

**WILLOW RUN MUNICIPAL SERVICE DISTRICT BOARD MEETING
MINUTES
October 17, 2023**

Town Hall Conference Room 201 – 6510 Shallowford Road

- I. **Call to Order**
 - a. Chair Jeffrey Rawls opened the meeting at 6:32 PM. In attendance were Martin Beale, Denise Criss, Philip May, Jeffrey Rawls, Kirk Rieger, Glenn Yarnell, Town Manager James Ayers and Public Works Director Jon Hanna. Chad Conger was absent.
- II. **Agenda Approval** – The agenda was approved as presented.
- III. **Minutes Approval** – Glenn Yarnell moved to approve the August 15, 2023 minutes. The motion was seconded by Denise Criss and motion passed unanimously.
- IV. **Financials** – The Board reviewed the financial report provided by the Finance Director and presented by the Town Manager.
- V. **Old Business**
 - a. Lake Falmouth Emergency Action Plan (EAP) tabletop exercise – The group discussed the Lake Falmouth Emergency Action Plan. Tabletop exercise may be scheduled for early 2024.
 - b. Lake Desmond status – Denise Criss moved to proceed with legal work and a budget transfer related to the Lake Desmond rights-of way. Motion was seconded by Philip May and motion passed unanimously.
- VI. **New Business**
 - a. Mowing and vegetation control at dams – Mr. Hanna shared his plan for mowing and vegetation control at the dams.
 - b. Marblehead Dam – Jeffrey Rawls moved to have the Town Manager proceed with obtaining an engineering proposal up to \$2,500 for the Marblehead Dam. Motion was seconded by Denise Criss and motion passed unanimously.
- VII. **Clerk Report**
 - a. The Lewisville Civic Club is hosting a Candidate Forum on October 19 at 7:30 PM at Town Hall. Municipal elections are November 7.
- VIII. **For the Good of the Order**
 - a. Next meeting – **January 16, 2024**
- IX. **Adjournment** – Glenn Yarnell moved to adjourn at 7:25 PM. Motion was seconded by Denise Criss and motion passed unanimously.

ATTEST:

Jeffrey Rawls, Chair

Dora K. Moore, Town Clerk