

## LEWISVILLE PUBLIC SAFETY COMMITTEE MEETING MINUTES

June 7, 2022

Town Hall Conference Room #201

- I. **Call to Order** - Chair Cobert called the meeting to order at 5:30 PM. In attendance were Harlan Cobert, Chris Cobert, Aaron Hutmacher, Warren McMahan, Annemarie Stanford, and Deputy Mills. Dale Harriman, Lewisville Fire Chief Darin Needham and Vienna Fire Chief Tim Lasley were not in attendance.
- II. **Agenda Approval** – Aaron Hutmacher moved to approve the agenda with a revision to note the new business should reflect 2022-2023 Plan of Work instead of 2023-2024. The motion was seconded by Chris Cobert and approved unanimously.
- III. **Minutes Approval** – Aaron Hutmacher moved to approve the May 3, 2022 minutes as presented. The motion was seconded by Annemarie Stanford and approved unanimously.
- IV. **Membership** – Scott Sewell’s resignation was accepted by Council on May 12, 2022.
- V. **Public Safety Reports**
  - a. Forsyth County Sheriff’s Office – Deputy Mills gave the May 2022 call statistics. Council will consider adding an additional deputy at their June 9 meeting. If approved, it is anticipated the deputy will begin around the end of July. The committee expressed their support of an additional officer.
  - b. Lewisville Fire Department – No representative in attendance.
  - c. Vienna Fire Department – No representative in attendance.
- VI. **Old Business**
  - a. CERT program update
    - The recent CERT program had twenty-four attendees of which fifteen were Lewisville residents. Chris Cobert and Aaron Hutmacher attended as well and are now certified CERT members.
    - A Train-the-Trainer (TTT) session will be held October 15 and 16 to obtain certification as a CERT trainer. Participants must be CERT certified. A waiver is granted to individuals who meet or exceed the requirements due to their employment, such as emergency management, etc.
    - The committee hopes to offer another CERT class in spring 2023. This will be discussed later this year or early 2023.
  - b. Preparedness Initiative – The Preparedness Initiative Day will be prior to a Town concert on August 27 from 1 PM until 6 PM. Setup will be at Shallowford Square along North Street. All committee members are requested to participate. Plans are to have the law enforcement Batmobile, NC Highway Patrol seatbelt trailer, fire department smokehouse, some CERT members, school bus safety, car seat safety checks, and bike safety during the event. The committee will finalize plans at their August 2 meeting.
  - c. Emergency Operations Plan Update – The Emergency Operations Plan (EOP) subcommittee consisting of Aaron Hutmacher, Annemarie Stanford, and Chair Cobert are working to finalize the proposed EOP by the end of summer. Once approved by Council, the EOP will be distributed to the appropriate people to review and familiarize. A live drill/scale event and tabletop exercise will be conducted. More information is forthcoming.

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### VII. New Business

- a. Boards and Committees orientation briefing – Chair Cobert encouraged all members to view the new orientation video on the Town’s website page for boards and committees. The Town is also planning some leadership training for chairs and vice chairs.
- b. Town activities and updates briefing – Chair Cobert shared information related to town street projects, activities, etc. that was shared at the leadership meeting by Mayor Horn. The committee had questions about EV battery vehicle accidents/fires, potential crime increase, and additional traffic the projects and bypass might have on the Town. Chair Cobert will discuss these with the appropriate individuals.
- c. 2022-2023 Plan of Work
  - Once Council prioritizes items in the Comprehensive Plan, each board and committee will receive information as it relates to them. The committee can review these priorities and make recommendations to Council. Chair Cobert will request Mrs. Moore to email the Comprehensive Plan (noting it is on the Town’s website) and prioritization list to the committee once approved by Council. Each member was requested to review the information and email their recommendations to Chair Cobert or Vice Chair McMahan by the first of July.
  - Chris Cobert moved to request a special meeting on July 12 from 5:30 PM to 7:00 PM for the plan of work. Warren McMahan seconded the motion and motion passed unanimously.

### VIII. Clerk Report

- a. T-shirt request – All board and committee members were given name badges for identification.
- b. Speed limit sign – NCDOT has no plans to replace the speed limit sign.
- c. Safety Day in August – August 6 and August 27 are concert nights. The committee is welcome to set up tables/tents along North Street.
- d. Crosswalk painting – These are on NCDOT streets so Ryan is discussing with NCDOT.
- e. Debris along sidewalks – Staff has, and will periodically, ride along the sidewalks.
- f. Visual concerns – The contractor has been requested to keep bushes trimmed so individuals can see when turning onto streets.
- g. Speed sign – The sign will be placed at 737 Lewisville-Clemmons Road whereby data will be provided to Mr. Steven Thompson. If speeds are excessive, the data will be provided to NCDOT. Depending on the data, the committee might request increased patrol.

### IX. For the Good of the Order

- a. Next regular scheduled meeting is August 2, 2022.

### X. Adjournment – The meeting adjourned at 7:00 PM.

ATTEST:

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Harlan Cobert, Chair

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Dora K. Moore, Town Clerk