

**Lewisville Town Council**  
**Regular Meeting Minutes**  
**December 14, 2023 – 7:00 PM**  
**Lewisville Town Hall Council Chambers**  
**6510 Shallowford Road**

**1. Call to Order:**

- A. Mayor Horn opened the meeting at 7:00 PM. In attendance were Mayor Mike Horn, Mayor Pro Tem Jeanne Marie Foster, and Council Members Fred Franklin, Melissa Hunt, Ken Sadler, David Smitherman, and Jane Welch. Also attending were Town Manager James Ayers, Town Clerk Dora Moore, Finance Director Pam Orrell, Public Works Director Jon Hanna, Communications Specialist Veronica Leasure, and Town Attorney Elliot Fus.

Mayor Horn recognized Olivia Badescu from Romania. Ms. Badescu was with Shirley Simpson who coordinates an exchange student program.

- B. Invocation – Pastor Tom Lee  
C. Pledge of Allegiance – Council Member Fred Franklin  
D. Adoption of Agenda – Council Member Franklin moved to approve the agenda. The motion was seconded by Council Member Smitherman and approved unanimously.

**2. Consent Agenda**

- A. Resolution 2023-055– Financial statements for four months ended October 31, 2023  
B. Approval of Agenda Briefing Minutes – November 2, 2023  
C. Approval of Regular Meeting Minutes – November 9, 2023

Council Member Hunt moved to approve the consent agenda items. The motion was seconded by Council Member Welch and approved unanimously. (*Resolution 2023-055 is herein incorporated by reference into the minutes.*)

**3. Presentations, Introductions and/or Proclamations**

A. Presentations

- i. Forsyth County Sheriff's Office – Sergeant Stringer shared current call statistics. Sergeant Stringer stated it has been a pleasure to serve the Council and thanked them for their support. As a safety tip, Sergeant Stringer encouraged residents to secure packages in their vehicles so they cannot be seen.

2023													
TYPE OF INCIDENT	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Total calls for service	872	676	751	758	754	800	734	769	477	675	553		7819
Security Check	570	396	136	446	442	518	388	464	207	338	289		4194
Traffic Arrest / Violation	49	47	51	75	41	35	30	72	26	45	32		503
Alarm	17	23	23	22	15	16	20	7	9	12	20		184
Priority Call Response Time	5.2	3.6	5.2	5.3	5	5.5	5	4.1	6	6	5		55.9
2022													
TYPE OF INCIDENT	JAN	FEB	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Total calls for service	700	532	608	586	492	559	586	612	776	775	801		
Security Check	258	253	275	297	177	245	285	293	517	494	498		
Traffic Arrest / Violation	26	17	61	59	19	25	37	44	55	24	26		
Alarm	15	21	14	22	21	15	23	26	14	17	12		
Priority Call Response Time	6.4	5	5.5	5	5.2	5	5	5.7	5	6	6		

4. **Public Forum** – No comments.

5. **Old Business**

- A. Ordinance 2023-048 – Amending Ordinance 2023-001 – Contribution to Lewisville Community Assistance Program (LCAP) - \$2,000 – Council Member Smitherman moved to approve Ordinance 2023-048. The motion was seconded by Mayor Pro Tem Foster and approved unanimously. *(Ordinance 2023-048 is herein incorporated by reference into the minutes.)*

6. **Comments by Outgoing Council**

Council Member Franklin shared outgoing comments. *(Council Member Franklin's comments are incorporated into the minutes.)*

Council Member Smitherman shared outgoing comments. *(Council Member Smitherman's comments are incorporated into the minutes.)*

Mayor Pro Tem Foster expressed gratitude for those who supported her, fellow Council Members, friends and acquaintances, board and committee members, staff, first responders, Community Policing Officers and others. Whether they agreed or disagreed, everyone has made a difference in her life and she believes she is a better person for it. Mayor Pro Tem Foster stated it has been a great honor and she appreciated the opportunity. She expressed excitement for the UDO update and the development of a strategic plan. She is also delighted with the Town staff and where they will take the Town. Mayor Pro Tem Foster feels she is one person who served a brief time and she is passing the baton.

Mayor Horn inquired if any of the incumbent Council Members would like to speak.

Council Member Hunt stated that she does not have a lot of political experience and the Lewisville Council does not view their positions as political. They are here to collaborate and serve the Town. She stated it was bittersweet to see Council Member Franklin, Council Member Smitherman and Mayor Pro Tem Foster leave and she is grateful for the opportunity to have served with them.

Council Member Welch stated it has been a joy to serve with the outgoing members and she will miss each of them dearly. She thanked them for serving.

Council Member Sadler stated the Council is a community of neighbors and when they think that way, it enables them to work together for the community's best interest with their varying talents. He spoke highly of each individual outgoing member stating they could disagree without being disagreeable. Council Member Sadler went on to express his appreciation to have served with them stating the Town owes them a great debt of gratitude.

Mayor Horn stated it has been a wonderful four years and expressed amazement for what has been accomplished. Mayor Horn also shared comments personalized for each outgoing member. *(Mayor Horn's comments are incorporated into the minutes.)*

7. **Presentation to Outgoing Council** – Mayor Horn presented plaques to Council Member Franklin, Council Member Smitherman and Mayor Pro Tem Foster with a plaque and, again, thanked them for their service to the Town.

8. **Oath of Office** – Administered by 21<sup>st</sup> Judicial District Court Judge Theodore Kazakos

Mike Horn was administered the oath of office for Mayor. Mr. Horn was assisted by his wife, Fanny Stronach.

Ivan C. Huffman was administered the oath of office for Council Member. Mr. Huffman was assisted by his father, Ian Huffman.

Melissa Hunt was administered the oath of office for Council Member. Mrs. Hunt was assisted by her spouse, David Hunt and daughter, Savannah Hunt.

William D. (Monte) Long was administered the oath of office for Council Member. Mr. Long was assisted by his wife, Laura Long.

Julia A. (Julie) Puckett was administered the oath of office for Council Member. Mrs. Puckett was assisted by her husband, Kevin Puckett.

Dr. Kenneth M. Sadler was administered the oath of office for Council Member. Dr. Sadler was assisted by his wife, Brenda Latham-Sadler MD.

Jane Welch was administered the oath of office for Council Member. Mrs. Welch was assisted by her husband, John Welch.

9. **Seating of New Council**

10. **New Business**

A. Election of Mayor Pro Tem – Council Member Sadler made a motion to appoint Melissa Hunt as Mayor Pro Tem. The motion was seconded by Council Member Welch and approved unanimously.

i. Oath of Office – Administered by 21<sup>st</sup> Judicial District Court Judge Theodore Kazakos  
Melissa Hunt was administered the oath of office for Mayor Pro Tem. Mrs. Hunt was assisted by her spouse, David Hunt and daughter, Savannah Hunt.

B. Council appointment considerations

i. Winston-Salem/Forsyth County Urban Planning Area Transportation Advisory Committee (TAC)

- a. Primary – Mike Horn
- b. Alternate – Monte Long

ii. Piedmont Triad Regional Council (PTRC) Delegate

- a. Primary – Melissa Hunt
- b. Alternate – Julie Puckett

iii. Special Projects Review Committee

- a. Member 1 – Jane Welch (Chair)
- b. Member 2 – Ivan Huffman
- c. Member 3 – Julie Puckett

- iv. Administrative Committee
  - a. Member 1 – Mike Horn
  - b. Member 2 – Ken Sadler
  - c. Member 3 – Monte Long

Council Member Sadler made a motion to approve the Council appointments as presented by Mayor Horn. The motion was seconded by Council Member Long and approved unanimously.

- C. 2024 Meeting Schedule – The proposed meeting schedule reflects all Council, board and committee meetings to be held at 6 PM for consistency. It was noted that both the Parks & Recreation Advisory Board and Zoning Board of Adjustment would hold meetings as needed. Council Member Huffman made a motion to approve the 2024 Meeting Schedule. The motion was seconded by Council Member Puckett and approved unanimously. *(2024 Meeting Schedule is incorporated into the minutes.)*

#### **11. Administrative Reports**

- A. Upcoming events and closings
  - i. December 25-26 – Christmas Holiday – Office closed
    - a. Garbage service will be delayed one day.
  - ii. January 1 – New Year’s Day – Office Closed
    - a. Garbage and recycling service will be delayed one day.
  - iii. Christmas Tree collection – January 8
    - a. Christmas trees must be at the curb by 6 AM and only one pass through Town will be made. All lights must be removed from trees.
- B. Clerk’s Report
  - i. Council Retreat – February 16-17, MAWCC
  - ii. Essentials of Municipal Government – February 22-23, UNC SOG
  - iii. Board and committee appointments will be made in March.

#### **12. For the Good of the Order**

- A. Public comments
  - i. Olivia Badescu shared this was a great opportunity to see how American government works.
- B. Council comments
  - i. E-Cycle will be January 13 at Shallowford Square.
  - ii. Mayor Pro Tem Hunt thanked the staff for the recent Christmas movie night at the Mary Alice Warren Community Center. Multiple generations attended and it was a festive evening.
  - iii. Council Member Puckett thanked all who were in attendance and looks forward to serving the community.
  - iv. Council Member Long echoed Council Member Puckett’s comments.
  - v. Council Member Huffman shared appreciation for the former and current Council.
  - vi. Mayor Horn thanked the incumbent Council Members for continuing to serve and welcomed the new Council Members.

13. **Adjournment** – Council Member Sadler moved to adjourn the meeting. The motion was seconded by Council Member Huffman and approved unanimously.

ATTEST:

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Mike Horn, Mayor

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Dora K. Moore, Town Clerk