

Lewisville Planning Board
July 23, 2014
Lewisville Town Hall Conference Room

I. Call to order

- A. Vice Chair Jeanne Marie Foster called the meeting to order. Members present were Katie Heath, Randy Henning, Scott Mincey, Michael Prince and David Spease. Also present were Town Planner Marty Myers and Attorney Bowen Houff.
- B. Adoption of Agenda
 - 1. Mr. Henning moved to adopt the agenda and Mr. Mincey seconded. The vote was unanimous.

II. Approval of Minutes

- A. June 11, 2014
 - 1. Mr. Henning moved to approve the minutes. Mr. Prince seconded.
 - a. In discussion, Mrs. Foster wanted the minutes to include her question under 4 A.1. c. - "Mrs. Foster asked how they would ideally like to see the Planning Board integrate its process with that of the Comprehensive Planning process." There was consensus to make this inclusion.
 - b. Mr. Henning modified his motion to include the change and Mr. Prince seconded the motion. The vote was unanimous.
- B. July 9, 2014
 - 1. Mr. Prince moved to approve and Mr. Henning seconded. The vote was unanimous.
 - 2. In the future members of the Board will state "please let the minutes reflect" when they want a specific item included in the minutes of a particular meeting and will bring any suggested changes to the group as a whole first for discussion before making any changes to the minutes. Amendments would be made at that time.

III. Reports

- A. Chair's Report
 - 1. Mrs. Foster advised the board on the meeting with Mr. Perkins, Mr. Myers, Mr. Reavis and herself to discuss delaying the July 30th meeting with the Town Council.
- B. Other Reports
 - 1. Mr. Myers reported that the Utilities Committee had its first meeting. Initial meetings will focus on educating everyone about water and sewer infrastructure and the operation of the City/County Utilities Commission. Mr. Mincey is the liaison to that group. There will be a standing heading added to the agenda for Committee Report, which will give Mr. Mincey an opportunity to make a report if there is anything relevant.

IV. Unfinished Business

- A. 2015 Comprehensive Plan
 - 1. Each member was asked to share ideas on how to proceed with the update. There was consensus to:
 - a. Review the *After Action Report* on the 2010 Comprehensive Plan Update.
 - b. Review the current plan.

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- c. Find ways to gain public input.
- 2. There were discussions on:
 - a. Citizen-driven versus citizen-input, and input was considered the best way to go.
 - b. Whether the review should be on a chapter by chapter basis which will be determined later when the process is finalized.
 - c. Whether the town-wide survey will be available as part of the review.
- 3. The agenda for the next meeting will include a review and discussion of the *After Action Report*. The process for updating the Comprehensive Plan will be at the next subsequent meeting.
 - a. Mr. Myers will make sure everyone has access to the *After Action Report* digitally.
 - b. He also will provide the notes from tonight's meeting and will update Chair Kelly Reavis of tonight's meeting.

V. **Adjournment**

- A. Mr. Prince moved to adjourn the meeting and Mr. Mincey seconded. The vote was unanimous.

Respectfully Submitted:

Lynn W. Hall,
Public Information Officer

Attest:

Joyce C. McWilliams Walker,
Town Clerk

Jeanne Marie Foster
Vice Chair