

Lewisville Town Council
Regular Meeting Minutes
November 14, 2024 – 6:00 PM
Lewisville Town Hall Council Chambers
6510 Shallowford Road

1. Call to Order:

- A. Mayor Horn opened the meeting at 6:00 PM. In attendance were Mayor Mike Horn, Mayor Pro Tem Melissa Hunt, and Council Members Ivan Huffman, Monte Long, Julie Puckett, and Jane Welch. Also attending were Town Manager Stacy Tolbert, Town Clerk Dora Moore, Finance Director Pam Orrell, Public Works Director Jon Hanna, Planning Director Lynn Cochran, Communications Specialist Veronica Leasure and Town Attorney Elliot Fus. Council Member Ken Sadler was absent.
- B. Invocation – Council Member Jane Welch
- C. Pledge of Allegiance – Council Member Ivan Huffman
- D. Adoption of Agenda – Council Member Huffman moved to approve the agenda. The motion was seconded by Council Member Puckett and approved unanimously.

2. Consent Agenda

- A. Resolution 2024-054– Financial statements for three months ended September 30, 2024
- B. Approval of Agenda Briefing Minutes – October 3, 2024
- C. Approval of Regular Meeting Minutes – October 10, 2024
- D. 2025 Meeting Schedule, revised

Council Member Puckett moved to approve the consent agenda items. The motion was seconded by Council Member Welch and approved unanimously. *(Resolution 2024-054 is herein incorporated by reference into the minutes. Revised 2025 meeting schedule is incorporated into the minutes.)*

3. Introductions, Recognitions, Presentations and/or Proclamations

A. Recognition

- A. I’m One of the Reasons Lewisville is a Great Place to Live – Mayor Horn presented Karen Swart with the award, I’m One of the Reasons Lewisville is a Great Place to Live. Ms. Swart has served the Vienna community through Brookstown Church and as Vienna Civic Club president.

B. Presentations

- i. Sheriff’s Office – Sergeant Stringer shared recent call information. Residents were encouraged to look out for each other during the holiday season and not leave packages on their porch.

2024													
TYPE OF INCIDENT	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Total calls for service	575	657	715	682	605	591	621	698	708	684			
Security Check	277	347	408	368	300	284	351	357	379	359			
Traffic Arrest / Violation	34	38	24	30	25	41	36	32	25	29			314
Alarm	11	1	19	14	16	8	19	12	16	14			130
Priority Call Response Time	5.9	5	5	4.1	5.4	4.8	5	4.5	5	4.6			49.3
2023													
TYPE OF INCIDENT	JAN	FEB	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Total calls for service	872	676	751	758	754	800	734	769	477	675			575
Security Check	570	396	136	446	442	518	388	464	207	338			
Traffic Arrest / Violation	49	47	51	75	41	35	30	72	26	32			
Alarm	17	23	23	22	15	20	7	7	9	20			
Priority Call Response Time	5.2	3.6	5.2	5.3	5.9	5	4.1	4.1	6	6			

- ii. June 30, 2024 Audit Report – Monty Pendry, Gibson & Company PA – Mrs. Orrell outlined key financial aspects of the 2023-2024 fiscal year. Mr. Pendry reported the Town received an unmodified (clean) opinion for the 2023-2024 fiscal year audit. Council expressed their appreciation to Mrs. Orrell. *(Powerpoint presentation is herein incorporated into the minutes.)*

4. Public Forum

5. Technical Review

- A. Resolution 2024-055 – Technical review for compliance – Shady Brook Acres subdivision – Shady Brook Acres is a proposed major subdivision in a RS-9 zoning district and no zoning change is required. The project consists of fifty-six residential lots on 25.37 acres +/- . Council Member Huffman moved to approve Resolution 2024-055. The motion was seconded by Council Member Puckett and motion passed unanimously. *(Resolution 2024-055 is herein incorporated by reference into the minutes.)*

6. New Business

- A. Resolution 2024-057 – Technology Policy – North Carolina General Statute 143-85 requires all public agencies adopt a policy by January 1, 2025 governing the use of its networks and devices owned, leased, maintained or otherwise controlled by the Town in terms of pornography. The Town must also complete an annual report to the State Chief Information Officer and outline what happens when there is a violation. Council Member Welch moved to approve Resolution 2024-057. The motion was seconded by Council Member Long and motion passed unanimously. *(Resolution 2024-057 is herein incorporated by reference into the minutes.)*
- B. Resolution 2024-058 – Fall roadway maintenance contract – \$86,952 – Council Member Long moved to approve Resolution 2024-058. The motion was seconded by Council Member Puckett and motion passed unanimously. *(Resolution 2024-058 is herein incorporated by reference into the minutes.)*
- C. Resolution 2024-059 – Facility Use Exemption – Lewisville United Methodist Church Preschool – Lewisville United Methodist Church Preschool has requested the use of G Galloway Reynolds Community Center on December 10, 2024. Council Member Puckett moved to approve Resolution 2024-059. The motion was seconded by Mayor Pro Tem Hunt and motion passed unanimously. *(Resolution 2024-059 is herein incorporated by reference into the minutes.)*

7. Administrative Reports

- A. Upcoming events and closings
 - i. Shallowford Square art call deadline, November 27
 - ii. Town offices closed, November 28-29
 - iii. MAWCC mural art call deadline, December 1
 - iv. Holiday Open House, December 6, 4:30-6:30 PM, MAWCC
 - v. Christmas Tree Lighting, December 6, 7 PM
 - vi. Christmas Parade, December 8, 3 PM
 - vii. Blood Drive, December 11, 1-6 PM
 - viii. How the Grinch Stole Christmas, December 13, 6 PM, MAWCC
- B. Approvals at the Briefing and Action Meeting on November 7, 2024
 - i. Resolution 2024-056 - NCDOT agreement for Great Wagon Road (TIP U-5536) additional work - \$556,375
 - ii. Ordinance 2024-038 – Amending Budget Ordinance 2024-001 – Public Works building operating expenses - \$14,789

8. **For the Good of the Order**

A. Public comments

B. Council comments

- i. Mayor Horn noted that over the last few years Council has discussed issues at the Lewisville Fire Department. Chief Needham has requested to meet with the Council. Council consensus was to have a called meeting on December 11, 2024, 6PM in the Great Wagon Room at Mary Alice Warren Community Center.

9. **Adjournment** – Council Member Long moved to adjourn the meeting at 7:07 PM. The motion was seconded by Council Member Huffman and motion passed unanimously.

ATTEST:

Mike Horn, Mayor

Dora K. Moore, Town Clerk