



LEWISVILLE PUBLIC ART ADVISORY COMMITTEE MEETING MINUTES

October 7, 2025

Lewisville Town Hall

- I. **Call to Order** – Chair John Armbruster called the meeting to order at 6:00 PM. In attendance were John Armbruster, Elizabeth Miller, Deirdre Mullen, Daniel Robinson, Sarah Reece, Rebecca Scherbak, and Town Clerk Angie Lord. Absent from the meeting was Barbara Campbell.
- II. **Agenda Approval** – Deirdre Mullen moved to approve the agenda. Elizabeth Miller seconded the motion and motion passed unanimously.
- III. **Minutes Approval** – Deirdre Mullen moved to approve the September 2, 2025 minutes. Elizabeth Miller seconded the motion and motion passed unanimously.
- IV. **Old Business**
 - i. Permanent Art Submissions Update – Deadline October 31st - Town Clerk Angie Lord provided an update on submissions received to date.
 1. Betty Tysor – 4 submissions
 2. Marianne Hale – 3 submissions
 3. Linda Grace – moved out of Lewisville – no submission
 4. Rita Long – submission by end of October
 - B. Logo/Icon – Banner Update – Town Clerk Lord stated Council had approved a combination of the town logo and icon presented for approval; and highlighted the banner, which was made in house, and was currently in Shallowford Square with the icon and unveiling information.
 - C. Community Day Sub-Committee Meeting Update – Deirdre Mullen – Ms. Mullen referenced the sub-committee meeting; spoke to a collaborative spirit; to an Earth Day focus; shared ideas that were being discussed; highlighted the next sub-committee meeting to place in December; and asked for ideas for the Arts Committee to be sent to her. Discussion took place regarding providing stickers with the Art icon; use of the property at Mary Alice Warren Community Center (MAWCC) and Jack Warren Park; directional signage; event maps and schedules; food options, budget allocations; a highlight for Boards and Committees; and a request for a committee roster.
- V. **New Business**
 - A. Fred Moser Property – Chair John Armbruster referenced the property donated to the town; the designated purpose for pedestrian walkway; a collaboration between town committees; a multi-phased project; spoke to a walkable community; to a possible picnic and/or farmers market location; and encouraged the committee to walk the property. Town Clerk Lord outlined proposed future phases of the project; provided an updated on a recent presentation to Council; spoke to the need for well abandonments; to a potential initial funding needs; and to future budget amendments.
 - B. Outline Steps for Winter Art Show –
 - i. 2026 Art Show Theme and Graphic (Arts Alive) – Town Clerk Lord proposed the Arts Alive theme for consistency with the new icon. Elizabeth Miller made a motion to approve the Arts Alive theme for the 2026 Art Show. The motion was seconded by Deirdre Mullen and passed unanimously.



a. Proposed Timeline

- November 1 – Begin Promotion in Town Newsletter – Town Clerk Lord referenced the need for an article for the newsletter; and shared the previous information from 2025. Discussion ensued regarding age requirements; a kid artwork section; an inclusion of all art; the jury process; and concerns regarding the family friendly language.
- November 3 – Finalize Call for Artist – Discussion took place regarding a review of documents at an upcoming meeting.
- November 7 – Release Call for Artist
- January 2 – Entry Deadline
- January 19 – Special Call Meeting – Closed Session to Jury Submissions (MAWCC) – Discussion took place regarding January 19th being a holiday. It was the consensus of the committee to schedule the special called meeting for January 20, 2026
- February 20 – Open Reception
- April 20 – Art Show Ends – Discussion continued regarding extension of the Art show through the May 2nd community day event. Town Clerk Lord committed to research the extension of the date; and stated Michelle Bennett, Event Coordinator would be involved in planning of the art show event.

- b. Additional thoughts – Discussions took place regarding review and rankings of submissions; and layout and scale of pieces; depending on submissions, one piece per artist; and a focus on details at the November meeting.

VI. Clerk Report

- A. Shallowford Square – Shallow Ford Unveiling Review – Town Clerk Lord highlighted a well-attended event; and the positive feedback received. Lighting options were discussed. Town Clerk Lord to research spot light possibilities.
- B. Financial/Budget Update – Town Clerk Lord provided a tentative Art Committee budget update.

PUBLIC ART 2025 – 2026 Adopted Art Budget - \$5200

As of September 26, 2025

• Signage Shallowford Square art -	\$1000
• Unveiling expenses (Shallowford Square) -	\$1000
o Total	\$2000
▪ Spent	
• Banner - \$100 (est)	
• Plaque - \$1,194.85 (est)	
• Food - \$76.77 (est)	
o Balance	\$628.38
• Hanging System MAWCC -	\$1000
▪ Spent	
• Rails/zipper/cables - \$568.66	
• Paint?	
o Balance	\$431.34
• Art Show / MAWCC 2026	
o Display easels - \$200	
o Reception - \$1000	
• 3 – 5 artwork pieces for permanent collection - \$1000	

TOTAL 2025-2026 BUDGET = \$5200



- C. MAWCC Hanging System Update – Town Clerk Lord explained Public Works would have the new hanging system installed by year-end.

VII. For the Good of the Order

- A. Next meeting – November 3, 2025

- VIII. **Adjournment** – John Armbruster moved to adjourn at 7:17 PM. Motion was seconded by Deirdre Mullen and motion was approved unanimously.

ATTEST:

John Armbruster, Chair

Angela Lord, Town Clerk