

Lewisville Planning Board
May 14, 2014
Lewisville Town Hall Conference Room

I. Call to Order

- A. Chair Kelly Reavis called the meeting to order at 7:10 p.m. Members present were Jeanne Marie Foster, Katie Heath, Randy Henning, Michael Prince, Scott Mincey and David Spease. Also present were Planner Marty Myers and Attorney Bowen Houff.
- B. Adoption of Agenda
 - 1. Mr. Mincey moved for adoption, Mrs. Foster seconded and the vote was unanimous.

II. Approval of Minutes

- A. April 23, 2014 - The date on the minutes should be April 23 and not 22. 3A1 - clarify - that the issue of cost to come of the questions - the wording needs to be changed. How does the impact of cost change answers to some of the questions (if at all.) The group would like to see this included in the survey.
 - 1. Mr. Spease moved to approve as amended and Mrs. Heath seconded. The vote was unanimous.

III. Guests

- A. Marsha Tallent, Student Leadership member, was in attendance.

IV. Manager's Report

- A. Town Manager Hank Perkins provided an update to the Board on the budget workshops. The budget process has been completed and the budget will be presented in June. Mr. Perkins was asked about the highlights of the budget and he provided information. Mr. Perkins was asked if there was a request on behalf of the Planning Board for a consultant in the future. He said there was not, but that in the past budget amendments have been approved for special expenses.
- B. The Council also adopted a resolution in support of the service agreement with CCUC.

V. Chairman's Report

- A. There were scheduling conflicts with the liaison committee.
- B. Comprehensive Plan
 - 1. The Town Council prepared a list of names of people to serve on the Coordinating Committee for the Comprehensive Plan Update 2015. They asked the Planning Board for names as well. Mrs. Foster suggested Ralph and Corinne Cooper, Nancy Wonsavage, and Marcie Bouley. Andy Blair and Keith Vance were also mentioned.
 - a. There was a discussion of the role of this Coordinating Committee.
 - b. Mrs. Foster recommended that she and Marty put together a

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presentation on what the Comprehensive Plan update process has been and what responsibility the Board has with its update. This is for those who are new and never been through a Comprehensive Plan update. Mrs. Heath said she would like to know what the Planning Board's role will be as the plan comes together.

- c. There was agreement to do this and Mr. Mincey said the starting point should be the After Action Report prepared by David Long following the 2010 update.
- d. Mrs. Foster asked if the list of names needed to be passed along to Council right away. She preferred to wait until after the presentation was prepared and presented to the Board.
 - (1) There was consensus to pass the names onto the Town Council.
 - (2) Mr. Henning moved to send the list to Council as amended. There was a second by Mr. Mincey. The vote was six to one. Mrs. Foster voted in opposition.

VI. Status of Ongoing Projects

- A. The Super Block
 - 1. Mr. Myers presented draft language to be inserted into Chapter 7 of the Lewisville Comprehensive Plan. There was a concern by members of the Board about calling the areas around the Shallowford Square park the "Super Block." There were suggestions for other terminology. The updated language will be provided to the Board members at the work session on the 28th. Once finalized, the language should be recommended to the Town Council for their review prior to adding it to the Comprehensive Plan.
- B. GWR Streetscape Report Format
 - 1. Mr. Myers presented a draft of the GWR Streetscape Report to be given to the Town Council. He explained that this document can be used along with the required specifications in the LD1-S and LD2-S Districts. It gives technical details and other suggestions in a pictorial document that may be better understood by the development community. Streetscape information being prepared by Mr. Henning can be easily added to this draft. Mr. Henning commented that this is a great document and will be a wonderful tool for a future developer doing a project in the downtown. He complimented Marty on his hard work.

VII. Adjournment

- A. Mr. Mincey moved to adjourn the meeting at 8:55 p.m. Mr. Henning seconded and the vote was unanimous.

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Respectfully Submitted

Lynn W. Hall,
Public Information Officer

Attest

Joyce C. McWilliams Walker,
Town Clerk

Kelly Reavis,
Chair