

**LEWISVILLE BEAUTIFICATION COMMITTEE MEETING
SPECIAL MEETING MINUTES
JUNE 20, 2022**

Council Chambers Town Hall 1st Floor - 6510 Shallowford Road
(Moved due to air being out on the second floor)

I. Call to Order

- a. Chair Holli Conger opened the meeting at 7:00 pm. In attendance were Genevieve Athens, Holli Conger, Carolyn Fulton, Cynthia Kiger, Sonsera Kiger, Susan Linker, Miriam Marley, and Bernice Perzel. Ellen Lee and Zeke Mock were absent.

- II. Agenda Approval** – Ms. Conger noted that the April 18, 2022 minutes were approved at the May 2022 meeting and could be removed from the agenda. Cynthia Kiger moved to approve the revised agenda. Carolyn Fulton seconded the motion, and it was approved unanimously.

III. Minutes Approval

- a. October 18, 2021 – Sonsera Kiger made a motion to approve the minutes. Carolyn Fulton seconded the motion. The motion was approved unanimously.
- b. February 21, 2021 – Section Ve - Carolyn Fulton will serve as scribe in March, April, and May. Section Vici - Zeke Mock was not present at meeting. Genevieve Athens made a motion to accept the minutes as amended. Sonsera Kiger seconded the motion. The motion was approved unanimously.
- c. March 21, 2022 – Susan Linker made a motion to approve the minutes to reflect the meeting was held in Council chambers. Carolyn Fulton seconded the motion. The motion was approved unanimously.
- d. May 16, 2022 – Bernice Perzel made a motion to approve the minutes as presented. Susan Linker seconded the motion. The motion was approved unanimously.

IV. Old Business

- a. Yard of the Week
 - i. Rules modification, selection process, etc. - A draft copy of the Yard of the Week procedures were distributed for review and discussion and the following changes were made:
 1. Item 1 – The following sentence was added: The committee will decide at the February meeting when the award period will start and end, with the understanding that the period may be extended, depending on the weather. Sonsera Kiger made motion to accept the change. Bernice Perzel seconded the motion. The motion was approved unanimously.
 2. Item 2 – The previous years was changed from five to three. Genevieve Athens made the motion to accept the change. Sonsera Kiger seconded the motion. There were six ayes and one nay from Susan Linker.
 3. Item 3 – Remove the exclamation mark sentence 3. Susan Linker made a motion to make this change. Genevieve Athens seconded the motion. The motion was approved unanimously.
 4. Item 4 – Remove the exclamation mark sentence two. Genevieve Athens made a motion to make this change. Cynthia Kiger seconded the motion. The motion was approved unanimously.

5. Item 5 – Text revised as follows: A YOW award is given for a period of two weeks, and should not be interrupted or shortened unless it is found to be a repeat of a previous YOW award given fewer than three years ago or is a yard not inside Lewisville town limits. The Coordinator should notify the committee member who made the award error that the sign needs to be picked up without delay, a written explanation is left for the owner and a new yard is selected. Bernice Perzel made the motion to accept the change. Sonsera Kiger seconded the motion. The motion was approved unanimously.
 6. Item 6 – Text revised as follows: The first person to award, picks the sign up at Town Hall and the last awardee returns it to Town Hall at the end of the award season. The day before your award period begins, check to see where the Last award was given, find it on your map and drive out to retrieve the sign. When you're ready to hunt for an awardable yard in your assigned area, be sure to take the sign, a hammer, the 3-year and current year award lists, a camera, writing pad with pen, and some YOW notification forms with you.
 7. Item 6c added – Inform the owner that the sign will be in the yard for two weeks, and will be recognized on the town's website. Encourage owners to keep their yard looking good during the award period.
 8. Item 6f – Text revised as follows: "Send the photo and all owner information to Town staff Dora Moore (townclerk@lewisvillenc.net) and Gennie Taylor (gtaylor@lewisvillenc.net), and copy to all members of the LBC. Genevieve Athens made the motion to accept with changes. Susan Linker seconded the motion. The motion was approved unanimously.
 9. Item 7 – Motion was made by Sonsera Kiger to accept without changes. Bernice Perzel seconded the motion. The motion was approved unanimously.
 10. Items 8a and 8b – No changes to made to these section. Susan Linker made a motion to send this section to Town Staff to review and confirm they could follow these YOW procedures. Sonsera Kiger seconded the motion. The motion was approved unanimously.
- b. Jack Warren Park
- i. Perennial garden planting plan and purchases needed - Bernice Perzel reported she spent \$230 on perennials. The new plants are being hand watered by Susan Linker and Cynthia Kiger.
 - ii. Encore Azaleas planting at restrooms - The committee will defer the decisions about the azaleas to the September meeting.
 - iii. Replacing/replanting dead deciduous azaleas - The committee will defer the decisions about the azaleas to the September meeting.
 - iv. Walking trail beautification at back of park - The committee approved a subcommittee to handle all tasks related to this topic. It will be called the Walking Trail Subcommittee and the members will be Cynthia Kiger, Susan Linker, and Bernice Perzel. Carolyn Fulton made a motion to approve the Subcommittee, Sonsera Kiger seconded the motion. The motion was approved unanimously.
 - v. Ryan Moser meeting update - Holli Conger reported that Ryan Moser and Town Maintenance will water the memorial trees at JWP. He also shared the irrigation schedule for the perennial garden which is three times per week for twenty minutes.
- c. Mary Alice Warren Community Center
- i. Dinosaur update - Susan Linker is waiting for Cliff Lewis to contact the movers to bring the dinosaurs to the community center.
 - ii. Dinosaur name update - Genevieve Athens reported the Lewisville Elementary School chose the names of the dinosaurs to be Lewissaurus and Elliesaurus.

V. New Business

- a. Plan of Work for Town Council - Holli Conger will put together the plan for 2022-2023 and send to all members for feedback and review. Town staff has requested to receive plan of works by July 1.
- b. Scribe for meetings - Susan Linker will be the scribe in September and Genevieve Athens will be the scribe in October.

VI. Reports

- a. Bluebird Trail - Carolyn Fulton reported that house sparrows have destroyed the blue bird eggs in House #2. No decision was made by the committee about how to address this problem.
- b. BAC Leadership Orientation - Holli Conger reported on a BAC chair/vice-chair meeting with Council Member Jeanne Marie Foster. There is a training session planned for all BAC members. Holli summarized a broad report from Mayor Horn on the Gateway Project, Great Wagon Road, plans for widening of Lewisville Clemmons Rd, possible green space use of Fred Moser property, possible and future use of the Community Center. The list of projects was disseminated to members entitled "Town of Lewisville Update."

VII. Clerk's Report – There were questions from the committee members about why the Clerk's Report was included on the agenda.

VIII. Next Meeting – September 19, 2022.

IX. Adjournment – Meeting was adjourned at 9:25 PM.

ATTEST:

Holli Conger, Chair

Dora K. Moore, Town Clerk