

**LEWISVILLE PARKS, RECREATION & CULTURAL DEVELOPMENT BOARD MEETING**  
**MINUTES**  
**DECEMBER 13, 2021**

Digitally Originating in Council Chambers – Town Hall 1<sup>st</sup> Floor – 6510 Shallowford Road

**I. Call to Order**

- a. Chair Susan Frey opened the meeting being streamed electronically at 6:43 PM. In attendance were Susan Frey, Daniel Lough, Julie Rutledge, Ryan Walker and Office Manager/Events Coordinator Stacy Howard. Robert Ogden, Janice Orsini, and Shaida Horner were not in attendance.

- II. Agenda Approval** – Consensus was given to approve the agenda with restructuring the order of new business items.

**III. Minutes Approval** – None

**IV. Old Business**

- a. Dinosaur Placement – Susan Frey moved to request placement of the dinosaurs along the tree line behind the Mary Alice Warren Community Center (MAWCC). The motion was seconded by Daniel Lough and approved with a roll call vote of ayes from Chair Frey and members Lough, Rutledge and Walker. Motion passed unanimously. It was also noted that the dinosaurs need to be situated so as not to allow children to climb.

**V. New Business**

- a. 2022 Meetings – Ryan Walker moved to meet via Zoom January-March 2022 and resume in person meetings April 2022. The motion was seconded by Susan Frey and approved with a roll call vote of ayes from Chair Frey and members Lough, Rutledge and Walker. Motion passed unanimously.
- b. 2022 Goals and Needs
  - i. Purchase land on Robinhood Road for a new park or start a reserve fund so land can be purchased when property becomes available.
  - ii. Add connectivity at Jack Warren Park by connecting the playground to the shelter and the shelter to MAWCC. The Board feels connecting the playground to the shelter is priority so children are not walking through the parking lot.
  - iii. Full time staff and programs at MAWCC and MAWCC being used in a meaningful way.
  - iv. Renovations to the Messick Wildlife Park.
  - v. Herb garden at MAWCC for chefs to use during cooking programs. Mr. Lough suggested this could be an Eagle Scout project.
  - vi. Develop a dog park, preferably not at Jack Warren Park.
  - vii. Julie Rutledge moved to present these items to Manager Perkins for consideration by Council. The motion was seconded by Ryan Walker and approved with a roll call vote of ayes from Chair Frey and members Lough, Rutledge and Walker. Motion passed unanimously.

**VI. Administrative Report**

- a. Blue and Red Lights – Susan Frey moved to keep the blue lights year round and decorate another tree in red lights to honor firefighters within a few months. The motion was seconded by Ryan Walker and approved with a roll call vote of ayes from Chair Frey and members Lough, Rutledge and Walker. Motion passed unanimously.
- b. PARC Master Plan was adopted by Town Council on December 9, 2021.
- c. Mary Alice Warren Community Center (MAWCC)
  - i. Open house was well attended.

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- ii. A facilities manager position has been approved by Council and will be advertised soon. A fulltime maintenance tech has been hired for Jack Warren Park and MAWCC.
- iii. Staff is entering program information into the RecDesk scheduling program. Once completed, RecDesk will be available for general use.

**VII. For the Good of the Order**

- a. Chair Frey extended thanks to everyone who served as greeters at the MAWCC open house; Mr. Walker for assisting with the heron placement at MAWCC; Ms. Horner and Mr. Lough for serving on the Lewisville Tomorrow steering committee; and Ms. Rutledge for working with Mayor Pro Tem Foster on the BAC summary form beta testing.
- b. It was determined that the heron is an ostrich and has been named Opal.
- c. Next scheduled meeting is January 10, 2022.

**VIII. Adjournment** – Meeting was adjourned at 7:58 PM.

ATTEST:

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Susan Frey, Chair

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Dora K. Moore, Town Clerk