

**ENVIRONMENTAL, CONSERVATION & SUSTAINIBILITY COMMITTEE**  
**Digitally originating – Council Chambers 1<sup>st</sup> Floor – 6510 Shallowford Road**  
**October 12, 2021 – 6:00 PM**

- I. **Call to Order** – Chair Smitherman called the meeting to order at 6:09 PM. In attendance were Kay Smitherman, Russell Bailey, Barbara Hudgens, Robert Smitherman and Town Manager Hank Perkins.
- II. **Agenda Approval** – Barbara Hudgens moved to approve the agenda. The motion was seconded by Russell Bailey and approved unanimously with a roll call vote of ayes from Chair Smitherman and members Bailey, Hudgens and Smitherman.
- III. **Guest(s)** – Mayor Horn shared his appreciation of the committee. The Council has set sustainability goals per the committee’s guidance. Mayor Horn requested the committee evaluate the solar panel proposal noting there are some upcoming deadlines. He requested they individually share their thoughts with him or Manager Perkins within the next week. The Mary Alice Warren Community Center is wired for solar panels.
- IV. **Approval of Minutes**
  - a. September 6, 2021 – Russell Bailey moved to approve the September 6, 2021 minutes with the correction of Barbara Hudgens’ name throughout the document. The motion was seconded by Barbara Hudgens and approved unanimously with a roll call vote of ayes from Chair Smitherman and members Bailey, Hudgens and Smitherman.
- V. **Old Business**
  - a. Finalize October 30<sup>th</sup> event plans – Chair Smitherman is unsure if scouts will be able to help. A committee member will pick up fluorescent bulb boxes from 3RC. Participants will be requested to remain in their vehicles and wear a mask. The event will be promoted on the Town website and social media. A Blackboard Connect message will be sent as well.

Bryan Schroeder arrived at 6:25 PM.

- VI. **New Business**
  - a. 2022 Calendar Approval – Bryan Schroeder moved to have the meetings, beginning in November 2021, to begin at 6:30 PM. The motion was seconded by Barbara Hudgens and approved unanimously with a roll call vote of ayes from Chair Smitherman and members Bailey, Hudgens and Smitherman.
  - b. Sustainability Proposal – Manager Perkins will ask the Planner about incorporating the sustainability resolution in the upcoming Comprehensive Plan, which is proposed to be reviewed every five years. Manager Perkins is evaluating EV charging station funding. The committee will be working to educate the community about sustainability via the newsletter and website. A display case at the library has been reserved for April to help promote TerraCycle and other programs.
  - c. Solar Panels – The Town hopes to obtain Duke Energy grant funding for the solar panels.
  - d. Christmas cardboard drop off – Drop off dates are December 23-29. Staff will evaluate if they can provide any signage.
- VII. **For the Good of the Order**
  - a. BAC News – Robert Smitherman will be the scribe for taking notes. This will assist the Clerk in typing the minutes when listening to recordings.

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- b. Special Recycling Day is October 30, 2021.
- c. Manager Perkins shared the Town will begin online reservations for recreational facilities.
- d. Manager Perkins also shared SeeClickFix that residents can report problems such as potholes.
- e. Next regular scheduled meeting will be November 9, 2021.

VIII. **Adjournment** – Having no further business to discuss, Robert Smitherman moved to adjourn the meeting. The motion was seconded by Barbara Hudgens and approved unanimously with a roll call vote of ayes from Chair Smitherman and members Bailey, Hudgens and Smitherman.

ATTEST:

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Kay Smitherman, Chair

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Dora K. Moore, Town Clerk