

Lewisville Town Council
Regular Meeting Minutes
January 9, 2025 – 6:00 PM
Lewisville Town Hall Council Chambers
6510 Shallowford Road

1. Call to Order:

- A. Mayor Horn opened the meeting at 6:00 PM. In attendance were Mayor Mike Horn, Mayor Pro Tem Melissa Hunt, and Council Members Ivan Huffman, Monte Long, Ken Sadler and Jane Welch. Also attending were Town Manager Stacy Tolbert, Town Clerk Dora Moore, Finance Director Pam Orrell, Public Works Director Jon Hanna, Planning Director Lynn Cochran, Communications Specialist Veronica Leasure and Town Attorney Elliot Fus. Council Member Julie Puckett was absent.
- B. Mayor Horn recognized Miles Vanhius with Boy Scout Troop 911, working on his Citizenship merit badge.
- C. Invocation – Council Member Jane Welch
- D. Pledge of Allegiance – Council Member Monte Long
- E. Adoption of Agenda – Council Member Huffman moved to approve the agenda. The motion was seconded by Mayor Pro Tem Hunt and approved unanimously.

2. Consent Agenda

- A. Resolution 2025-001– Financial statements for five months ended November 30, 2024
- B. Approval of Agenda Briefing Minutes – December 5, 2024
- C. Approval of Special Meeting Minutes – December 11, 2024
- D. Approval of Regular Meeting Minutes – December 12, 2024
- E. 2025 Meeting calendar, revised

Mayor Pro Tem Hunt moved to approve the consent agenda items. The motion was seconded by Council Member Welch and approved unanimously. *(Resolution 2025-001 is herein incorporated by reference into the minutes and the revised 2025 Meeting Schedule is included with the minutes.)*

3. Introductions, Recognitions, Presentations and/or Proclamations

A. Presentations

- i. Sheriff’s Office – Sergeant Stringer shared recent call information. With the pending winter weather, Sergeant Stringer shared yellow marking tape (i.e. caution tape) on trees, vehicles, etc. shows the incident has been checked. Fire Chief Needham has requested downed trees be reported directly to Lewisville Fire Department. Sergeant Stringer also encouraged residents to check on their neighbors, especially during these cold temperatures.

2024														
TYPE OF INCIDENT	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL	
Total calls for service	575	657	715	682	605	591	621	698	708	684	770	699	8005	
Security Check	277	347	408	368	300	284	351	357	379	359	430	408	4268	
Traffic Arrest / Violation	34	38	24	30	25	41	36	32	25	29	34	25	373	
Alarm	11	1	19	14	16	8	19	12	16	14	15	17	162	
Priority Call Response Time	5.9	5	5	4.1	5.4	4.8	5	4.5	5	4.6	5	5	4.941667	
2023														
TYPE OF INCIDENT	JAN	FEB	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	
Total calls for service	872	676	751	758	754	800	734	769	477	675	801	685	8752	
Security Check	570	396	136	446	442	518	388	464	207	338	498	556	4959	
Traffic Arrest / Violation	49	47	51	75	41	35	30	72	26	32	26	26	510	
Alarm	17	23	23	22	15	20	7	7	9	20	7	7	177	
Priority Call Response Time	5.2	3.6	5.2	5.3	5.9	5	4.1	4.1	6	6	5	4	4.95	

4. **Public Forum**

- A. Susan Frey, 165 Will Austin Court, shared her concern about the unsightly mess left by residents at the cardboard holiday site. She suggested it was time to end this service since there are other cardboard recycling opportunities.

5. **Public Hearing**

- A. Proposed Charter Amendment – Staggered Terms
 - i. Fred Franklin, 1421 Conrad Sawmill Road, expressed his opposition to staggered terms. *(Mr. Franklin's comments are included with the minutes.)*
 - ii. Steve Thompson, 737 Lewisville-Clemmons Road, echoed Mr. Franklin's comments.
 - iii. Manager Tolbert provided an overview of what action thus far has been taken by Council and next steps.

6. **New Business**

- A. Resolution 2025-002 – Facility fee reduction – Wachovia District Banquet hosted by Boy Scout Troop 752 – Mayor Pro Tem Hunt moved to approve Resolution 2025-002 granting a facility fee reduction of fifty percent for Boy Scout Troop 752 to utilize two rooms and the kitchen at Mary Alice Warren Community Center on March 13, 2025. It was stated this is inline with what was permitted previously for the scouts. The motion was seconded by Council Member Long. Mayor Horn, Mayor Pro Tem Hunt, and Council Members Long, Sadler and Welch voted in favor. Council Member Huffman voted in opposition. Motion passed 5-1. *(Resolution 2025-002 is herein incorporated by reference into the minutes.)*
- B. Resolution 2025-003 – Extending vested rights to Great Wagon Road Townhomes project – In February 2023, Council approved rezoning for the Great Wagon Road townhomes project. The developer has been unable to attain any permits due to the Great Wagon Road construction postponement. This resolution affirms five-year vested rights as outlined in the Town's Unified Development Ordinance. Council Member Huffman moved to approve Resolution 2025-003. The motion was seconded by Council Member Sadler and motion passed unanimously. *(Resolution 2025-003 is herein incorporated by reference into the minutes.)*
- C. Resolution 2025-004 – Setting public hearing for rezoning request – L-111 – 7505 Franklin Road – PB-C to RS-20 – The property owner has requested a down zoning of their property from pedestrian business to residential. Council Member Welch moved to approve Resolution 2025-004. The motion was seconded by Council Member Long and motion passed unanimously. *(Resolution 2025-004 is herein incorporated by reference into the minutes.)*
- D. Resolution 2025-005 – Setting public hearing for rezoning request – L-112 – 7035 Franklin Road – RS-20 and GI to IP – The properties of Temple Baptist Church are currently mixed zoning. The church has requested a rezoning to institutional to meet their needs. Mayor Pro Tem Hunt moved to approve Resolution 2025-005. The motion was seconded by Council Member Sadler and motion passed unanimously. *(Resolution 2025-005 is herein incorporated by reference into the minutes.)*

7. **Administrative Reports**

- A. Upcoming events and closings
 - i. Christmas tree pickup begins January 13
 - ii. E-cycle January 18, 9am-1pm
 - iii. Town offices closed January 20
 - iv. Winter Art Show February 7, 4:30-6:30 PM, MAWCC
 - v. CPR class February 8, 8 AM- Noon
 - vi. Blood Drive February 12, 1:00-5:30 PM, MAWCC

With the impending winter weather, Waste Management will be begin their route Friday at 5 AM instead of 6 AM.

- Mr. Hanna shared the Town's snow removal plan encouraging those who can to stay off the road, not park on the street and allow snow plows to do their job.

B. Town Clerk

- i. Council retreat at Mary Alice Warren Community Center
 - a. January 31 beginning at 6 PM, meal at 5:30 PM
 - b. February 1 beginning at 9 AM, breakfast at 8:30 AM
- ii. Applications to serve on Town boards and committees are being accepted until January 31. Appointments to be made March 13.
- iii. Town & State Dinner February 26 – **RSVP by February 1**

8. **For the Good of the Order**

A. Public comments

B. Council comments

- i. Mayor Pro Tem Hunt welcomed Scout Vanhuis to the dais and expressed her passion for youth involvement in local government.
- ii. Mayor Horn encouraged residents to stay safe with the winter weather and to move their vehicles from the road.
- iii. Mayor Horn also extended thoughts to those impacted by the recent Los Angeles fires.

9. **Adjournment** – Council Member Sadler moved to adjourn the meeting at 6:42 PM. The motion was seconded by Council Member Long and motion passed unanimously.

ATTEST:

Mike Horn, Mayor

Dora K. Moore, Town Clerk