

Lewisville Planning Board
April 9, 2014
Lewisville Town Hall Conference Room

I. Call to Order

- A. Chair Kelly Reavis called the meeting to order at 7 p.m. Members present were Jeanne Marie Foster, Katie Heath, Randy Henning, Scott Mincey and Michael Prince. Also present were Planner Marty Myers and Attorney Bowen Houff. Also in attendance was Town Manager Hank Perkins.
- B. Adoption of Agenda
 - 1. Mr. Reavis said under *Good of the Order* in the first meeting of the month, which is the work session, the public is allowed to speak. Mr. Houff advised that the Board not respond other than to acknowledge they will make note of the comments and the matter can be brought forth at a future meeting.
 - 2. Mr. Henning moved for adoption of the agenda and Mrs. Heath seconded. The vote was unanimous.

II. Adoption of Minutes

- A. March 26, 2014
 - 1. The minutes had not been formalized and they will be approved at the next meeting.
 - 2. Mr. Henning noted that a liaison committee meeting should be reported to the Board at its next meeting.

III. Manager's Update

- A. Mr. Perkins provided the Board with an update on the creation of the Utilities Committee and work with CCUC. There are three members at present - Jeff Zenger, Mike Horn and Tom Lawson. There is room for additional members who are residents of Lewisville. There also will be 'ex-officio' members, which include the Town Manager and Planner. Other ex-officio members will be called upon on an "as needed" basis. It was understood that ex-officio members will have more flexibility and may not be required to attend unless a topic is being discussed that requires their participation.

IV. Old Business

- A. Review potential topics and other suggestions for the town-wide survey to be completed prior to the 2015 Comprehensive Plan Update
 - 1. Mr. Myers gave the Board suggested topics that might be used to prepare the upcoming Town-wide Survey. He asked members for other suggestions that they wish to be included.
 - a. Mr. Prince handed out a list of potential questions that the consultant might consider.
 - b. Other Board members offered ideas to add to the proposed list.
 - c. Mr. Myers suggested that they take the next two (2) weeks to think of questions or topics that can be submitted to the consultant since Mr. Perkins is hopeful to get started on this project in early May.
- B. Continued discussion of the proposed 2015 Comprehensive Plan process and next steps
 - 1. It was agreed by members of the Board that a special called meeting is necessary to focus on the Comprehensive Plan. This meeting will be scheduled for late May or early June.

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V. Unfinished Business

- A. Complete streetscape design for the Great Wagon Road - Completion date: April 23, 2014
 - 1. Mr. Henning presented a draft design for the GWR roadway cross-section. The proposal is for on-street parking (one side) with two (2) lanes of vehicular traffic and at least one bicycle lane.
 - a. Members asked about the required widths needed for each lane and suggested that two (2) bicycle lanes would be preferred if the r-of-w width would allow.
 - 2. Also discussed was the width of the required sidewalk, location of street trees and the setback of new buildings. After much discussion, Mr. Henning made notes on the plans of the Board's suggestions and will make changes to the draft to reflect their ideas.
- B. Mr. Reavis updated the Board on the outcome of the LD3-S ordinance proposal verses including language in the Comprehensive Plan Update. Both the Liaison Committee and the Town Council reviewed the merits of both options and determined that adding language to the Comprehensive Plan to cover the vision for the super block was the best approach. This option allowed the developer the most flexibility to create the product desired by the Town for this site.
 - 1. Mr. Myers was directed to craft some draft language and present it to the Board for their review.

VI. For the Good of the Order

- A. Adjournment
 - 1. The Board agreed to meet at 6:00 p.m. for the meeting on April 23rd.
 - 2. Having no other business to conduct, Scott Mincey moved to adjourn the meeting at 9:05 p.m. The motion was seconded by Katie Heath and approved unanimously.

Respectfully Submitted

Lynn W. Hall,
Public Information Officer

Attest

Joyce C. McWilliams Walker,
Town Clerk

Kelly Reavis,
Chair