



**ORDINANCE 2024-028 OF THE LEWISVILLE TOWN COUNCIL
AMENDING CHAPTER 13-2 OF THE LEWISVILLE TOWN CODE
ESTABLISHING A PUBLIC ART ADVISORY COMMITTEE**

WHEREAS, there is a desire to showcase public art within the Town of Lewisville; and

WHEREAS, the Town Council recognizes the value of resident inclusion.

NOW, THEREFORE, BE IT RESOLVED THAT THE LEWISVILLE TOWN COUNCIL establishes a Public Art Advisory Committee.

1. Committee Name – Public Art Advisory Committee (herein referred to as “Committee”).
2. Committee Type – The Committee will serve in an advisory role to Town Council.
3. Mission – The Committee may suggest and recommend actions pertaining to the acquisition, loan, placement, maintenance, display, and/or disposal of the Town’s public artworks. The Committee shall consult with and advise Town staff and Town Council in matters affecting public art policies, resources, and acquisitions related to the total Town public arts program.
4. Public Art Definition
 - a. Photography, paintings, sculptures, murals, pottery, ceramics, tapestry, fabric, and other media.
 - b. Visually and physically accessible to community.
 - c. Indoor or outdoor.
 - d. Temporary or permanent.
5. Department Funding
 - a. The Committee shall coordinate an annual budget, if needed, with the Town Manager by February 28 for approval by Town Council.
 - b. Expenditures must follow the Town’s financial procedures.
6. Membership
 - a. The Committee shall be comprised of seven (7) members, effective with 2025 appointments. Five of the members should have an art background. Examples of art professionals include, but are not limited to: visual arts, art nonprofit workers, design professionals, art educators, architects, art collectors, artists, craftsperson, and other professions in visual arts. Two of the members do not need an art background.
 - b. Members are appointed by Town Council. Residents interested in serving on the Committee shall submit a Public Art Advisory Committee application form to the Town Clerk requesting appointment. The Town Clerk forwards information to Council.
 - c. Members serve without compensation.



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7. Terms of Appointment

- a. Appointments shall be made by the Town Council in March. Terms are two years commencing April 1 and expiring on March 31. Terms are renewable without limitation to the number of consecutive terms.
- b. Effective with 2025 appointments, terms shall be staggered. Four members (three artists and one non-artist) will be appointed to a two-year term and three members (two artists and one non-artist) will be appointed to a three-year term. Upon term expiration, all members will be appointed to two-year terms.
- c. Members who wish to resign their appointment shall submit their resignation to the Town Clerk who shall provide to Town Council for their acceptance. Vacancies on the Committee shall be filled for the unexpired term by Town Council.

8. Committee Structure

- a. Chair
 - i. The Committee shall select from among themselves a Chair.
 - ii. The Chair shall serve for one (1) year with eligibility of reelection.
 - iii. The Chair shall be selected at the next scheduled committee meeting April 1 or later, following March appointments.
- b. Vice Chair
 - i. The Committee shall select from among themselves a Vice Chair.
 - ii. The Vice Chair shall serve for one (1) year with eligibility of reelection.
 - iii. The Vice Chair shall be selected at the next scheduled committee meeting April 1 or later, following March appointments.

9. Meetings

- a. The Committee shall establish its own regular meeting schedule. Schedule to be provided to the Town Clerk for appropriate filing and posting.
- b. The Committee shall meet as needed.
- c. All Committee meetings are subject to the North Carolina Open Meetings Law.
- d. Minutes of all meetings shall be maintained in accordance with public records laws and regulations with approved Committee meeting minutes submitted to the Town Clerk for appropriate filing and posting.
- e. Four (4) members, one of which must be the Chair or Vice Chair, constitute a quorum.
- f. The Committee shall have a meeting attendance policy such that members failing to attend three (3) consecutive regular Committee meetings, without notification to the Chair or Town Clerk, shall have their membership subject to review and possible replacement by the Town Council.

10. Reports – The Committee Chair shall submit a report of its activities and other important matters to the Town Council upon request.



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11. Requests – All official requests should be in writing from the Committee Chair and must be presented to the Town Manager.

Adopted this the 8th day of August 2024.

ATTEST:

Mike Horn, Mayor

Dora K. Moore, Town Clerk