

Lewisville Planning Board
October 8, 2014
Lewisville Town Hall Conference Room

I. Call to Order

- A. Chair Kelly Reavis called the meeting to order at 7 p.m. Members present were Jeanne Marie Foster, Katie Heath, Randy Henning, Michael Prince and David Spease. Also present were Town Planner Marty Myers, Town Manager Hank Perkins and Attorney Bowen Houff.
- B. Adoption of Agenda
 - 1. Mrs. Foster moved for adoption and Mr. Henning seconded. The vote was unanimous.

II. Approval of Minutes

- A. September 24, 2014 - Clarification regarding the recommendation to approve without conditions for the rezoning request from Lissara was requested. (IV g.) No conditions were stated because no conditions could be discerned regarding the rezoning. In addition, not imposing conditions would allow the parties to be able to negotiate between the Planning Board hearing and Council hearing. Mr. Prince moved approval with this addition. Mrs. Heath seconded. The vote was unanimous.

III. Reports

- A. Chairs's Report
 - 1. There was a discussion of the meeting with Council to present the plan for updating the Comprehensive Plan. Mr. Henning proposed that business people be given an opportunity to participate; however, Council indicated that respondents should be those that live here and not those who only have businesses here. The core committee was one point that will need better clarification. The Board thanked Mr. Houff for helping to summarize their process for the Council during the briefing meeting.
- B. Other Reports
 - 1. Manager's Report
 - a. Mr. Perkins said he is ahead of schedule on moving forward on the Lewisville-Vienna sidewalk.
 - b. The roundabout at Shallowford and Williams is also set to begin.
 - c. He also provided information on the schools planned for the Robinhood/Lewisville-Vienna area. The town has been in contact with the school system. This will be part of a bond issue coming up in 2016. When the school is built depends on how it falls on the list of all the schools to be built.
 - d. The Town Council is having Mr. Myers work on a *small area plan* for this area. The land for the site is in both Lewisville and the County. The County Planning staff has been contacted about working together on the small area plan. Their staff will need to get authorization before they can commit to the effort.
 - e. He also reported on talks with CCUC about sewer capacity on the Reynolds Creek Basin. It is set for some improvements. This could be an opportunity for Lewisville to participate in order to obtain capacity needed for downtown

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development.

IV. Unfinished Business

A. Miscellaneous

1. Mr. Myers provided copies of proposed UDO amendments to be reviewed at the next meeting.

B. Work on the Comprehensive Plan

1. The Board worked on providing more detail in regard to how they will proceed with updating the Comprehensive Plan. The main topics were the Core Committee and citizen engagement. There was a lengthy discussion about having knowledgeable persons participate on the Core Committee. Board members will suggest names and types of expertise needed. They also discussed the role of the facilitator. Generally, the proposed order of the plan shall be: contact the Core Committee members; schedule meetings with this group; set meetings with the public; and then bring the material back for the Board to review. The final review process will be discussed later.
2. Board members are to complete their reviews of the chapters and bring their thoughts and concerns to the next meeting.

V. Adjournment

- A. David Spease made a motion to adjourn and it was seconded by Mrs. Heath. The vote was unanimous.

Respectfully Submitted:

Lynn W. Hall, Public Information Officer

Attest:

Joyce C. McWilliams Walker, Town Clerk

Kelly Reavis, Chair