

**LEWISVILLE PARKS, RECREATION & CULTURAL DEVELOPMENT BOARD MEETING**  
**MINUTES**  
**OCTOBER 11, 2021**

Digitally Originating in Council Chambers – Town Hall 1<sup>st</sup> Floor – 6510 Shallowford Road

- I. **Call to Order** – Chair Susan Frey opened the meeting being streamed electronically at 6:35 PM. In attendance were Susan Frey, Robert Ogden, Janice Orsini, Julie Rutledge, Town Manager Hank Perkins and Planner Stacy Tolbert.
- II. **Agenda Approval** –Janice Orsini moved to approve the agenda. The motion was seconded by Robert Ogden and approved with a roll call vote of ayes from Chair Frey and members Ogden, Orsini and Rutledge. Motion passed unanimously.
- III. **Minutes Approval** – None
- IV. **Guests**
  - a. Parks and Recreation Master Plan
    - i. Laura Handleton and Corbin Clemons with Kimley Horn Consultants presented the draft Parks and Recreation Master Plan.
    - ii. Current Town parks are well utilized but they are centrally located.
    - iii. Community feedback was gathered using workshops and a survey. Charts within the plan come from the survey.
    - iv. Arts and cultural programs, social events and pedestrian and bike connectivity were top requests from the survey.
    - v. Park Types
      1. Mini parks – not typically built by the Town
      2. Neighborhood parks –serve a neighborhood and would be built by the Town
      3. Community park – Shallowford Square, Joanie Moser (county park), Jack Warren
      4. Regional park – built by state or county serving a larger area
    - vi. A main push of plan is to build smaller, localized parks on the edge of Town.
    - vii. Based upon community feedback, the following amenities were requested: walking trails, disc golf, dog park, splash pad, tennis courts, fitness equipment, multi-use court, multi-use field, baseball field (multi-use) and kayak launch.
    - viii. Plan recommends a dedicated Parks and Recreation Director.
    - ix. Consensus of the Board was to offer a recommendation on the plan at the Board’s November meeting.
- V. **Old Business**
  - a. Dinosaur sculpture placement – A proposal to place the dinosaur sculptures behind Mary Alice Warren Community Center (MAWCC) was presented. The Board is undecided at this time about the dinosaur placement.
  - b. Boxwood garden and heron – Manager Perkins stated the location of the boxwoods and heron needed to be relocated due to irrigation concerns. It is proposed to place the boxwoods and heron within the grassy area in the middle of the parking area in front of MAWCC. The Council is okay with the proposal as presented by the Beautification Committee. Board consensus was to approve the proposal.

**LEWISVILLE PARKS, RECREATION & CULTURAL DEVELOPMENT BOARD MEETING  
MINUTES  
OCTOBER 11, 2021**

Digitally Originating in Council Chambers – Town Hall 1<sup>st</sup> Floor – 6510 Shallowford Road

**VI. Unfinished Business**

- a. Event Policy – additional deputies – In speaking with beer and wine vendors who had set up at recent concert events, the vendors indicated they did not make any money. Therefore, the Town will proceed with no beer and wine vendors at 2022 events, with the exception of the Street Party.
- b. Boards and Committee project update – Mrs. Frey reported this project is progressing.

**VII. New Business**

- a. Community Center Opening Committee – Mr. Ogden reported the MAWCC ribbon cutting will be November 14 from 11:30 AM to 2:00 PM. A lot of local and state dignitaries have been invited. The week of November 16-20 will be open to the public and volunteers are being requested.

**VIII. Administrative Report**

- a. Events update – The Bluegrass concert scheduled for the prior Sunday was canceled due to COVID within the band.
- b. See ClickFix – Manager Perkins shared a new program that allows complaints and repair requests to go through this program. Apps are available for Apple and other phones.

**IX. For the Good of the Order** – Next scheduled meeting is November 8, 2021 at 6:30 PM.

**X. Adjournment** – Janice Orsini moved to adjourn the meeting at 7:52 PM. The motion was seconded by Robert Ogden and approved with a roll call vote of ayes from Chair Frey and members Ogden, Orsini and Rutledge. Motion passed unanimously.

ATTEST:

\_\_\_\_\_  
Susan Frey, Chair

\_\_\_\_\_  
Dora K. Moore, Town Clerk