

WILLOW RUN MUNICIPAL SERVICE DISTRICT BOARD MEETING

MINUTES

January 21, 2025

Town Hall Conference Room 201 – 6510 Shallowford Road

- I. **Call to Order** - Chair Philip May opened the meeting at 6:06 PM. In attendance were Martin Beale, Denise Criss Kirk Rieger, Philip May, Jeffrey Rawls, Glenn Yarnell and Public Works Director Jon Hanna. Chad Conger was absent.
- II. **Agenda Approval** – Denise Criss moved to approve the agenda. The motion was seconded by Jeffrey Rawls and motion passed unanimously.
- III. **Minutes Approval** – Jeffrey Rawls moved to approve the October 15, 2024 minutes. The motion was seconded by Denise Criss and motion passed unanimously.
- IV. **Financials** – Financials were reviewed.
- V. **Old Business**
 - a. Lake Marblehead Dam – The plans from Grimes Engineering have been reviewed and submitted to the Department of Environmental Quality (DEQ). Permitting could take 2-3 months. Once received, the Town will request contractor bids. This needs to be done by fiscal year end.
 - b. Lake Desmond – This has been a dry season with low water/sediment. Development in the new, adjoining neighborhood is moving forward and some homes will be built soon.
 - c. Neighborhood outreach and communication – A flyer about the MSD and Lake Marblehead Dam will be distributed at the homeowners’ association meeting on Thursday. Ahead of the lake drawdown, residents will be notified via newsletter and Lewisville Connect.
- VI. **New Business**
 - a. 2025-2026 budget – The proposed budget will need to be finalized at the March meeting. Funding for vegetation assessment will be a consideration for discussion.
 - b. Swimming in lakes – The charter currently allows swimming in the lakes. However, signage says no swimming allowed. To officially prohibit swimming, a charter change would be needed.
- VII. **Staff Report**
 - a. Board positions expiring March 31, 2025. If interested in reappointment, an application must be submitted to the Town Clerk.
 - i. Chad Conger (Area 3) – Mr. Conger will not be reapplying.
 - ii. Jeffrey Rawls (At-Large) – Mr. Rawls is willing to serve as Area 3 representative if needed.
- VIII. **For the Good of the Order**
 - a. Mr. May provided an update on his participation in the Willow Run Neighborhood Association meeting.
 - b. Next meeting – **March 18, 2025**
- IX. **Adjournment** – Denise Criss moved to adjourn the meeting at 7:15 PM. The motion was seconded by Jeffrey Rawls and motion passed unanimously.

ATTEST:

Philip May, Chair

Dora K. Moore, Town Clerk