

LEWISVILLE PARKS, RECREATION & CULTURAL DEVELOPMENT BOARD MEETING

MINUTES

December 11, 2023

Lewisville Town Hall – 6510 Shallowford Road – Conference Room 201

- I. **Call to Order** – Chair Aaron Hutmacher opened the meeting at 6:30 PM. In attendance were Stuart Chamberlin, Josh Cooper, Aaron Hutmacher, Robert Ogden, Braden Romer, Debbie Stokes, Town Manager James Ayers, and Town Clerk Dora Moore.
- II. **Agenda Approval** – Debbie Stokes moved to approve the agenda. The motion was seconded by Braden Romer and motion approved unanimously.
- III. **Minutes Approval** – Robert Ogden moved to approve the September 11, 2023 minutes. The motion was seconded by Josh Cooper and motion approved unanimously.
- IV. **Old Business**
 - a. PARTF plan – Two walk throughs related to the PARTF grant have been held. On September 15, Mr. Ogden and Mr. Hutmacher joined Town staff and McGill Associates to walk the project. Trees for preservation were marked. The second walk was December 7. Unfortunately, no Board members were able to join Town staff and the architect. Eighteen holes for the disc golf will be installed and the course will begin near the parking lot because there must be at least one accessible hole. The holes will range from 60-300 feet. The nature trail will connect to the existing paved trail. A small wooden bridge over a ditch may be needed but this adds to the trail's appeal. An informal, outdoor venue will be accessible from MAWCC and it will have no retaining walls. Manager Ayers hopes to share field layouts in December.
- V. **New Business**
 - a. Future projects discussion – The Town Council Retreat will be in February. Manager Ayers and Chair Hutmacher requested the committee to think of goals, projects, and/or ideas the Board may want to share with the Council. This will be discussed at the January meeting.
 - b. Event feedback
 1. Eyes of Silver concert – September 23
 2. Bourbon Revival – October 14
 3. Shalloween – October 21
 4. Christmas Tree Lighting – December 1
 5. Christmas Movie Night – December 8

Although a community survey is done every five years, the Board feels it could be beneficial to canvas a few 2024 events to survey participants on current and future events. The schedule will be shared and discussed at the January meeting.

VI. Clerk Report

- a. The following Board seats are up for renewal in March 2024. If you desire to continue serving, you must submit an application by January 31, 2024. An updated application will be posted on the Town's website soon. Appointments are for three years.
 1. Stuart Chamberlin (*filled unexpired term of Julie Rutledge*)
 2. Robert Ogden
 3. Braden Romer (*filled unexpired term of Susan Frey*)

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VII. For the Good of the Order

- a. Chair Hutmacher stated the new pickle ball courts at Joanie Moser Park are already damaged so this may be something to consider for Jack Warren Park.
- b. Next meeting, if needed – **January 8, 2024**

VIII. Adjournment – Robert Ogden moved to adjourn the meeting at 7:05 PM. The motion was seconded by Braden Romer and motion passed unanimously.

ATTEST:

Aaron Hutmacher, Chair

Dora K. Moore, Town Clerk