC/JWP
- viii. Board & Committee Collaboration Session –Town Hall, May 28, (5:30-6:30 PM)
- ix. Volunteer Appreciation Event – Town Hall, May 28, (6:30-7:30 PM)

### B. Clerk Report - None

### C. Approvals at the Briefing and Action Meeting on April 2, 2026 – None

## 8. For the Good of the Order

### A. Public Comments

- i. Ivan Huffman spoke to public confusion regarding the upcoming community day due to the name of the event; and suggested the town choose an alternate name for the event.
- ii. Written comment: There were no written comments.

### B. Council Comments

Councilmember Newsome commended Glenn Yarnell on works regarding a walk way. Councilmember Gallagher welcomed Deputy Burns and voiced appreciation to the officers. Councilmember Franklin highlighted a successful blood drive. Mayor Pro-Tem Howard recognized residents in attendance; and highlighted the upcoming Orthodox Easter Sunday. Councilmember Allen spoke to board and committee appointments; voiced appreciation to staff; and highlighted the upcoming Small Business Round Table. Councilmember Wilder responded to a public forum comment regarding partisan issues. Mayor Carter spoke to the recent blood drive; explained the purpose for the Small Business Round Table; and invited residents to the Community Day on May 2, 2026.

## 9. Adjournment

Moved by Councilmember Franklin, seconded by Councilmember Wilder to adjourned the meeting. The Town Council adjourned at 6:58 P.M.

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Billy Carter, Jr., Mayor

ATTEST:

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Angela Lord, Town Clerk



Government Finance Officers Association

Certificate of  
Achievement  
for Excellence  
in Financial  
Reporting

Presented to

**Town of Lewisville  
North Carolina**

For its Annual Comprehensive  
Financial Report  
For the Fiscal Year Ended

June 30, 2025

*Christopher P. Morrill*

Executive Director/CEO



Government Finance Officers Association  
203 North LaSalle Street, Suite 2700  
Chicago, Illinois 60601-1210  
312.977.9700 fax: 312.977.4806

4/23/2026

Pam Orrell  
Finance Director  
Town of Lewisville, North Carolina

Dear Pam:

Congratulations!

We are pleased to notify you that your annual comprehensive financial report for the fiscal year ended June 30, 2025 has met the requirements to be awarded GFOA's Certificate of Achievement for Excellence in Financial Reporting. The GFOA established the Certificate of Achievement for Excellence in Financial Reporting Program (Certificate Program) in 1945 to encourage and assist state and local governments to go beyond the minimum requirements of generally accepted accounting principles to prepare annual comprehensive financial reports that evidence the spirit of transparency and full disclosure and then to recognize individual governments that succeed in achieving that goal. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting. Congratulations, again, for having satisfied the high standards of the program.

Your electronic award packet contains the following:

- **A "Summary of Grading" form and a confidential list of comments and suggestions for possible improvements.** We strongly encourage you to implement the recommended improvements in your next report. Certificate of Achievement Program policy requires that written responses to these comments and suggestions for improvement be included with your 2026 fiscal year end submission. If a comment is unclear or there appears to be a discrepancy, please contact the Technical Services Center at (312) 977-9700 and ask to speak with a Certificate of Achievement Program in-house reviewer.
- **Certificate of Achievement.** A Certificate of Achievement is valid for a period of one year. A current holder of a Certificate of Achievement may reproduce the Certificate in its immediately subsequent annual comprehensive financial report. Please refer to the instructions for reproducing your Certificate in your next report.
- **Award of Financial Reporting Achievement.** When GFOA awards a government the Certificate of Achievement for Excellence in Financial Reporting, we also present an Award of Financial Reporting Achievement (AFRA) to the department identified in the application as primarily responsible for achievement of the Certificate.
- **Sample press release.** Attaining this award is a significant accomplishment. Attached is a sample news release that you may use to give appropriate publicity to this notable achievement.

In addition, award recipients will receive via mail either a plaque (if first-time recipients or if the government has received the Certificate ten times since it received its last plaque) or a brass medallion to affix to the plaque (if the government currently has a plaque with space to affix the medallion). Plaques and medallions will be mailed separately.

As an award-winning government, we would like to invite one or more appropriate members of the team that put together your annual comprehensive financial report to apply to join the Special Review Committee. As members of the Special Review Committee, peer reviewers get exposure to a variety of reports from around the country; gain insight into how to improve their own reports; achieve professional recognition; and provide valuable input that helps other local governments improve their reports. Please see our website for [information on completing an application](#).

Thank you for participating in and supporting the Certificate of Achievement Program. If we may be of any further assistance, please contact the Technical Services Center at (312) 977-9700.

Sincerely,

A handwritten signature in black ink that reads "Michele Mark Levine". The signature is written in a cursive, flowing style.

Michele Mark Levine  
Director, Technical Services



GOVERNMENT FINANCE OFFICERS ASSOCIATION  
**NEWS RELEASE**

**FOR IMMEDIATE RELEASE**

4/23/2026

**For more information contact:**  
**Michele Mark Levine, Director/TSC**  
**Phone: (312) 977-9700**  
**Fax: (312) 977-4806**  
**Email: [mlevine@gfoa.org](mailto:mlevine@gfoa.org)**

(Chicago, Illinois)—Government Finance Officers Association of the United States and Canada (GFOA) has awarded the Certificate of Achievement for Excellence in Financial Reporting to **Town of Lewisville** for its annual comprehensive financial report for the fiscal year ended June 30, 2025. The report has been judged by an impartial panel to meet the high standards of the program, which includes demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the report.

The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

*Government Finance Officers Association (GFOA) advances excellence in government finance by providing best practices, professional development, resources, and practical research for more than 25,000 members and the communities they serve.*



## STAFF REPORT

ITEM:	PRESENTATION
SUBJECT:	CERTIFICATE OF ACHIEVEMENT FOR EXCELLENCE IN FINANCIAL REPORTING FOR THE ANNUAL COMPREHENSIVE FINANCIAL REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 2025
PREPARED BY:	PAM ORRELL, FINANCE DIRECTOR
DATE SUBMITTED:	5/14/2026

### BACKGROUND/SUMMARY:

The program for the Certificate of Achievement for Excellence in Financial Reporting was established by the Government Finance Officers Association of the United States and Canada in 1945 to encourage and assist state and local governments to go beyond the minimum reporting requirements of generally accepted accounting principles, and to prepare annual comprehensive financial reports that evidence the spirit of transparency and full disclosure, and then to recognize individual governments that succeed in achieving that goal.

The goal of the program is not to assess the financial health of participating governments, but rather to ensure that users of their financial statements have the information they need to do so themselves.

Reports submitted to the program are reviewed by selected members of the professional staff of the GFOA (Government Finance Officers Association) and the Special Review Committee (SRC), which comprises individuals with expertise in public sector financial reporting and includes financial statement preparers, independent auditors, academics, and other finance professionals.

We did enter our Annual Comprehensive Financial Report into the program for the fiscal year ended June 30, 2025 and I am pleased to report that we have been awarded the certificate.

This is the 21<sup>st</sup> year that the Town has been awarded this honor.

## **STAFF RECOMMENDATION AND REQUESTED ACTION:**

No action required.

## **FISCAL IMPACT:**

None

## **ATTACHMENTS:**

1. Copy of Certificate from the Government Finance Officers Association of the United States and Canada.



**PROCLAMATION 2026-002  
HISTORIC PRESERVATION MONTH  
MAY 2026**

WHEREAS, the Town of Lewisville joins cities and counties across the United States in a nationwide celebration of Historic Preservation Month;

WHEREAS, historic preservation is an effective tool for economic development, tourism promotion, revitalizing neighborhoods, fostering local pride, and maintaining community character while enhancing livability;

WHEREAS, Historic Preservation Month is sponsored by the Forsyth County Historic Resources Commission;

WHEREAS, the Historic Resources Commission's mission is to protect and enrich the county's cultural, historical, architectural, and archaeological heritage through the identification, designation, and preservation of historic resources;

WHEREAS, the Historic Resources Commission strives to promote the use and conservation of historic properties for the education, pleasure, and enrichment of the residents of the town of Lewisville and Forsyth County;

WHEREAS, the Historic Resources Commission strives to educate the public about the history of Forsyth County's built environment, both extant and gone; and to amplify the voices and stories of persons and places traditionally excluded from the historic preservation narrative; and

NOW, THEREFORE, BE IT PROCLAIMED, that the Mayor and Town Council in the Town of Lewisville do hereby declare the month of May 2026 as Historic Preservation Month and call upon the people of Lewisville to join their fellow citizens across the United States in recognizing and participating in this special observance.

BE IT FURTHER RESOLVED that this proclamation be spread upon the minutes of the Town Council and that a copy be furnished to the Forsyth County.

Adopted this 14<sup>th</sup> day of May 2026.

---

Billy Carter, Jr., Mayor

# APPLICATION FOR LEWISVILLE BOARD/COMMITTEE

Please submit a separate application for each board/committee appointment request.

Full Name: Alex Schultz  
 Address: 8887 Denvron CT  
 City/State/Zip: Lewisville  
 Day Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_ Cell: 571-296-0890  
 Email: Schultz alex P5@gmail.com

I am interested in serving on the following Committee:

- Lewisville Beautification Committee (2 Vacant Seats)
- Parks and Recreation Advisory Committee (1 Vacant Seat)
- Public Arts Advisory Committee (1 Vacant Seat) Art background NOT required (grant experience helpful)

I am interested in serving on the following Board (3-year term):

- Willow Run Municipal Service District ( Area 2 - 1 Vacant Seat) Must reside in Area 2

## EMPLOYMENT AND EDUCATION

Employer: <u>Synchrony</u>	Graduate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Major <u>Social Work</u>
Address: <u>777 Long ridge rd</u>	High School: _____
<u>Stamford, CT 06902</u>	College: <u>Juniata college</u>
Phone: <u>1-866-411-4096</u>	Graduate School: _____
Email: <u>Customer.Service@mail.Synchrony.com</u>	Other: _____
Occupation: <u>Senior Specialist Analyst</u>	_____

Please attach a brief statement with information detailing why you wish appointment to the board or committee and return to: Town Clerk, Town of Lewisville, PO Box 547, Lewisville, NC 27023 or email townclerk@lewisvillenc.net.

Do you currently serve on a board and/or committee? Yes  No  Date: \_\_\_\_\_  
 If so, what board and/or committee:  
 Are you requesting reappointment? Yes  No

Signature: \_\_\_\_\_

FOR OFFICE USE ONLY

Date Received: 4/16/2026 Interview Date (if applicable): N/A  
 Staff Recommendation: Appointment  
 Appointed by Town Council: Yes  No  Appointment Date (if applicable): \_\_\_\_\_



### APPLICATION FOR LEWISVILLE BOARD/COMMITTEE

Please submit a separate application for each board/committee appointment request.

Full Name: Samuel Allyn Schultz  
 Address: 165 Summer Glen Dr.  
 City/State/Zip: Lewisville, NC 27023  
 Day Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_ Cell: 703-732-3930  
 Email: Samuel@Schultz.org

I am interested in serving on the following Committee:

- Lewisville Beautification Committee (2 Vacant Seats) 1 Vacant Seat
- Parks and Recreation Advisory Committee (1 Vacant Seat)
- Public Arts Advisory Committee (1 Vacant Seat) Art background NOT required (grant experience helpful)

I am interested in serving on the following Board (3-year term):

- Willow Run Municipal Service District ( Area 2 - 1 Vacant Seat) Must reside in Area 2

#### EMPLOYMENT AND EDUCATION

Employer: <u>Terminix Triad</u>	Graduate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Major _____
Address: <u>1703 E Wendover Ave</u> <u>Greensboro, NC 27405</u>	High School: <u>Paul VI Catholic High School</u>
Phone: <u>336-234-2793</u>	College: _____
Email: _____	Graduate School: _____
Occupation: <u>Pest Management Professional</u>	Other: _____

Please attach a brief statement with information detailing why you wish appointment to the board or committee and return to: Town Clerk, Town of Lewisville, PO Box 547, Lewisville, NC 27023 or email [townclerk@lewisvillenc.net](mailto:townclerk@lewisvillenc.net).

Do you currently serve on a board and/or committee? Yes  No  Date: 4/5/26  
 If so, what board and/or committee:  
 Are you requesting reappointment? Yes  No

Signature: Sam Schultz

FOR OFFICE USE ONLY

Date Received: 4/6/2026 Interview Date (if applicable): 4/15/26  
 Staff Recommendation: appointment  
 Appointed by Town Council: Yes  No  Appointment Date (if applicable): \_\_\_\_\_

**Angie Lord**

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**From:** Samuel Schultz <samuel@schultz.org>  
**Sent:** Sunday, April 5, 2026 1:43 PM  
**To:** Angie Lord  
**Subject:** Lewisville Beautification Committee Application  
**Attachments:** Sam\_L\_App.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

A society grows truly great when old men plant trees whose shade they know they shall never sit in. My interest in the beautification committee stems from a desire to serve and improve the town my family now calls home. It wasn't until we drove through the town of Lewisville and experienced its charm that my wife and I knew that this was the place we would like to raise our little girl. Everyone in the community has been so welcoming and kind to us that I see it as my duty to give back to the community in any way that I can. This town is now my home and creating an environment that encourages those around to experience it to its fullest is something that I feel called to. Thank you for your consideration.

Sincerely,  
Sam Schultz

**TOWN OF LEWISVILLE  
ORDINANCE 2026-010  
AMENDING GRANT PROJECT ORDINANCE FOR THE AMERICAN RESCUE PLAN ACT OF  
2021: CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS**

**WHEREAS**, on March 10, 2022, the Lewisville Town Council established the Grant Project Ordinance for the American Rescue Plan Act of 2021: Coronavirus State and Local Fiscal Recovery Funds pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina.

**WHEREAS**, the ordinance established a budget for a project to be funded by the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319 American Rescue Plan Act of 2021 (ARP/CSLFRF). The Town of Lewisville (Town) received the first tranche in the amount of \$2,012,235.75 in 2021. The remainder, or second tranche of \$2,012,235.75, was received by the Town in 2022. These funds, which total \$4,024,471.50, may be used for the following categories of expenditures, to the extent authorized by state law.

1. Support public health expenditures, by funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff;
2. Address negative economic impacts caused by the public health emergency, including economic harms to workers, households, small businesses, impacted industries, and the public sector;
3. Replace lost public sector revenue, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic;
4. Provide premium pay for essential workers, offering additional support to those who have borne and will bear the greatest health risks because of their service in critical infrastructure sectors; and,
5. Invest in water, sewer, and broadband infrastructure, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet.

**WHEREAS**, the Town elected to take the standard allowance, as authorized by 31 CFR Part 35.6(d)(1) and expend its ARP/CSLFRF funds for the provision of government services.

**WHEREAS**, the following amounts were appropriated for the project and authorized for expenditure:

<b>Project Description</b>	<b>Expenditure Category</b>	<b>Cost Object</b>	<b>Appropriation of ARP/CSLFRF</b>
Administration services for period of April 1, 2021 through June 30, 2022	6.1	Salaries	\$ 404,209.55
		Benefits	\$ 114,149.44
Finance services for period of April 1, 2021 through June 30, 2022	6.1	Salaries	\$ 182,900.45
		Benefits	\$ 61,810.82
Planning services for period of April 1, 2021 through June 30, 2022	6.1	Salaries	\$ 101,406.56
		Benefits	\$ 33,864.63
Public Works services for period of April 1, 2021 through June 30, 2022	6.1	Salaries	\$ 223,680.20
		Benefits	\$ 86,146.49
<b>Subtotal - Salaries and Benefits for the period of April 1, 2021 through June 30, 2022 (Actual)</b>			<b>\$ 1,208,168.14</b>
Administration services for period of July 1, 2022 through June 30, 2023	6.1	Salaries	\$ 318,793.87
		Benefits	\$ 100,515.44
Finance services for period of July 1, 2022 through June 30, 2023	6.1	Salaries	\$ 175,888.81
		Benefits	\$ 57,690.38
Planning services for period of July 1, 2022 through June 30, 2023	6.1	Salaries	\$ 134,456.39
		Benefits	\$ 46,299.78
Public Works services for period of July 1, 2022 through June 30, 2023	6.1	Salaries	\$ 199,045.21
		Benefits	\$ 72,912.69
<b>Subtotal - Salaries and Benefits for the period of July 1, 2022 through June 30, 2023 (Actual)</b>			<b>\$ 1,105,602.57</b>

*continued*

Project Description	Expenditure Category	Cost Object	Appropriation of ARP/CSLFRF
Administration services for period of July 1, 2023 through June 30, 2024	6.1	Salaries	\$ 400,156.67
		Benefits	\$ 149,832.96
Finance services for period of July 1, 2023 through June 30, 2024	6.1	Salaries	\$ 186,705.03
		Benefits	\$ 69,156.60
Planning services for period of July 1, 2023 through June 30, 2024	6.1	Salaries	\$ 134,557.85
		Benefits	\$ 55,283.59
Public Works services for period of July 1, 2023 through June 30, 2024	6.1	Salaries	\$ 231,181.79
		Benefits	\$ 93,267.62
<b>Subtotal - Salaries and Benefits for the period of July 1, 2023 through June 30, 2024 (Estimate)</b>			<b>\$ 1,320,142.11</b>
Administration services for period of July 1, 2024 through December 31, 2024	6.1	Salaries	\$ 118,393.96
		Benefits	\$ 44,039.40
Finance services for period of July 1, 2024 through December 31, 2024	6.1	Salaries	\$ 50,878.08
		Benefits	\$ 19,199.86
Planning services for period of July 1, 2024 through December 31, 2024	6.1	Salaries	\$ 41,219.56
		Benefits	\$ 17,047.89
Public Works services for period of July 1, 2024 through December 31, 2024	6.1	Salaries	\$ 70,913.74
		Benefits	\$ 28,866.19
<b>Subtotal - Salaries and Benefits for the period of July 1, 2024 through December 31, 2024 (Estimate)</b>			<b>\$ 390,558.68</b>
<b>Unassigned</b>			<b>\$ -</b>
<b>Total</b>			<b>\$ 4,024,471.50</b>

**WHEREAS**, the following revenues were anticipated to be available to complete the project:

**ARP/CSLFRF Funds                      \$4,024,471.50**

**WHEREAS**, the Town has used all of its ARPA funding to reimburse the General Fund for general government services as follows:

Transferred to General Fund to reimburse for general government services - revenue replacement - FY 2021-2022	\$ 1,208,168.14
Transferred to General Fund to reimburse for general government services - revenue replacement - FY 2022-2023	\$ 1,105,602.57
Transferred to General Fund to reimburse for general government services - revenue replacement - FY 2023-2024	\$ 1,335,948.56
Transferred to General Fund to reimburse for general government services - revenue replacement - July 1, 2024 through November 30, 2024	\$ 374,752.23
<b>Total ARPA Funds Received</b>	<b>\$ 4,024,471.50</b>

**WHEREAS**, the ARPA Special Revenue Fund still has a cash balance of \$181,516 which consists of investment earnings since inception of the fund.

**WHEREAS**, there is need to provide funding to another capital project in the Town of Lewisville.

**NOW THEREFORE, BE IT ORDAINED BY THE LEWISVILLE TOWN COUNCIL** that this ordinance is amended to transfer the remaining funds of \$181,516 plus any accrued investment earnings to the Great Wagon Road Improvements Capital Projects Fund.

**Revenues**

ARPA Special Revenue Fund - Fund Balance Appropriated	19-00-3990-9000	\$181,516 plus any accrued investment earnings
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**Expenses**

ARPA Special Revenue Fund - Transfer to GWR Improvements Capital Projects Fund	19-00-3980-0001	\$181,516 plus any accrued investment earnings
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This closes the American Rescue Plan Act Special Revenue Fund.

Adopted this the 14<sup>th</sup> of May, 2026 by the Lewisville Town Council.

\_\_\_\_\_  
Billy Carter, Jr., Mayor

ATTEST:

\_\_\_\_\_  
Angela Lord, Town Clerk



## STAFF REPORT

ITEM:	1.ORDINANCE 2026-010
SUBJECT:	1. AMENDING GRANT PROJECT ORDINANCE FOR THE AMERICAN RESCUE PLAN ACT OF 2021: CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS
PREPARED BY:	PAM ORRELL, FINANCE DIRECTOR
DATE SUBMITTED:	5/7/2026

### BACKGROUND/SUMMARY:

The Town of Lewisville has received a total of \$4,024,471.50 in ARPA funding from the federal government. This money has been housed in a separate fund of the Town (outside of the General Fund) until it could be spent on qualifying expenditures allowed by the United States Treasury. On March 10, 2022, the Lewisville Town Council established a **Grant Project Ordinance for the American Rescue Plan Act of 2021: Coronavirus State and Local Fiscal Recovery Funds (Grant Project Ordinance)**. It states that the Town has elected to take the “standard allowance” which allows the Town to use up to \$1 million in ARPA funds as revenue replacement to be spent for the provision of government services. At the recommendation of the UNC School of Government and the NC League of Municipalities, and in order to minimize the administrative burden that accompanies the use of federal money, the Town Council opted to use the ARPA money to cover the cost of Town staff salaries and related benefits. As staff salaries and benefits are paid out of the General Fund, transfers have been made from the ARPA Fund to the General Fund to reimburse the General Fund.

The **Grant Project Ordinance** outlines the budget and timeline for the use of the ARPA funds. The Town had until December 31, 2024 to use its ARPA funding for the reimbursement of salaries and benefits.

The Town has used all of its ARPA funding to reimburse the General Fund for general government services as follows:

Transferred to General Fund to reimburse for general government services - revenue replacement - FY 2021-2022	\$ 1,208,168.14
Transferred to General Fund to reimburse for general government services - revenue replacement - FY 2022-2023	\$ 1,105,602.57
Transferred to General Fund to reimburse for general government services - revenue replacement - FY 2023-2024	\$ 1,335,948.56
Transferred to General Fund to reimburse for general government services - revenue replacement - July 1, 2024 through November 30, 2024	\$ 374,752.23
<b>Total ARPA Funds Received</b>	<b>\$ 4,024,471.50</b>

The ARPA Special Revenue Fund still has a cash balance of \$181,516 which consists of investment earnings since inception of the fund. According the US Treasury, the investment earnings from our ARPA Fund are unrestricted. There is need to provide funding to another capital project in the Town of Lewisville.

Staff is proposing to close the ARPA Special Revenue Fund and to transfer the cash balance of \$181,516 plus any accrued earnings to the Great Wagon Road Improvements Capital Projects Fund.

**STAFF RECOMMENDATION AND REQUESTED ACTION:**

1. Staff is requesting that Council approve Ordinance 2026-010 to close the Grant Project Ordinance for the American Rescue Plan Act of 2021: Coronavirus State and Local Fiscal Recovery Funds.

**FISCAL IMPACT:**

\$181,516 plus any accrued investment earnings will be transferred to the Great Wagon Road Improvements Capital Project Fund.

**ATTACHMENTS:**

1. Ordinance 2026-010