

**LEWISVILLE PUBLIC ART ADVISORY COMMITTEE MEETING MINUTES**  
**July 10, 2023**  
**Lewisville Town Hall Room 201**

- I. **Call to Order** – Chair Campbell called the meeting to order at 5:00 PM. In attendance were Barbara Campbell, Holli Conger, Thomas Jenkins, Elizabeth Miller, Rebecca Scherbak, Town Manager James Ayers and Town Clerk Dora Moore.
- II. **Agenda Approval** – Holli Conger moved to approve the agenda. Elizabeth Miller seconded the motion and motion passed unanimously.
- III. **Minutes Approval** – Thomas Jenkins moved to approve the June 5, 2023 minutes as presented. Rebecca Scherbak seconded the motion and motion passed unanimously.
- IV. **Old Business** – None
- V. **New Business**
  - A. Art application review – A great deal of discussion was held related to the application process. The general application was tabled until after the first art show can be held. It was determined that both a general art display application and event application are needed.
  - B. Future planning discussion
    1. Insurance coverage by artists – Concern was expressed about artists being responsible for insurance coverage of their artwork displayed on Town property. Manager Ayers shared the Town’s insurance carrier will not cover items not owned by the Town. Furthermore, he noted the Town is unable to provide staffing or ‘guards’ to protect artwork. Permanent artwork given to the Town would be insured by the Town.
    2. Call for artists – The committee discussed in detail a fall or winter art show. It was decided to hold a show on a Friday evening in January or February 2024 at the Mary Alice Warren Community Center (MAWCC). The date will be selected at the next meeting and the committee was requested to share ideas at that meeting as well. It was noted an admission fee cannot be charged nor can participants be charged.
      - a. Theme – An all-encompassing theme was discussed. The following suggestions were shared: The Lewisville We Love and Lewisville: My Hometown.
      - b. Subcommittee – A subcommittee consisting of Mrs. Campbell and Mrs. Conger was established. The subcommittee will evaluate MAWCC for the art show.
    3. Public art definition – The definition of public art is addressed in the Public Art Advisory Committee’s charter and the Town’s Unified Development Ordinance.
    4. Mission statement – The committee’s mission statement is also addressed in the Public Art Advisory Committee’s charter.
    5. Funding – Mrs. Conger inquired if funding had been allocated for the committee. Manager Ayers answered that with the committee being new no funding was allocated; however, Manager Ayers believes funding for an art show can be done.
- VI. **For the Good of the Order**
  - A. Summer Student Leadership - The Town will hold a one-day Summer Student Leadership Session on Tuesday, August 15, 9AM-4 PM at Town Hall. This session is free and open to rising 6<sup>th</sup>-12<sup>th</sup> grade students. Priority is given to students who live in the Town of Lewisville. Registration deadline is July 14, so please help spread the word.
  - B. Conflict of Interest – Clerk Moore shared that there is no conflict of interest for committee members to display art at Town-sponsored events.

C. Next scheduled meeting is August 14, 2023 at 5:00 PM at Town Hall in Conference Room 201.

VII. **Adjournment** – Tommy Jenkins moved to adjourn at 6:15 PM. Motion was seconded by Rebecca Scherbak and motion was approved unanimously.

ATTEST:

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Dora K. Moore, Town Clerk

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Barbara Campbell, Chair