

Lewisville Town Council
Regular Meeting Minutes
February 10, 2022 – 7:00 PM
Digitally Originated - Lewisville Town Hall 1st Floor Council Chambers
6510 Shallowford Road

1. Call to Order:

- a. Mayor Horn opened the meeting being streamed electronically at 7:00 PM. In attendance were Mayor Mike Horn, Mayor Pro Tem Jeanne Marie Foster and Council Members Fred Franklin, Melissa Hunt, Ken Sadler, and Jane Welch. Also attending were Town Manager Hank Perkins, Town Attorney Bowen Houff, Town Planner Stacy Tolbert, Finance Director Pam Orrell, Public Works Director Ryan Moser, and Town Clerk Dora Moore. Council Member David Smitherman was unable to attend.
- b. Invocation – Attorney Bowen Houff
- c. Pledge of Allegiance – Mayor Pro Tem Jeanne Marie Foster
- d. Adoption of Agenda – Council Member Hunt moved to approve the agenda as presented. The motion was seconded by Council Member Sadler and approved unanimously with a roll call vote of ayes from Mayor Horn, Mayor Pro Tem Foster and Council Members Franklin, Hunt, Sadler, and Welch.

2. Consent Agenda

- a. Consent agenda items
 - a. Resolution 2022-005 – Acceptance and Approval of Monthly Financials for six months ended December 31, 2021
 - b. Approval of Council Briefing Meeting Minutes – January 6, 2022
 - c. Approval of Regular Meeting Minutes – January 13, 2022
 - d. Resolution 2022-006– Accepting the resignation of Russell Bailey from the Environmental, Conservation & Sustainability Committee
 - e. Resolution 2022-007 – Accepting the resignation of Debbie Pritchard from the Beautification Committee
 - f. Resolution 2022-008 – Accepting the resignation of Janice Orsini from the Parks & Recreation Board
 - g. Resolution 2022-009 – Accepting the resignation of Ronald Morris from the Public Safety Committee
- b. Council Member Franklin moved to approve the consent agenda. The motion was seconded by Council Member Welch and approved unanimously by roll call vote of ayes from Mayor Horn, Mayor Pro Tem Foster, and Council Members Franklin, Hunt, Sadler, and Welch.
(Resolutions 2022-005, 2022-006, 2022-007, 2022-08 and 2022-009 are herein incorporated by reference into the minutes.)

3. Presentations, Introductions and/or Proclamations

- a. Forsyth County Sheriff's Office – Sergeant Stringer provided current call statistics with comparisons to 2021. Sergeant Stringer cautioned motorists to pull off to the right when they see sirens and lights. The Town lost Officer Southard who has been promoted to Corporal.

2022		2021	
TYPE OF INCIDENT	JAN	TYPE OF INCIDENT	JAN
Total calls for service	531	Total calls for service	700
Security Check	258	Security Check	408
Traffic Arrest / Violation	26	Traffic Arrest / Violation	50
Alarm	15	Alarm	16
Priority Call Response Time	5.4	Priority Call Response Time	5.2

4. **Public Forum**
 - a. Susan Frey, 165 Austin Court – Mrs. Frey expressed concern about garbage and recycling carts overflowing and being left at the street. Mayor Horn requested Mr. Moser to evaluate.
5. **Appointment(s)** – None
6. **Public Hearing(s)** – None
7. **Evidentiary Hearing(s)** – None
8. **Annexation Request(s)** – None
9. **Technical Review(s) for Compliance** – None
10. **Unfinished Business** – None
11. **New Business**
 - a. Resolution 2022-011 – Shallowford Square Clock Tower Inscription Policy – Clerk Moore presented a draft inscription policy for the Shallowford Square clock tower. Council expressed concern that the policy was too restrictive. Manager Perkins explained the policy needs to be measurable and definable eliminating subjectivity. Mayor Horn recommended Council email their policy guideline suggestions to Clerk Moore.
 - b. Resolution 2022-012 – Approving a Policy for Allowable Costs and Cost Principles for Expenditures for ARPA – Council Member Sadler moved to approve Resolution 2022-012. The motion was seconded by Council Member Franklin and approved unanimously by roll call vote of ayes from Mayor Horn, Mayor Pro Tem Foster, and Council Members Franklin, Hunt, Sadler, and Welch. *(Resolution 2022-012 is herein incorporated by reference into the minutes.)*
 - c. Resolution 2022-013 – Conflict of Interest Policy – Per Council direction, the proposed policy includes board and committee members. Council Member Sadler moved to approve Resolution 2022-013. The motion was seconded by Mayor Pro Tem Foster and approved unanimously by roll call vote of ayes from Mayor Horn, Mayor Pro Tem Foster, and Council Members Franklin, Hunt, Sadler, and Welch. *(Resolution 2022-013 is herein incorporated by reference into the minutes.)*
 - d. Ordinance 2022-008 – Amending Budget Ordinance 2021001 in the amount of \$15,000 to rework conduit and add junction box to reconnect pole light circuits for 5 sets of pole lights damaged during sidewalk work – Conduit was damaged when North Carolina Department of Transportation (NCDOT) made sidewalks ADA complaint. NCDOT tried not to damage the lines but were unable to avoid some areas. Council Member Franklin moved to approve Ordinance 2022-008. The motion was seconded by Council Member Welch and approved unanimously by roll call vote of ayes from Mayor Horn, Mayor Pro Tem Foster, and Council Members Franklin, Hunt, Sadler, and Welch. *(Ordinance 2022-008 is herein incorporated by reference into the minutes.)*
12. **Administrative Reports**
 - a. Upcoming Town holidays
 - b. Manager’s Report
 - i. PARTF Grant Meetings scheduled
 - a. February 14, February 17 and March 14 – 6:30 PM - Zoom

- b. March 17 – 6:30 PM-8:30 PM – Mary Alice Warren Community Center, Lewisville/Vienna Rooms
- ii. Proposed Gateway Project
 - a. Advertisement – February 20, 2022; Pre-bid – March 8, 2022; Bid opening – March 24, 2022; Concurrence with NCDOT – April 14, 2022
 - b. Engineer made changes to bid package to be more favorable to contractors.
 - c. Individual correspondences sent to those who previously expressed interest.
- iii. U-6154 Lewisville –Vienna Road and Robinhood Road Roundabout
 - a. Public Officials Meeting via Zoom – March 16, 2022, 6-7 PM; Public Meeting via Zoom – March 16, 2022, 7-8 PM
- c. Clerk’s Report
 - i. Council Retreat follow up topics with timelines was shared. *(List is included with minutes.)*
 - a. Council Member Sadler inquired about involving Piedmont Triad Regional Council (PTRC) in the staggered terms discussion. Manager Perkins stated PTRC is a resource because the goal is not to tell how to do but guide in determining if should do.
 - b. Mayor Pro Tem Foster feels minutes should be reviewed to help determine actionable items. She will be reviewing the retreat recording as well.
- d. Approvals at the Briefing and Action Meeting on February 3, 2022
 - i. Ordinance 2022-005 – Amending Budget Ordinance 2021001 in the amount of \$15,000 for community policing when Forsyth County Commissioners approved an across the board raise for all County employees
 - ii. Ordinance 2022-006 – Amending Budget Ordinance 2021001 in the amount of \$50,000 for snow and ice removal
 - iii. Letter of Support for U-6154 Lewisville –Vienna Road and Robinhood Road Roundabout
 - iv. Ordinance 2022-007 – Amending Budget Ordinance 2021001 for HVAC Preventative Maintenance at Mary Alice Warren Community Center

13. For the Good of the Order

- a. Mayor Pro Tem Foster shared her appreciation for the retreat and all involved.
- b. Mayor Horn stated the Mary Alice Warren Community Center is busy.
- c. Parks & Recreation Board will be requested to look at the facility exemption policy with recommendations to Council in March.

14. Adjournment - Council Member Franklin moved to adjourn the meeting at 8:13 PM. The motion was seconded by Mayor Pro Tem Foster and approved unanimously with a roll call vote of ayes from Mayor Mike Horn, Mayor Pro Tem Jeanne Marie Foster and Council Members Fred Franklin, Melissa Hunt, Ken Sadler, and Jane Welch.

ATTEST:

Mike Horn, Mayor

Dora K. Moore, Town Clerk