

LEWISVILLE PARKS, RECREATION & CULTURAL DEVELOPMENT BOARD MEETING

MINUTES

October 10, 2022

Lewisville Town Hall – 6510 Shallowford Road – Conference Room 201

- I. **Call to Order** – Chair Debbie Stokes opened the meeting at 6:30 PM. In attendance were Aaron Hutmacher, Robert Ogden, Debbie Stokes, Ryan Walker, Interim Town Manager Stacy Tolbert, and Community Facilities Manager Brian Moore. Aaron Crum was absent.
- II. **Agenda Approval** – Ryan Walker moved to approve the agenda. The motion was seconded by Robert Ogden and motion was approved unanimously.
- III. **Minutes Approval** – Ryan Walker moved to approve the September 12, 2022 minutes. The motion was seconded by Aaron Hutmacher and motion was approved unanimously.
- IV. **Old Business**
 - a. Shalloween – October 22, 2022
 1. Volunteers – Board members were requested to be at Shallowford Square at 12:30 PM on October 22 to assist with Shalloween. Volunteers will be assigned to work games. Debbie Stokes and Robert Ogden expressed interest in volunteering. Other committee members who can volunteer were requested to email Stacy Howard.
 - b. Volunteerism at MAWCC – Brian Moore shared his ideas for volunteerism at MAWCC. He shared that the King Senior Center has an organization to assist with securing volunteers, primarily from the King American Legion. It was noted that a volunteer lead would be beneficial. The lead would check doors, lights, etc. The greatest need is on Saturdays. The board discussed the possibility of members of the boy/girl scouts and garden club serving as volunteers. Aaron Hutmacher moved to form a subcommittee consisting of Aaron Hutmacher, Robert Ogden and Debbie Stokes to discuss and present ideas to the board at the November meeting. The motion was seconded by Robert Ogden and motion passed unanimously.
 - c. MAWCC fees – Mr. Moore shared proposed MAWCC rental rates for the Board's consideration whereby the Great Wagon Road room rental would be \$25/hour and a \$300 refundable cleaning fee. It was noted the HOA's annual meetings are free at MAWCC.
- V. **New Business**
 - a. Board vacancies – Mrs. Tolbert shared one application was received from Stuart Chamberlin. Mr. Chamberlin was interviewed by staff and will be recommended for appointment to the board at the Council's October 13 meeting.
- VI. **Administrative Report**
 - a. MAWCC quarterly update – Mr. Moore shared the MAWCC quarterly event and usage report.
- VII. **Clerk Report**
 - a. Solar panels - Council plans to review and select a MAWCC solar panel proposal at their October 6 briefing with budget amendment and contract award at their October 13 meeting.
 - b. Plan of Work - Plans of work have been shared with Council and they have begun reviewing with discussion to be on October 6.

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VIII. **For the Good of the Order**

a. Next meeting – **November 14, 2022**

IX. **Adjournment** – Ryan Walker moved to adjourn the meeting at 7:47 PM. The motion was seconded by Aaron Hutmacher and motion passed unanimously.

ATTEST:

Debbie Stokes, Chair

Dora K. Moore, Town Clerk