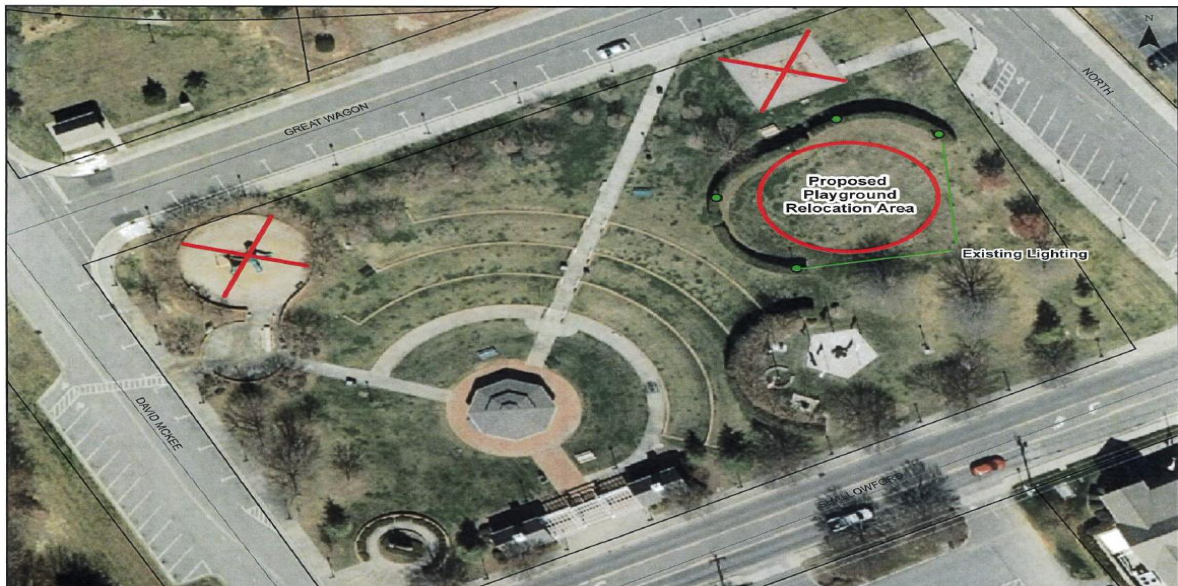


**LEWISVILLE PARKS, RECREATION & CULTURAL DEVELOPMENT BOARD MEETING
MINUTES
September 11, 2023**

Lewisville Town Hall – 6510 Shallowford Road – Conference Room 201

- I. **Call to Order** – Chair Aaron Hutmacher opened the meeting at 6:30 PM. In attendance were Stuart Chamberlin, Josh Cooper, Aaron Crum, Aaron Hutmacher, Robert Ogden, Braden Romer, Debbie Stokes, Town Manager James Ayers, and Town Clerk Dora Moore.
- II. **Agenda Approval** – Braden Romer moved to approve the agenda. The motion was seconded by Denise Stokes and motion approved unanimously.
- III. **Minutes Approval** – Stuart Chamberlin moved to approve the May 8, 2023 minutes. The motion was seconded by Braden Romer and motion approved unanimously.
- IV. **Old Business**
 - a. Plan of Work review – Mr. Hutmacher went over the current plan of work and noted all tasks have been completed. It was noted that no holiday open house will be held at Mary Alice Warren Community Center (MAWCC) this year but a Christmas movie night will be held December 8 at MAWCC.
- V. **New Business**
 - a. PARTF project update – Manager Ayers updated the board on the PARTF grant project at Jack Warren Park. McGill and Associates was selected as the qualified bidder. Forestry mulching and under brushing is being done. Survey work is beginning and the topography for the outdoor event venue will be evaluated. Board members were encouraged to participate in the site visit this Friday at 1 PM.
 - b. Shallowford Square playground relocation – The playground and swings at Shallowford Square are impacted by the Great Wagon Road project. The proposed relocation of the playground was shared with the board. The staff is working with NC Department of Transportation and Kaplan regarding building a new playground versus moving the old equipment. The staff is also considering adding a sidewalk from the new playground to the pavilion and possibly fencing to enclose the area so children cannot easily leave the playground.

Shallowford Square Playground Relocation



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- c. Shalloween
 - 1. Volunteers needed – The following will help the day of Shalloween: Robert Ogden, Josh Cooper, Aaron Hutmacher and Braden Romer.
 - 2. Business involvement – Flyers will be shared with Board members so they can visit local businesses to see if they would like to be a part of Shalloween.
- d. Meeting schedule review – Due to the number of cancelled meetings in the past couple of years, Mr. Hutmacher suggested the meeting schedule be every other month or another condensed version. Stuart shared his desire to leave the meetings as monthly. Mrs. Stokes liked the every other month recommendation. This will be discussed at the November meeting. The Board did agree to begin meetings at 6 PM.

VI. Clerk Report

- a. This year's concert series has been very successful with great attendance.
- b. The Lewisville Civic Club is hosting a Candidate Forum on October 19 at 7:30 PM at Town Hall. Municipal elections are November 7.

VII. For the Good of the Order

- a. Manager Ayers shared that Council has discussed the potential of an all-inclusive park.
- b. Mr. Ogden requested that the Town consider bringing back Beach Blast. He shared that he receives requests all the time. It was noted that this particular event was cancelled due to the large crowd it attracted and other mitigating issues.
- c. Paddington II – September 15 (Rain date: September 22)
- d. Eyes of Silver (Doobie Brothers Tribute Band) – September 23, 7-9 PM
- e. Ghost Busters Answer the Call – October 6 (rain date: October 13)
- f. Bourbon Revival Band (blend of bluegrass and newgrass) – October 14, 4:30-6:30 PM
- g. Shalloween – October 21, 1-2:30 PM
- h. Santa Claus movie – December 8, MAWCC
- i. Next meeting, if needed – **November 13, 2023**

VIII. Adjournment – Robert Ogden moved to adjourn the meeting at 7:31 PM. The motion was seconded by Braden Romer and motion passed unanimously.

ATTEST:

Aaron Hutmacher, Chair

Dora K. Moore, Town Clerk