

Lewisville Town Council
Briefing and Action Meeting Minutes
February 6, 2025 – 6:00 PM
Lewisville Town Hall 2nd Floor Conference Room
6510 Shallowford Road

1. **Call to Order:**

- A. Mayor Horn opened the meeting at 6:00 PM. In attendance were Mayor Mike Horn, Mayor Pro Tem Melissa Hunt and Council Members Ivan Huffman, Monte Long and Jane Welch. Also attending were Town Manager Stacy Tolbert, Town Clerk Dora Moore, Finance Director Pam Orrell, Public Works Director Jon Hanna, Planning Director Lynn Cochran and Town Attorney Elliot Fus. Council Member Julia Puckett was absent.
- B. Adoption of Agenda – Council Member Huffman moved to approve the agenda. The motion was seconded by Council Member Long and approved unanimously.

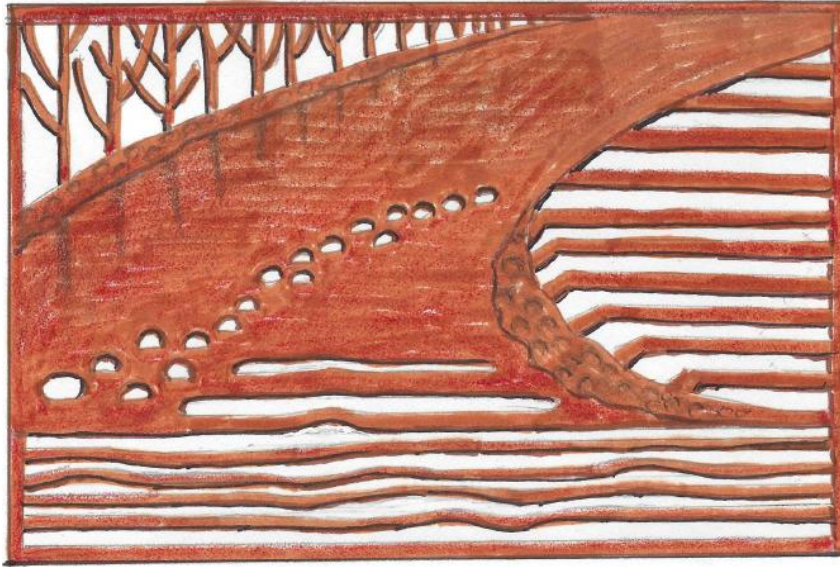
2. **Items Requiring Council Direction**

- A. MAWCC Mural proposal – Clerk Moore reported the Public Art Advisory Committee received five submissions for the Mary Alice Warren Community Center mural project and shared the committee’s proposal. The mural is funded by a \$2,500 grant from the Shallowford Foundation. The recommended piece was by Missy Pardue of Yadkinville. The proposal is a river table style wood panel with blue epoxy resin flowing through the middle, use of acrylic paint for the images. The whole piece would not be covered in paint to showcase the natural wood and represent nature. To make it durable, the entire piece weighing 125-150 pounds will be sealed in epoxy. Proper mounting of the system is the Town’s only expense. Council consensus was to approve the proposal with request that the wine glass be replaced with a wagon or the Roller Mill.



- B. Shallowford Square Art proposal – Clerk Moore reported the Public Art Advisory Committee also received five submissions for the Shallowford Square art project and shared the committee’s proposal. The art piece is funded by a \$5,000 matching grant from the Shallowford Foundation and \$5,000 from the Town. The piece chosen by the committee was designed by local residents, Paul & Patricia Spainhour. Depicting the Shallow Ford, the piece is a welded, hot rolled carbon steel with a forged/gun metal patina. The piece weighs 550-600 pounds and is 3” thick front to back. The Spainhours would transport the piece to Shallowford Square and the Town is responsible for all permits, underground utility locations and installation. Council expressed concern about the safety of the edges and corner with the piece being near a playground initially.

Staff will work with the artists on the design and safety concerns. Council consensus was to accept the proposal and for staff to determine the Town's costs associated with the project.



One of the artists who submitted work for consideration was Bill Brown from Linville Falls, NC. Mr. Brown has an existing piece, *Bridge in Balance*, that he offered at a reduced rate of \$10,000. Albeit beautiful, the piece did not work for the Shallowford Square location. During the proposal process, staff learned public art is permitted in roundabouts upon application to North Carolina Department of Transportation (NCDOT). The committee also learned Cliff Lewis who donated the outdoor pieces at MAWCC is willing to purchase *Bridge in Balance* if it is placed in a roundabout. Council requested the cost for installation, permits, landscaping, lighting, etc. be determined before committing.



Council Member Sadler joined the meeting remotely at 6:35 PM.

- C. Jack Warren Park Amphitheater dedication and park improvements ribbon cutting – A dedication and ribbon cutting ceremony for the PARTF Jack Warren Park improvements will be held March 22, 9-11 AM. The short program will include light refreshments, disc golf demonstrations and nature trail tours. Parks & Recreation Committee will work with staff on this event.
- D. Facility use exemption process update – Clerk Moore shared proposed wording to have facility use exemption requests reviewed by the Council’s Special Projects Review Committee. The committee currently reviews nonprofit grant funding requests. The proposal includes combining both requests into one application. Council consensus was given to move forward with the proposed process.

3. Items Requiring Action at Briefing

- A. Resignation of Council Member Julia Puckett – Mayor Horn shared Council Member Julia Puckett submitted her resignation from Town Council effective January 31, 2025. A subcommittee of Mayor Horn, Mayor Pro Tem Hunt and Council Member Huffman will collect suggested names for her replacement and make a recommendation to Council.

Council Member Welch moved to accept the resignation of Council Member Julia Puckett. Motion was seconded by Council Member Long and passed unanimously.

4. Administrative Reports

- A. Town Manager
 - i. Town survey – Mayor Horn, Mayor Pro Tem Hunt and Council Member Welch will work with staff on the Town survey.
- B. Clerk
 - i. Winter Art Show February 7, 4:30-6:30 PM, MAWCC
 - a. Council discussed the option of allowing artists to sell their pieces during the show.
 - ii. CPR class February 8, 8 AM- Noon
 - iii. Blood Drive February 12, 1-5:30 PM
- C. Public Works Director
 - i. Paving update – Crack sealing in Sequoia, Arbor Run and Oak Grove areas is underway. Mr. Hanna shared he is developing a paving bids list.
 - ii. Tree replacement update – Tree replacements in the Ridgecrest subdivision begins next week.
- D. Planning Director – Mr. Cochran has begun receiving the final UDO drafts for review. When ready for Council direction, Mr. Cochran will provide summaries of the items to Council.

5. Tentative Agenda Items for Regular Meeting on February 13, 2025

- A. Consent Agenda
 - i. Resolution 2025-006– Financial statements for six months ended December 31, 2024
 - a. Ms. Orrell reported sales tax revenue has flattened and ABC revenues are below budget projections.
 - ii. Approval of Agenda Briefing Minutes – January 2, 2025
 - iii. Approval of Regular Meeting Minutes – January 9, 2025
- B. Introductions, Recognitions, Presentations and/or Proclamations
 - i. Presentations
 - a. Forsyth County Revaluation – John Burgiss, Forsyth County Tax Collector/Assessor
 - b. Sheriff’s Office
 - 1. Introduction of new officer

C. Public Hearing

- i. Rezoning – L-111 – 7505 Franklin Road
 - a. Staff presentation
 - b. Public hearing
 - c. Council discussion
 - d. Council consideration – Ordinance 2025-002 – Change zoning from PB-C to RS-20 – 7505 Franklin Road
 1. Formerly, a small business operated on the property. Since there is no longer a business at this location, the property owner has requested the rezoning which is a downzoning.
- ii. Rezoning – L-112 – 7035 Franklin Road
 - a. Staff presentation
 - b. Public hearing
 - c. Council discussion
 - d. Council consideration – Ordinance 2025-003 – Change zoning from RS-20 and GI to IP – 7035 Franklin Road
 1. Temple Baptist Church owns this property and is requesting a zoning cleanup of their properties.

D. Old Business

E. New Business

- i. Ordinance 2025-004 – Amending the charter of the Town of Lewisville to implement four-year staggered terms for members of the Town Council – This ordinance is the final step in implementing four-year staggered terms for council members, upon voter approval. The mayoral seat would remain a two-year term.
- ii. Resolution 2025-007 – Calling a special election of the purpose of submitting to a vote an ordinance implementing four-year staggered terms for the members of the Town Council – In order for the four-year staggered term to go to the residents for a vote, Council must call for a special election. The proposed resolution also shows the ballot wording.
- iii. Ordinance 2025-005 – Amending Budget Ordinance 2024-001 Snow and ice removal

6. **For the Good of the Order**

- A. Mayor Pro Tem Hunt inquired about dating documents on the website so when searched, individuals know the document age.
- B. Mayor Horn shared a request from the Civic Club to once again utilize the Council Chambers for a candidate forum in October. As a legacy use, Council consensus was given but noted that space may be an issue depending on the number of candidates.
- C. Mayor Horn thanked staff for the recent Council Retreat noting staff is thinking ahead of Council.
- D. Attorney Fuss will not be at the regular meeting. Attorney Amy Lanning will attend in his absence.

7. **Adjournment** – Council Member Long moved to adjourn the meeting at 7:32 PM. The motion was seconded by Council Member Huffman and approved unanimously.

ATTEST:

Mike Horn, Mayor

Dora K. Moore, Town Clerk

February 6, 2025