

LEWISVILLE BEAUTIFICATION COMMITTEE MEETING

MINUTES

September 15, 2025

Lewisville Town Hall 2nd Floor Conference Room

- I. **Call to Order** – Chair Christi Ritter opened the meeting at 6:00 PM. In attendance were Kim Floyd, Carolyn Fulton, Ellen Lee, Susan Linker, Christi Ritter (Chair) and Public Works Director Jon Hanna. Bernice Perzel (Vice Chair) was absent. There are current two vacancies for the committee.
- II. **Agenda Approval** – Ellen Lee moved to approve the agenda. The motion was seconded by Kim Floyd and passed unanimously.
- III. **Minutes Approval** – Susan Linker moved to approve the May 19, 2025 minutes. The motion was seconded by Ellen Lee and passed unanimously.
- IV. **Old Business**
 - a. Plant Label Project Report – Discussion took place regarding receipt of materials; all plants now show botanical and common name; the delay of the Daffodil plant marker until spring; and the 46 remaining labels for new plants that will be added to perennial and pollinator gardens after planting.
- V. **New Business**
 - a. Fall Clean Sweep – Members and Public Works Director Jon Hanna agreed to move the event to October 18th so recycle and clean sweep events could be at same time. Chairperson Christi Ritter will reach out to schools and other organizations for volunteers.
 - b. Tree Plaques for Memorial Trees – Public Works Director Hanna shared the memorial plaques (stainless steel and mounted on wood stands). The Committee approved plaques to be placed at each tree at a future time.
 - c. Birdhouse Donation – Kim Floyd provided an update that birdhouses would be delivered upon completion.
 - d. Water Equipment Proposal for Pollinator Garden – Water equipment was purchased and placed in a container at the back of pollinator garden. Three hoses and some stakes were purchased to anchor plants.
 - e. Plant Purchases for Gardens – Budget allocations were discussed; \$1000 for the purchase of plants; \$1000 for supplies; and \$250 for miscellaneous. The Committee requested \$150 for new plants and trellis in both gardens for fall planting. Moved by Ellen Lee and seconded by Susan Linker and approved unanimously.
 - f. Perennial Garden
 - i. Butterfly Bush – The Committee requested the relocation of a butterfly bush to another part of park. Director Hanna confirmed the bush would be relocated.
 - ii. Sprinkler System – Director Hanna stated watering system was working well.
 - g. 2026 Community Day Representative Nomination – Director Hanna shared May 2, 2025 as a tentative date. Kim Floyd volunteered to be on the subcommittee for the community day.
 - i. Tentative Community Day Sub-Committee Meeting in late September – to be held on September 30, 2025 @ 6 PM.
- VI. **Staff Reports**
 - a. **Clerk**

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- i. Membership Update - committee has two vacant positions. Committee members discussed different ways to reach out to inspire interest. Discussion took place regarding connecting with master gardeners to find new members.
- ii. Garden Updates – Removal of Butterfly plant from Perennial Garden.
- iii. Volunteer Appreciation Event – May 28, 6:30 PM, Town Hall
- b. **Public Works**
 - i. Garden updates –Topic was discussed throughout meeting. Director Hanna is awaiting memorial tree markers to be finalized.

VII. **Next Meeting** – October 20, 2025

VIII. **Adjournment** – Carolyn Fulton moved to adjourn at 6:50 PM. The motion was seconded by Kim Floyd and passed unanimously.

ATTEST:

Christi Ritter, Chair

Angela Lord, Town Clerk

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