

LEWISVILLE PARKS, RECREATION & CULTURAL DEVELOPMENT BOARD MEETING
MINUTES
SEPTEMBER 13, 2021

Digitally Originating in Council Chambers – Town Hall 1st Floor – 6510 Shallowford Road

- I. **Call to Order** – Chair Susan Frey opened the meeting being streamed electronically at 6:04 PM. In attendance were Susan Frey, Daniel Lough, Julie Rutledge, Ryan Walker, Office Manager Stacy Howard and Town Manager Hank Perkins.
- II. **Agenda Approval** –Susan Frey moved to approve the agenda as amended to include the boxwood garden, heron and dinosaur at Mary Alice Warren Community Center (MAWCC) under new business. The motion was seconded by Julie Rutledge and approved with a roll call vote of ayes from Chair Frey and members Lough, Rutledge and Walker. Motion passed unanimously.
- III. **Minutes Approval** – Ryan Walker moved to approve the August 9, 2021 minutes as presented. The motion was seconded by Daniel Lough and approved with a roll call vote of ayes from Chair Frey and members Lough, Rutledge and Walker. Motion passed unanimously.
- IV. **New Business**
 - a. Event Policy – additional deputies – Manager Perkins shared that, historically, two deputies would work non-alcohol events at Shallowford Square. The Forsyth County Sheriff’s Office has a policy for the officer ratio: 1 officer/100 people for non-alcohol events and 1 officer/50 people for alcohol events. This increases the number of deputies from 2 to 6 officers at non-alcohol events. With the new rule, there have been as many as 15 officers at alcohol events. Mrs. Howard stated the Town events have grown over the last 10 years. The rate for one deputy is \$40/officer. The higher the rank of the officer, the higher the officer fee. Mrs. Howard receives mixed citizen comments about the alcohol events ranging from the cost of beer/wine at an event and wanting beer/wine available at more events. Staff will also evaluate the cost of private security at events. The Board will discuss in more detail at the October meeting.
 - b. Sculptures and Boxwood Garden – Metal art sculptures of a heron and two dinosaurs have been donated to the Town. The heron sculpture is 7 feet tall and 4 feet from tip of beak to tail. There two dinosaurs are approximately 8-9 feet tall and 15 feet long. The Beautification Committee has submitted proposed sculpture locations at MAWCC for the Board’s consideration. The heron is being proposed to be placed in a bed of river stone in the boxwood garden area. The open area near the heritage white oak trees in front of MAWCC is where the Beautification Committee proposes to place the dinosaurs. The dinosaurs would have concrete footings. Some type of signage may note the artist and donator. Fencing and/or signs will be placed at the sculptures stating they are art and not to be climbed. The proposal still needs to be presented to Council for their consideration and approval. Manager Perkins requested direction on the box garden since it is time for planting those.

Shaida Horner and Robert Ogden arrived at 6:30 PM.

Susan Frey moved to accept the placement of the heron and boxwood garden as proposed by the Beautification Committee. The motion was seconded by Daniel Lough and approved with a roll call vote of ayes from Chair Frey and members Horner, Lough, Ogden, Rutledge and Walker. Motion passed unanimously.

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The Board expressed concerns with the proposed placement of the dinosaurs and will discuss more at the October meeting.

V. Administrative Report

- a. Events update – Mrs. Howard shared this is the time the Town plans for a family-friendly play at Shallowford Square that encourages the participation of Lewisville children. With the uncertainty of the COVID delta variant and resurgence of COVID cases, staff recommends the 2022 play be tabled and reconsidered for 2023. Consensus was to forego a 2022 play.

Stacy Howard left the meeting at 7:02 PM.

b. Mary Alice Warren Community Center

- i. Manager Perkins shared that substantial completion of the Mary Alice Warren Community Center (MAWCC) is September 30, 2021. The contract with Fairwoods has been extended to include additional grade work and sloping behind MAWCC with final completion October 21, 2021.

ii. Budget costs are slightly more than the original signed contract.

iii. It is hoped the Board will be able to visit the facility soon.

- c. Parks and Recreation Master Plan update – The draft master plan is expected to be ready in October/November 2021. A presentation will be given to the Board prior to the Council. Manager Perkins hopes to use the adopted master plan towards a PARTF application.

- d. Jack Warren Park closings – All the work has been completed at Jack Warren Park and the park has reopened. Staff does not foresee any upcoming projects requiring additional park closures.

VI. For the Good of the Order – Next schedule meeting is October 11, 2021 at 6:30 PM.

VII. Adjournment – Robert Ogden moved to adjourn the meeting at 7:27 PM. The motion was seconded by Shaida Horner and approved with a roll call vote of ayes from Chair Frey and members Horner, Lough, Ogden, Rutledge and Walker. Motion passed unanimously.

ATTEST:

Susan Frey, Chair

Dora K. Moore, Town Clerk