



## **SPECIAL PROJECTS REVIEW COMMITTEE**

### **Meeting Minutes**

**September 4, 2025**

- I. **Call to Order** – Councilmember Welch called the meeting to order at 5:36 PM. Committee members present were Mayor Pro-Tem Melissa Hunt, Councilmembers Ivan Huffman and Jane Welch. Town Manager Stacy Tolbert and Clerk Angie Lord were also in attendance.

II. **Approval of Minutes**

- A. August 7, 2025 – Councilmember Welch made a motion to approve the meeting minutes of August 7, 2025. Councilmember Huffman seconded the motion and motion passed unanimously.

III. **Requests:**

- A. Winston Salem / Forsyth County School Board – Town Clerk Angie Lord provided a handout for the request; and a brief history of the facility exemption request from the Winston Salem/Forsyth County (WS/FC Schools) School Board to use the Mary Alice Warren Community Center (MWACC) Magnolia Room. Town Manager Stacy Tolbert explained previous usage of the facility under the town code; and recent changes to the exemption list. Discussion took place regarding spoke to in-kind gestures for governmental agencies; criteria and eligibility requirements; recommend staff authorities; the need for an appropriate system in place for governmental agencies; and potential public relations kick-back regarding the implications of assistance to the WS/FC Schools. Mayor Pro-Tem Hunt shared the 3 C's of consistency, collaboration, and community; and the need to lead as a municipality.

Councilmember Welch made a motion to recommend approval of the request to Council. Motion was seconded by Mayor Pro-Tem Hunt and passed unanimously.

Discussion continued regarding the need to have a dedicated meeting to review the last two years of requests; the application process; the need for flexibility; and the future of the committee.

- B. **Adjournment** – Having no other requests or business to discuss, Councilmember Huffman moved to adjourn the meeting at 5:59 PM. The motion was seconded by Councilmember Welch and passed unanimously.

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Angela Lord  
Town Clerk