



## LEWISVILLE PUBLIC ART ADVISORY COMMITTEE MEETING MINUTES

January 5, 2026

Lewisville Town Hall

- I. **Call to Order** – Chair John Armbruster called the meeting to order at 6:00 PM. In attendance were John Armbruster, Barbara Campbell, Elizabeth Miller, Sarah Reece, Daniel Robinson, Town Clerk Angie Lord, and Town Customer Service Representative/Event Coordinator Michelle Bennett. Absent were Deirdre Mullen and Rebecca Scherbak.
- II. **Agenda Approval** – Barbara Campbell moved to approve the agenda. Elizabeth Miller seconded the motion and motion passed unanimously.
- III. **Minutes Approval** – Barbara Campbell moved to approve the December 1, 2025 minutes. Sarah Reece seconded the motion and motion passed unanimously.
- IV. **Old Business**
  - A. Permanent Art Update – Town Clerk Angie Lord displayed the permanent art piece that had been purchased from Betty Tysor; spoke to installation in late January; and to sending an invitation to Ms. Tysor to the Mary Alice Warren Community Center to see the installed piece.
  - B. Committee Survey Review – Chair John Armbruster provided a brief overview of the completed surveys; highlighted comments by Rebecca Scherbak; and suggestions by Daniel Robinson. Town Clerk Lord explained 2026-27 Budget request would need to be completed at the February meeting.
    - i. Staff recommendation – Town Clerk Lord shared a recommendation for sculpture pieces on the back wall (behind the Council) for the 2026-27 budget season; provided an image sample; and explained Town Manager Stacy Tolbert had approved the idea. Following robust discussion, it was recommended by Elizabeth Miller for the Art Committee to create a design. The committee discussed including the community in creation of a design at the Community Day event, and to request approximately \$5000 budget funding for fabrication of the pieces. Town Clerk Lord distributed a budget update. Additional discussions took place regarding encouragement of Town Council in art appreciation; painting artists at community day; funding allocations and grant options; outdoor park artwork; Fred Moser ideas; and a Kiosk test version for Jack Warren Park (JWP). Chair Armbruster requested Daniel Robinson to research costs associated with Kiosk; and asked the Town Clerk to seek input from Town Manager and Public Works Director regarding a Photo Kiosk at JWP. Discussion ensued regarding sign post art pieces for the 2027-28 Budget season. Chair Armbruster clarified the Committee would pursue a budget request for fabrication of sculpture Chamber pieces for the 2026-27 Budget and Community Day art supplies for community input. Barbara Campbell inquired about the 2026 Town Council Retreat. (Budget update referenced is herein incorporated by reference into the minutes.)
  - C. Art Show
    - i. Submissions Received to Date – Town Customer Service Representative/Event Coordinator Michelle Bennett provided numbers for submissions (28) and pieces (50) received to date. Town Clerk Lord explained a reminder email had been sent out. Discussion took place regarding Town Communication Specialist media posts.
    - ii. Closed Session Jury Process – January 20<sup>th</sup> – Town Clerk Lord explained the statutory requirements to read a motion for closed sessions.

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- iii. Art Drop Off and Set Up Volunteers – Sign-ups are as listed on the table below. Committee discussion took place regarding items to be prepared or provided at set up included, mugs, paintbrushes, container for water, name tags, tent cards, tablecloths, artist waiver sheets, a list of artists for check-in, a table for check-in, red dot stickers, and committee clean up at the end of the reception. It was requested to ask Mayor Billy Carter, Jr. to provide a welcome during the reception. Town Clerk Lord will reach out to the Mayor.

Flash drives with submissions to date were provided to Sarah Reece to create a google document and to Chair Armbruster to prepare foam boards and pictures for the jury process. Chair Armbruster to send link to Town Clerk Lord for ordering foam boards.

Drop Off Volunteers February 18 <sup>th</sup> – 3pm – 6pm	Set Up Volunteers February 19 <sup>th</sup> – 11am	Reception Prep and Clean Up Volunteers - February 20 <sup>th</sup> – 3pm <i>Show at 4:30pm – 6:30pm</i>
Staff – Michelle	Staff – Michelle and Brian	Staff – Michelle (Angie – scheduled to arrive between 4:30 and 5pm)
Barbara 3pm – 4pm	Daniel 11am – 1pm (Tentative)	All Committee Members Needed
Rebecca 4pm – 5pm		
John 5pm – 6pm		

- iv. Décor Update – Barbara Campbell will purchase flowers and put together town mugs with flowers and paint items.
- v. Food Update - Town Event Coordinator Bennett will order and purchase petit fours, cookies, and lemonade. Water will also be provided.

**V. New Business**

- i. Community Day Update – Based on previous conversations, the consensus of the committee was to use the sculpture design as a community engagement activity. The next Community Day Sub-Committee meeting will be on January 26<sup>th</sup>.

**VI. For the Good of the Order**

- A. Next Meeting – January 20, 2026 (Special Closed Session Meeting)

**VII. Adjournment** – Barbara Campbell moved to adjourn the meeting. Elizabeth Miller seconded the motion and motion carried unanimously. The Public Art Advisory Committee adjourned at 7:17 P.M.

ATTEST:

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Angela Lord, Town Clerk

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John Armbruster, Chair

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