

**ENVIRONMENTAL, CONSERVATION & SUSTAINIBILITY COMMITTEE**

**6510 Shallowford Road – 2<sup>nd</sup> Floor Conference Room**

**March 14, 2023 – 6:30 PM**

- I. **Call to Order** – Chair Smitherman called the meeting to order at 6:34 PM. In attendance were Kay Smitherman, Chelsea Blount, Jennifer Haydon, Barbara Hudgens, Melody Joyner, Gretchen Roberts, Town Manager James Ayers and Public Works Director Jon Hanna. Jonathan Linck, Emily Price, and Robert Smitherman were absent.
- II. **Agenda Approval** – Jennifer Haydon moved to approve the agenda. The motion was seconded by Chelsea Blount and motion approved unanimously.
- III. **Approval of Minutes** – Jennifer Haydon moved to approve the February 14, 2023 minutes. The motion was seconded by Chelsea Blount and motion approved unanimously.
- IV. **Old Business**
  - a. 2023 LED (Lewisville Earth Day) – At 6:35 PM, the committee walked to Shallowford Square to discuss the layout related to the LED event. The committee returned to Town Hall at 6:58 PM. The committee then discussed details related to the event. A map will be developed for the vendors so they know where to setup and their spaces will be marked with a pin flag. Manager Ayers shared that Antonio's inquired about setting up a table at the event. The committee felt that this year is limited but encouraged their participation next year. Messaging for the complimentary LED bulbs was discussed.
  - b. School outreach – Ms. Roberts spoke to a science teacher at Lewisville Elementary School about LED and recycling boxes. The school will have a Science Day the Wednesday prior to the LED event. The committee has been welcomed to setup a table. The school also inquired about possibly participating in the LED event and ways to encourage students to attend the event. In terms of recycling boxes being placed in the school cafeteria, the school administration has expressed some concerns.
  - c. Terracycle update – The Terracycle information document has been updated.
- V. **Clerk Report**
  - a. Litter Sweep – The April 2023 Litter Sweep endeavor with the Beautification Committee will not happen this spring. Chairs of both committees will communicate in hopes of a joint endeavor in fall 2023.
  - b. LED bulbs – The LED bulbs were ordered and have been received at Town Hall. They are individually packaged.
  - c. LED banner – A new banner promoting the LED event and special recycling event was ordered and has been received. The Town has retained the special recycling event banner that can be used in the fall.



**ENVIRONMENTAL, CONSERVATION & SUSTAINIBILITY COMMITTEE**

**6510 Shallowford Road – 2<sup>nd</sup> Floor Conference Room**

**March 14, 2023 – 6:30 PM**

- d. Waste Management grant request – Waste Management approved the water bottle filling stations at the parks for this year’s grant project.

**VI. For the Good of the Order**

- a. Next regularly scheduled meeting: **April 11, 2023**

- VII. Adjournment** – Having no further business to discuss, Jennifer Haydon moved to adjourn at 7:40 PM. The motion was seconded by Gretchen Roberts and motion approved unanimously.

ATTEST:

\_\_\_\_\_  
Kay Smitherman, Chair

\_\_\_\_\_  
Dora K. Moore, Town Clerk