



Lewisville Town Council
Organizational Meeting Minutes
December 11, 2025 – 6:00 PM
Lewisville Town Hall Council Chambers
6510 Shallowford Road

1. Call to Order:

- i. Mayor Horn opened the meeting at 6:00 PM. In attendance were Mayor Mike Horn, Mayor Pro-Tem Melissa Hunt, and Councilmembers Ivan Huffman, Tom Lawson, Monte Long, Ken Sadler and Jane Welch. Also attending were Town Manager Stacy Tolbert, Town Clerk Angie Lord, Public Works Director Jon Hanna, Planning Director Lynn Cochran, Communications Specialist Veronica Leasure and Town Attorney Al Andrews. Also, in attendance were Town Council elect members Billy Carter, Jr., Brady Allen, Fred Franklin, Stacy Howard, Gerry Gallagher, Suzanne Newsome, and Mack Wilder.
- ii. Invocation –Councilmember Sadler
- iii. Pledge of Allegiance – Mayor Horn
- iv. Adoption of Agenda – Councilmember Long moved to approve the agenda. The motion was seconded by Councilmember Welch and approved unanimously.

2. Consent Agenda

- i. Resolution 2025-052– Financial statements for Four Months Ended October 31, 2025 (Financial Statement is herein incorporated by reference into the minutes.)
- ii. Approval of Agenda Briefing minutes –November 6, 2025
- iii. Approval of Regular Meeting minutes – November 13, 2025

Councilmember Huffman moved to approve the consent agenda. The motion was seconded by Councilmember Lawson and approved unanimously. *(Resolution 2025-052 and adopted minutes are herein incorporated by reference into the minutes.)*

3. Introductions, Recognitions, Presentations and/or Proclamations

- a. Presentations
- i. MOVEMBER Presentation – Customer Service Representative/Event Coordinator Michelle Bennett provided the November Annual Fitness Walk Challenge statistics; and recognized and presented a gift card to winner Amy Seeley.
- ii. Sheriff’s Office - Sergeant PJ Stringer shared call stats; and spoke to road closures for the annual Christmas Parade.

2025													
TYPE OF INCIDENT	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Total calls for service	670	718	766	640	680	698	746	761	748	825	778		
Security Check	364	414	372	338	363	362	403	389	401	432	442		
Traffic Arrest / Violation	18	35	19	22	26	15	29	23	35	41	22		
Alarm	16	12	11	14	20	17	11	18	10	24	15		
Priority Call Response Time	6.5	4.8	5	4.2	5.3	7	6.5	5.3	5	5	4.5		
2024													
TYPE OF INCIDENT	JAN	FEB	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Total calls for service	575	657	715	682	605	591	621	698	708	684	770		
Security Check	277	347	136	368	300	284	351	357	430	359	430		
Traffic Arrest / Violation	34	38	51	30	25	41	36	32	25	29	34		
Alarm	11	10	23	14	16	8	19	12	12	15	15		
Priority Call Response Time	5.9	5	5.2	4.1	4.1	5	5	4.5	4.6	4.6	5		

- ii. Proclamation 2025-004 – Honor Outgoing Town Council – Town Manager Stacy Tolbert presented a proclamation of accolades to the outgoing Councilmembers on behalf of Mayor Horn. *(Proclamation is herein incorporated by reference into the minutes.)*
- 4. **Public Forum** –The following speakers voiced appreciation to Town Council for their years of service: Bo Houff, Forsyth County Commissioner Dan Besse, and Susan Frey. One written comment was provided by Elizabeth Hajtovik. *(Written comment is herein incorporated by reference into the minutes.)*
- 5. **Public Hearings**
 - i. Ordinance 2025-037 – Public Hearing to Receive Public Comments and Consider Approval of the Lewisville/Clemmons Annexation Agreement – Town Manager Tolbert presented the item; explained the previous 20-year agreement; and the need to renew agreement. There were no speakers for the public hearing. Councilmember Lawson moved to approve Ordinance 2025-037. The motion was seconded by Councilmember Huffman and approved unanimously. *(Ordinance 2025-037 is herein incorporated by reference into the minutes.)*
- 6. **Clerk Report** – Town Clerk Angie Lord reported the receipt of a request for voluntary Annexation from the Board of Directors of the Lewisville Fire Department for Station 13 located at 9420 Shallowford Road; and outlined a timeline for public hearings at the Planning Board in January and Town Council meeting in March 2026.
- 7. **Comments by Outgoing Council** – Mayor Mike Horn, Mayor Pro-Tem Melissa Hunt, and Councilmembers Ivan Huffman, Tom Lawson, Monte Long, Ken Sadler and Jane Welch shared memories as a seated councilmember; highlighted relationships with residents and staff; and provided congratulatory wishes to incoming councilmembers. *(Provided comment is herein incorporated by reference into the minutes.)*
- 8. **Presentations to Outgoing Council and Vacating of the Dais** – Town Manager Tolbert and Town Clerk Lord presented plaques to Mayor Mike Horn, Mayor Pro-Tem Melissa Hunt, and Councilmembers Ivan Huffman, Tom Lawson, Monte Long, Ken Sadler and Jane Welch.
- 9. **Oath of Office** – Administered by Associate Justice Curtis H. (“Trey”) Allen III, of the North Carolina Supreme Court.

Billy Carter, Jr. was administered the oath of office for Mayor.

Mayor Carter provided comments regarding interests in serving on the Town Council; and voiced appreciation of the entrustment from the residents.

Brady Allen, Fred Franklin, Gerry Gallagher, Stacy Howard, Suzanne Newsome, and Mack Wilder were administered the oath of office for Councilmember.

All incoming members of Council were accompanied by family and friends.

- 10. **Reception** – Mayor Carter declared a recess for a reception honoring outgoing and incoming Councilmembers. Council recessed at 7:07 PM. Council reconvened at 7:31 PM with all members in attendance.
- 11. **Seating of New Council** – Following the reception, the newly sworn in Councilmembers were seated on the dais.
- 12. **New Business**
 - a. Election of Mayor Pro-Tem – Nominations – Mayor Carter explained the process for Mayor Pro-Tem nominations; and nominated Councilmember Stacy Howard as Mayor Pro-Tem. Councilmember Allen moved to appoint Councilmember Stacy Howard as Mayor Pro-Tem. Motion was seconded by Councilmember Wilder and passed unanimously.
 - i. Oath of Office - Administered by Town Clerk Angie Lord.

Councilmember Stacy Howard was administered the oath of office for Mayor Pro-Tem.

- b. Council appointment considerations – Mayor Carter called on Town Manager Tolbert to present Mayoral recommendations for Council board and committee appointments.
 - i. Winston-Salem/Forsyth County Urban Planning Area Transportation Advisory Committee (TAC)
 - a. Primary – Mayor Billy Carter
 - b. Alternate – Councilmember Fred Franklin
 - ii. Piedmont Triad Regional Council (PTRC) Delegate
 - a. Primary – Councilmember Fred Franklin
 - b. Alternate – Councilmember Stacy Howard
 - iii. Special Projects Review Committee
 - a. Member 1 – Councilmember Stacy Howard (Chair)
 - b. Member 2 – Councilmember Gerry Gallagher
 - c. Member 3 – Councilmember Mack Wilder
 - iv. Administrative Group
 - a. Member 1 – Mayor Billy Carter
 - b. Member 2 – Councilmember Brady Allen
 - c. Member 3 – Councilmember Suzanne Newsome

Mayor Carter called for a motion to accept the recommended appointments as presented. Councilmember Suzanne Newsome moved to accept the Council appointments as presented. The motion was seconded by Mayor Pro-Tem Howard and passed unanimously.

13. Administrative Reports

- i. Upcoming events and closings – Town Manager outlined the upcoming events and closings; and recognized the Shallow Ford Foundations for contributions to non-profit organizations.
 - a. December 24, 25 & 26 – Christmas Holiday – Office closed
 - b. January 1 – New Year’s Day – Office Closed
 - c. Christmas Tree collection – Starts January 12
- ii. Clerk’s Report – Town Clerk Lord reviewed notable dates for Council meetings and trainings; highlighted upcoming term expirations with appointments in March 2026; and explained current openings on the Parks and Recreation Committee, the Municipal Service District (Area 2), and the Zoning Board of Adjustment.
 - i. Council Retreat – January 30 & 31, MAWCC
 - ii. Essentials of Municipal Government – February 19 – 20, Greensboro
 - iii. Board and committee appointments will be made in March.

14. For the Good of the Order

- i. Public comments – Fred Franklin voiced appreciation on the Lewisville Lift Station item. Harry Morley voiced concerns for the Hispanic community.
- ii. Council comments – Incoming Councilmembers voiced appreciation to the former Council members; referenced meeting residents along the campaign trail; and shared thoughts and visions moving forward.

15. Adjournment – Councilmember Franklin moved to adjourn the meeting at 8:07 PM. The motion was seconded by Councilmember Allen and motion passed unanimously.

ATTEST:

Billy Carter, Jr., Mayor

Angela Lord, Town Clerk