



Lewisville Town Council
Regular Meeting Agenda
February 6, 2026 – 6:00 PM
February 7, 2026 – 9:00 AM
Lewisville Town Hall 1st Floor Council Chamber
6510 Shallowford Road

1. Call to Order

- A. Roll Call - Mayor Carter opened the meeting at 6:00 PM. In attendance were Mayor Billy Carter, Mayor Pro-Tem Stacy Howard and Councilmembers Brady Allen, Fred Franklin, Gerry Gallagher, Suzanne Newsome, and Mack Wilder. Also attending were Town Manager Stacy Tolbert, Town Clerk Angie Lord, Finance Director Pam Orrell, Public Works Director Jon Hanna, and Planning Director Lynn Cochran.
- B. Adoption of Agenda – Councilmember Newsome moved to approve the agenda. The motion was seconded by Councilmember Allen and approved unanimously.

2. **Retreat Purpose – Town Manager Stacy Tolbert** – Town Manager Stacy Tolbert made a PowerPoint Presentation; reviewed the agenda for the retreat; spoke to staff presentations; to engagement of Council; highlighted the purpose of the retreat; a visioning session; and explained a “get to know you” segment. Council and staff provided snap shots of experiences, hobbies, and interests. Town Manager Tolbert spoke to the annual retreat meeting; structured work sessions; and to collaboration and forward-thinking opportunities.
3. **2026-2027 Town of Lewisville Vision** – Town Manager Tolbert explained Council visions and brainstorming activity; the scoring process, next steps, and team building; referenced Lewisville Tasks and Projects from 2025; and spoke to prioritization for town operations.

Mayor Carter distributed personal ideas and vision documents. Discussion took place regarding a potential bond referendum; tax increases; collaboration with current neighborhood pools; Aqua Tots; conservative spending; community surveys; “Shop Local” and “Juneteenth” resolutions; an Economic Development Committee; State and locally maintained roads; and a North Carolina Department of Transportation (NCDOT) agreement.

Town Manager Tolbert provided vision and ideas on charts for Council to vote on using an honor system, with one vote per item per Council member. The below chart outlines visions, and votes of Council.

It was the consensus of Council to direct staff to focus on items obtaining a quorum of votes.

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2026 Lewisville Town Council Retreat	
Brainstorming Vision & Ideas	
# of Council Votes	Vision & Idea
6	NCDOT Snow & Ice Agreement
6	Walkable/Lively Downtown
6	Partnership with Small Business
5	Pedestrian Connectivity Town Hall to Public Works
5	History/Photos in MAWCC
4	Clark Williams Property
4	Town Sponsored Pool Days
4	10 year Plan for Pool
4	Juneteenth Festival
Items Requiring Further Discussion	
3	Community Pool Bond Referendum
3	Drone Show in 2027
3	Dog Park
3	65+ Bingo Night at MAWCC
Other Items - No Council Consensus	
2	Fireworks in 2027
2	Variety at the Square
2	Shops/Art/Bistro in Downtown
1	Resident Assess & Benefits Card
0	Lewisville-Clemmons Police Department

4. For the Good of the Order

Councilmember Franklin requested vision and ideas with 3 votes be held for future research and discussions.

5. **Recess** – Mayor Pro-Tem Howard moved to recess the meeting at 9:17 PM and to reconvene at 9:00 AM on February 7, 2026. Councilmember Franklin seconded the motion and motion passed unanimously.

6. Call to Order and Reconvene Meeting from February 6, 2026 –

In attendance were Mayor Billy Carter, Mayor Pro-Tem Stacy Howard and Councilmembers Brady Allen, Fred Franklin, Gerry Gallagher, Suzanne Newsome, and Mack Wilder. Also attending were Town Manager Stacy Tolbert, Town Clerk Angie Lord, Finance Director Pam Orrell, Public Works Director Jon Hanna, Planning Director Lynn Cochran; and Town Attorney Al Andrews.

7. **Planning & Processes 101 – Planning Director Lynn Cochran** – Planning Director Lynn Cochran continued the PPP; explained the purpose of planning; how planning worked; referenced the Lewisville Tomorrow Comprehensive Plan (Comp Plan); outlined North Carolina General Statute 160D for Local Planning and Development Regulation; enabling and restricting statutes; highlighted the Neighborhood Center page of the Comp Plan; reviewed the Lewisville Unified Development Ordinance (UDO) as a practical application of the Comp Plan; and spoke to changes in chapters (administrative regulations, zoning standards, environmental regulations; subdivision ordinance). Director Cochran continued by explaining staff, Zoning Board of Adjustment, Planning Board, and Council roles; highlighted

decision-making procedures; referenced legislative decision-making guidelines; administrative review processes; outlined Evidentiary Reviews and Decisions (Quasi-Judicial); Special Use Permits, Variances, and Appeals; and highlighted UDO Legislative Decision Process.

Councilmember Allen requested public hearing motions be provided on the Dias.

Discussion ensued regarding frequency of updates to the Comp Plan; the Downtown Overlay; public hearing requirements; and Technical Review Committee processes.

Attorney Al Andrews provided an in-depth overview of the quasi-judicial process; spoke to community standards; and to property and developer rights.

Mayor Carter declared a break at 10:33 AM. Council reconvened at 10:48 AM with all members in attendance. Attorney Andrews left the meeting at 10:33 AM.

8. **Operations and Maintenance (O & M) Asset Management – Public Works Director Jon Hanna -** Public Works Director Jon Hanna continued the PPP; spoke to resident impact operations; provided an overview of stormwater infrastructure, street maintenance and facilities, parks, and properties; highlighted stormwater runoff pollutes; permitting and compliance; Lewisville MS4 (Municipal Separate Storm Sewer System); spoke to required minimum measurements; reviewed public education and involvement; illicit discharge detection; construction and post construction site runoff controls; pollution prevention and good housekeeping for municipal operations; explained construction site runoff controls would likely change; the current agreement with Winston Salem Forsyth County for inspections; voiced concerns with runoff to Lake Desmond at Willow Run; spoke to violations; expressed the need for infrastructure improvements and repairs; explained impact of bad stormwater effects on roadways; spoke to proactive and reactive paving projects; estimated costs associated with improvements and repairs; and outlined facilities, parks, and properties owned by the Town. Discussion continued regarding state mandates; the need for a full-time engineer; utility fees; car taxes; pavement and condition studies; and stormwater impact fees.

9. Mayor Carter declared a lunch break at 12:00 PM. Council reconvened at 12:39 PM with all members in attendance.

10. What We've Heard – Town Manager Stacy Tolbert

Town Manager Tolbert provided a high-level overview of the visioning process; reviewed of visions and ideas; spoke to staff research; to upcoming briefing agendas; referenced conversations about tax rates; vacant staff positions; and spoke to forward thinking and budget allocations.

11. **Budget Preparation/Impacts – Finance Director Pam Orrell –** Finance Director Pam Orrell continued the PPP; spoke to visioning ideas; outlined process for consideration; requirements for public purpose; stated North Carolina was a Dillon Rule state in which the state provided authority to municipalities; spoke to determinations of operating or capital expenses; explained regulations to pay for operating expenses with operating revenues; outlined general fund revenue sources; explained Council could only control property tax; provided detailed example of property tax for operating expenses; reviewed tax rates; and the history of property taxes. Director Orrell spoke to the general operating funds; review of revenues during budget season; highlighted capital expenses and revenues; budget allocation requirements; project management; referenced the lifecycle of newly purchased or constructed assets; referenced grant from the North Carolina Parks and Recreation Trust Fund (NC PARTF); and outlined the best practices in Local Government Finance.

Discussion ensued regarding property taxes; reserve funding; requirements for fund balances; and potential placement of staff positions.

12. For the good of the Order – Mayor Carter reviewed ideas and vision next steps; spoke to a community survey; and to attendance of a Boy Scout event. Discussion continued regarding data and outreach from a previous survey; and to marketing strategies. Mayor Carter requested council support for future discussions. It was the consensus of Council to revisit a future survey.

13. Adjournment – Having no other business to discuss, Councilmember Newsome moved to adjourn the meeting at 2:06 PM. Councilmember Gallagher seconded the motion and motion passed unanimously.

(A copy of the PowerPoint Presentation is filed in Exhibit Folder February 2026, which is hereby referred to and made a part of these minutes).

ATTEST:

Billy Carter, Jr., Mayor

Angela Lord, Town Clerk