

Lewisville Town Council
Regular Meeting Minutes
November 9, 2023 – 7:00 PM
Lewisville Town Hall Council Chambers
6510 Shallowford Road

1. **Call to Order:**

- A. Mayor Horn opened the meeting at 7:00 PM. In attendance were Mayor Mike Horn, Mayor Pro Tem Jeanne Marie Foster, and Council Members Fred Franklin, Melissa Hunt, Ken Sadler (remote), David Smitherman, and Jane Welch. Also attending were Town Manager James Ayers, Town Clerk Dora Moore, Finance Director Pam Orrell, Public Works Director Jon Hanna, Communications Specialist Veronica Leasure, and Town Attorney Elliot Fus.
- B. Invocation – Council Member Jane Welch
- C. Pledge of Allegiance – Mayor Pro Tem Jeanne Marie Foster
- D. Adoption of Agenda – Council Member Hunt moved to approve the agenda. The motion was seconded by Council Member Franklin and approved unanimously.

2. **Consent Agenda**

- A. Resolution 2023-049 – Financial statements for three months ended September 30, 2023
- B. Approval of Agenda Briefing Minutes – October 5, 2023
- C. Approval of Regular Meeting Minutes – October 12, 2023
- D. **UNSEAL** Closed Session Minutes – February 21, 2023
- E. Ordinance 2023-047 – Dissolving the Utilities and Stormwater Committee

Council Member Franklin moved to approve the consent agenda items. The motion was seconded by Council Member Welch and approved unanimously. *(Resolution 2023-049 and Ordinance 2023-047 are herein incorporated by reference into the minutes.)*

3. **Presentations, Introductions and/or Proclamations**

- A. Recognition
 - i. Ed Rachlin – In absentia, Mayor Horn recognized Ed Rachlin who was one of the first individuals to serve on the Town’s boards and committees. Mayor Pro Tem Foster moved to approve the recognition of Ed Rachlin. The motion was seconded by Council Member Hunt and approved unanimously. Mayor Pro Tem Foster shared the support she has received from Mr. Rachlin over the years. *(A copy of the certificate is herein incorporated into the minutes.)*
- B. Presentations
 - i. Forsyth County Sheriff’s Office – Sergeant Stringer shared current call statistics. With the holiday season and it getting darker earlier, he encouraged residents to look out for their neighbors. Residents were also encouraged to call the Forsyth County Sheriff’s Office when traveling out of town.

2023													
TYPE OF INCIDENT	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Total calls for service	872	676	751	758	754	800	734	769	477	675			7266
Security Check	570	396	136	446	442	518	388	464	207	338			3905
Traffic Arrest / Violation	49	47	51	75	41	35	30	72	26	45			471
Alarm	17	23	23	22	15	16	20	7	9	12			164
Priority Call Response Time	5.2	3.6	5.2	5.3	5	5.5	5	4.1	6	6			50.9
2022													
TYPE OF INCIDENT	JAN	FEB	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Total calls for service	700	532	608	586	492	559	586	612	776	775			
Security Check	258	253	275	297	177	245	285	293	517	494			
Traffic Arrest / Violation	26	17	61	59	19	25	37	44	55	24			
Alarm	15	21	14	22	21	15	23	26	14	17			
Priority Call Response Time	6.4	5	5.5	5	5.2	5	5	5.7	5	6			

ii. June 30, 2023 Audit Report – Monty Pendry, Gibson & Company PA – Mrs. Orrell outlined key financial aspects of the 2022-2023 fiscal year. Mr. Pendry reported the Town received an unmodified (clean) opinion for the 2022-2023 fiscal year audit. Council expressed their appreciation to Mrs. Orrell and Leslie Nations. (Powerpoint presentation is herein incorporated into the minutes.)

4. **Public Forum** – No comments.

5. **Old Business** – None

6. **New Business**

- A. Ordinance 2023-045 – Establishing the Shallowford Road CMAQ Sidewalk Capital Project Ordinance - \$1,446,134 – Council Member Smitherman moved to approve Ordinance 2023-045. The motion was seconded by Council Member Hunt and approved unanimously. *(Ordinance 2023-045 is herein incorporated by reference into the minutes.)*
- B. Ordinance 2023-046 – Amending Ordinance 2023-001 to transfer \$262,933 from General Fund to Shallowford Road CMAQ Sidewalk Capital Projects Fund – Council Member Welch moved to approve Ordinance 2023-046. The motion was seconded by Council Member Smitherman and approved unanimously. *(Ordinance 2023-046 is herein incorporated by reference into the minutes.)*
- C. Resolution 2023-050 – Internal Control Policy – Council Member Franklin moved to approve Resolution 2023-050. The motion was seconded by Mayor Pro Tem Foster and approved unanimously. *(Resolution 2023-050 is herein incorporated by reference into the minutes.)*
- D. Resolution 2023-051 – Supporting Clean Energy – Council Member Hunt moved to approve Resolution 2023-051. The motion was seconded by Mayor Pro Tem Foster and passed unanimously. *(Resolution 2023-051 is herein incorporated by reference into the minutes.)*
- E. Resolution 2023-052 – One-Time Facility Fee Exemption – Forsyth County Sheriff’s Office – The request is to allow the Forsyth County Sheriff’s Office to utilize the Shallowford Square Pavilion at no charge for their annual foundation fundraiser on September 7, 2024. Council Member Smitherman moved to approve Resolution 2023-052. The motion was seconded by Council Member Welch and passed unanimously. *(Resolution 2023-052 is herein incorporated by reference into the minutes.)*
- F. Resolution 2023-053 – One-Time Facility Fee Exemption – North Carolina League of Municipalities – The request is to allow North Carolina League of Municipalities to hold a regional Risk Management meeting at Mary Alice Warren Community Center on March 28, 2024 at no charge. Council Member Franklin moved to approve Resolution 2023-053. The motion was seconded by

Council Member Welch and approved unanimously. *(Resolution 2023-053 is herein incorporated by reference into the minutes.)*

- G. Resolution 2023-054 – Facility Fee Exemption – Lewisville-Clemmons Chamber of Commerce LEADS – The request is to allow the local LEADS group of the Lewisville-Clemmons Chamber of Commerce to utilize the G. Galloway Reynolds Community Center for their weekly meetings at no charge. Council Member Hunt moved to approve Resolution 2023-054. The motion was seconded by Council Member Franklin and passed unanimously. *(Resolution 2023-054 is herein incorporated by reference into the minutes.)*

Council received a lot of comments on Election Day about living in Lewisville and the facilities offered by the Town. It was noted that facilities being used by the community creates community.

7. Administrative Reports

A. Upcoming events and closings

- i. November 10 – Veteran’s Day Observance – Office Closed
- ii. November 23 & 24 – Thanksgiving Holiday – Office closed
 - a. Garbage will be delayed one day for Thursday and Friday service.
- iii. Holiday Open House – December 1, 5-6:30 PM, MAWCC
- iv. Christmas Tree Lighting – December 1, 6:30 PM
 - a. The tree will be lit at 7 PM.
- v. The Santa Clause movie – December 8, 7 PM, MAWCC
 - a. Doors will open at 6 PM. Free refreshments that includes cookies, popcorn, apple cider and hot chocolate will be available. Space is limited and, currently, seventy-six (76) people have registered.
- vi. Christmas Parade – December 10, 3 PM

B. Clerk’s Report

- i. Newly Elected Officials Orientation – November 30, 5:30-7 PM, Town Hall
- ii. Due to the municipal election year, there will be no December agenda briefing.

8. For the Good of the Order

A. Public comments

- i. Susan Frey, 165 Will Austin Court – Mrs. Frey extended thanks to Mayor Pro Tem Foster, Council Member Franklin and Council Member Smitherman for their service to the Town. Mrs. Frey also extended gratitude for Mayor Horn, Council Member Hunt, Council Member Sadler and Council Member Welch serving again.

B. Council comments

- i. Council Member Franklin encouraged residents to give blood.
- ii. Council Member Smitherman encouraged residents to be safe over the Thanksgiving holiday.
- iii. Council Member Hunt expressed her joy that MAWCC was an Election Day voting site.
- iv. Mayor Horn thanked voters for their turnout noting local government probably most shapes their lives. He extended congratulations to those reelected and newly elected.
- v. Council expressed their gratitude for all veterans’ service.
- vi. Residents were encouraged to buy local during the holiday season.

9. **Adjournment** – Council Member Smitherman moved to adjourn the meeting at 7:50 PM. The motion was seconded by Council Member Welch and approved unanimously.

ATTEST:

Mike Horn, Mayor

Dora K. Moore, Town Clerk