

**Lewisville Town Council**  
**Regular Meeting Minutes**  
**November 10, 2022 – 7:00 PM**  
**Lewisville Town Hall Council Chambers**  
**6510 Shallowford Road**

**1. Call to Order:**

- A. Mayor Horn opened the meeting at 7:00 PM. In attendance were Mayor Mike Horn, Mayor Pro Tem Jeanne Marie Foster and Council Members Fred Franklin, Melissa Hunt, Ken Sadler, David Smitherman, and Jane Welch. Also attending were Town Manager James Ayers, Assistant Town Manager/Planning Director Stacy Tolbert, Finance Director Pam Orrell, Town Clerk Dora Moore and Town Attorney Bowen Houff.
- B. Invocation – Attorney Bo Houff
- C. Pledge of Allegiance – Mayor Mike Horn
- D. Adoption of Agenda – Mayor Pro Tem Foster moved to approve the agenda as presented. The motion was seconded by Council Member Smitherman and approved unanimously.

**2. Consent Agenda**

- A. Consent agenda items
  - A. Resolution 2022-063 – Financial statements for the three months ended September, 2022
  - B. Approval of Agenda Briefing Minutes – October 6, 2022
  - C. Approval of Regular Meeting Minutes – October 13, 2022
- B. Council Member Hunt moved to approve the consent agenda. The motion was seconded by Council Member Welch and approved unanimously.  
*(Resolution 2022-063 is herein incorporated by reference into the minutes.)*

**3. Presentations, Introductions and/or Proclamations**

**A. Presentations**

- i. Forsyth County Sheriff’s Office – Sergeant Stringer shared current call statistics. He cautioned residents to be mindful of the delivery drivers that will be working long hours during this peak delivery season.

2022													
TYPE OF INCIDENT	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Total calls for service	531	532	590	586	492	559	586	612	776	775			6039
Security Check	258	253	275	297	177	245	285	293	517	494			3094
Traffic Arrest / Violation	26	17	61	39	19	25	37	44	55	24			347
Alarm	15	21	14	22	21	21	23	26	14	17			194
Priority Call Response Time	6.4	5.5	7.6	5.6	5.3	4.9	5	5.7	5	4.7			55.7
2021													
TYPE OF INCIDENT	JAN	FEB	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Total calls for service	700	516	590	658	528	727	672	601	568	645			
Security Check	408	266	294	337	274	387	346	295	287	313			
Traffic Arrest / Violation	50	39	53	67	15	53	47	49	36	97			
Alarm	16	39	22	23	26	14	19	17	10	16			
Priority Call Response Time	5.2	5.7	4.8	5	5	5.5	5	5	5	4.5			

- ii. June 30, 2022 Audit report – Monty Pendry, Gibson & Company PA – Mrs. Orrell outlined key financial aspects of the 2021-2022 fiscal year. Mr. Pendry reported the Town received an unmodified (clean) opinion for the 2021-2022 fiscal year. It was noted the ARPA funds have to be encumbered or committed by December 31, 2024 and fully spent by December 31, 2026. *(Powerpoint presentation is herein incorporated into the minutes.)*

4. **Public Forum**

- A. Harry Colvin, 1203 Meadow Chase Drive – Mr. Colvin expressed concern about the large trees and roots along the rights-of-way in the Ridgecrest neighborhood that are damaging driveways, streets and sidewalks. Mr. Colvin asked 1) what can be done about the trees and 2) if the Town would provide leaf and/or yard waste pickup. Mr. Colvin also feels that burning is not good for the environment.
- B. Carol Scovera, 7320 Ridgecrest Trail – Ms. Scovera shared that her driveway and the sidewalk at her house have been damaged by tree roots. This was reported to the Town but she has not received a response. Ms. Scovera said she would support a tax increase for limb and debris service.
- C. Linda Campbell, 7330 Meadow Chase Court – Ms. Campbell also expressed concerns with leaf and debris disposal as well as environmental concerns with burning. Ms. Campbell shared the Town placed a protective border around a tree and damaged sidewalk area in July/August 2022 and the border still remains. Ms. Campbell also stated that she understands the trees need to be removed and replaced with a variety that would not cause damage. She suggested the homeowners association be allowed work more closely with the Town on issues such as this.
- D. Mayor Horn confirmed the Town is aware of the issues but he is unaware of the timeframe for tree replacement. Mayor Horn shared that the request for leaf service is expressed annually and the cost for the service would be equivalent to 1- 1.5 cents to the property tax rate.

5. **Appointment(s) – None**

6. **Public Hearing(s)**

- A. UDO L-167 Lewisville Rural Overlay and Planned Residential Developments
  - i. Mrs. Tolbert presented the staff report related to the proposed changes related to the Lewisville Rural Overlay (LRO) and Planned Residential Developments (PRD). PRDs are more restrictive and serve new developments while preserving what is important to Lewisville. Mrs. Tolbert commended the Planning Board for their hard work that included receiving feedback from residents, engineers and developers.
  - ii. No one spoke during the public hearing.
  - iii. Ordinance 2022-029 – UDO L-167 Lewisville Rural Overlay and Planned Residential Developments – Council Member Smitherman moved to approve Ordinance 2022-029. The motion was seconded by Council Member Sadler and approved unanimously. *(Ordinance 2022-029 is herein incorporated by reference into the minutes.)*

7. **Technical Review(s) for Compliance – None**

8. **Preliminary Site Plan Approval(s) – None**

9. **Evidentiary Hearing(s) – None**

10. **Annexation Request(s) – None**

11. **Old Business**

- A. 2023 Meeting Schedule – Council Member Hunt moved to approve the 2023 meeting schedule. The motion was seconded by Mayor Pro Tem Foster and approved unanimously. *(2023 meeting schedule is herein incorporated into the minutes.)*

- B. 2023 Budget Calendar – Council Member Smitherman moved to approve the 2023 budget calendar. The motion was seconded by Council Member Hunt and approved unanimously. *(2023 budget calendar is herein incorporated into the minutes.)*
- C. Ordinance 2022-059 – Establishing a Public Art Advisory Committee – Council Member Sadler moved to approve Ordinance 2022-059. The motion was seconded by Mayor Pro Tem Foster and approved unanimously. *(Ordinance 2022-059 is herein incorporated by reference into the minutes.)*
- A. Ordinance 2022-060 – Amending Chapter 16 - Facility exempt user request - West Forsyth Christian Preschool – After some discussion, Council Member Franklin moved to approve Ordinance 2022-060 permitting facility use exemption for West Forsyth Christian Preschool in 2022 only. The motion was seconded by Council Member Hunt. Mayor Horn, Mayor Pro Tem Foster and Council Members Franklin, Hunt, Sadler and Welch voted aye. Council Member Smitherman voted nay. Motion passed 6-1. *(Ordinance 2022-060 is herein incorporated by reference into the minutes.)*
- D. Ordinance 2022-061 – Amending Chapter 16 - Facility exempt user request - Kiwanis Club of Clemmons – After some discussion, Council Member Smitherman moved to postpone action on Ordinance 2022-061 until further clarification on frequency of use could be obtained. The motion was seconded by Council Member Sadler. Mayor Horn, Mayor Pro Tem Foster and Council Members Hunt, Sadler, Smitherman and Welch voted aye. Council Member Franklin voted nay. Motion passed 6-1.
- E. Ordinance 2022-062 – Amending Chapter 16 - Facility exempt user request - Tim Sutton Ministries International, Inc. – Council Member Franklin moved to approve Ordinance 2022-062 permitting facility use exemption for Tim Sutton Ministries International, Inc. The motion was seconded by Council Member Hunt and motion passed unanimously. *(Ordinance 2022-062 is herein incorporated by reference into the minutes.)*
- F. Ordinance 2022-063 – Amending Chapter 16 - Facility exempt user request - Lewisville United Methodist Church – Council Member Welch moved to approve Ordinance 2022-062 permitting facility use exemption for Lewisville United Methodist Church. The motion was seconded by Council Member Smitherman and motion passed unanimously. *(Ordinance 2022-063 is herein incorporated by reference into the minutes.)*

## 12. New Business

- A. Ordinance 2022-056– Declaring road closure for Christmas Parade – Mayor Pro Tem Foster moved to approve Ordinance 2022-050. The motion was seconded by Council Member Smitherman and approved unanimously. *(Ordinance 2022-056 is herein incorporated by reference into the minutes.)*
- B. Ordinance 2022-057 – Budget amendment for security cameras – Until the Town determines a definitive use of the G. Galloway Community Center, Council Member Sadler moved to remove the old community center (G. Galloway) quote from the budget amendment. Mrs. Orrell reported the budget amendment with that removal would be for \$34,973.78. The motion was seconded by Council Member Smitherman. Mayor Horn, and Council Members Hunt, Sadler, Smitherman and Welch voted aye. Mayor Pro Tem Foster and Council Member Franklin voted nay. Motion passed 5-2. Council Member Sadler moved to approve the revised Ordinance 2022-057 in the amount of \$34,973.78. The motion was seconded by Mayor Horn and motion passed unanimously. *(Ordinance 2022-057 is herein incorporated by reference into the minutes.)*
- C. Resolution 2022-064 – Security camera contract with Sage Security Solutions, LLC - Council Member Sadler moved to approve Resolution 2022-057 with consideration of the previously approved budget amendment less the old community center (G. Galloway). The motion was seconded by Council Member Hunt and approved unanimously. *(Resolution 2022-064 is herein incorporated by reference into the minutes.)*

- D. Resolution 2022-065 – Appointing Deputy Finance Officer – Council Member Hunt moved to approve Resolution 2022-065 appointing the town manager as deputy finance officer. The motion was seconded by Council Member Welch and approved unanimously. (*Resolution 2022-065 is herein incorporated by reference into the minutes.*)

**13. Administrative Reports**

- A. Upcoming Town events and holidays – Manager Ayers shared Town offices will be closed November 11 (Veterans Day), November 24-25 (Thanksgiving) and December 23-26 (Christmas). He also shared the Christmas Tree Lighting will be December 2 at 7 PM at Shallowford Square and the Christmas Parade will be December 11 at 3 PM.
- B. Manager’s Report – Manager Ayers announced that Stacy Tolbert has been promoted to Assistant Town Manager/Planning Director.
- C. Planner’s Report – None
- D. Attorney’s Report – None
- E. Clerk’s Report – None
- F. Community Center Facilities & Programming Manager’s Report – None
- G. Approvals at the Briefing and Action Meeting on November 3, 2022
- i. Ordinance 2022-055 – Budget amendment for four additional deputies and increased deputy hours for Christmas Parade - \$1,485
  - ii. Ordinance 2022-058 – Budget amendment for installation of circuit panels on new Duke Energy poles for Christmas decorations - \$7,460
  - iii. Resolution 2022-061– Interlocal agreement with Winston-Salem/Forsyth County Utilities for relocation of Lewisville lift station

**14. For the Good of the Order**

- A. Public comments – None
- B. Council comments
- i. Council Member Franklin shared that he liked the new staff report and requested that it be readily available at the Council’s seats.
  - ii. Council Member Smitherman shared a Thanksgiving message.
  - iii. Council Member Welch encouraged the community to visit the Mary Alice Warren community Center to see the Christmas lights.
  - iv. Mayor Horn inquired if the Council would like to host a holiday open house at the Mary Alice Warren Community Center on December 16. Council consensus was given.
  - v. Mayor Pro Tem Foster requested ARPA be discussed at the Council retreat.

- 15. Adjournment** – Council Member Franklin moved to adjourn the meeting at 9:21 PM. The motion was seconded by Council Member Welch and approved unanimously.

ATTEST:

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Mike Horn, Mayor

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Dora K. Moore, Town Clerk