

**LEWISVILLE PARKS, RECREATION & CULTURAL DEVELOPMENT COMMITTEE MEETING**

**MINUTES**

**July 14, 2025**

Lewisville Town Hall – 6510 Shallowford Road – Conference Room 201

- I. **Call to Order** – Chair Aaron Hutmacher opened the meeting at 6:00 PM. In attendance were Billy Carter, Stuart Chamberlin, Josh Cooper, Aaron Hutmacher, Aaron Crum, Elizabeth Johnson, and Public Works Director Jon Hanna. Braden Romer was absent. John Armbruster from Lewisville Public Arts Committee was in attendance.
- II. **Agenda Approval** – Josh Cooper moved to approve the agenda. The motion was seconded by Billy Carter and motion approved unanimously.
- III. **Minutes Approval** – Stuart Chamberlin moved to approve the June 9, 2025 minutes. The motion was seconded by Elizabeth Johnson and motion approved unanimously.
- IV. **Old Business**
  - a. Shallowford Playground suggestions and discussions – Public Works Director Jon Hanna provided an update; spoke to Town Council direction; to a potential ground breaking by year-end; outlined quotes; highlighted inclusive equipment; and a rubberized permanent ground coverage solution. Discussion took place regarding surface and design costs; a call for request for proposals (RFP); vendor options; fencing requests; tree relocation; seating options; budget restrictions; and expansion capabilities. The committee discussed age appropriate equipment options to include two playsets with (ages 3-5 and 5 - 12) with swings (include toddler swings) with 4 swings, canopy shade, and slides all with a focus on handicap accessibility. Mr. Hanna explained the RFP process; and spoke to a September target date. Discussion continued regarding coordination with the Shallow Ford art installation; and review of sample artwork.
  - b. 2026 Community Day
    - i. P & R contribution ideas – Taking the prerogative of the Chair, Aaron Hutmacher switched the order to the Community Day items. Discussions ensued regarding potential dates and times for the event; a family focused event; event layouts; shared and selected ideas for contributions to include a disc golf tournament with scorecards, bocce ball, cornhole, treasure/scavenger hunt, a puppet show and a dunking booth. Suggestions were made for a Lewisville Mascot; and inclusion of the Lewisville Library and the Civic Club. John Armbruster shared ideas for art inspired trophies. Mr. Hanna referenced the need for ideas to be forwarded to the steering committee by the representative.
    - ii. Sub-Committee nomination – Aaron Hutmacher nominated Elizabeth Johnson to serve as the P & R representative with Billy Carter to serve as an alternate. The motion was seconded and approved unanimously.
- V. **New Business** - None
- VI. **Clerk Report** - None
- VII. **For the Good of the Order**
  - a. Next meeting: August 11, 2025
  - b. Chair Aaron Hutmacher referenced upcoming Shalloween; and the need for volunteers.
- VIII. **Adjournment** – Stuart Chamberlin moved to adjourn the meeting at 7:05 PM. The motion was seconded by Billy Carter and motion passed unanimously.

ATTEST:

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Aaron Hutmacher, Chair

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Angela Lord, Town Clerk

*June 9, 2025*