

Lewisville Town Council
Regular Meeting Minutes
August 11, 2022 – 7:00 PM
Lewisville Town Hall Council Chambers
6510 Shallowford Road

1. Call to Order:

- A. Mayor Horn opened the meeting at 7:00 PM. In attendance were Mayor Mike Horn, Mayor Pro Tem Jeanne Marie Foster and Council Members Fred Franklin, Melissa Hunt, Ken Sadler, and Jane Welch. Also attending were Interim Town Manager & Planner Stacy Tolbert, Finance Director Pam Orrell, Town Clerk Dora Moore and Town Attorney Bowen Houff. Council Member David Smitherman was absent.
- B. Invocation – Attorney Bo Houff
- C. Pledge of Allegiance – Council Member Jane Welch
- D. Adoption of Agenda – Council Member Hunt moved to approve an amended agenda to include a closed session at the end of the meeting, council direction on solar panels under new business, and manager search process under old business. The motion was seconded by Council Member Welch and approved unanimously.

2. Consent Agenda

- A. Consent agenda items
 - i. Resolution 2022-049 – Financial statements for the year ended June 30, 2022 – PRELIMINARY AND UNAUDITED
 - ii. Approval of Agenda Briefing Minutes – July 7, 2022
 - iii. Approval of Closed Session Minutes – July 7, 2022
 - iv. Approval of Regular Meeting Minutes – July 14, 2022
 - v. Approval of Closed Session Minutes – July 14, 2022
 - vi. Resolution 2022-052– Accepting resignation of Julie Rutledge from Parks and Recreation Advisory Board
- B. Council Member Franklin moved to approve the consent agenda. The motion was seconded by Council Member Sadler and approved unanimously.
(Resolutions 2022-049 and 2022-052 are herein incorporated by reference into the minutes.)

3. Presentations, Introductions and/or Proclamations

- A. Forsyth County Sheriff's Office – Sergeant Stringer shared current call statistics. With the start of school at the end of the month, Sergeant Stringer explained that passing a stopped school bus will result in a \$500 fine and 5 points on the individual's driver license. Sergeant Stringer introduced Dimitri Galbreath as the Town's newest officer.

4. Public Forum – None

5. Appointment(s)

- A. Appointment Order 2022-007 – Roy Henry Fansler, Jr. – Environmental, Conservation and Sustainability Committee – Mayor Pro Tem Foster moved to approve Appointment Order 2022-007. The motion was seconded by Council Member Hunt and approved unanimously. *(Appointment Order 2022-007 is herein incorporated by reference into the minutes.)*

6. **Preliminary Site Plan Approval(s)** – None

7. **Evidentiary Hearing(s)** – None

8. **Public Hearing(s)**

A. UDO L-167 Lewisville Rural Overlay

i. Ordinance 2022-029 – UDO L-167 Lewisville Rural Overlay

a. Mrs. Tolbert reported the Planning Board will hold a public hearing on August 24 and she requested the Town hold their public hearing on September 8. It was noted that a notice of the public hearings will be published in the newspaper.

b. Council Member Welch moved to continue the public hearing until September 8. The motion was seconded by Council Member Hunt and approved unanimously.

9. **Technical Review(s) for Compliance** – None

10. **Annexation Request(s)** – None

11. **Old Business**

A. Manager Search Process – Council has received the applicant packets from Matt Reece at Piedmont Triad Regional Council (PTRC). Council consensus was to schedule a special meeting to discuss applicants in closed session on August 17 at 6:00 PM.

12. **New Business**

A. Resolution 2022-048 – Holiday decorations contract - \$14,720 – Council Member Hunt moved to approve Resolution 2022-048. The motion was seconded by Mayor Pro Tem Foster and approved unanimously. *(Resolution 2022-048 is herein incorporated by reference into the minutes.)*

B. Resolution 2022-051 – Storm sewer mapping contract - \$58,200 – Council Member Franklin moved to approve Resolution 2022-051. The motion was seconded by Mayor Pro Tem Foster and approved unanimously. *(Resolution 2022-051 is herein incorporated by reference into the minutes.)*

C. Ordinance 2022-044 – Amend FY 2022-2023 fee schedule in Budget Ordinance 2022-001 – Council Member Welch moved to approve Ordinance 2022-044 increasing the security deposit for all rooms at the Mary Alice Warren Community Center to \$300/room. The motion was seconded by Council Member Hunt and approved unanimously. *(Ordinance 2022-044 is herein incorporated by reference into the minutes.)*

D. Ordinance 2022-045– Amending Chapter 16 related to Mary Alice Warren Community Center – Council Member Hunt moved to approve Ordinance 2022-045 requiring staff approval 14 days prior to an event of any outside furniture rentals at the Mary Alice Warren Community Center. The motion was seconded by Council Member Welch and approved unanimously. *(Ordinance 2022-045 is herein incorporated by reference into the minutes.)*

E. Council direction on solar panels at the Mary Alice Warren Community Center – Council consent was given on moving forward with solar panels being placed on the back side of the Mary Alice Warren Community Center. It was noted this is in keeping with the Town’s sustainability goal for 2030. Informal bidding process may be needed. *(Renewable Energy Design Group proposal is attached to the minutes.)*

13. Administrative Reports

- A. Upcoming Town holidays – Mrs. Tolbert shared the following upcoming events at Shallowford Square: August 27 – Shot Thru the Heart – Bon Jovi Tribute Band; September 9 – Clifford movie; September 17 – The Megan Doss Band; and, October 1 – Eyes of Silver – Doobie Brothers Tribute Band.
- B. Manager’s Report
 - i. Gateway project – Mrs. Tolbert reported the pre-bid meeting was held and bids will be opened August 25.
- C. Planner’s Report
- D. Attorney’s Report
- E. Clerk’s Report
 - i. Summer Leadership Session – August 16 – Currently, twenty-seven area students have registered for the Summer Leadership Session.
 - ii. Ethics training – Council must complete the 2-hour required ethics training by October 31, 2022.
- F. Community Center Facilities & Programming Manager’s Report
- G. Approvals at the Briefing and Action Meeting on August 4, 2022
 - i. Ordinance 2022-043 – Budget amendment to remove and grind stump of dead maple tree on Fred Moser lot - \$1,600
 - ii. Resolution 2022-050 Contract with Russell Construction Company - \$13,400

14. For the Good of the Order

- A. Public comments
 - i. Eva Foster, 7390 Meadow Chase Court, submitted comments related to the dinosaur naming contest at Lewisville Elementary School. *(Comments are attached to the minutes.)*
- B. Council comments
 - i. Mayor Horn and Council Members Hunt and Welch will have a 2-3 hour brainstorming session to determine possible solutions in making the community and Council aware of events at the Mary Alice Warren Community Center. It was noted that Mrs. Tolbert and Mr. Moore are identifying potential solutions as well.

15. Closed Session pursuant to NCGS 143-318.11(a)(3) – Council Member Welch moved to enter into closed session to consult with attorney regarding pending litigation at 7:47 PM. The motion was seconded by Council Member Sadler and approved unanimously.

Council returned to open session at 8:43 PM.

16. Adjournment – Council Member Hunt moved to adjourn the meeting at 8:43 PM. The motion was seconded by Mayor Pro Tem Foster and approved unanimously.

ATTEST:

Mike Horn, Mayor

Dora K. Moore, Town Clerk