

WILLOW RUN MUNICIPAL SERVICE DISTRICT BOARD MEETING
MINUTES
September 16, 2025

Town Hall Conference Room 201 – 6510 Shallowford Road

- I. **Call to Order** - Chair Philip May opened the meeting at 6:00 PM. In attendance were Martin Beale, Denise Criss, Nelson Fulcher, Philip May, Jeffrey Rawls, Glenn Yarnell and Public Works Director Jon Hanna. One board seat is currently vacant. Discussion took place regarding the passing of Kirk Rieger.
- II. **Agenda Approval** – Denise Criss moved to approve the agenda. The motion was seconded by Glenn Yarnell and motion passed unanimously.
- III. **Minutes Approval** – Glenn Yarnell moved to approve the August 19, 2025 minutes. The motion was seconded by Denise Criss and motion passed unanimously.
- IV. **Old Business**
 - a. Lake Marblehead Dam update – Public Works Director Jon Hanna explained changes to plans since the bid set; spoke to the addition of trees; to stone placement; to a potential of a larger blanket drain area; explained Council approval of a contract on September 11, 2025; and referenced the distribution of door hangers. Chairman May highlighted an email sent to make homeowners aware; and spoke to distribution of neighborhood newsletter. Discussion took place regarding original cost estimates; number of bids received; an unresponsive and incomplete bid; site visits; a 45 – 60 day draw down schedule; a priming system; and excavation needs. Chairman May confirmed door hangers had been placed; and inquired about the use of Lewisville Connect. Public Works Director stated consensus had been that emails and door hangers would be enough outreach. Discussion continued regarding sharing information by word of mouth; the board providing email language to staff; lake draw down history; the need for construction area communications; cost projections; funding allocations; routine site visits; and potential rain delays.
- V. **Staff Report** – Public Works Director Hanna shared information regarding mowing in preparation of Marblehead Dam work. Discussion took place regarding tree removal.
- VI. **For the Good of the Order**
 - a. Next meeting – **October 21, 2025**
- VII. **Adjournment** – Jeffrey Rawls moved to adjourn the meeting at 6:35 PM. The motion was seconded by Nelson Fulcher and motion passed unanimously.

ATTEST:

Philip May, Chair

Angela Lord, Town Clerk