

# LEWISVILLE PARKS, RECREATION & CULTURAL DEVELOPMENT BOARD MEETING

## MINUTES

FEBRUARY 14, 2022

Digitally Originating in Council Chambers – Town Hall 1<sup>st</sup> Floor – 6510 Shallowford Road

### I. Call to Order

- a. Chair Susan Frey opened the meeting being streamed electronically at 7:36 PM due to the PARTF public meeting beginning at 6:30 PM. In attendance were Susan Frey, Daniel Lough, Robert Ogden, Julie Rutledge, Town Manager Hank Perkins and Town Clerk Dora Moore.

### II. Agenda Approval – Robert Ogden moved to approve the amended agenda to add Age Friendly Forsyth under New Business. The motion was seconded by Julie Rutledge and approved with a roll call vote of ayes from Chair Frey and members Lough, Ogden and Rutledge. Motion passed unanimously.

### III. Minutes Approval – Daniel Lough moved to approve the January 10, 2022 minutes as presented. The motion was seconded by Robert Ogden and approved with a roll call vote of ayes from Chair Frey and members Lough, Ogden and Rutledge. Motion passed unanimously.

### IV. Old Business

- a. Program and event notification recommendations
  - i. Post events on Town bulletin boards at Jack Warren Park (JWP), Mary Alice Warren Community Center (MAWCC) and Shallowford Square.
  - ii. A television at the entrance to MAWCC showing upcoming events.
  - iii. Printed calendars for people to take home.
  - iv. QR codes on flyers for people to scan upcoming programs.
- b. Dog Park – The Board would like a dog park at MAWCC. Manager Perkins will share with Council.

### V. New Business

- a. Facility exemption policy
  - i. As a short term fix, the Board recommended the following:
    1. Remove MAWCC from 16-14A.
    2. Remove 16-14 reference from the MAWCC operations policy (16-18e).
    3. Put a hold on accepting exemption requests until policy can be updated.
    4. No exempt users during peak hours.
    5. Limit exempt users to one room (Vienna Room).
    6. Limit exempt users' scope to organizations inside the Town of Lewisville or with a national umbrella organization.
    7. Clerk Moore and Manager Perkins will develop a draft of the suggestions for the Board's review. Members were requested to respond individually.
    8. The Board requested more information in terms of organization use in order to recommend frequency of use limits.
- b. Age Friendly Forsyth – Manager Perkins will pursue an age-friendly grant offered by AARP. This will be outside of the PARTF request.
- c. Programming Discussion – The Board requested to be included in the loop in terms of programming at MAWCC.
- d. MAWCC Facilities Manager – Brian Moore begins February 21. Mr. Moore has extensive programming and facilities management experience and formerly worked with High Point University as an assistant athletics director.

**LEWISVILLE PARKS, RECREATION & CULTURAL DEVELOPMENT BOARD MEETING**

**MINUTES**

**FEBRUARY 14, 2022**

Digitally Originating in Council Chambers – Town Hall 1<sup>st</sup> Floor – 6510 Shallowford Road

**VI. Administrative Report**

- a. Blue lights – Manager Perkins initially felt leaving the blue lights up year round was nice; however, he feels this would take away from the impact at Christmas.

**VII. For the Good of the Order** - Next schedule meeting is March 14, 2022. The meeting will begin as a PARTF meeting once again.

**VIII. Adjournment** – Daniel Lough moved to adjourn the meeting at 9:30 PM. The motion was seconded by Susan Frey and approved with a roll call vote of ayes from Chair Frey and members Lough, Ogden and Rutledge. Motion passed unanimously.

ATTEST:

\_\_\_\_\_  
Susan Frey, Chair

\_\_\_\_\_  
Dora K. Moore, Town Clerk