

**Lewisville Town Council**  
**Regular Meeting Minutes**  
**October 13, 2022 – 7:00 PM**  
**Lewisville Town Hall Council Chambers**  
**6510 Shallowford Road**

**1. Call to Order:**

- A. Mayor Horn opened the meeting at 7:00 PM. In attendance were Mayor Mike Horn, Mayor Pro Tem Jeanne Marie Foster and Council Members Fred Franklin, Melissa Hunt, and Jane Welch. Also attending were Interim Town Manager & Planner Stacy Tolbert, Finance Director Pam Orrell, Town Clerk Dora Moore and Town Attorney Bowen Houff. Ken Sadler and David Smitherman were absent.
- B. Invocation – Attorney Bo Houff
- C. Pledge of Allegiance – Council Member Fred Franklin
- D. Adoption of Agenda – Council Member Franklin moved to approve the agenda as presented. The motion was seconded by Council Member Welch and approved unanimously.

**2. Consent Agenda**

- A. Consent agenda items
  - A. Resolution 2022-058 – Financial statements for the two month ended August 31, 2022
  - B. Approval of Agenda Briefing Minutes – September 1, 2022
  - C. Approval of Called Meeting Minutes – September 7, 2022
  - D. Approval of Closed Session Minutes – September 7, 2022
  - E. Approval of Regular Meeting Minutes – September 8, 2022
  - F. Approval of Closed Session Minutes – September 8, 2022
  - G. Approval of Called Meeting Minutes – September 14, 2022
  - H. Approval of Closed Session Minutes – September 14, 2022
  - I. Approval of Called Meeting Minutes – September 20, 2022
  - J. Approval of Closed Session Minutes – September 20, 2022
  - K. Approval of Called Meeting Minutes – September 28, 2022
  - L. Approval of Closed Session Minutes – September 28, 2022
  - M. Resolution 2022-059 – Accepting resignation of Dale Harriman – Public Safety Advisory Committee
- B. Council Member Welch moved to approve the consent agenda. The motion was seconded by Council Member Hunt and approved unanimously.  
*(Resolutions 2022-058 and 2022-059 are herein incorporated by reference into the minutes.)*

**3. Presentations, Introductions and/or Proclamations**

- A. Presentations
  - i. Forsyth County Sheriff's Office – Sergeant Stringer shared current call statistics. He reported there has been an increase in car break-ins. Sergeant Stringer cautioned residents to keep their cars locked and valuables out of sight. For Halloween, residents are encouraged to watch out for trick-or-treaters, use flashlights, and slow down driving through neighborhoods. Council Member Hunt commended deputies for what they do in terms of mental health calls.

2022													
TYPE OF INCIDENT	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Total calls for service	531	532	590	586	492	559	586	612	776				5264
Security Check	258	253	275	297	177	245	285	293	517				2600
Traffic Arrest / Violation	26	17	61	39	19	25	37	44	55				323
Alarm	15	21	14	22	21	21	23	26	14				177
Priority Call Response Time	6.4	5.5	7.6	5.6	5.3	4.9	5	5.7	5				51
2021													
TYPE OF INCIDENT	JAN	FEB	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Total calls for service	700	516	590	658	528	727	672	601	568				
Security Check	408	266	294	337	274	387	346	295	287				
Traffic Arrest / Violation	50	39	53	67	15	53	47	49	36				
Alarm	16	39	22	23	26	14	19	17	10				
Priority Call Response Time	5.2	5.7	4.8	5	5	5.5	5	5	5				

**B. Introductions**

- i. Planner 1 – Adam Barr – Mrs. Tolbert introduced Adam Barr as the Town’s new Planner I. Mr. Barr has been with the town for two weeks and brings a lot of experience with him.
- ii. Town Manager – James Ayers – After an extensive interview process, Council welcomed James Ayers as the Town’s new Town Manager. Mr. Ayers’ first day with the Town will be November 1. Mr. Ayers shared his appreciation for the Council’s trust and said he would serve the Town honorably and with integrity. Council Member Hunt thanked Mayor Horn for guiding Council through the manager search process.

**4. Public Forum**

- A. Dan Frey, 165 Will Austin Court – Mr. Frey shared his thoughts related to the Winston-Salem/Forsyth County Utilities and Town lift station agreement. Mayor Horn explained the Town will receive a percentage of the water fees assessed on a new line. These revenues are placed in a special fund for projects such as this. Currently, the town has approximately \$5.6 million in the fund.

**5. Appointment(s)**

- A. Parks and Recreation Advisory Board (2 vacancies)
  - i. Council Member Franklin moved to appoint Stuart Chamberlin to the Parks and Recreation Advisory Board. The motion was seconded by Mayor Pro Tem Foster and approved unanimously.

**6. Public Hearing(s) – None**

**7. Technical Review(s) for Compliance – None**

**8. Preliminary Site Plan Approval(s) – None**

**9. Evidentiary Hearing(s) – None**

**10. Annexation Request(s) – None**

**11. Old Business – None**

**12. New Business**

- A. Ordinance 2022-050 – Budget amendment to cover increased garbage and recycling fuel surcharge - \$27,000 – Mrs. Orrell reported the fuel surcharge for garbage and recycling service with Waste Management has increased due to rising fuel prices. To cover the additional cost, Mrs. Orrell is requesting the Council to consider a budget amendment for \$27,000. She noted that if the cost of fuel increases again, she may have to request additional funding. Council Member Hunt moved to approve Ordinance 2022-050. The motion was seconded by Mayor Pro Tem Foster and approved unanimously. (*Ordinance 2022-050 is herein incorporated by reference into the minutes.*)
- B. Ordinance 2022-051 – Budget amendment to purchase two (2) Level 2 electric vehicle charging stations - \$48,305 – Mrs. Tolbert reported the Town received a rebate offer of \$20,000 to install EV charging stations along David McKee Street. Mrs. Tolbert has confirmed the Town can program

software to manage the stations including fees, which needs to be determined by the time the system is up and running. Council Member Welch moved to approve Ordinance 2022-051. The motion was seconded by Mayor Pro Tem Foster and approved unanimously. (*Ordinance 2022-051 is herein incorporated by reference into the minutes.*)

Council Member Sadler arrived at 7:20 PM.

- C. Resolution 2022-057 – Contract with Colite for two (2) Level 2 EV charging stations - \$48,305 - Council Member Sadler moved to approve Resolution 2022-057. The motion was seconded by Council Member Hunt and approved unanimously. (*Resolution 2022-057 is herein incorporated by reference into the minutes.*)
- D. Resolution 2022-061– Interlocal agreement with Winston-Salem/Forsyth County Utilities for relocation of Lewisville lift station – After considerable discussion, Mayor Pro Tem Foster moved to postpone making a decision until the November 3, 2022 briefing. The motion was seconded by Council Member Hunt. Mayor Pro Tem Foster and Council Members Hunt, Sadler and Welch voted aye. Mayor Horn and Council Member Franklin voted nay. Motion passed 4-2.
- E. Ordinance 2022-053 – Budget amendment to purchase solar panels for MAWCC - \$121,824 – Jeff Redwine, Renewable Energy Design Group, shared information and answered questions related to the proposed solar panels on the Mary Alice Warren Community Center (MAWCC). The panels would not be seen from the street and would be installed by the end of the first quarter. Mayor Pro Tem Foster moved to approve Ordinance 2022-053. The motion was seconded by Council Member Welch and approved unanimously. (*Ordinance 2022-053 is herein incorporated by reference into the minutes.*)
- F. Resolution 2022-062 – Awarding MAWCC solar panel contract - Council Member Hunt moved to approve Resolution 2022-062. The motion was seconded by Mayor Pro Tem Foster and approved unanimously. (*Resolution 2022-062 is herein incorporated by reference into the minutes.*)
- G. Ordinance 2022-054 – Budget amendment for tree replacements - \$3,680 – Public Works and the Town’s contractor have identified trees around town that need to be replaced. Also included with the budget amendment is a Chestnut tree that Mary Alice Warren purchased in memory of her parents. Council Member Welch moved to approve Ordinance 2022-054. The motion was seconded by Council Member Franklin and approved unanimously. (*Ordinance 2022-054 is herein incorporated by reference into the minutes.*)

### 13. Administrative Reports

- A. Upcoming Town events and holidays – Mrs. Tolbert shared the following upcoming events at Shallowford Square: October 14 - Halloweentown movie and October 22 – Shalloween. Mrs. Tolbert applauded Mrs. Howard for planning the most successful summer season ever.
- B. Manager’s Report
  - i. Bulky item pickup – Bulky item pickup will be November 7. Residents are requested to have bulky items at the street by 6 AM that morning.
  - ii. Council chambers audio/visual system – Mrs. Tolbert reported the new audio/visual system has been installed in the Council chambers and is being tested during tonight’s meeting. It was noted the Communication Specialist can remote in to control cameras, sound, etc.
- C. Planner’s Report – None
- D. Attorney’s Report – None
- E. Clerk’s Report – None
- F. Community Center Facilities & Programming Manager’s Report – None

- G. Approvals at Special Called Meeting on September 28, 2022
  - i. Resolution 2022-056 – EV charging rebate agreement
- H. Approvals at the Briefing and Action Meeting on October 6, 2022
  - i. Ordinance 2022-052– Budget amendment for street sweeping - \$4,650
  - ii. Resolution 2022-060 – Additional street sweeping due to Hurricane Ian - \$4,650
  - iii. Approval of Town Manager employment contract
  - iv. Boards and committees plans of work

**14. For the Good of the Order**

- A. Public comments – None
- B. Council comments
  - i. Council Member Welch thanked Council and staff for wearing pink for Breast Cancer Awareness Month. She encouraged women to have their annual mammogram because early detection can save lives.
  - ii. Mayor Horn requested Council consider lifting the moratorium on facility exempt user requests. Mayor Horn moved that the moratorium on facility exempt user requests be lifted. Mayor Horn further moved that the requests received prior to lifting the moratorium be permitted to submit an application and allow staff to deem those who are qualified. The motions were seconded by Council Member Welch and approved unanimously.

- 15. Adjournment** – Council Member Welch moved to adjourn the meeting at 8:40 PM. The motion was seconded by Council Member Sadler and approved unanimously.

ATTEST:

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Mike Horn, Mayor

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Dora K. Moore, Town Clerk