

Lewisville Planning Board
January 28, 2015
Lewisville Town Hall Conference Room

I. Call to Order

- A. Chair Kelly Reavis called the meeting to order. Members present were Jeanne Marie Foster, Randy Henning, Chester Patterson, Michael Prince and David Spease. Also present were Planner Marty Myers and Attorney Bowen Houff. Paul Kron from the Piedmont Triad Regional Council of Government was also in attendance.
- B. Adoption of Agenda
 - 1. Mr. Patterson moved for adoption and Mrs. Foster seconded. The vote was unanimous.

II. Approval of Minutes

- A. December 17, 2014
 - 1. Mr. Prince moved for approval and Mr. Henning seconded. The vote was unanimous.
- B. January 14, 2015
 - 1. Mr. Patterson moved approval and Mr. Prince seconded. The vote was unanimous.
- C. January 21, 2015
 - 1. There was a discussion to include action items in the minutes. They should be summarized at the end of the meeting so they will be clear to those recording the minutes.
 - 2. Mrs. Foster moved for approval and Mr. Henning seconded. The vote was unanimous.

III. Chair's Report

- A. Liaison Meeting
 - 1. Mr. Reavis reviewed several items that were discussed at the Liaison Committee.
 - a. An update was given of the public hearing items recommended by the Board at their January 14th meeting.
 - b. The committee also discussed when newly appointed members of the Planning Board should take their seats. The retiring members do not leave until March 31st. If new members have been appointed before then, there would be extra members. Mr. Reavis asked that the Town Clerk and Manager research this and suggest possible changes to the Town Council to eliminate future confusion that might occur when there are vacancies.

IV. Unfinished Business

- A. Comprehensive Plan Update
 - 1. Town staff provided materials that will help prepare for the first citizen input session on the 17th of February. The materials included a copy of the Citizen Survey, the EPA Workshop report on Downtown Development held in 2014, an Executive Summary of the Greenway/Pedestrian plan and the updated Legacy Plan. Mr. Kron provided handouts for review and discussion by the Board. He suggested that they focus less on what residents love about the town and instead what is the one thing that can make it better.

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2. There was discussion of various ways to format the citizen meetings and sample questions to solicit the types of information that the Board is seeking. Using a polling software and PowerPoint tool was also discussed to allow participants to cast a certain number of votes to identify their personal priorities.
3. Mr. Kron grouped relevant topics and suggested targeted questions that should inspire comments from citizens at the sessions. He also offered to look at the survey and see if there are things that can be included in discussions.
4. Action Items:
 - a. The use of banners;
 - b. Reminder email(s); and
 - c. Crafting questions such as - "What one thing would you think would make Lewisville better?"

V. Adjournment

- A. Mr. Reavis moved to adjourn the meeting and Mr. Prince seconded. The vote was unanimous.

Respectfully submitted,

Lynn W. Hall, Public Information Officer

Attest

Joyce C. McWilliams Walker, Town Clerk

Kelly Reavis, Chair